

## ED Report – July 2019

### Academic Update:

#### EOG Data Comparison (Preliminary 18-19)

EOG Comparative Summary and preliminary results for 2019 are below for review. The data will be discussed with staff at the opening of school so that improvement goals can be developed. Math Scores will not be released until the Fall since this is a norming year.

EOG Preliminary Comparison					
	14-15	15-16	16-17	17-18	18-19
3rd Grade					
Reading	83.3	73	86.21	86.67	<b>92</b>
Math	76.6	76	72.41	90	
4 <sup>th</sup> Grade					
Reading	77.2	78.5	82.05	85.71	<b>83</b>
Math	68.1	80.9	82.05	80.95	
5 <sup>th</sup> Grade					
Reading	70.4	88.6	83.72	78.05	<b>86</b>
Math	65.9	88.6	76.74	82.93	
Science	72	95.4	83.33	90.24	<b>94</b>
6 <sup>th</sup> Grade					
Reading	92.5	93	83.56	84.72	<b>87</b>
Math	85	86	72.6	69.44	
7 <sup>th</sup> Grade					
Reading	87.1	93	86.3	86.49	<b>79</b>
Math	82.8	93	80.82	75.68	
8 <sup>th</sup> Grade					
Reading	89.3	88	83.58	80.88	<b>82</b>
Math	87.8	85	86.57	62.96	
Science	96.9	97	95.52	94.12	<b>93</b>
EOC Math I		95	95	97.06	
NCFE Math 2 - - - 100 - first year				100	
cohorts 3,4,5 & 6,7,8					

## **Personnel and Staffing:**

### **Board approval requested for the following Personnel and Staffing changes:**

Associate Director Middle School – Deborah Brown

Process:

Job was posted on our website, NC Jobs, Indeed, and OCS Newsletter as well as internally. Candidates were required to provide their resume, cover letter, references, certifications, and responses to 5 questions.

The Interview team (Ellie, Amanda, Sharon- EC Director, Cori-8<sup>th</sup> Grade, Devon-6<sup>th</sup> Grade) met to review the process and establish interview questions and protocol. Two rounds of interview questions were developed as well as a list of 4 additional writing tasks for final round of interviews. A scoring rubric was used to evaluate and rank candidates after each interview.

### **Summary of Selection Process and Resultsfor Associate Director**

43 Resumes were reviewed

12 Candidates Considered by Committee

2 screening phone calls held

4 first round of interviews held

2 - 2<sup>nd</sup> round interviews and review of writing tasks

1 Final Candidate Recommended to the Board for Approval

- Staff meet and greet and staff survey was part of the process that provided input to the interview team.
- Final candidate selected by the interview team after final interview, review of writing tasks, staff input. Independent scoring on rubric, and committee discussion of best fit to finalize recommendation.

### **Additional Positions:**

1<sup>st</sup> Grade Teaching Partner – Matt Moreland

K Teacher – Jessica Thorn

Teaching Partner MS position final interviews underway.

Miranda Joseph- Western Governors University Student Teacher working with Ashley Moser in 1<sup>st</sup> Grade

Board approval is requested to accept the resignation of Laura Lewis.

## **Operations:**

**Board Approval is requested for the 2019-2020 Personnel Handbook and Parent / Student Handbook:**

The 2019-2020 Personnel Handbook and Parent Student Handbook are attached for review and approval. Modifications are highlighted in yellow.

**Charter Update to Office of Charter Schools**

Amendments submitted to Office of Charter School to update the school mission, vision, values and goals as outlined by the new strategic plan. Documents submitted were provided as part of the Board packet.

School Leadership Retreat is scheduled from 7/30 – 8/1 to plan for the upcoming school year. All Staff Retreat is scheduled for 8/14/19 and will be held at the Thomas Crowder Nature Center.

**Renovations Update (previously Board approved):**

- Renovations at the middle school campus in the 6<sup>th</sup> grade classrooms began on 7/15 and are anticipated to be completed in the next week.
- Sonitrol installed the two external security keypads.

**Projected Enrollment Data for 2019 - 2020:**

Grade	# of returning students	# of new students	Total # of students
K	0	38	38
1	37	1	38
2	33	5	38
3	36	2	38
4	37	1	38
5	35	3	38
6	34	42	76
7	68	8	76
8	72	4	76
<b>TOTAL</b>	<b>352</b>	<b>104</b>	<b>456</b>

**Finance:**

**Presentation attached from Cory Draughon of Charter Success Partners**

- Charter School Finance 101
  - Board Member Fiduciary Responsibilities
  - Difference between Charter & Public School Funding
  - How to Read Financial Statements
  - Analyzing cash on hand and liquidity

### 2018-2019

The Finance committee has worked with Charter Success to analyze our monthly budget variance reports and project the latest for end of year activity. There are June bills that have come in during July and still need to be finalized in the end of year accounting during August. At this time, the 2018-2019 end of year surplus is estimated to be \$ **96,291.03**. This does not include all end of year expenses that will be finalized within the next month.

The balance sheet and income statement along with the YTD 18-19 June budget are attached for your review.

### 2019-2020 Budget Update

Salary savings reflected with the new hires is estimated to be \$24,486. We will also realize savings of \$22,103 from 6 staff members not electing benefits coverage which was not anticipated. An additional cost savings of \$3,677 is reflected in the working copy of the 19-20 budget from a change in provider for our insurance coverages. We switched from Wright Insurance for liability and Eastern Alliance for Workers Compensation and moved coverages to Hanover Insurance umbrella package. The student Accident policy will remain with Hartford Insurance. At this time we are projecting a surplus of **64,289.67**. Amendments to the budget will be presented once the updated per pupil allocation is available.

We have also recently learned that the NC ACCESS grant will reimburse 1 year of liability insurance coverage which will save Exploris \$20,433. During year 2 of our grant we will be able to request reimbursement for our Audit expenses which is projected to save \$13,000 from our operating budget.

**The next Board meeting will be held on August 27, 2019 at 4:30 pm at the Middle School.**