



The Exploris School

The Exploris School Board Regular Monthly Meeting

Date and Time

Thursday December 19, 2024 at 4:30 PM EST

Location

The Exploris School: Elementary Campus
17 S Swain St, Raleigh, NC 27601, USA
5th Grade Classroom

Agenda

	Purpose	Presenter	Time
I. Opening Items			4:30 PM
A. Record Attendance		Edward Buchan	1 m
B. Call the Meeting to Order		Steven Darroch	1 m
C. Approve Minutes	Approve Minutes	Edward Buchan	2 m
Approve minutes for The Exploris School Board Regular Monthly Meeting on October 24, 2024			
D. Public Comment		Steven Darroch	15 m
PUBLIC COMMENT			

	Purpose	Presenter	Time
<p>Fifteen minutes will be allocated on the agenda for public input at each meeting. Additional time may be added at the discretion of the Chair.</p> <p>Public comment may be oral, in person, or in written form to be read by the Chair. Public comment is limited to no more than 3 minutes per person. It is recommended that public comment be written out and provided to the board following the three minutes to ensure the entire message is heard by the board.</p> <p>Each speaker will clearly state their full name and county of residence.</p> <p>All public comment should be factual and should not include personally identifiable information of students or personnel in order to maintain confidentiality. Speakers should avoid using names of students or staff and maintain confidentiality and privacy standards.</p> <p>All public comments will be taken under advisement by the Board, but will not elicit an immediate written or spoken response. The names of persons providing public comment and a brief summary of topics or input will be included in the meeting minutes published.</p> <p>A response will be provided to the stakeholder within seven (7) days. Those providing public comment are asked to provide in writing (either in person or via email to board@exploris.org) their contact information including name, County of residence, and address (either email or postal, whichever is preferred).</p> <p>Specific issues about a particular student or teacher should be addressed to the elementary or middle school director, rather than the Board of Directors.</p>			
E.	Board Development: CapDev Capital Campaign Update	Josh Corbat	20 m
	CapDev will present to the Board its findings from our feasibility study and preliminary materials for our Capital Campaign.		

II. Committee Reports				5:09 PM
A.	Governance	FYI	Deborah Brown	10 m
B.	Finance	Discuss	Koren Morgan	5 m

	Purpose	Presenter	Time
• Monthly Financial Reports			
C. Educational Excellence	Discuss	Eric Grunden	5 m
D. Diversity, Equity, and Inclusion	FYI	Deborah Brown	10 m
E. Director Evaluation & Support	Discuss	Steven Darroch	5 m
F. Facilities	FYI	Josh Corbat	10 m
• Updates on Facilities Project			
• Capital Campaign Update			
G. Kaizen	FYI		5 m
• Kaizen leaders will give an update to the Board.			

III. Meeting Items**5:59 PM**

A. Directors Report	Discuss	Deborah Brown	10 m
• Monthly Report & Updates (The Directors Report will not be made verbally during meetings. Please review the written report prior to the meeting. We will answer questions and provide critical updates and vote on any requested items.)			
• Update from the Calendar Committee			
• Board Retreat on Saturday, January 25th from 9:00-3:00 at the Elementary Campus and will include sessions on norming how we use Board on Track, getting to know one another as Board members, committee work, and other assorted topics. Schedule to follow shortly; a light breakfast and lunch will be provided. Attendance is requested for all Board members.			
B. Board Business	Discuss	Steven Darroch	5 m
• General Discussions			

	Purpose	Presenter	Time
IV. Closed Session			6:14 PM
A. Facilities & Legal Items	Discuss	Josh Corbat	5 m
<ul style="list-style-type: none">• Updates on Facilities• Updates on Personnel• Updates on any Open Legal Items			
V. Closing Items			6:19 PM
A. Adjourn Meeting	Vote		

Coversheet

Approve Minutes

Section: I. Opening Items
Item: C. Approve Minutes
Purpose: Approve Minutes

Submitted by:

Related Material:

Minutes for The Exploris School Board Regular Monthly Meeting on October 24, 2024

APPROVED



The Exploris School

Minutes

The Exploris School Board Regular Monthly Meeting

Date and Time

Thursday October 24, 2024 at 4:30 PM

Location

The Exploris School: Elementary Campus
17 S Swain St, Raleigh, NC 27601, USA
5th Grade Classroom

Directors Present

E. Buchan, E. Grunden, G. Bayo (remote), S. Darroch, T. Void, W. McLamb

Directors Absent

S. Carothers, S. Scipione

Ex Officio Members Present

D. Brown, E. Burton, J. Corbat (remote)

Non Voting Members Present

D. Brown, E. Burton, J. Corbat (remote)

Guests Present

K. Morgan (remote)

I. Opening Items

A.

Record Attendance

B. Call the Meeting to Order

S. Darroch called a meeting of the board of directors of The Exploris School to order on Thursday Oct 24, 2024 at 4:36 PM.

C. Approve Minutes

W. McLamb made a motion to approve the minutes from The Exploris School Board Regular Monthly Meeting on 09-26-24.

T. Void seconded the motion.

The board **VOTED** unanimously to approve the motion.

D. Public Comment

E. Board Development: Survey of Development Priorities

II. Committee Reports

A. Governance

B. Finance

T. Void made a motion to approve finance reports as submitted.

E. Grunden seconded the motion.

The board **VOTED** unanimously to approve the motion.

C. Educational Excellence

D. Diversity, Equity, and Inclusion

E. Grunden made a motion to Approve Equity Statement as proposed.

E. Buchan seconded the motion.

The board **VOTED** unanimously to approve the motion.

E. Director Evaluation & Support

F. Facilities

G. Kaizen

III. Meeting Items

A. Directors Report

E. Buchan made a motion to Approve new hire.

T. Void seconded the motion.

The board **VOTED** unanimously to approve the motion.

B. Board Business

Update on environmental testing in both school sites. (JC)

IV. Closed Session

A. Facilities & Legal Items

E. Buchan made a motion to enter closed session to discuss real estate and legal issues.

W. McLamb seconded the motion.

The board **VOTED** unanimously to approve the motion.

E. Buchan made a motion to exit closed session.

W. McLamb seconded the motion.

The board **VOTED** unanimously to approve the motion.

V. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 5:55 PM.

Respectfully Submitted,

E. Grunden

Coversheet

Finance

Section:	II. Committee Reports
Item:	B. Finance
Purpose:	Discuss
Submitted by:	
Related Material:	03. Board Report - 2024.10 - Exploris.pdf 05. Income Statement 2024.10 - Exploris.pdf 06. Balance Sheet 2024.10 - Exploris.pdf Bank Account Balances 10-31-24.pdf

THE EXPLORIS SCHOOL							
Budget Analysis Report (Reconciled)							
Fiscal Year: 2025 - October							
							33% of the year
Account	Budget	Period Activity	YTD Activity	Remaining Budget	% Used	EOY Projection	Notes
Revenues							
▶ STATE REVENUE	3,206,670.00	310,925.10	1,251,727.00	1,954,943.00	39.04	3,478,796.00	
▶ LOCAL REVENUE	1,645,475.00	430,912.00	433,180.10	1,212,295.00	26.33	1,573,282.18	
▶ NCACCESS GRANT REVENUE	100,000.00	309.47	138,240.90	(38,240.90)	138.24	138,240.90	
▶ FEDERAL REVENUE	133,919.00	(9,859.00)	507.14	133,411.90	0.38	162,863.00	
▶ FOUNDATION REVENUE	174,000.00	0.00	0.00	174,000.00	0	174,000.00	
▶ B&A CARE REVENUE	96,000.00	0.00	0.00	96,000.00	0	96,000.00	
▶ REVENUE - ACTIVITIES	0.00	14,754.00	34,258.15	(34,258.20)	***	0.00	
Revenues	5,356,064.00	747,041.50	1,857,914.00	3,498,150.00	34.69	5,623,182.08	
Expenses							
▶ SALARIES AND BONUSES	3,196,263.00	261,940.30	993,454.80	2,202,808.00	31.08	3,317,517.19	
▶ BENEFITS	660,954.10	69,630.32	207,150.00	453,804.10	31.34	668,197.72	
▶ BOOKS AND SUPPLIES	69,033.00	10,451.61	33,969.05	35,063.95	49.21	55,340.18	
▶ TECHNOLOGY	100,860.00	5,993.07	55,008.41	45,851.59	54.54	108,335.00	
▶ NON-CAP EQUIPMENT & LEASES	18,000.00	1,808.83	5,080.76	12,919.24	28.23	18,000.00	
▶ CONTRACTED STUDENT SERVICES	165,000.00	27,105.28	27,428.73	137,571.30	16.62	165,000.00	
▶ FIELD TRIPS/ACTIVITIES	16,750.00	47,523.03	55,678.44	(38,928.40)	332.41	16,750.00	
▶ ADMIN SERVICES	320,400.00	38,903.79	179,256.80	141,143.20	55.95	326,300.00	
▶ INSURANCES	39,900.00	12,530.00	31,817.00	8,083.00	79.74	45,798.00	
▶ FACILITIES	576,640.00	56,655.29	182,445.20	394,194.80	31.64	576,640.00	
▶ B&A CARE	68,409.86	4,240.90	10,726.79	57,683.07	15.68	68,409.86	
▶ CLUBS	1,600.00	0.00	0.00	1,600.00	0	1,600.00	
▶ VARIOUS GRANTS - NCACCESS	100,000.00	(5,542.15)	135,864.00	(35,864.00)	135.86	138,240.89	
Expenses	5,333,810.00	531,240.20	1,918,330.00	3,415,480.00	35.97	5,506,128.84	
Surplus/(DEFICIT)	22,254.12	215,801.30	(60,416.30)	82,670.39		117,053.24	
	0.42%					2.08%	

11/15/2024
12:06 PM

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THE EXPLORIS SCHOOL**Income Statement****Fiscal Year: 2025 Month: October****Include Fund(s): 1X, 2X, 30, 31, 33, 34, 35, 3X, 5X**

Fund	Beg. Balance	MTD Actual	YTD Actual
Fund 1X			
Revenue Total:	940,802.42	310,925.05	1,251,727.47
Expense Total:	985,449.85	260,178.00	1,245,627.85
Change in Fund 1X Balance:	(44,647.43)	50,747.05	6,099.62
Fund 2X			
Revenue Total:	21,772.32	445,665.97	467,438.29
Expense Total:	198,266.48	254,869.91	453,136.39
Change in Fund 2X Balance:	(176,494.16)	190,796.06	14,301.90
Fund 30			
Revenue Total:	137,931.42	309.47	138,240.89
Expense Total:	143,783.04	(5,542.15)	138,240.89
Change in Fund 30 Balance:	(5,851.62)	5,851.62	0.00
Fund 31			
Revenue Total:	9,859.00	(9,859.00)	0.00
Change in Fund 31 Balance:	9,859.00	(9,859.00)	0.00
Fund 33			
Revenue Total:	450.00	0.00	450.00
Expense Total:	450.00	0.00	450.00
Change in Fund 33 Balance:	0.00	0.00	0.00
Fund 34			
Revenue Total:	57.14	0.00	57.14
Expense Total:	57.14	0.00	57.14
Change in Fund 34 Balance:	0.00	0.00	0.00

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12:06 PM

THE EXPLORIS SCHOOL
Income Statement
Fiscal Year: 2025 Month: October
Include Fund(s): 1X, 2X, 30, 31, 33, 34, 35, 3X, 5X

Fund	Beg. Balance	MTD Actual	YTD Actual
Fund 35			
Revenue Total:	0.00	0.00	0.00
Expense Total:	52,579.47	17,528.59	70,108.06
Change in Fund 35 Balance:	(52,579.47)	(17,528.59)	(70,108.06)
Fund 3X			
Revenue Total:	0.00	0.00	0.00
Change in Fund 3X Balance:	0.00	0.00	0.00
Fund 5X			
Revenue Total:	0.00	0.00	0.00
Expense Total:	6,503.84	4,205.89	10,709.73
Change in Fund 5X Balance:	(6,503.84)	(4,205.89)	(10,709.73)

Fund 1 - State Funds
Fund 2 - Local Funds
Fund 3 - Federal Funds
Fund 5 - Multiple Enterprise Fund (Before & After School Program)

11/15/2024
11:50:49 AM**THE EXPLORIS SCHOOL**

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Balance Sheet**Fiscal Year: 2025 | Fiscal Month: October**
Include Funds: All**Assets**

1X.10100.0000.00000.00000.000.0 0.000.00000	Cash OP FCIT 6528	6,099.62
2X.10100.0000.00000.00000.000.0 0.000.00000	Cash OP FCIT 6528	345,320.02
2X.10110.0000.00000.00000.000.0 0.000.00000	Cash - Reserve	1,584,763.36
2X.11800.0000.00000.00000.000.0 0.000.00000	Accounts Receivable - Employee	36,591.69
2X.16110.0000.00000.00000.000.0 0.000.00000	Security Deposit	15,658.00
30.10100.0000.00000.00000.000.00 .000.00000	Cash OP FCIT 6528	(124,224.27)
31.10100.0000.00000.00000.000.00 .000.00000	Cash OP FCIT 6528	(9,859.00)
33.10100.0000.00000.00000.000.00 .000.00000	Cash OP FCIT 6528	(450.00)
34.10100.0000.00000.00000.000.00 .000.00000	Cash OP FCIT 6528	(57.14)
35.10100.0000.00000.00000.000.00 .000.00000	Cash OP FCIT 6528	(70,108.06)
3X.10100.0000.00000.00000.000.0 0.000.00000	Cash OP FCIT 6528	134,590.41
5X.10100.0000.00000.00000.000.0 0.000.00000	Cash OP FCIT 6528	449,369.78

TOTAL Assets: **2,367,694.41****Liabilities**

2X.20100.0000.00000.00000.000.0 0.000.00000	Accounts Payable	6,150.53
2X.22820.0000.00000.00000.000.0 0.000.00000	EEs' Flex Spending Deductions	(2,264.03)
5X.22780.0000.00000.00000.000.0 0.000.00000	EEs' Other Ins. Deductions	(200.00)
5X.22990.0000.00000.00000.000.0 0.000.00000	ER'S MATCH	(45.00)

TOTAL Liabilities: **3,641.50****Reserves and Equity**

2X.29600.0000.00000.00000.000.0 0.000.00000	Fund Equity	1,964,144.67
5X.29600.0000.00000.00000.000.0 0.000.00000	Fund Equity	460,324.51

TOTAL Reserves and Equity: **2,424,469.18****NET GAIN (LOSS):** **(60,416.27)****TOTAL LIABILITIES / RESERVES / INCOME:** **2,367,694.41**

Fund 1 - State Funds
Fund 2 - Local Funds
Fund 3 - Federal Funds
Fund 5 - Multiple Enterprise Fund (Before & After School Program)

10/31/2024 Account Balances	
Bank Account	Balance
The Exploris School Checking	\$864,610.71
The Exploris School Reserves	\$1,584,763.36
The Exploris School Foundation-Annual Fund	\$101,377.83
The Exploris School Foundation-Capital Campaign	\$442,797.54

Coversheet

Directors Report

Section:	III. Meeting Items
Item:	A. Directors Report
Purpose:	Discuss
Submitted by:	
Related Material:	December 2024 Exploris Leadership Team Board Report.pdf



The Exploris School

Directors Report

To: Board Members
From: Ethan, Josh, & Deb
Re: Monthly Board Report

Date: October 24th, 2024

The following information is provided to the Board of Directors:

Enrollment

Grade Level	Number for Full Enrollment	Crew Sizes	Current Enrollment	2024-2025 Applications	Number remaining on Waitlist as of 9/23/24	2024-25 Seats Open as of 9/23/24
Kindergarten	34	17	31	173	1	3
1 st Grade	36	18	39	74	6	-3
2 nd Grade	38	19	32	65	4	6
3 rd Grade	38	19	36	92	56	2
4 th Grade	38	19	38	74	62	0
5 th Grade	38	19	39	74	29	-1
6 th Grade	76	19	73	168	5	3
7 th Grade	76	19	75	61	2	1
8 th Grade	76	19	78	48	5	-2
Total	450		441	829	170	9

Student Support Team Report

Month	In School Suspension # students / # days	Out of School Suspension # students / # days	Major referrals that did not result in suspension # students / # referrals	Minor Behavior Referrals # students / # referrals
August	ES: 0/0 MS: 0/0	ES: 0/0 MS: 0/0	ES: 0/0 MS: 0/0	ES: 3/3 MS: 0/0
September	ES: 0/0 MS: 4/2.5	ES: 1/1.5 MS: 1/1	ES: 19/14 MS: 12/9	ES: 100/50* (50 minor referrals by one staff member) MS: 14/10
October	ES: 1/1 MS: 5/2	ES: 2/2 MS: 2/1	ES: 23/14 MS: 11/7	ES: 21/34 MS: 26/22
November	ES: 5/5 MS: 6/8	ES: 2/2 MS: 5/6.5	ES: 24/36 MS: 12/14	ES: 30/48 MS: 31/52
December	ES: 2/2	ES: 1/2	ES: 18/31	ES: 21/27

	MS: totals above are for Nov. and Dec. combined	MS: totals above are for Nov. and Dec. combined	MS: totals above are for Nov. and Dec. combined	MS: totals above are for Nov. and Dec. combined
January				
February				
March				
April				
May				
June				

Campus Updates

- The ADP Rollout will occur soon. This tracking system will give employees more direct access to and accurate reporting on their leave and other benefits.
- Middle School staged a mock election on Nov. 4th after student members of the America 250 project visited classrooms to describe the election process and highlight the portfolios of candidates in national, state, and local races from a nonpartisan perspective.
- Professional Learning Community (PLC) work has focused on updating data and intervention plans, documentation norms for behavior, our code of conduct, and using the Jumprope reporting system.
- The Middle School, led by Michelle Parkerson, has completed the in-person part of our Crucial Conversations training. Teachers are still working on the asynchronous assignments. The Elementary staff will start their in-person sessions in February.
- We appreciate the work of Emily Vlokjan-Reece, the new PTO chair of Facilities, who has been spearheading repairs, new furniture, and updates on both campuses
- Student Leadership Retreat:
 - Two students from each middle school grade attended a district workshop on leadership through Peaceful Schools; another day will be held in the spring
 - Prepping to form a student Kaizen team that can help provide student voice and action on things like:
 - campus beautification
 - surveys
 - clubs and extracurriculars
 - assorted school decisions
- Peer Advocates has resumed
 - completed an all-day training
 - will be taste-testing new lunches for a potential switch in our lunch programming
- Mid-year benchmark testing will begin in January. This data from MAP Growth assessments provides updates on student progress and can help guide core instruction and identify students who may need intervention services.
- Achievement reports, Intervention Progress Reports, and EC Progress Reports were all emailed to families on Dec. 6th.
- The Director team launched a winter update of the Trust Survey we gave last January to get benchmark data to compare to the initial data for school climate.
- The SIP sub-committee for Kaizen has been meeting regularly to work on detailed aspects of the School Improvement Plan.
- The Kaizen team will work on the FAM-S, an annual survey measurement of the MTSS process in schools.

- We have been working with the Department of Public Instruction to secure Special Reserve funding for a few new students who require more extensive services, such as 1:1 support.
- We are discussing ways to build capacity in our aftercare programs, including additional help and opportunities for academic tutoring, club-style activities, etc.

Community Events

- Conferences were held on both campuses on Nov. 1st and 5th. In elementary school, parent-teacher conferences are held in the first trimester, and in middle school, these are student-led portfolio conferences. All conferences in the second and third trimesters are student-led conferences.
- On Nov. 22nd, the eighth grade held their Water Gallery Walk, a culminating presentation of the fall expedition around science and social studies standards and service learning projects.
- We are in recruitment season!
 - Tours have begun, led by our Student Ambassadors, once a week on each campus.
 - The Directors held an information session and it was recorded and posted online.
 - The lottery is open and all can apply online through our website
 - We are running ad campaigns on social media and boosting some posts; putting more of our resources towards these social media ads bc our metrics suggest they have been more impactful in the past than some other avenues
 - We are advertising on streaming audio and website banner ads
- The Hurricane Relief project adopted two schools in Western NC and collected gift cards for teachers and families
- The National Theatre for Children performed at the Elementary Campus on Nov. 19th
- The Student Service Team coordinated our annual Angel Tree project to provide holiday gifts and food to families within the Exploris community who may not otherwise have access to a holiday celebration with gifts.
- Cross Country finished strong with several wins and multiple personal records, as well as participation in some community 5K runs.
- On November 20th we held a staff social to honor Cori Greer-Banks and wish her well in her new position at Carolina Connect at UNC.
- On December 5th, the 7th grade held a Body Systems presentations at Roomah, which was the culminating event for the fall Expedition project.
- The annual Exploris recitation of the Universal Declaration of Human Rights was held on Dec. 17th. 7th and 8th grade both participated because the event is transitioning to a 7th grade project and 8th grade will take on Constitution Day, to better line up with their social studies curriculum of world history in 7th grade and American history in 8th grade.
- The PTO held a Winter Movie Night on Friday, Dec. 13th.

Human Resource Update

New Hires for Approval

Name	Position	Notes
Margie Fowler	8th Grade Humanities	Cori's previous position on the 8th team; resume in packet

Internal Position Changes

Name	Position	Notes

Current & Anticipated Vacancies for 24-25 School Year
<ul style="list-style-type: none"> We are fully staffed!

Important Dates (Board Attendance Requested)

- Final Community Circle for 2024 will be on Friday, Dec. 20th at 9:30 am
- Middle School Expressions Day will be on Friday, Dec. 20th at about 10:30 am
- Sat. Jan. 25th Board Retreat 9:00-3:00pm