



## The Exploris School

### The Exploris School Board Regular Monthly Meeting

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#### Date and Time

Thursday June 22, 2023 at 4:30 PM EDT

#### Location

The Exploris School: Elementary Campus  
17 S Swain St, Raleigh, NC 27601, USA  
5th Grade Classroom

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#### Agenda

	Purpose	Presenter	Time
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<b>I. Opening Items</b>			<b>4:30 PM</b>
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<b>A.</b>	Record Attendance	Edward Buchan	1 m
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<b>B.</b>	Call the Meeting to Order	Steven Darroch	1 m
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<b>C.</b>	Approve Minutes	Approve Minutes Edward Buchan	2 m
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Approve minutes for The Exploris School Board Regular Monthly Meeting on May 25, 2023

<b>D.</b>	Public Comment	Steven Darroch	15 m
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PUBLIC COMMENT

Fifteen minutes will be allocated on the agenda for public input at each meeting.  
Additional time may be added at the discretion of the Chair.

	Purpose	Presenter	Time
Public comment may be oral, in person, or in written form to be read by the Chair. Public comment is limited to no more than 3 minutes per person. It is recommended that public comment be written out and provided to the board following the three minutes to ensure the entire message is heard by the board.			
Each speaker will clearly state their full name and county of residence.			
All public comment should be factual and should not include personally identifiable information of students or personnel in order to maintain confidentiality. Speakers should avoid using names of students or staff and maintain confidentiality and privacy standards.			
All public comments will be taken under advisement by the Board, but will not elicit an immediate written or spoken response. The names of persons providing public comment and a brief summary of topics or input will be included in the meeting minutes published.			
A response will be provided to the stakeholder within seven (7) days.			
Specific issues about a particular student or teacher should be addressed to the elementary or middle school director, rather than the Board of Directors.			

<b>II. Committee Reports</b>			<b>4:49 PM</b>
<b>A. Governance</b>	Discuss	Ryan Boyce	5 m
<ul style="list-style-type: none"> <li>• Discuss annual Board Retreat scheduling and plan.</li> </ul>			
<b>B. Finance</b>	Vote	Koren Morgan	10 m
<ul style="list-style-type: none"> <li>• Monthly Financial Reports</li> <li>• Voting on budget</li> </ul>			
<b>C. Educational Excellence</b>	Discuss	Eric Grunden	5 m
<ul style="list-style-type: none"> <li>• Draft Annual Educational Excellence Report for feedback.</li> </ul>			
<b>D. Director Evaluation &amp; Support</b>	Discuss	Steven Darroch	5 m

	Purpose	Presenter	Time
<b>E. Facilities</b>	Discuss	Josh Corbat	5 m
<b>F. Kaizen</b>	FYI	Daniel Hencher	5 m
Kaizen leaders will give an update to the Board.			

### **III. Meeting Items 5:24 PM**

<b>A. Directors Report</b>	Vote	Deborah Brown	5 m
<ul style="list-style-type: none"> <li>• Monthly Report &amp; Updates (The Directors Report will not be made verbally during meetings. Please review the written report prior to the meeting. We will answer questions and provide critical updates and vote on any requested items.)</li> <li>• July 4th week request: It has been standard for the week of July 4th to be designated as an official holiday week for Exploris summer staff. Somehow, this got missed in the 2022-23 calendar. Leadership and Operations staff request approval from the Board to designate the upcoming July 4th week (July 3-7, 2023) as holidays.</li> </ul>			
<b>B. Board Development: Revisiting Committee Goals</b>	FYI	Steven Darroch	15 m
<ul style="list-style-type: none"> <li>• The Board will review the Committee Planning documents created at the beginning of the year to get a pulse on the progress of each and make plans moving forward.</li> </ul>			
<b>C. Board Business</b>	Vote	Steven Darroch	5 m
<ul style="list-style-type: none"> <li>• Board Composition Discussion and Vote</li> <li>• General Discussions</li> </ul>			

### **IV. Closed Session 5:49 PM**

<b>A. Facilities &amp; Legal Items</b>	Discuss	Josh Corbat	10 m
<ul style="list-style-type: none"> <li>• Updates on Facilities</li> </ul>			

### **V. Closing Items 5:59 PM**

	Purpose	Presenter	Time
<b>A.</b> Adjourn Meeting	Vote		

# Coversheet

## Approve Minutes

**Section:** I. Opening Items  
**Item:** C. Approve Minutes  
**Purpose:** Approve Minutes  
**Submitted by:**  
**Related Material:**  
Minutes for The Exploris School Board Regular Monthly Meeting on May 25, 2023

APPROVED



## The Exploris School

### Minutes

#### The Exploris School Board Regular Monthly Meeting

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##### **Date and Time**

Thursday May 25, 2023 at 4:30 PM

##### **Location**

The Exploris School: Elementary Campus  
17 S Swain St, Raleigh, NC 27601, USA  
5th Grade Classroom

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##### **Directors Present**

A. Rodriguez, D. Deaton, E. Buchan, E. Grunden, R. Boyce, S. Carothers, S. Darroch

##### **Directors Absent**

M. Townley, T. Kingsberry

##### **Ex Officio Members Present**

C. Greer-Banks, D. Brown, E. Burton, J. Corbat

##### **Non Voting Members Present**

C. Greer-Banks, D. Brown, E. Burton, J. Corbat

##### **Guests Present**

K. Morgan

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#### **I. Opening Items**

**A.**

## **Record Attendance**

### **B. Call the Meeting to Order**

S. Darroch called a meeting of the board of directors of The Exploris School to order on Thursday May 25, 2023 at 4:31 PM.

### **C. Approve Minutes**

A. Rodriguez made a motion to approve the minutes from The Exploris School Board Regular Monthly Meeting on 04-27-23.

D. Deaton seconded the motion.

The board **VOTED** unanimously to approve the motion.

### **D. Public Comment**

No public comment

## **II. Committee Reports**

### **A. Governance**

Ryan provided the update and indicated Deb provided a color coded table illustrating the terms of the members.

Ryan indicated there will be room for new members with 2 leaving soon.

### **B. Finance**

Josh provided the update. The 990 for 2022 was reviewed and accepted by the board.

There were no "findings" noted by a 3rd party review.

E. Buchan made a motion to Accept the 2022 990 form as presented.

D. Deaton seconded the motion.

The board **VOTED** unanimously to approve the motion.

### **C. Educational Excellence**

Eric provided the update. The review indicated Exploris was meeting expectations of a well functioning charter school. Ethan also added that additional information will be added to a students EOG results which describes their experiences at Exploris, rather than just EOG data.

### **D. Director Evaluation & Support**

Steven provided this update. Alana asked to make sure we get compensation data in well ahead of when the preliminary budget it due.

### **E. Facilities**

Discussion moved to the closed session.

#### **F. Kaizen**

Cori indicated her term on the board will end soon and that Tasha Boyd will be the new Kaizen team lead.

### **III. Meeting Items**

#### **A. Directors Report**

Josh indicated we are fully enrolled in kindergarten. It was noted that Graduation June 9 at 9 AM (Rose Garden). Ethan discussed the addition of new teachers:

-Nadia White

-Keith

R. Boyce made a motion to Accept new hires and resignations.

S. Carothers seconded the motion.

The board **VOTED** unanimously to approve the motion.

#### **B. Board Development: Exploris Coaching Structures**

Presentation was given by Exploris staff

#### **C. Board Business**

Stephen indicated we need to consider the upcoming School Strategy renewal. Deborah reminded the board the Charter renewal is due 2025, so we should prepare for this effort.

#### **D. Calendar Modification: Eid al Fitr Holiday**

Josh asked the board to approve a proposed holiday (Eid al Fitr) which is a lunar holiday.

The day changed from a Wednesday to a Tuesday.

E. Grunden made a motion to accept change to calendar.

A. Rodriguez seconded the motion.

The board **VOTED** unanimously to approve the motion.

### **IV. Closed Session**

#### **A. Facilities & Legal Items**

D. Deaton made a motion to move into closed session.

A. Rodriguez seconded the motion.

The board **VOTED** unanimously to approve the motion.

### **V. Closing Items**

#### **A. Adjourn Meeting**

A. Rodriguez made a motion to adjourn meeting.



D. Deaton seconded the motion.

The board **VOTED** unanimously to approve the motion.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:14 PM.

Respectfully Submitted,

E. Buchan

# Coversheet

## Finance

<b>Section:</b>	II. Committee Reports
<b>Item:</b>	B. Finance
<b>Purpose:</b>	Vote
<b>Submitted by:</b>	
<b>Related Material:</b>	Bank Account Balances 5-31-23.pdf 05. Income Statement - 2023.05 - Exploris.pdf 06. Balance Sheet - 2023.05 - Exploris.pdf FY24 Budget for Board Approval 6-22-23.pdf 03. Board Report - 2023.5 - Exploris.pdf

<b>5/31/2023 Account Balances</b>	
<b>Bank Account</b>	<b>Balance</b>
The Exploris School Checking	\$1,196,878.83
The Exploris School Reserves	\$1,217,566.77
The Exploris School Foundation-Annual Fund	\$70,284.80
The Exploris School Foundation-Capital Campaign	\$542,104.20

06/07/2023  
04:40 PM

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**THE EXPLORIS SCHOOL****Income Statement****Fiscal Year: 2023 Month: May****Include Fund(s): 1, 2, 3, 5**

<b>Fund</b>	<b>Beg. Balance</b>	<b>MTD Actual</b>	<b>YTD Actual</b>
<b>Fund 1</b>			
Revenue Total:	2,957,690.67	195,331.07	3,153,021.74
Expense Total:	2,957,706.93	381,175.51	3,338,882.44
Change in Fund 1 Balance:	(16.26)	(185,844.44)	(185,860.70)
<b>Fund 2</b>			
Revenue Total:	1,455,848.00	133,280.43	1,589,128.43
Expense Total:	748,767.45	76,949.77	825,717.22
Change in Fund 2 Balance:	707,080.55	56,330.66	763,411.21
<b>Fund 3</b>			
Revenue Total:	300,612.20	6,944.31	307,556.51
Expense Total:	314,524.05	14,268.55	328,792.60
Change in Fund 3 Balance:	(13,911.85)	(7,324.24)	(21,236.09)
<b>Fund 5</b>			
Revenue Total:	55,680.53	0.00	55,680.53
Expense Total:	44,163.04	7,043.00	51,206.04
Change in Fund 5 Balance:	11,517.49	(7,043.00)	4,474.49

THE EXPLORIS SCHOOL

Balance Sheet

Fiscal Year: 2023 | Fiscal Month: May  
Include Funds: All

Assets

1.1010.000.000.000.000.00	Cash OP FCIT 6528	(185,860.70)
2.1010.000.000.000.000.00	Cash OP FCIT 6528	978,162.30
2.1011.000.000.000.000.00	Cash - Reserve	1,217,566.77
2.1611.000.000.000.000.00	Security Deposit	15,658.00
3.1010.000.000.000.000.00	Cash OP FCIT 6528	(21,236.09)
5.1010.000.000.000.000.00	Cash OP FCIT 6528	388,466.12

**TOTAL Assets:** 2,392,756.40

Liabilities

2.2282.000.000.000.000.00	EEs' Flex Spending Deductions	(1,485.50)
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**TOTAL Liabilities:** (1,485.50)

Reserves and Equity

2.2960.000.000.000.000.00	Fund Equity	1,449,461.36
5.2960.000.000.000.000.00	Fund Equity	383,991.63

**TOTAL Reserves and Equity:** 1,833,452.99

**NET GAIN (LOSS):** **560,788.91**

**TOTAL LIABILITIES / RESERVES / INCOME:** 2,392,756.40

Account	2023-2024 Budget	NOTES	2022-2023 EOY Projected
<b>Revenues</b>			
<b>STATE REVENUE</b>			
Rev - Charter Schools - 036	3,140,000.00		3,140,227.00
Rev - State Awarded Compensation - 048			5,369.74
Rev - Summer Reading- 016	15,393.00	revenue = expense	7,425.00
<b>STATE REVENUE</b>	<b>3,155,393.00</b>		<b>3,153,021.74</b>
<b>LOCAL REVENUE</b>			
Fund Balance Allocation - Climate & Culture TF			12,000.00
Fund Balance Allocation - Legal Expenses			10,000.00
Fund Balance Allocation - Chess club c/o			40.00
Fund Balance Allocation - Drama Club c/o			1,488.19
Fund Balance Allocation - Girls on the Run	3,653.00	revenue = expense	3,803.63
Fund Balance Allocation - Prior Year 12th Month			10,295.00
Fund Balance Allocation - Supplement Time Ltd Funding	10,000.00	revenue = expense	
Fund Balance Allocation - Booster Contributions	20,758.69	revenue = expense	
PTO Revenue (to reimburse expenses)			6,036.00
Interest Income	3,000.00		3,093.59
Rev - Booster Contributions			20,758.69
Rev - Chatham County Schools	4,200.00		4,146.38
Rev - Contributions	5,000.00		6,202.28
Rev - Durham County Schools	14,000.00		14,143.83
Rev - Johnston County Schools	25,000.00		24,552.52
Rev - NC Go Grant	0.00	revenue = expense	19,236.00
Rev - Sales Tax	13,000.00	revenue = expense	12,719.45
Rev - Wake County Schools	1,326,000.00		1,325,989.01
<b>LOCAL REVENUE</b>	<b>1,424,611.69</b>		<b>1,474,504.57</b>
<b>NCACCESS GRANT REVENUE</b>			
Rev - NCACCESS 160	282,493.00	revenue = expense	86,139.70
<b>NCACCESS GRANT REVENUE</b>	<b>282,493.00</b>		<b>86,139.70</b>
<b>FEDERAL REVENUE</b>		for all federal revenue, revenue = expense	
Rev PRC 050 - IASA Title 1 Basic Programs	25,650.00		8,508.00
Rev PRC 060 - IDEA VI-B	82,283.00		88,137.00
Rev PRC 103 - Supportive Effective Inst. Title II			5,920.00
Rev PRC 108 - Title IV			0.00
Rev PRC 164 - Cares Act ESSER PSU Supplemental			14,186.33
Rev PRC 167 - Cares Act ESSER EC Grant			880.41
Rev PRC 171 - ESSER II			39.09
Rev PRC 172 - ESSER II Charter Supplements			16,634.16

Account	2023-2024 Budget	NOTES	2022-2023 EOY Projected
Rev PRC 173 - ESSER Supplemental			2,951.00
Rev PRC 181 - ESSER III	16,406.95		42,801.73
Rev PRC 182 - ESSER II Charter Supplements	52,432.50		51,142.15
Rev PRC 185 - ESSER III IDEA			18,347.00
Rev PRC 189 - ESSER III Math	9,859.00		7,473.00
Rev PRCs 192 and 193 ESSER III (Gaggle & Instr Software)	2,587.00		3,600.00
<b>FEDERAL REVENUE</b>	<b>189,218.45</b>		<b>260,619.87</b>
<b>FOUNDATION REVENUE</b>			
Foundation Financial Reporting Contribution (operations)	10,000.00	revenue = expense	81,508.96
Foundation Reimbursement for Teacher Grants	20,000.00	revenue = expense	12,663.29
<b>FOUNDATION REVENUE</b>	<b>30,000.00</b>		<b>94,172.25</b>
<b>B&amp;A CARE REVENUE</b>			
Revenue - Before and After School	92,000.00		94,678.53
<b>B&amp;A CARE REVENUE</b>	<b>92,000.00</b>		<b>94,678.53</b>
<b>FIELD TRIP / ACTIVITIES REVENUE</b>			
Rev - Electives			2,330.04
Rev - Explorations			4,724.42
Rev - Field Trips - 1st			284.09
Rev - Field Trips - 2nd			950.00
Rev - Field Trips - 3rd			2,085.63
Rev - Field Trips - 5th Collected			5,535.72
Rev - Field Trips - 6th Collected			2,103.00
Rev - Field Trips - 7th Collected			30,898.25
Rev - Field Trips - 8th Collected			72,861.76
Rev - Field Trips - Japan Exch			20,000.00
Rev - Field Trips - K			464.49
Rev - German Exch			25,326.64
Rev - Girls on the Run			1,750.00
Rev - Middle Global Arts			2,000.00
Rev - Music			1,091.00
Rev - Student Supply Fee (4th agendas)			135.00
<b>FIELD TRIP / ACTIVITIES REVENUE</b>	<b>0.00</b>		<b>172,540.04</b>
		lower due to less ESSER/GEER funds, less fund balance allocations, and no budgeted Field Trip/Activities Revenue.	
<b>Revenues</b>	<b>5,173,716.14</b>		<b>5,335,676.70</b>
<b>Expenses</b>			

Account	2023-2024 Budget	NOTES	2022-2023 EOY Projected
<b>SALARIES AND BONUSES</b>		Salaries include step increase for those based on state schedules and teaching partners. Also includes some budget for increases for those without set salary schedules.	
Salary - Admin & Student Support	680,500.00		576,919.00
Salary - EC Teacher Assistant	30,400.00		98,502.15
Salary - EC Teacher	368,800.00		259,160.02
Salary - PRC 016 Summer Program (& prc 164 in fy23)	12,240.00	revenue = expense	9,910.00
Salary - PRC 048 State awarded compensation			5,000.00
Salary - Substitute	40,000.00		58,326.50
Salary - Teacher Assistant	144,600.00		148,905.67
Salary - Teacher	1,709,440.00		1,685,414.81
Salary - Time Ltd Intervention & Counseling	79,160.00		88,495.78
	<b>3,065,140.00</b>		<b>2,930,633.93</b>
<b>BENEFITS</b>			
Dental Cost	5,000.00		3,861.00
Hospitalization/Medical Insurance	310,000.00	anticipated 6% increase	289,871.56
Life Insurance Cost	1,750.00		0.00
Long and Short Term Disability	15,500.00		15,229.04
Other Retirement Cost	70,000.00		67,764.11
Social Security Cost (FICA: Soc Security & Medicare)	234,483.21	FICA 7.65%	220,005.19
Unemployment Cost	7,000.00		6,487.98
<b>BENEFITS</b>	<b>643,733.21</b>		<b>603,218.88</b>
<b>BOOKS AND SUPPLIES</b>			
Art - Elementary	750.00		707.86
Art - Middle	750.00		743.79
Board of Directors Supplies	9,000.00		8,644.67
Connected World - Elementary	500.00		458.88
Counselor	500.00		393.02
was Digital Literacy, now Seminar	500.00		0.00
EC Instructional Supplies	1,200.00		1,132.74
Explorations / Electives	750.00		956.45
Global Cultures & Language	500.00		463.07
Health Supplies and Materials - SHAC			3,431.48
Health Supplies	4,000.00		7,200.69
Instructional Supplies - 1st Grade	500.00		614.64
Instructional Supplies - 2nd Grade	500.00		466.79
Instructional Supplies - 3rd Grade	500.00		465.48
Instructional Supplies - 4th Grade	500.00		190.83
Instructional Supplies - 5th Grade	750.00		593.34
Instructional Supplies - 6th Grade	1,000.00		849.09



Account	2023-2024 Budget	NOTES	2022-2023 EOY Projected
Instructional Supplies - 7th Grade	1,000.00		239.32
Instructional Supplies - 8th Grade	1,250.00		1,376.48
Instructional Supplies	12,000.00		10,279.73
Intervention	500.00		123.59
Kindergarten	500.00		464.65
Memberships	2,000.00		1,585.50
Movement - Elementary	500.00		488.20
Music	500.00		1,171.85
Office Food Purchases	1,000.00		647.96
Office Supplies	4,000.00		3,534.16
PRC 016 Instructional Supplies	3,153.00	revenue = expense	2,844.42
PRC 164 Instructional Supplies			8,189.71
Poe Center	1,400.00		1,750.00
Postage	850.00		820.37
Sales Tax Expense	14,000.00	revenue = expense	10,772.16
Wellness - Middle	500.00		493.94
<b>BOOKS AND SUPPLIES</b>	<b>65,353.00</b>		<b>72,094.86</b>
<b>TECHNOLOGY</b>			
IT Contracted Services	45,600.00		44,000.00
Instructional Software	15,000.00		16,000.00
Internet Services	800.00		790.41
Non - Cap Computer Hardware	3,000.00		2,500.00
Office Software and Services	6,500.00		13,000.00
Instructional Software - PRCs 192 and 193 Gaggie & Instr. S	2,587.00	revenue = expense	3,600.00
School Connectivity (ERate)	7,207.00		8,900.00
<b>TECHNOLOGY</b>	<b>80,694.00</b>		<b>88,790.41</b>
<b>NON-CAP EQUIPMENT &amp; LEASES</b>			
Instructional Equipment	0.00		0.00
Office Equipment	500.00		350.00
Reproduction Costs	16,000.00		15,600.00
School Safety Equipment			21,367.19
<b>NON-CAP EQUIPMENT &amp; LEASES</b>	<b>16,500.00</b>		<b>37,317.19</b>
<b>CONTRACTED STUDENT SERVICES</b>			
ELL Services	10,000.00		3,395.00
F & R Lunch	30,000.00		22,000.00
OT Services	40,000.00		40,000.00
Psychological Services	40,000.00		25,000.00

Account	2023-2024 Budget	NOTES	2022-2023 EOY Projected
Speech Services	20,000.00		18,500.00
<b>CONTRACTED STUDENT SERVICES</b>	<b>140,000.00</b>		<b>108,895.00</b>
<b>FIELD TRIPS</b>			
Activities funded by Booster fundraiser	20,758.69		
Electives			1,645.96
Explorations			4,724.42
Field Trips - German Exchange			28,940.03
Field Trips - Grade 1			284.09
Field Trips - Grade 2			950.00
Field Trips - Grade 3			2,371.00
Field Trips - Grade 5			6,330.12
Field Trips - Grade 6 Scholarship	1,000.00		0.00
Field Trips - Grade 6			2,103.00
Field Trips - Grade 7 Scholarship	2,000.00		0.00
Field Trips - Grade 7			30,898.25
Field Trips - Grade 8 Scholarship	5,000.00		3,000.00
Field Trips - Grade 8			73,553.04
Field Trips - Japan Exchange			21,496.79
Field Trips - Kindergarten			464.49
Field Trips - Music			1,091.00
Field Trips - NC Go Grant			19,236.00
Scholarships 00 - 01	250.00		0.00
Scholarships 02 - 03	500.00		0.00
Scholarships 04 - 05	1,000.00		0.00
<b>FIELD TRIPS</b>	<b>30,508.69</b>		<b>197,088.19</b>
<b>STAFF DEVELOPMENT</b>			
Workshop Expenses	8,000.00		6,688.60
<b>STAFF DEVELOPMENT</b>	<b>8,000.00</b>		<b>6,688.60</b>
<b>ADMIN SERVICES</b>			
Audit & Tax Services	20,000.00		18,650.00
Bank Fees	1,600.00		1,654.50
Financial Services	47,000.00		43,072.38
Fire Inspection Fees	3,000.00		2,166.00
Foundation Expenses	10,000.00	revenue = expense	81,508.96
Foundation Teacher Grants	20,000.00	revenue = expense	12,663.29
Human Resources	5,000.00		7,316.05
Legal Services	20,000.00		(30,228.32)

Account	2023-2024 Budget	NOTES	2022-2023 EOY Projected
PTO Expenses			1,970.95
PTO Grants			4,064.60
Student Information Services	31,500.00		21,685.83
<b>ADMIN SERVICES</b>	<b>158,100.00</b>		<b>164,524.24</b>
<b>INSURANCES</b>			
General Liability and Commercial Umbrella	19,500.00		19,386.70
International Travel Insurance	1,500.00		750.00
Student Accident Insurance	1,400.00		1,355.00
Workers Compensation	10,000.00		10,000.00
<b>INSURANCES</b>	<b>32,400.00</b>		<b>31,491.70</b>
<b>FACILITIES</b>			
Building Rent	204,000.00		201,518.21
Building Repairs & Maintenance	4,000.00		3,000.00
Building Supplies & Materials	1,500.00		1,500.00
Contracted Custodial Services	45,000.00		42,000.00
Contracted Landscaping	5,200.00		5,106.50
Contracted Pest Control	1,500.00		1,200.00
Custodial Supplies & Materials	11,000.00		11,000.00
Electricity - New Bern	24,000.00		23,600.00
Land Lease - New Bern	71,000.00		70,650.00
Modular Lease	85,000.00		84,759.20
Parking: Hillsborough St.	6,500.00		7,400.00
Security Monitoring	5,000.00		4,947.50
Telephone	2,100.00		2,050.00
Water and Sewer	6,000.00		5,800.00
<b>FACILITIES</b>	<b>471,800.00</b>		<b>464,531.41</b>
<b>B&amp;A CARE</b>			
B&A Care Supplies	500.00		0.00
Salary - B&A Care	55,000.00		51,608.80
Social Security (FICA: Soc Security & Medicare)- B&A Care	4,000.00	FICA 7.65%	4,500.00
<b>B&amp;A CARE</b>	<b>59,500.00</b>		<b>56,108.80</b>
<b>CLUBS</b>			
Girls on the Run	3,653.00	revenue = expense	3,803.63
<b>CLUBS</b>	<b>3,653.00</b>		<b>3,803.63</b>
<b>CORONAVIRUS RELIEF FUND EXPENSES</b>		revenue = expense	

Account	2023-2024 Budget	NOTES	2022-2023 EOY Projected
PRC 167 - Cares Act ESSERF EC Grant			880.41
PRC 171 - ESSER II			39.09
PRC 172 - ESSER II Charter Supplements			15,709.49
PRC 181 - ESSER III			42,422.11
PRC 182 - Charter Supplements			47,538.00
PRC 189 - ESSER III Math	9,859.00		7,473.00
PRCs 192 and 193 ESSER III (Gaggle & Instr Software)	2,587.00		3,600.00
<b>CORONAVIRUS RELIEF FUND EXPENSES</b>	<b>12,446.00</b>		<b>114,062.10</b>
<b>VARIOUS GRANTS - NCACCESS</b>		revenue = expense	
ACCESS - Instr. - Supplies and Materials			4,442.05
ACCESS - Instr. - Technology & Equip			3,964.00
ACCESS - Instr. - Travel, Conferences, Meetings			28,680.00
ACCESS - Instr. - Prof Fees & Cont Services			48,055.00
ACCESS - Support - Supplies & Materials			1,000.00
ACCESS - Support - Technology & Equip			0.00
ACCESS - Support - Travel, Conferences, Meetings			0.00
ACCESS - Support - Prof Fees & Cont Services			0.00
<b>VARIOUS GRANTS - NCACCESS</b>	<b>282,493.00</b>		<b>86,141.05</b>
<b>Expenses</b>	<b>5,070,320.90</b>		<b>4,965,389.99</b>
<b>SURPLUS/(DEFICIT) - End of Year Balance</b>	<b>103,395.24</b>	<b>end of year balance</b>	<b>370,286.71</b>
<b>% end of year balance</b>	<b>2.00%</b>	amount carried over	(13,653.00)
		remaining amt for reserves	356,633.71
			6.68%



# THE EXPLORIS SCHOOL

## Budget Analysis Report

Fiscal Year: 2023 | 5/01/2023 - 5/31/2023

Account	Budget	Period Activity	YTD Activity	Remaining Budget	% Used	EOY Projection
<b>Revenues</b>						
STATE REVENUE	3,109,825.39	195,331.07	3,153,021.74	(43,196.35)	101.39	3,153,021.74
LOCAL REVENUE	1,426,626.82	124,333.43	1,423,081.15	3,545.67	99.75	1,474,504.57
NCACCESS GRANT REVENUE	200,000.00	0.00	51,198.70	148,801.30	25.60	86,139.70
FEDERAL REVENUE	276,126.26	6,944.31	256,357.81	19,768.45	92.84	260,619.87
FOUNDATION REVENUE	82,200.00	0.00	0.00	82,200.00	0.00	94,172.25
B&A CARE REVENUE	90,000.00	0.00	55,680.53	34,319.47	61.87	94,678.53
REVENUE - ACTIVITIES	0.00	8,947.00	166,047.28	(166,047.28)		172,540.04
<b>Revenues</b>	<b>5,184,778.47</b>	<b>335,555.81</b>	<b>5,105,387.21</b>	<b>79,391.26</b>	<b>98.47</b>	<b>5,335,676.70</b>
<b>Expenses</b>						
Account	Budget	Period Activity	YTD Activity	Remaining Budget	% Used	EOY Projection
SALARIES AND BONUSES	3,139,405.76	249,062.88	2,682,905.43	456,500.33	85.46	2,930,633.93
BENEFITS	659,992.88	51,181.61	553,511.62	106,481.26	83.87	603,218.88
BOOKS AND SUPPLIES	78,784.13	10,000.14	70,790.86	7,993.27	89.85	71,714.86
TECHNOLOGY	94,587.00	9,388.61	78,795.76	15,791.24	83.31	88,790.41
NON-CAP EQUIPMENT & LEASES	18,000.00	2,988.52	36,255.52	(18,255.52)	201.42	37,317.19
CONTRACTED STUDENT SERVICES	97,000.00	13,971.30	83,467.00	13,533.00	86.05	108,895.00
FIELD TRIPS/ACTIVITIES	15,200.00	25,054.90	180,859.30	(165,659.30)	1189.86	197,088.19
STAFF DEVELOPMENT	8,000.00	2,410.21	5,214.60	2,785.40	65.18	6,688.60
ADMIN SERVICES	209,550.00	35,479.53	157,420.24	52,129.76	75.12	164,524.24
INSURANCES	40,450.00	0.00	23,341.70	17,108.30	57.71	31,491.70
FACILITIES	468,144.00	51,293.45	427,375.70	40,768.30	91.29	464,531.41
B&A CARE	55,901.50	6,955.54	49,442.61	6,458.89	88.45	56,108.80
CLUBS	5,331.82	0.00	1,469.36	3,862.46	27.56	3,803.63
CORONAVIRUS RELIEF FUND EXPENSES	6,853.41	6,454.64	107,607.55	(100,754.14)	1570.13	114,062.10
VARIOUS GRANTS - NCACCESS	200,000.00	15,195.50	86,141.05	113,858.95	43.07	86,141.05
<b>Expenses</b>	<b>5,097,200.50</b>	<b>479,436.83</b>	<b>4,544,598.30</b>	<b>552,602.20</b>	<b>89.16</b>	<b>4,965,009.99</b>
<b>SURPLUS/(DEFICIT)</b>	<b>87,577.97</b>	<b>(143,881.02)</b>	<b>560,788.91</b>			<b>370,666.71</b>

# Coversheet

## Directors Report

<b>Section:</b>	III. Meeting Items
<b>Item:</b>	A. Directors Report
<b>Purpose:</b>	Vote
<b>Submitted by:</b>	
<b>Related Material:</b>	June 2023 Exploris Leadership Team Board Report.pdf



# The Exploris School

## Directors Report

**To:** Board Members  
**From:** Ethan, Josh, & Deb  
**Re:** Monthly Board Report

**Date:** June 22, 2023

The following information is provided to the Board of Directors:

### Enrollment

Grade Level	Active Enrollment	Class Sizes	Withdrawals Since 4/27/23	2023/2024 Applications	Open Seats	Acceptances for 23-24 SY	# Remaining on the Waitlist
Kindergarten	30	15	0	219	34	34	129
1 <sup>st</sup> Grade	34	17	0	101	6	6	90
2 <sup>nd</sup> Grade	37	18/19	0	114	5	5	105
3 <sup>rd</sup> Grade	38	19	0	92	1	1	88
4 <sup>th</sup> Grade	38	19	0	102	0	0	100
5 <sup>th</sup> Grade	36	18	0	89	0	0	86
6 <sup>th</sup> Grade	75	18/19	0	189	40	40	86
7 <sup>th</sup> Grade	74	18/19	0	107	1	1	102
8 <sup>th</sup> Grade	74	18/19	0	64	3	3	59
<b>Total</b>	<b>436</b>		<b>0</b>	<b>1077</b>	<b>90</b>	<b>90</b>	<b>845</b>

### Student Support Team Report

Month	In School Suspension # students / # days	Out of School Suspension # students / # days	Behavior Referrals Major/minor
August	ES: 0/0 MS: 0/0	ES: 1/2 MS: 0/0	ES: 2/0 MS: 0/0
September	ES: 1/5 MS: 2/5	ES: 4/6 MS: 2/1	ES: 5/8 MS: 4/5
October	ES: 1/1 MS: 1/1	ES: 1/2 MS: 3/3	ES: 2/11 MS: 4/8
November	ES: 2/2 MS: 2/1	ES: 4/8 MS: 2/2	ES: 6/33 MS: 4/8
December	ES: 0/0 MS: 1/5	ES: 0/0 MS: 2/2	ES: 0/13 MS: 2/8
January	ES: 3/2.5 MS: 5/4	ES: 3/3 MS: 6/7.5	ES: 6/8 MS: 10/19
February	ES: 2/1.5 MS: 3/3	ES: 2/2 MS: 1/2	ES: 3/28 MS: 4/16
March	ES: 4/4 MS: 3/3	ES: 3/3 MS: 2/2	ES: 11/23 MS: 4/25
April	ES: 3/3 MS: 0/0	ES: 1/2 MS: 0/0	ES: 4/19 MS: 0/15
May	ES: 2/1	ES: 2/2	ES: 4/28

	MS: 1/1	MS: 3/9	MS: 17/24
June	ES: 5/5 MS: 1/.5	ES: 1/1 MS: 4/9	ES: 6/4 MS: 11/6
<b>Total</b>	<b>42/28.5</b>	<b>47/68.5</b>	<b>109/282</b>

## Updates on Goals/Issues for Discussion

**School Improvement Plan (SIP) Progress:** [Linked here](#) is the 2022-2023 Board approved School Improvement Plan.

### Target Area #1 Student Support Alignment Progress:

- Family and Student Handbook review through the Governance Committee is ongoing
- Both the middle and elementary school hosted Field Day activities in the last week of school to celebrate the end of the school year.
- The 5th Grade Promotion Ceremony was punctuated by the final Community Circle that included a student flash mob singing the song Revolting Children from Roald Dahl's Matilda the Musical.
- The 8th Grade Graduation was held in the Raleigh Rose Garden for the first class to start in kindergarten and travel through every grade at Explorix, K-8.
- Students participated in Step Up Day to meet their future teachers and learn more about their classroom for next year. Activities included reading letters written by current students about their favorite parts of the school year, student-led tours of classrooms for younger students and 5th graders even walking to the middle school to meet the 6th grade teachers.

### Target Area #2 Instructional Alignment Progress:

- In consultation with the budget process, made the decision to move all Global Arts roles to full time for the 2023-2024 School Year. (Previously 3 of the 8 positions had been at 80% and did not work on Fridays at all. This decision will allow us to run a more cohesive global arts program throughout the school year and be more attractive to any future candidates.)
- End-Of-Grade Tests and End-of-Course Exams were held successfully during the final 10 days of school.
- Shawna Scipione (2nd grade), Rachel Hearn (2nd grade) and Jessie Francese (8th grade) were selected as participants in the [NC Museum of Natural Sciences Educators of Excellence program](#). Rachel and Jessie are spending June 15th to the 23rd in Yellowstone National Park exploring the area's unique natural resources and discovering strategies for exploring the connections between Yellowstone and North Carolina — wolf and elk reintroduction, fire ecology, resource management issues and more that they will bring back to their classrooms this fall. Shawna will be in Belize from July 17th to 25th to explore tropical ecology. The experience analyzes several tropical habitats, including coral reefs, mangrove swamps and rainforests. Participants will bring back to their classrooms resources to further explore the diversity of these habitats.

### Target Area #3 Community Engagement Progress:

- The staff and students participating in our exchange with Dufrees, Germany left on June 13th to visit the same students they hosted earlier this spring.
- 4th grade participated in the annual Shad hatching & release.
- 6th grade visited 5 different houses of worship and created a World Religions museum that families were invited to tour.



- In addition to family members and current crew teachers, 126 community members attended individual passage portfolio presentations for our 8th graders.

## Human Resources Update

### Not Returning for the 2023-2024 School Year

Name	Position	Notes
Annah Riedal Behrooz	4th Grade Crew Teacher	
Maggie Gargan	3rd Grade Crew Teacher	
Tom Simmons	5th Grade Crew Teacher	
Loren Kent	6th Grade Language Arts	
Paula Mancini	EC Teaching Partner	
ZanDrea Fleton	EC Teaching Partner	
Chris Duncan	EC Teacher	

### New Hire Profiles for Approval

Name	Position	Licensure
Amanda Whittington	Elementary Crew Teacher	
Maria Perry	Middle School Crew Teacher	
SJ Casar	Middle School Crew Teacher	
Dawn Williamson	Middle School Crew Teacher	
Marcella Brideson	Middle School Crew Teacher	

### Transfers within Exploris

Name	Position	Notes
Sarah Esser	moving from EC teaching partner to Interventions Teaching Partner for 23-24 SY	
Mary McWay	moving from 7th grade ELA to Global Arts Connected World at Middle School for 23-24 SY	
Leah Ruto	moving from 5th grade Crew Teacher to K-8 Instructional Coach for 23-24 SY	

### Anticipated Vacancies for 23-24 School year

#### (based on newly created positions or previous resignations)

Position	Notes
3rd grade Crew Teacher	Vacancy created from Maggie Gargan not returning for the 23-24 SY
EC Teacher	Vacancy created from Chris Duncan not returning for the 23-24 SY

## Fiscal Operations Update

- Budget Amendments Requested:** Please see the Budget Revision in the packet
  - None
- Unpaid Invoices (Time frame for payment)**
  - None
- Identified Potential Short/Long Term Issues**
  - None

## Important Dates (Board Attendance Requested)

2023-2024 Board Retreat Date?

# Coversheet

## Board Development: Revisiting Committee Goals

<b>Section:</b>	III. Meeting Items
<b>Item:</b>	B. Board Development: Revisiting Committee Goals
<b>Purpose:</b>	FYI
<b>Submitted by:</b>	
<b>Related Material:</b>	Governance Committee Template.pdf Facilities Committee Template.pdf Educational Excellence Committee Plan.pdf Committee Template - Finance Committee.docx.pdf



## 2022-2023 SY Exploris School Board Committee Planning

Topic	Responses
Committee Name:	Governance
Committee Chair/Staff Rep/ Members:	R.Boyce/D. Brown/M. McWay, M. Duncan, E. Grunden, S.Darroch, TBD
<p>What is the vision for your committee?</p> <ul style="list-style-type: none"> <li>How do you/could you contribute to the mission of the school?</li> <li>What are your responsibilities?</li> <li>Why does the school need this work?</li> </ul>	<p>Vision: The Exploris Governance Committee will:</p> <ol style="list-style-type: none"> <li>Develop and communicate explicit policies that align with the school's mission and that will govern school decisions</li> <li>Ensure that school policies at all levels follow state and federal regulations</li> <li>Review current policies including Staff and Personnel Handbook, Family and Student Handbook, Crisis Plan and Emergency Handbook and recommend any updates or revisions</li> <li>Recruit, vet new members for board seats and for board committees and bring qualified candidates to the board for a vote.</li> </ol> <p>Board member recruitment</p> <ul style="list-style-type: none"> <li>-Committee member recruitment/vetting</li> <li>-Regular bylaw/policy reviews and updates</li> <li>-Board member training: onboarding new board members, required documents and policies that should be followed, responsibilities &amp; expectations, board retreats.</li> </ul>
<p>What are 1-3 goals for your committee this year?</p> <p><i>(think SMART goals: Specific, Measurable, Achievable, Realistic, Time-bound)</i></p>	<ul style="list-style-type: none"> <li>-Build out committee member recruitment and vetting policy</li> <li>-Review board member recruitment policy and implemented strategy via PTO and Comms</li> <li>-Holistic review and recommendations of bylaws by Spring 2023</li> <li>-Finalize HR handbook and coordinate review by Catapult (included in contract)</li> </ul>

<p>What is your meeting schedule?</p> <ul style="list-style-type: none"> <li>• Who will be responsible for sending out reminders/invitations?</li> <li>• Who will take notes?</li> <li>• Where will notes be published/stored?</li> <li>• Who will be responsible for reporting at monthly Board meetings?</li> </ul>	<p>-Monthly, date/time TBD</p> <p>-Minutes and other documents will be stored on Board on Track</p> <p>-Ryan and Deb will make reports; other members as necessary</p>
<p>What support or resources do you anticipate needing?</p>	
<p>Any other thoughts/comments?</p>	



## 2022-2023 SY Exploris School Board Committee Planning

Topic	Responses
Committee Name:	Facilities
Committee Chair/Staff Rep/ Members:	Theo Kingsberry, Josh Corbat , Callie Kirsch , Brent Francese, Sharon Moe, Chad McIntyre, Ethan Burton , Koren Morgan, Jeremy Franklin , Leah Perry
<p>What is the vision for your committee?</p> <ul style="list-style-type: none"> <li>• How do you/could you contribute to the mission of the school?</li> <li>• What are your responsibilities?</li> <li>• Why does the school need this work?</li> </ul>	<p>To provide facilities that are safe, enrich learning, induce collaboration, and foster relationships in the classroom, nature and our community.</p> <ul style="list-style-type: none"> <li>• We are responsible for finding a forever home to consolidate Exploris into a K-8 campus.</li> <li>• We are responsible for maintaining our facilities to the highest safety standards to supplement Exploris' learning and engagement.</li> <li>• We are responsible for engaging our community concerning the status of Exploris' building and grounds.</li> <li>• Provide guidance and recommendations for facilities related contract and services; oversee facilities contracts</li> <li>• Establish preventive maintenance schedules</li> <li>• Participate in school cleanup days</li> <li>• Collaborate with governance committee on facilities related policies and procedures</li> <li>• Collaborate with finance committee on facilities budget</li> </ul>
<p>What are 1-3 goals for your committee this year?</p> <p><i>(think SMART goals: Specific, Measurable, Achievable, Realistic, Time-bound)</i></p>	<ol style="list-style-type: none"> <li>1. Establish a digital reporting/ tracking system for needed repairs and request</li> <li>2. Utilize BOT to publish and track committee work</li> <li>3. In collaboration with the communications committee, establish open communications with the Exploris community for the search for our new campus. <ol style="list-style-type: none"> <li>a. Quarterly facilities forum?</li> </ol> </li> <li>4. Secure temporary home stability</li> <li>5. Secure building Exploris' new facility</li> </ol>

<p>What is your meeting schedule?</p> <ul style="list-style-type: none"> <li>• Who will be responsible for sending out reminders/invitations?</li> <li>• Who will take notes?</li> <li>• Where will notes be published/stored?</li> <li>• Who will be responsible for reporting at monthly Board meetings?</li> </ul>	<p>Meet every 2nd Thursday of the month 4 - 5 pm @ elementary campus</p> <ul style="list-style-type: none"> <li>• Will utilize BOT to send out reminders; Director of RSS and Committee Chair</li> <li>• Designated committee member will take notes</li> <li>• Committee notes published in BOT</li> <li>• Committee Chair or designee will report at Board meetings</li> </ul>
<p>What support or resources do you anticipate needing?</p>	<ul style="list-style-type: none"> <li>• Volunteers</li> <li>• Coordination with Leadership and Communications committee to disperse messaging</li> <li>• Flexibility of time</li> <li>• Funding for repairs; cost dependent</li> <li>• School toolboxes</li> </ul>
<p>Any other thoughts/comments?</p>	<ol style="list-style-type: none"> <li>1. Can we secure funding from Foundations and/or PTO? <ol style="list-style-type: none"> <li>a. Repairs?</li> <li>b. Teacher requests for resources</li> </ol> </li> <li>2. Consultation with security concerns?</li> </ol>



## 2022-2023 SY Exploris Educational Excellence Committee Plan

Topic	Responses
Committee Name:	Educational Excellence
Committee Chair/Staff Rep/ Members:	Eric Grunden
<p>What is the vision for your committee?</p> <ul style="list-style-type: none"> <li>How do you/could you contribute to the mission of the school?</li> <li>What are your responsibilities?</li> <li>Why does the school need this work?</li> </ul>	<ol style="list-style-type: none"> <li>EE collects and analyzes data from multiple sources in order to report to the board at large about <ol style="list-style-type: none"> <li>Student Performance</li> <li>Relevance of the school's efforts to student performance</li> <li>Alignment of the Exploris vision and concrete efforts taken by faculty and administration</li> </ol> </li> <li>EE works with families, students, teachers, and administration to articulate the educational values of the school and how those values affect instruction</li> <li>EE sets an annual agenda focused on three dimensions of school support: <ol style="list-style-type: none"> <li>Continuation of past efforts that have been identified as useful going forth including multi-year efforts</li> <li>Deep exploration of one specific aspect of the school's educational program so that the entire philosophy is reviewed over a multi-year period.</li> <li>Evaluating data to advocate for board policy</li> </ol> </li> </ol>
<p>What are 1-3 goals for your committee this year?</p> <p><i>(think SMART goals: Specific, Measurable, Achievable, Realistic, Time-bound)</i></p>	<ol style="list-style-type: none"> <li>Develop a process for evaluating Exploris' experiential learning efforts (PBL/Expedition) in order to begin looking at the impact on student learning. To be done by the end of the year; a report will be delivered to the board in time for data collection next year)</li> <li>Use benchmarking data 3 times per year to provide clear and relevant presentation of school data to the board for development of policy.</li> </ol>
What is your meeting schedule?	The committee chair will be responsible for scheduling, leading, and taking minutes for meetings in

<ul style="list-style-type: none"> <li>• Who will be responsible for sending out reminders/invitations?</li> <li>• Who will take notes?</li> <li>• Where will notes be published/stored?</li> <li>• Who will be responsible for reporting at monthly Board meetings?</li> </ul>	<p>BoT, since the school staff member bears so much responsibility for data collection. Committee minutes will be posted to BoT.</p>
<p>What support or resources do you anticipate needing?</p>	<p>Composition is ideally about 5 members. We want to add Exploris faculty and perhaps a parent or student (or use student/parent/faculty focus groups rather than making people permanent committee members).</p>
<p>Any other thoughts/comments?</p>	<p>Who should we recruit:</p> <ul style="list-style-type: none"> <li>• Denise (4th)?</li> <li>• Leadership Slides to Community</li> <li>• Eric reaches out to folks outside of the Exploris Community</li> </ul>





## 2022-2023 SY Exploris School Board Committee Planning

Topic	Responses
Committee Name:	Finance Committee
Committee Chair/Staff Rep/ Members:	Alannah Rodriguez, Josh Corbat, Koren Morgan, Lyndsey Anderson, Denise Brown (Charter Success Relationship Partner)
What is the vision for your committee? <ul style="list-style-type: none"> <li>How do you/could you contribute to the mission of the school?</li> <li>What are your responsibilities?</li> <li>Why does the school need this work?</li> </ul>	The finance committee is commissioned by and responsible to the Board of Directors for fiduciary oversight. It has the responsibility for creating the upcoming fiscal year budget; presenting budget recommendations to the Board; monitoring implementation of the approved budget on a regular basis and recommending proposed budget revisions; recommending to the Board appropriate policies for the management of the charter school's assets.
What are 1-3 goals for your committee this year? <i>(think SMART goals: Specific, Measurable, Achievable, Realistic, Time-bound)</i>	Creating a budget before each upcoming year that both supports Exploris' values while maintaining the fiduciary responsibility of the board (target of 2-3% increase in net assets to revenue). Completing the annual audit and tax filings by the respective deadlines (Oct. 31 for annual audit, Nov 15 for IRS 990) in a compliant and efficient manner. Provide a board-level training program to ensure that all trustees (especially those without a financial background) can be effective stewards of the organization's financial resources.
What is your meeting schedule? <ul style="list-style-type: none"> <li>Who will be responsible for sending out reminders/invitations?</li> <li>Who will take notes?</li> <li>Where will notes be published/stored?</li> <li>Who will be responsible for reporting</li> </ul>	We meet monthly – the Thursday before the board meeting  Koren sends out the agenda and materials as well as taking notes and generally presents at the board meeting.  Finance committee meetings, agendas, and minutes are not currently maintained in board on track but the plan is to include them in the future.

at monthly Board meetings?	
What support or resources do you anticipate needing?	No additional resources considered necessary
Any other thoughts/comments?	