

ED Report – March 2019

Academic Update:

- Michelle and Amanda will be sharing a presentation updating the Board on mid-year academic results at the 3/26/19 Board meeting.

Personnel and Staffing

Board approval is requested for the following personnel changes:

- Michael Gilbert-Singleton is being recommended for the Elementary Administrative Assistant / Power School Coordinator position.
- Accept the resignations of part-time Elementary Art Teacher, Marie Arondeau and part-time Elementary Global Arts Teacher, Renee Anderson effective at the end of the 18-19 school year. Marie is accepting a full-time art position, and Renee is starting a new business.
- Brittney Hartshorn (long-term EC sub) approved at last meeting has accepted a full-time permanent position with Wake County and will not extend her EC sub role beyond the maternity leave replacement.

Operations:

2019-2020 Financial Audit:

The proposed engagement letter from Thomas, Judy, & Tucker is attached for your review. The total cost for The Exploris School and School Foundation is \$15,900, an increase of \$700 over the prior year.

Board approval is requested to utilize the services Thomas, Judy, & Tucker for the 2019 audit for The Exploris School and School Foundation.

Lease Update:

Board approval is requested for the updated land lease at the elementary campus.

As discussed in previous Board meetings we were working to align the end dates of our lease agreements. Gordon Smith has worked with us to ensure that the elementary campus land lease meets the timing of our planned move to the new building. The land lease was renegotiated to align with the December 2020 lease for the modular units and will be eligible for a month to month extension or renegotiation if the new facility is not available. The new lease is attached for Board review and approval.

Fire Drills:

ES – 2/28/19

MS- 2/26/19

Tornado Drill: Exploris participated in the statewide tornado drill held on 3/6/19 at both campuses to practice procedures and prepare for severe weather emergencies.

Application and Lottery Update:

- Lottery Process went well. 91 initial offers of acceptance went out on the day of the lottery.
- Registration was due one week after the offer of acceptance and we had 81 acceptances.
- A total of 86 FRL applications were received. 13 offers extended, 9 accepted

Enrollment Data for 2018 - 2019:

<u>Total Enrollment</u>										
	K	1	2	3	4	5	6	7	8	
<i>Total</i>	37	37	38	37	37	37	72	76	74	445*

*Changes since March -2 total (-1) in 2nd (-1) in 5th grade- move to private school

Breakdown by County

Wake – 424

Johnson – 15

Durham – 4

Pitt- 1

Franklin – 1

Total – 445

NC ACCESS Grant

The Exploris School team will submit the full grant application by the end of March. The CSAB and SBE will notify awardees in June. Attached for your information is a recommendation letter written by Dr. June Atkinson on our behalf.

Thank you to the grant writing and review team for all their effort to complete the grant process.

- Michelle Duncan
- Katie Johnson
- Frank McKay
- Koren Morgan
- Amanda Northrup
- Michelle Parkerson
- Ellie Schollmeyer
- Charles and Sarah Yelton

Strategic Plan:

Draft 5 of the Strategic Plan is attached for your review

Timeline:

- Parent / Student Surveys – December / January – Complete
- School Board Focus Group for Strategic Plan – January 29, 2019 – Complete
- All Staff Focus Group – January 30, 2019 – Complete
- Strategic Planning Steering Committee –
- 2 meetings – February 9 (9am – 1pm) and February 21 (4pm – 6pm) Complete
- Extra meeting held on March 4 (4pm – 6 pm)
 - Admin Reps - Ellie, Amanda Northrup
 - 2 Elementary Staff Representatives – Leah Ruto, Michelle Duncan, Maggie
 - 2 Middle School Staff Representatives – Cori Greer Banks and Shannon Hardy
 - 3 Board Member Representatives- Tom, Camesha, Theo
 - 1 Parent Representative – Kimberly Harris

- Staff Review of Draft 5 and Feedback Session on 3/13/19

- The final Mission, Vision, Values and Goals will presented to the Board at the April meeting

Finance:

The Finance committee met to review the year to date expenditures and project future impacts. Based on YTD activity, we are projecting an end of year surplus of **\$84,960.80**. The Board should begin discussions about how to allocate the EOY surplus. The balance sheet and income statement along with the YTD budget report are attached for your review. The budget report has been reformatted to improve readability.

2019-2020 Budget

The 2019- 2020 Budget draft is in process and the first review will be held during the April Board meeting. Cory Draughan will be attending to review the budget proposal with the Board. Staff salary projections will be calculated using the 2018-2019 state salary guide plus the Exploris School supplement outlined below. The average of teacher salaries is \$ 56,398, with an 8% average increase based on the 18-19 state salary guide. Teaching assistants are projected to receive a 5-6% increase based on the 18-19 state salary guide. Admin and support staff are projected to receive a 3% increase.

Years @ Exploris	Supplement
No License	10%
0-9 years	14%
10-17 years	16%

18-24 years	18%
25+ years	20%
* 5 Years may be transferred in	

Capital Campaign/ Foundation / Center for Innovation

Foundation Account Balance as of 3/16/19 - **\$523,196.81**

Total Gifts Received - \$239,864.15
 School Rollover Contribution - \$304,705.58
 Total Pledges Outstanding - \$86,911.59

We are asking all Board members and Staff members to contribute to the Capital Campaign so that we reach 100% participation. Donations can be made directly on our website linked [here](#) for your convenience. Percent participation ranges as of 1/17/19 are shown below:

Board – 79%
 Staff – 77%
 Families – 68%

Center For Innovation –

Sonja McKay will present the Center for Innovation Business Plan to the School Foundation Board on February 20, 2019. The Business plan is included in the Board packet for your review.

Sonja and Ellie will attend the Deeper Learning Conference held at High Tech High from 3/26 - 3/29 to evaluate competitive teacher professional learning opportunities to help Exploris fine tune our marketing plan and PD offerings. Travel and conference expenses are funded by Sonja’s CASM grant.

Governance Committee:

The governance committee will be fielding a survey to gauge parent opinion on conducting background checks for volunteers and

April Board Meeting-

The next School Board meeting will be held on 4/30/19 at 4:30 PM at MS.