

## ED Report – February 2019

### Academic Update:

- We are working with UNC TEACHH program to provide observations, coaching, and professional development to support our EC staff meet the needs of our EC students
- Mid-year Academic Results will be shared at the March 26<sup>th</sup> Board meeting
- MAP testing and mClass results are being finalized so that school-wide data can be analyzed to measure mid-year progress.
- Portfolio conferences have been ongoing throughout February sharing student progress

### Personnel and Staffing

#### Board approval is requested for the following positions:

- Mariah Perry is being recommended to serve as the long term maternity leave replacement for Laura Lewis who is anticipated to be out from mid-April through the end of the year
- Lisa Glass is being recommended to serve as the K Teaching partner through the end of the year replacing Mariah
- Brittney Hartshorn (currently serving as EC Long Term Maternity Leave Sub for Alissa Schwartz is being recommended to remain as an EC long term sub to support the expanding EC population, this would be additional headcount.
  - (\$6,500 – estimated additional cost)

EC Headcount	
April 2018	52
December 2018	62
Current	63
Projected April 2019	69

- We are also recruiting for a replacement for Elementary Administrative Assistant/ Power School Coordinator and a maternity leave sub for K for later in the spring.

### Operations:

#### NC ACCESS Grant

The Exploris School submitted a Letter of Intent to the OCS for the NC ACCESS Expansion subgrant. The OCS will notify schools by the end of February if we are eligible to complete the full application for the grant. This grant could provide up to \$600K of funding over a 5 year period to support the expansion of programs to support educationally disadvantaged students. The Exploris school Letter of Intent is attached for your review.

## **School Improvement Goals for ED**

A mid-year summary of results is attached for your review.

### **Fire Drills:**

ES – 1/30/19

MS- 1/23/19

### **Application and Lottery Update:**

- Lottery will be held on 3/1/19 at 4 pm at the ES
- As of 2/19 we have received 1,209 applications of which 78 are FRL
- School Mint system is working well and improving efficiency, tracking, and communication with applicants

### **Enrollment Data for 2018 - 2019:**

<b><u>Total Enrollment</u></b>										
	K	1	2	3	4	5	6	7	8	
<i>Total</i>	37	37	39	37	37	38	72	76	74	<b>447*</b>

\*Changes since Jan –4 total (-1) in K (-3) in 6<sup>th</sup> grade Exploris not a good fit

### **Breakdown by County**

Wake – 426

Johnson – 15

Durham – 4

Pitt- 1

Franklin – 1

Total – 447

### **Strategic Plan:**

#### **Timeline:**

- Parent / Student Surveys – December / January – Complete
- School Board Focus Group for Strategic Plan – January 29, 2019 – Complete
- All Staff Focus Group – January 30, 2019 – Complete
- Strategic Planning Steering Committee –
- 2 meetings – February 9 (9am – 1pm) and February 21 (4pm – 6pm) Complete
  - Admin Reps - Ellie, Amanda Northrup
  - 2 Elementary Staff Representatives – Leah Ruto, Michelle Duncan, Maggie
  - 2 Middle School Staff Representatives – Cori Greer Banks and Shannon Hardy
  - 3 Board Member Representatives- Tom, Camesha, Theo
  - 1 Parent Representative – Kimberly Harris

- The updated draft Mission, Vision, Values and Goals will be shared at the Board meeting

**Finance:**

The Finance committee met to review the year to date expenditures and project future impacts. Based on YTD activity, we are projecting an end of year surplus of **\$ 89,094.00**. The Board should begin discussions about how to allocate the EOY surplus. The balance sheet and income statement along with the YTD budget are attached for your review.

**2019-2020 Budget**

The 2019- 2020 Budget draft is in process and the first review will be held during the April Board meeting. Cory Draughan will be attending to review the budget proposal with the Board. Staff salary projections will be calculated using the 2018-2019 state salary guide plus the Exploris School supplement outlined below. The average of teacher salaries is \$ 56,398, with an 8% average increase based on the 18-19 state salary guide. Teaching assistants are projected to receive a 5-6% increase based on the 18-19 state salary guide. Admin and support staff are projected to receive a 3% increase.

<b>Years @ Exploris</b>	<b>Supplement</b>
No License	10%
0-9 years	14%
10-17 years	16%
18-24 years	18%
25+ years	20%
* 5 Years may be transferred in	

**Board approval is requested to approve the 19-20 salary schedule using the 18-19 state salary guide and current Exploris supplement.**

**Capital Campaign/ Foundation / Center for Innovation**

Foundation Account Balance as of \$517,035.59

Total Gifts Received - \$234,659.81  
 School Rollover Contribution - \$304,705.58  
 Total Pledges Outstanding - \$87,360.92

We are asking all Board members and Staff members to contribute to the Capital Campaign so that we reach 100% participation. Donations can be made directly on our website linked [here](#) for your convenience. Percent participation ranges as of 1/17/19 are shown below:

Board – 79%  
 Staff – 77%  
 Families – 68%

The Share the Love Campaign concluded in February. We will hold a groundbreaking campaign as soon as the big announcement is shared.

### **Center For Innovation –**

Alissa Hennen and Sonja McKay presented an Executive Summary of the Business Plan to the School Foundation Board on February 6, 2019. The Foundation Board has not yet published the minutes from the meeting. The next School Foundation Board meeting will be held on 3/20/19 at HQ Raleigh and the complete business plan will be shared. The Foundation Board also discussed the decision making process for initiatives and funding and what the appropriate sequence of approvals should be with The School Board. Sonja and Ellie attended the Community School of Davidson Fresh Take Conference on 2/1 and will attend the Deeper Learning Conference held at High Tech High from 3/26 -3/29 to evaluate competitive teacher professional learning opportunities to help Exploris fine tune our marketing plan and PD offerings.

### **Governance Committee:**

Board review and discussion on the following procedure for handling staff and Board children priority.

*Current Board members and staff members that have children applying to The Exploris School will receive priority status during the lottery process as outlined in the school's lottery policy. The Exploris School Executive Director may allow the children of new staff members to be automatically enrolled upon the start of employment to the extent that space is available. Children of new Board members would need to apply during the next open enrollment period to receive priority admission per the school lottery policy.*

### **March Board Meeting-**

The next School Board meeting will be held on 3/20/19 at 4:30 PM at MS.