

**ED Report- February 27, 2018
Board Retreat**

Personnel:

Board approval requested for Carolee McLinnahan to assume the responsibilities of the Elementary Administrative Assistant effective 2/12/18.

Board approval is requested for the service agreement with Tarboro Pediatric for conducting ADOS and CARS testing for two students undergoing re-evaluation. These tests are autistic screening diagnostics.

Board approval is requested to approve contract with Integrity Protection Services for temporary security patrols at the elementary campus at \$12 per hour. Hours 8-10 pm and 6-8am until lighting is repaired.

Lottery Policy:

Lottery – 1,182 family applications for 108 openings
Growing ADM from 420 – 460

Request Board approval for the revised Lottery Policy to incorporate the revised timing for acceptance.

- From date of posting lottery results until June 1: 1 week to accept or decline a seat for the next school year
- From June 2 - to the first day of the new school year: 48 hours to accept or decline a seat for the upcoming school year
- After the first day of a current school year: 48 hours to accept or decline a seat for the current school year

Operations-

Board approval is requested for the 2018-2019 school calendar.

Elementary Fire Drill – 1/31/18

Middle Fire Drill – 1/31/18

Safety Awareness Week 2/19/18- 2/23/18

Shelter In Place Drills held at both campuses on 2/20/18

Lockdown Drills held at both campuses on 2/22/18

Parent Letter sent on 2/15/18

Emergency Preparedness Manual draft attached for Board review to be further discussed at the next Board meeting. The team is researching additional security needs and requirements to

protect students and staff including door locks, cameras, intercom, additional external keypad at Middle School. Requesting Board consideration for funding to meet security needs.

Parent University to be held 2/26/18 at 6 pm at elementary campus to discuss recommended elementary structure.

PMR 5

Grade	
Standard KI	29
Standard 01	31
Standard 02	31
Standard 03	30
Standard 04	42
Standard 05	42
Standard 06	73
Standard 07	74
Standard 08	68
STANDARD	
TOTAL	420

Finance

Final allotment for federal funds was \$9,475 below budgeted amount of \$72,543. End of year projection is now -\$7,375.23. Attached are balance sheets, income statement and updated budget.

Capital Campaign Update:

Pledged	\$248,414.19
Total Collected	\$118,665.42
Rollover "Savings"	\$304,705.68
Total Amount	\$553,119.87

Discussion Topics:

Immediate Needs:

- Security costs; short term, immediate need; PTO funds?/Reserves
 - Intercom, door locks, keypads for back of MS, cameras, motion sensors, lighting
Project costs under development
- Negotiate New Land Lease (expires in August)

Next Year

- Administrative Needs; Data Manager, Contracted/Outsourced Operations
- 3 Elementary Teachers (1 -4/5 replacement, 2 new for 2 new crews)
- 1 additional EC teacher (possibly split between Elem and Middle)
- 1 additional global arts (1 or ½ per campus)
- 1 additional teaching partner if feasible

Enrollment Projection 460 – (Elem-232, MS -228) - (current 420 – Elem – 205, MS – 215)

Enrollment expansion will cover costs (including \$18,092 to retrofit)

Updated PPT on building transition shows Financial Impact - Surplus - \$4,813

New Building Expansion and Needs over the next 5 years

- Add Director of Operations and Finance
- Add social worker
- 36 crew teachers total
- 8 general ed teaching partners total (1 per classroom in K and 1, and 1 per grade in 2-5)
- 6 EC teachers total (current 3)
- EC Director (current EC Director has full caseload)
- 5-6 EC teaching partners total (current 4)
- 6-8 global arts total (current 4.5)
- 2 IT total (current 1)
- 2 Interventionists (current 1)
- 2 Instructional coaches total (current ½)
- 2 Guidance Counselors (current 1)

- Modspace Exit costs – approximately \$80,000

- Center for Innovation, how do we make it real, how do we fund, can it be a revenue source
 - Associate Director
 - Development/Corporate/Grant Writing
- Timeline and backup plan for facilities (Land Lease expires for Elementary in August)
- Campaign -> Annual Fund -> Grants...Others ways to fund needs
- Cost of grievances; legal, focus, impact
- Funding the PTO vs PTO fundraising

Japan

Michelle Parkerson will address administrative concerns while I am in Japan with Exploris students attending school at Shinonome in Hiroshima.

Tom will be needed to sign checks in my absence.

Special Meeting Request:

Recommend that Board schedules a special meeting to address escalating legal filings and costs as well as security plans.

State Board of Education:

As part of its budget discussion, state board members ranked their strategic goals in order of priority to help guide the request to the Governor's office and the General Assembly for additional funding. Board members agreed on these priorities:

1. Excellent educators
2. Postsecondary preparedness
3. Educational equity for all students
4. Health, safety and responsibility of students
5. Personalized education
6. Financial and technological support for districts