



The Exploris School

Board Meeting

Date and Time

Tuesday February 25, 2020 at 4:30 PM EST

Location

Middle Campus - 401 Hillsborough St. Rm 7N (upstairs)

Agenda

	Purpose	Presenter	Time
I. Opening Items			4:30 PM
Opening Items			
A. Call the Meeting to Order		Camesha Jones	1 m
B. Record Attendance and Guests		Camesha Jones	1 m
C. Approve Minutes from last board meeting	Approve Minutes	Keely Byars-Nichols	1 m
Approve minutes for Annual Retreat on January 28, 2020			
D. Public Comment		Camesha Jones	5 m
PUBLIC COMMENT			

Fifteen minutes will be allocated on the agenda for public input at each meeting. Additional time may be added at the discretion of the Chair.

Public comment may be oral, in person, or in written form to be read by the Chair.

Public comment is limited to no more than 3 minutes per person.

It is recommended that public comment be written out and provided to the board following the three minutes to ensure the entire message is heard by the board.

Each speaker will clearly state their full name and county of residence.

All public comment should be factual and should not include personally identifiable information of students or personnel in order to maintain confidentiality. Speakers should avoid using names of students or staff and maintain confidentiality and privacy standards.

All public comments will be taken under advisement by the Board, but will not elicit an immediate written or spoken response. The names of persons providing public comment and a brief summary of topics or input will be included in the meeting minutes published.

A response will be provided to the stakeholder within seven (7) days.

Specific issues about a particular student or teacher should be addressed to the school's executive director, rather than the Board of Directors.

II. Executive Director Report **4:38 PM**

A. Personnel/ Operations	Vote	Ellie Schollmeyer	5 m
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Welcome New Board Members - Allanah, Jerry, Katherine, and Steven

Personnel

- **Board approval is requested to approve Terri Bullock as the long term kindergarten maternity leave replacement.**
- **Board approval is requested to approve the following individuals as tutors using ACCESS grant funding**
 - **TaVshea Danielle Smith (external)**
 - **Shannon Hardy (internal staff)**
 - **Helene Elliston (internal staff)**

B. Finance	Vote	Ellie Schollmeyer	5 m
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2019-2020 Budget Update

The Finance committee met to review the year to date revenue updates, expenditures, and project future impacts. The budget was updated to reflect the budget amendments approved at last month’s board meeting. Based on YTD activity, we are projecting an end of year surplus of **\$228,400.43**. The balance sheet and income statement along with the YTD budget report are attached for your review.

2020-2021 Budget Process
 Staff Input Sessions
 Community Input Session
 Draft Budget -March
 Budget Presented to Board in April
 Budget Approved in May

Board approval is requested to modify the employee handbook and allow for part-time employees to receive the 401K match according to the plan guidelines.

Five Year Projections and Bond Financing

The five year projections were reviewed and updated at the 2/19/20 finance committee meeting and are attached for Board review. Updated financials were provided to BB&T for a re-evaluation of our bond financing capacity. We would like to understand our minimum and maximum capacity for borrowing based on our current size and our anticipated growth.

Board approval is requested to approve the Underwriter Letter of Intent with BB&T so that they can provide full underwriting estimates of our bond capacity. Five year projections are attached for Board review.

III. New Board Member Orientation **4:48 PM**

A. Board Member Orientation	Discuss	Camesha Jones	30 m
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Review Board roles and responsibilities

Board Orientation Vignette - Tom Miller

IV. Committee Reports **5:18 PM**

A. Facilities	Discuss	Theo Kingsberry	10 m
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Review and discuss property search conducted by Tri Properties.

B. Governance	Vote	Tom Miller	20 m
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Board approval is requested to approve the updated background check policy. The revised policy is attached for your review.

C. Development Update on committee activity	Discuss	George Burnette	5 m
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D. Education Excellence Update on committee goals	Discuss	Katie Johnson	5 m
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V. Closing Items **5:58 PM**

A. Adjourn Meeting	Discuss		2 m
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Future Meetings:

The next Special Board meeting is scheduled on March 24, 2020 at 4:30 at the Middle School campus.

Cover Sheet

Approve Minutes from last board meeting

Section: I. Opening Items
Item: C. Approve Minutes from last board meeting
Purpose: Approve Minutes
Submitted by:
Related Material: Minutes for Annual Retreat on January 28, 2020

APPROVED



The Exploris School

Minutes

Annual Retreat

Date and Time

Tuesday January 28, 2020 at 4:30 PM

Location

NC State Hunt Library Conference Room - Duke Energy Hall C & D

Directors Present

C. Hutchens, C. Jones, E. Schollmeyer, G. Burnette, J. Korreck, K. Byars-Nichols, K. Johnson, T. Guyer (remote), T. Kingsberry, T. Miller (remote)

Directors Absent

C. Greer-Banks

I. Opening Items**A. Call the Meeting to Order****B. Record Attendance and Guests****C. Approve Minutes from last board meeting**

G. Burnette made a motion to approve the minutes from. Board Meeting on 12-17-19

C. Hutchens seconded the motion.

The board **VOTED** to approve the motion.

C. Jones made a motion to revise agenda to remove closed session.

J. Korreck seconded the motion.

The board **VOTED** to approve the motion.

D. Public Comment

No visitors were present.

II. Executive Director Report

A. Personnel/ Operations

T. Kingsberry made a motion to approve two personnel changes, as presented in the ED report.

K. Johnson seconded the motion.

The board **VOTED** to approve the motion.

Operations Updates:

- Annual Performance Framework - Exploris fully compliant in all categories for the 2018-2019 school year
- Insurance Audit Finding - Background Checks for Volunteers

C. Hutchens made a motion to approve the 2020-2021 school year calendar.

T. Kingsberry seconded the motion.

The board **VOTED** to approve the motion.

B. Finance

2019-2020 Budget Update:

The Finance committee met to review the year to date revenue updates, expenditures, and project future impacts. The budget was updated to reflect the budget amendments approved at last month's board meeting. Based on YTD activity, we are projecting an end of year surplus of \$234,440.41. The balance sheet, and income statement along with the YTD budget report are part of the board packet.

2020-2021 Budget Process

- Staff Input Sessions
- Community Input Session
- Draft Budget in March
- Budget Presented to Board in April
- Budget Approved in May

C. Facilities

K. Byars-Nichols made a motion to engage Tri-Properties in a search for suitable options for our new building location.

T. Kingsberry seconded the motion.

There is no cost until a suitable property is found. A survey was distributed to staff related to the school search. The board **VOTED** to approve the motion.

III. Board Retreat

A. Board Growth/New Members

T. Miller made a motion to add the four board members proposed by the Governance committee, to begin at our next board meeting to serve a full three year term.

T. Kingsberry seconded the motion.

The board **VOTED** to approve the motion.

B. Vignette Activity

Tom Miller and Lisa Stella Gordon led the group in a vignette reading/discussion activity to deepen board understanding of board members' roles and responsibilities.

C. Board Training

Upon the board's request, Tina Bennefield from NCSU's Industry Expansion Solutions (IES), presented a proposal to the board to help strengthen our school's climate and culture. The board and school leadership will continue this work with Tina in the coming months. G. Burnette made a motion to partner with IES and their proposed plan, as presented. T. Miller seconded the motion. The board **VOTED** to approve the motion.

IV. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:51 PM.

Respectfully Submitted,
K. Byars-Nichols

Documents used during the meeting

- 2018-2019 Performance Framework.pdf
- 2020-2021 Calendar Final for Board.pdf
- ED Report.pdf
- Exploris School Open House Jan26-2020Poster FINAL.jpg
- ExplorisTourFlyer January 26, 2020.pdf
- 03. Board Report 2019.12 Exploris.pdf
- 05. Income Statement 2019.12 Exploris.pdf
- 06. Balance Sheet 2019.12 Exploris.pdf
- CORPORATE SERVICES BROCHURE.pdf
- TPI Engagment Letter - Exploris School - 191206.docx
- Tri Properties Overview w Exploris.pdf

Cover Sheet

Personnel/ Operations

Section: II. Executive Director Report
Item: A. Personnel/ Operations
Purpose: Vote
Submitted by:
Related Material: ED Report.pdf

ED Report – February 2020

Academic Update:

Map and mClass testing is in the process of being finalized and a school-wide analysis will be completed to measure student growth. These reports will be shared at an upcoming board meeting.

Portfolio conferences are still underway and some have been rescheduled due to school weather related cancellations.

Enrollment Data for 2019 - 2020:

Update as of 2/20/20

Grade	Total # of students	Change
K	35	
1	37	
2	38	
3	39	
4	38	
5	38	
6	74	1 withdrawal – family change moved to base school
7	75	
8	75	
TOTAL	449	

Student withdrawals through January are comparable to prior year.

Demographics and Enrollment Data:

	Wake County Public Schools	The Exploris School 18-19	The Exploris School 19-20
Black	22.7%	10%	12%
Hispanic	18%	7%	7%
Asian	9.2%	2%	2%
Multi-racial	3.8%	5%	8%
Non-Hispanic White	45.8%	75%	71%
Other	.3%	1%	1%
Free and Reduced Lunch	32.2%	10.8%	12.7%

Personnel:

- **Board approval is requested to accept Terri Bullock as the long term kindergarten maternity leave replacement.**
- **Board approval is requested to approve the following individuals as tutors using ACCESS grant funding**
 - **TaVshea Danielle Smith (external)**
 - **Shannon Hardy (internal staff)**
 - **Helene Elliston (internal staff)**

Operations:

The school is investigating visitor management systems that will perform screening of visitors using the sex offender registry list and provide visitor badges upon check in. The equipment will be paid for using the school safety grant and PTO funding.

We are also planning for the implementation of volunteer background checks on all volunteers for the 2020-2021 school year. The PTO has generously agreed to fund parent /guardian background checks to support the school.

Board approval is requested to approve the updated background check policy. The revised policy is attached for your review.

Fire Drills

Elementary School - 1/23/20

Middle School – 2/10/20

Enrollment and Admissions for 2020-2021

Applications received as of 2/20/20 – 1,072

Open Seats – 77 – assuming reduced class sizes for K (17) and 1st (18) – (\$50K budget impact)

- Board & Staff – 3-
- Siblings - 54
- FRL - 98

Lottery will be Held – 3/6/20

Finance:

2019-2020 Budget Update

The Finance committee met to review the year to date revenue updates, expenditures, and project future impacts. The budget was updated to reflect the budget amendments approved at last month's board meeting. Based on YTD activity, we are projecting an end of year surplus of

\$228,400.43. The balance sheet and income statement along with the YTD budget report are attached for your review.

The Finance committee met and discussed the budget, current surplus, and 401K eligibility and school match for part-time employees at the committee meeting on February 4, 2020. The 401K match budget is based on the total salary budget so there would not be any incremental financial impact. We believe that our part-time staff are also entitled to this employee benefits.

Board approval is requested to modify the employee handbook and allow for part-time employees to receive the 401K match according to the plan guidelines.

2020 – 2021 Budget Process

Budget input meetings have been held with all teams at the middle and elementary campus to identify remaining needs for 2020 and plan for the 2020 – 2021 budget. A budget input session was held by the finance committee on February 4th after school to allow for additional input. A staff survey on class size was also used to provide additional input to the budget process. The first internal draft of the budget will be created by the end of March and presented to the Board at the April board meeting.

Five Year Projections

The five year projections were reviewed and updated at the 2/19/20 finance committee meeting. Updated financials were provided to BB&T for a re-evaluation of our bond financing capacity. We would like to understand our minimum and maximum capacity for borrowing based on our current size and our anticipated growth.

Board approval is requested to approve the Underwriter Letter of Intent with BB&T so that they can provide full underwriting estimates of our bond capacity. The agreement is nonbinding and may be terminated at any time without penalty or costs.

Facilities Update:

Tri-Properties scheduled a tour for the facilities committee of a property that just hit the market located at 111 Hargett Street. The facility has 3 stories, 31,288 square feet, was recently renovated, and is located near Nash Square. This is an ideal location for Exploris to remain a downtown school. The sale price is \$8.9 M. Jeremy is evaluating the cost/feasibility of expansion required to add an additional floor. We are also exploring the option of partnering with the church across the street to lease their gym and excess classrooms as another alternative for expansion. The property brochure is linked below for your review.

Tri Properties also held a video conference with the facilities committee on 2/19/20 to provide an initial search of available properties for review and discussion. The full package is also attached for Board review and discussion. They are also having meetings with Shaw University and St. Augustine's on behalf of Exploris.

The properties with the most potential at this time are:

- 111 Hargett Street – Brochure link [here](#)
- 554 Hargett Street - Treasuring Christ

- Bain Water Plant – lease option only – video [here](#)
- 7 acres of undeveloped land in Southeast Raleigh
- Temporary location of Wiley elementary school in Garner
- Shaw and St. Augustine partnership/land/building
- Possible block for sale along New Bern Avenue

Legal Facilities Update:

The developers have engaged a new attorney and will provide a response within 60 days.

The legal complaint against our developers was filed on 1/17/20 in Superior Court in Wake County and all information was shared with the Board in an email on 1/17/20. Our attorneys have recommended the following response to any inquiries about our complaint. **"We are unable to comment on matters in active litigation and our complaint speaks for itself."**

Future Meetings:

The next Board Special Board meeting is scheduled on March 24, 2020 at 4:30 at the Middle School.

Cover Sheet

Finance

Section: II. Executive Director Report
Item: B. Finance
Purpose: Vote
Submitted by:
Related Material: 03. Board Report 2020.01 Exploris.pdf
05. Income Statement 2020.01 Exploris.pdf
06. Balance Sheet 2020.01 Exploris.pdf
401 K edits.docx
BB&T Signed Underwriter Letter of Intent.pdf
Exploris 5yr. Proj Facility Project 2 19 20.pdf

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THE EXPLORIS SCHOOL**Income Statement****Fiscal Year: 2020 Month: January****Include Fund(s): 1, 2, 3, 5**

Fund		Beg. Balance	MTD Actual	YTD Actual
Fund 1				
	Revenue			
	1.3100.016.000.000.000.00 Rev - Summer Reading - 016	12,116.41	0.00	12,116.41
	1.3100.029.000.000.000.00 Rev - Behavioral Support - 029	0.00	322.40	322.40
	1.3100.036.000.000.000.00 Rev - Charter Schools	1,502,738.59	250,000.00	1,752,738.59
	1.3100.036.000.039.000.00 Rev - School Safety	0.00	0.00	0.00
	1.3100.036.000.085.000.00 Rev - 085	0.00	0.00	0.00
	1.3100.048.000.000.000.00 Rev- State Bonus	0.00	2,153.00	2,153.00
	Revenue Total:	1,514,855.00	252,475.40	1,767,330.40
	Expense			
	1.5110.036.121.000.000.00 Salary - Teacher	777,004.71	131,882.04	908,886.75
	1.5110.036.135.000.000.00 Salary - Instructional Facilitator	15,799.00	2,250.00	18,049.00
	1.5110.036.142.000.000.00 Salary - Teacher Assistant	56,875.12	10,006.23	66,881.35
	1.5110.036.162.000.000.00 Substitute Pay	8,004.00	3,137.50	11,141.50
	1.5110.036.183.000.000.00 Salary - Bonus	0.00	0.00	0.00
	1.5110.036.211.000.000.00 ER's Social Security Cost	60,582.10	10,606.79	71,188.89
	1.5110.036.229.000.000.00 ER's Other Retirement Cost	11,970.45	2,631.26	14,601.71
	1.5110.036.229.100.000.00 ER's Other Retirement Cost- CONTINGENCY	0.00	0.00	0.00
	1.5110.036.231.000.000.00 ER's Hospitalization Insurance	93,550.49	15,361.96	108,912.45
	1.5110.036.233.000.000.00 ER's Unemployment Insurance Co	0.00	0.00	0.00
	1.5110.036.234.000.000.00 ER's Dental Ins. Cost	1,056.31	184.31	1,240.62
	1.5110.036.235.000.000.00 ER's Life Ins. Cost	0.00	0.00	0.00
	1.5110.036.239.000.000.00 Other Ins. Cost	0.00	0.00	0.00
	1.5110.036.299.000.000.00 Long Term Disability	0.00	0.00	0.00
	1.5110.048.180.000.000.00 Testing Bonus	0.00	2,000.00	2,000.00
	1.5110.048.211.000.000.00 ER's Social Security Cost	0.00	153.00	153.00
	1.5210.029.312.000.000.00 Workshop Expenses	322.40	0.00	322.40
	1.5210.036.121.000.000.00 Salary - EC Teacher	75,050.40	13,618.34	88,668.74
	1.5210.036.142.000.000.00 Salary - EC Teacher Assistant	43,365.00	8,227.50	51,592.50
	1.5210.036.196.000.000.00 Salary - Workshop Participant	100.00	0.00	100.00
	1.5210.036.211.000.000.00 ER's Social Security Cost	8,814.70	1,509.85	10,324.55
	1.5210.036.229.000.000.00 ER's Other Retirement Cost	650.52	257.11	907.63

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Fund		Beg. Balance	MTD Actual	YTD Actual	
Fund 1					
	Expense				
	1.5210.036.231.000.000.00	ER's Hospitalization Insurance	18,954.33	3,413.50	22,367.83
	1.5210.036.234.000.000.00	ER's Dental Ins. Cost	293.51	48.08	341.59
	1.5240.036.318.000.000.00	Contracted Services - Speech	1,292.50	0.00	1,292.50
	1.5330.036.121.000.000.00	Intervention Teacher	27,840.00	4,640.00	32,480.00
	1.5330.036.211.000.000.00	Intervention SS	1,999.22	333.33	2,332.55
	1.5330.036.229.000.000.00	Intervention Other Retirement	835.20	139.20	974.40
	1.5330.036.231.000.000.00	Intervention Hospitalization	3,248.52	541.42	3,789.94
	1.5330.036.234.000.000.00	ER' Dental	67.02	11.17	78.19
	1.5350.016.121.000.000.00	Teacher - Summer Reading Camp	4,200.00	0.00	4,200.00
	1.5350.016.211.000.000.00	ER SS - Summer Reading Camp	4,043.54	0.00	4,043.54
	1.5350.016.229.000.000.00	Other Retirement	102.00	0.00	102.00
	1.5350.016.231.000.000.00	ER's Hospitalization Insurance	492.94	0.00	492.94
	1.5350.016.234.000.000.00	ER's Dental Ins. Cost	5.05	0.00	5.05
	1.5350.016.411.000.000.00	Supplies and Materials - 016	3,272.88	103.48	3,376.36
	1.5400.036.151.000.000.00	Salary - Office Personnel	66,822.50	11,112.50	77,935.00
	1.5400.036.211.000.000.00	ER's Social Security Cost	4,965.82	826.38	5,792.20
	1.5400.036.229.000.000.00	ER's Other Retirement Cost	1,448.40	239.62	1,688.02
	1.5400.036.231.000.000.00	ER's Hospitalization Insurance	6,497.04	1,082.84	7,579.88
	1.5400.036.234.000.000.00	ER's Dental Ins. Cost	134.04	22.34	156.38
	1.5410.036.114.000.000.00	Salary - Principal/Headmaster	56,650.02	9,441.67	66,091.69
	1.5410.036.211.000.000.00	ER's SS	4,222.32	699.89	4,922.21
	1.5410.036.229.000.000.00	ER's Other Retirement	1,699.50	283.25	1,982.75
	1.5410.036.231.000.000.00	ER's Hospitalization	3,248.52	541.42	3,789.94
	1.5410.036.234.000.000.00	ER's Dental	67.02	11.17	78.19
	1.5420.036.116.000.000.00	Salary - Assistant Principal	66,459.98	12,137.27	78,597.25
	1.5420.036.211.000.000.00	ER's SS	5,078.26	927.32	6,005.58
	1.5420.036.229.000.000.00	ER's Other Retirement	1,010.39	173.21	1,183.60
	1.5420.036.231.000.000.00	ER's Hospitalization	3,248.52	541.42	3,789.94
	1.5830.036.131.000.000.00	Guidance Counselor	31,026.70	5,154.45	36,181.15
	1.5830.036.211.000.000.00	ER SS	2,272.85	376.52	2,649.37
	1.5830.036.231.000.000.00	ER's Hospitalization	3,248.52	541.42	3,789.94

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Fund		Beg. Balance	MTD Actual	YTD Actual	
Fund 1					
	Expense				
	1.5830.036.234.000.000.00	ER's Dental Insurance Cost	67.02	11.17	78.19
	1.5830.036.311.039.000.00	Contracted Counseling Services - School Safety	0.00	0.00	0.00
	1.5850.036.461.039.000.00	Non Cap Security Equipment - School Safety	0.00	0.00	0.00
	1.6400.036.311.000.000.00	Contracted Services - Technolo	2,402.24	0.00	2,402.24
	1.6400.036.462.073.000.00	Non-Cap Comp Hardware - E-Rate	0.00	0.00	0.00
	1.6530.036.321.000.000.00	Utilities - Electrical Service	1,408.24	0.00	1,408.24
	1.6530.036.323.000.000.00	Utilities -Water and Sewer	240.90	0.00	240.90
	1.6580.036.325.000.000.00	Contracted Repairs and Mainten	0.00	0.00	0.00
	1.6580.036.325.001.000.00	Contracted Landscaping	0.00	0.00	0.00
	1.6610.036.311.000.000.00	Contracted Services - Business	3,538.11	(2,923.45)	614.66
	1.6610.036.362.000.000.00	Bank Service Fees	63.50	0.00	63.50
	1.6620.036.311.000.000.00	Contracted Services - HR	250.00	0.00	250.00
	1.6910.036.411.000.000.00	Supplies and Materials - Board	0.00	0.00	0.00
	1.6940.036.327.000.000.00	Building Rentals & Leases	16,348.90	0.00	16,348.90
	1.6940.036.327.001.000.00	Land Lease New Bern	5,305.00	0.00	5,305.00
	1.6940.036.327.002.000.00	Modular Lease	7,661.18	0.00	7,661.18
	Expense Total:		1,515,177.40	252,256.48	1,767,433.88
	Change in Fund 1 Balance:		(322.40)	218.92	(103.48)

Fund 2**Revenue**

	2.3250.036.000.000.000.00	Rev - Sales Tax	0.00	0.00	0.00
	2.4110.435.000.000.000.00	Rev - Durham County Schools	10,683.75	4,273.50	14,957.25
	2.4110.456.000.000.000.00	Rev - Johnston County Schools	13,428.30	595.35	14,023.65
	2.4110.502.000.000.000.00	Rev - Wake County Schools	527,661.54	206,852.18	734,513.72
	2.4211.036.000.901.000.00	Rev - Field Trips - KI-01	567.00	542.00	1,109.00
	2.4211.036.000.903.000.00	Rev - Field Trips - 02-03	383.75	0.00	383.75
	2.4211.036.000.905.000.00	Rev - Field Trips - 04-05	6,384.50	793.00	7,177.50
	2.4211.036.000.906.000.00	Rev - Field Trips - 06	12,450.00	0.00	12,450.00
	2.4211.036.000.907.000.00	Rev - Field Trips - 07	15,417.00	4,859.00	20,276.00

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THE EXPLORIS SCHOOL**Income Statement****Fiscal Year: 2020 Month: January****Include Fund(s): 1, 2, 3, 5**

Fund		Beg. Balance	MTD Actual	YTD Actual	
Fund 2					
	Revenue				
	2.4211.036.000.908.000.00	Rev - Field Trips - 08	30,937.50	14,407.50	45,345.00
	2.4211.036.000.908.100.00	Rev - F/T - 8th Fundraising	210.00	0.00	210.00
	2.4211.036.000.930.000.00	Rev - Field Trips - Japan	10,000.00	4,750.00	14,750.00
	2.4430.036.000.000.000.00	Rev - Contributions	4,506.98	0.00	4,506.98
	2.4430.036.000.000.000.20	Rev - Annual Fund PayPal	517.86	(500.00)	17.86
	2.4430.036.000.200.000.00	Rev - Annual Fund 6528	16,445.00	5,600.00	22,045.00
	2.4430.036.001.000.000.00	Rev - Annual Fund	0.00	0.00	0.00
	2.4450.036.000.001.000.00	Interest Income Reserve	154.94	24.96	179.90
	2.4490.036.000.002.000.00	Rev - Elective	240.00	0.00	240.00
	2.4490.690.000.001.000.00	Foundation Financial Reporting Contribution	0.00	0.00	0.00
	2.4490.690.000.002.000.00	Foundation Marketing Contribution	0.00	0.00	0.00
	2.4493.036.000.000.000.00	Rev - Clubs	5,510.00	65.00	5,575.00
	2.4890.790.000.000.000.00	NCACCESS Grant	100.00	0.00	100.00
	2.4890.790.000.001.000.00	Rev NCACCESS - Instr Supplies and Materials	0.00	0.00	0.00
	2.4890.790.000.002.000.00	Rev NCACCESS - Instr Prof Fees & Contr Serv	0.00	0.00	0.00
	2.4890.790.000.003.000.00	Rev NCACCESS - Instr Travel, Conf, Meetings	0.00	0.00	0.00
	2.4890.790.000.004.000.00	Rev NCACCESS - Instr Tech and Equip Classroom	0.00	0.00	0.00
	2.4890.790.000.005.000.00	Rev NCACCESS - Instr Tech and Equip Playground	0.00	0.00	0.00
	2.4890.790.000.006.000.00	Rev NCACCESS - Support Prof Fees & Serv Food Plan	0.00	0.00	0.00
	2.4890.790.000.007.000.00	Rev NCACCESS - Support Prof Fees & Serv Transl	0.00	0.00	0.00
	2.4890.790.000.008.000.00	Rev NCACCESS - Support Prof Fees & Serv Recruit	0.00	0.00	0.00
	2.4890.790.000.009.000.00	Rev NCACCESS - Support Travel, Conf, Meetings	0.00	0.00	0.00
	2.4890.790.000.010.000.00	Rev NCACCESS - Support Supplies & Materials	0.00	0.00	0.00
	2.4890.790.000.011.000.00	Rev NCACCESS - Support Other	0.00	0.00	0.00
	2.4910.036.000.908.000.00	Fund Balance Allocation - 8th	0.00	0.00	0.00
	Revenue Total:		655,598.12	242,262.49	897,860.61

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THE EXPLORIS SCHOOL**Income Statement****Fiscal Year: 2020 Month: January****Include Fund(s): 1, 2, 3, 5**

Fund		Beg. Balance	MTD Actual	YTD Actual	
Fund 2					
	Expense				
	2.5110.036.121.001.000.00	Salary - Teacher Homebound	437.50	0.00	437.50
	2.5110.036.211.000.000.00	ER's Social Security Cost	226.90	0.00	226.90
	2.5110.036.211.001.000.00	ER's Social Security	32.29	0.00	32.29
	2.5110.036.229.000.000.00	ER's Other Retirement Cost	(3,613.18)	884.50	(2,728.68)
	2.5110.036.229.001.000.00	ER's Other Retirement Cost	9.45	0.00	9.45
	2.5110.036.231.000.000.00	ER's Hospitalization Insurance	2,204.97	2,463.04	4,668.01
	2.5110.036.231.001.000.00	ER's Hospitalization Insurance	51.20	0.00	51.20
	2.5110.036.232.000.000.00	ER's Workers' Comp. Insurance	6,590.25	0.00	6,590.25
	2.5110.036.233.000.000.00	ER's Unemployment Insurance Co	3,085.37	729.73	3,815.10
	2.5110.036.234.001.000.00	ER's Dental Ins. Cost	1.06	0.00	1.06
	2.5110.036.235.000.000.00	ER's Life Ins. Cost	685.23	0.00	685.23
	2.5110.036.239.000.000.00	Other Ins. Cost	2,892.82	0.00	2,892.82
	2.5110.036.299.000.000.00	Long Term Disability	2,230.62	0.00	2,230.62
	2.5110.036.311.000.000.00	Contracted Services	0.00	0.00	0.00
	2.5110.036.311.901.000.00	Scholarships - KI-01	0.00	0.00	0.00
	2.5110.036.311.903.000.00	Scholarships - 02-03	0.00	0.00	0.00
	2.5110.036.311.905.000.00	Scholarships - 04-05	0.00	0.00	0.00
	2.5110.036.311.906.000.00	Scholarships - 06	900.00	0.00	900.00
	2.5110.036.311.907.000.00	Scholarships - 07	775.00	0.00	775.00
	2.5110.036.311.908.000.00	Scholarships - 08	4,750.00	0.00	4,750.00
	2.5110.036.312.000.000.00	Workshop Expenses	2,248.16	399.00	2,647.16
	2.5110.036.315.000.000.00	Reproduction Costs	6,217.98	2,499.92	8,717.90
	2.5110.036.326.000.000.00	Contracted Repairs - Equipment	0.00	0.00	0.00
	2.5110.036.333.002.000.00	Field Trips - Electives	200.00	60.00	260.00
	2.5110.036.333.901.000.00	Field Trips - KI-01	276.00	230.96	506.96
	2.5110.036.333.903.000.00	Field Trips - 02-03	120.00	263.75	383.75
	2.5110.036.333.905.000.00	Field Trips - 04-05	896.80	745.96	1,642.76
	2.5110.036.333.906.000.00	Field Trips - 06	12,893.00	0.00	12,893.00
	2.5110.036.333.907.000.00	Field Trips - 07	1,996.56	10,733.40	12,729.96
	2.5110.036.333.908.000.00	Field Trips - 08	3,651.46	31,660.00	35,311.46
	2.5110.036.333.930.000.00	Field Trips - Japan	11,156.52	360.01	11,516.53

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THE EXPLORIS SCHOOL**Income Statement****Fiscal Year: 2020 Month: January****Include Fund(s): 1, 2, 3, 5**

Fund		Beg. Balance	MTD Actual	YTD Actual	
Fund 2					
	Expense				
	2.5110.036.361.000.000.00	Membership Dues and Fees	89.00	0.00	89.00
	2.5110.036.411.000.000.00	Supplies and Materials	3,302.40	(133.04)	3,169.36
	2.5110.036.411.002.000.00	Supplies & Materials-Elective	0.00	124.05	124.05
	2.5110.036.411.100.000.00	Supplies and Materials - Kindergarten	933.40	0.00	933.40
	2.5110.036.411.101.000.00	Supplies and Materials - 1st Grade	986.35	73.04	1,059.39
	2.5110.036.411.102.000.00	Supplies and Materials - 2nd Grade	817.55	94.11	911.66
	2.5110.036.411.103.000.00	Supplies and Materials - 3rd Grade	444.48	0.00	444.48
	2.5110.036.411.104.000.00	Supplies and Materials - 4th Grade	681.34	58.04	739.38
	2.5110.036.411.105.000.00	Supplies and Materials - 5th Grade	1,052.47	0.00	1,052.47
	2.5110.036.411.106.000.00	Supplies and Materials - 6th Grade	55.98	347.98	403.96
	2.5110.036.411.107.000.00	Supplies and Materials - 7th Grade	160.19	0.00	160.19
	2.5110.036.411.108.000.00	Supplies and Materials - 8th Grade	822.06	48.96	871.02
	2.5110.036.411.113.000.00	Supplies and Materials - Explorations	99.57	0.00	99.57
	2.5110.036.411.114.000.00	Supplies and Materials - Connected World	1,095.10	0.00	1,095.10
	2.5110.036.418.000.000.00	Computer Software and Supplies	17,487.30	0.00	17,487.30
	2.5110.036.461.000.000.00	Non-Cap Inst. Equipment	1,940.95	0.00	1,940.95
	2.5110.036.462.000.000.00	Non-Cap Computer Hardware	542.77	175.20	717.97
	2.5110.036.541.000.000.00	Purchase of Inst. Equipment -	0.00	299.99	299.99
	2.5110.790.311.000.000.00	Instr Contracted Services - NCACCESS	0.00	0.00	0.00
	2.5110.790.312.000.000.00	Workshop - NCACCESS	0.00	415.60	415.60
	2.5110.790.411.000.000.00	Instr Supplies and Materials - NCACCESS	0.00	3,529.95	3,529.95
	2.5110.790.461.000.000.00	Instr Equipment - NCACCESS	0.00	0.00	0.00
	2.5110.790.462.000.000.00	Instr Computer Hardware - NCACCESS	0.00	0.00	0.00
	2.5210.036.311.000.000.00	Contracted Services - EC	3,070.50	2,070.00	5,140.50
	2.5210.036.312.000.000.00	Workshop Expenses	0.00	0.00	0.00
	2.5210.036.317.000.000.00	Contracted Psychological Servi	0.00	0.00	0.00
	2.5210.036.411.000.000.00	Supplies and Materials	1,252.65	127.81	1,380.46
	2.5240.036.318.000.000.00	Contracted Services - Speech	6,568.75	1,980.00	8,548.75

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THE EXPLORIS SCHOOL**Income Statement****Fiscal Year: 2020 Month: January****Include Fund(s): 1, 2, 3, 5**

Fund		Beg. Balance	MTD Actual	YTD Actual	
Fund 2					
	Expense				
	2.5330.036.411.000.000.00	Supplies and Materials - Intervention	0.00	0.00	0.00
	2.5400.036.211.000.000.00	ER's Social Security Cost	382.49	0.00	382.49
	2.5400.036.312.000.000.00	Workshop Expense	50.00	0.00	50.00
	2.5400.036.343.000.000.00	Telecommunications Services	186.30	0.00	186.30
	2.5400.036.361.000.000.00	Membership Dues and Fees	162.00	0.00	162.00
	2.5400.036.411.000.000.00	Supplies and Materials - Offic	2,513.00	842.12	3,355.12
	2.5400.036.418.000.000.00	Computer Software and Supplies	778.22	11,386.08	12,164.30
	2.5400.036.459.000.000.00	Food Purchase - Office	420.65	182.36	603.01
	2.5400.036.461.000.000.00	Non-Cap Furniture and Equipmen	177.98	0.00	177.98
	2.5400.036.462.000.000.00	Non-Cap Computer Hardware	0.00	0.00	0.00
	2.5400.502.471.000.000.00	S/T - Wake County	2,524.92	1,779.86	4,304.78
	2.5400.790.411.000.000.00	Support Supplies and Materials - NCACCESS	0.00	0.00	0.00
	2.5501.036.411.000.000.00	Supplies and Materials - Athle	0.00	0.00	0.00
	2.5502.036.411.000.000.00	Supplies and Materials - Arts	966.85	31.87	998.72
	2.5503.036.333.000.000.00	Field Trips - Clubs	0.00	4,387.51	4,387.51
	2.5503.036.361.000.000.00	Membership Dues & Fees - Clubs	175.00	0.00	175.00
	2.5503.036.411.000.000.00	Supplies and Materials - Clubs	266.65	0.00	266.65
	2.5504.036.411.000.000.00	Supplies and Materials - Music	206.35	0.00	206.35
	2.5830.036.411.000.000.00	Supplies and Materials - Counselor	131.67	125.00	256.67
	2.5840.036.411.000.000.00	Health - Supplies and Materials	316.82	7.69	324.51
	2.5850.036.345.000.000.00	Security Monitoring	1,377.80	1,110.00	2,487.80
	2.6400.036.311.000.000.00	Contracted Services - Technolo	12,681.64	3,000.00	15,681.64
	2.6510.036.341.000.000.00	Telephone	717.54	0.00	717.54
	2.6510.036.342.000.000.00	Postage	815.45	178.65	994.10
	2.6530.036.321.000.000.00	Utilities - Electrical Service	8,198.62	0.00	8,198.62
	2.6530.036.323.000.000.00	Utilities -Water and Sewer	2,075.71	324.81	2,400.52
	2.6540.036.311.000.000.00	Contracted Services - Custodi	12,600.00	2,250.00	14,850.00
	2.6540.036.411.000.000.00	Supplies and Materials	4,534.36	689.84	5,224.20
	2.6570.036.526.000.000.00	Architects Fees	3,593.06	0.00	3,593.06
	2.6580.036.325.000.000.00	Contracted Repairs and Mainten	1,918.50	0.00	1,918.50
	2.6580.036.325.001.000.00	Contracted Landscaping	375.00	0.00	375.00

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THE EXPLORIS SCHOOL**Income Statement****Fiscal Year: 2020 Month: January****Include Fund(s): 1, 2, 3, 5**

Fund		Beg. Balance	MTD Actual	YTD Actual	
Fund 2					
	Expense				
	2.6580.036.325.002.000.00	Contracted Pest Control	475.00	80.00	555.00
	2.6580.036.325.003.000.00	Contracted Maint- Fire Inspect	3,323.95	0.00	3,323.95
	2.6580.036.422.000.000.00	Repair Parts and Materials	937.51	0.00	937.51
	2.6610.036.311.000.000.00	Contracted Services - Business	17,286.89	5,548.45	22,835.34
	2.6610.036.362.000.000.00	Bank Service Fees	541.00	97.50	638.50
	2.6610.036.371.000.000.00	Liability Insurance	(10,617.00)	0.00	(10,617.00)
	2.6610.036.371.001.000.00	Commercial Umbrella	10,617.00	0.00	10,617.00
	2.6610.036.376.000.000.00	International Travel Insurance	590.00	0.00	590.00
	2.6610.036.378.000.000.00	Scholastic Accident Insurance	2,716.40	0.00	2,716.40
	2.6610.690.311.000.000.00	Contracted Services - Business Foundation	4,050.00	200.00	4,250.00
	2.6610.790.371.000.000.00	Support Liability Insurance - NCACCESS	0.00	0.00	0.00
	2.6620.036.311.000.000.00	Contracted Services - Personne	80.00	47.61	127.61
	2.6910.036.411.000.000.00	Supplies and Materials - Board	8,183.01	0.00	8,183.01
	2.6920.036.311.000.000.00	Contracted Legal Services	14,814.75	10,500.00	25,314.75
	2.6930.036.311.000.000.00	Contracted Audit Services	10,400.00	0.00	10,400.00
	2.6930.690.311.000.000.00	Foundation - Contracted Audit Services	2,600.00	0.00	2,600.00
	2.6940.036.311.000.000.00	Contracted General Administrat	0.00	40.00	40.00
	2.6940.036.327.000.000.00	Building Rentals & Leases	98,093.40	16,348.90	114,442.30
	2.6940.036.327.001.000.00	Land Lease New Bern	31,520.00	5,305.00	36,825.00
	2.6940.036.327.002.000.00	Modular Lease	40,579.22	15,868.80	56,448.02
	2.6940.036.332.000.000.00	Travel - Parking	2,797.35	600.00	3,397.35
	2.6940.036.411.000.000.00	Supplies and Materials	0.00	39.99	39.99
	2.6940.790.311.000.000.00	Support Contracted Services - NCACCESS	0.00	0.00	0.00
	2.6940.790.311.001.000.00	Support Cont Serv Recruitment Tools - NCACCESS	0.00	0.00	0.00
	2.6940.790.311.002.000.00	Support Cont Serv Translation - NCACCESS	0.00	0.00	0.00
	2.6940.790.312.000.000.00	Support Staff Dev - NCACCESS	0.00	0.00	0.00
	2.6950.036.313.000.000.00	Advertising Cost	276.25	0.00	276.25
	2.6950.690.311.001.000.00	Foundation - The Center for Innovation Services	0.00	0.00	0.00

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THE EXPLORIS SCHOOL**Income Statement****Fiscal Year: 2020 Month: January****Include Fund(s): 1, 2, 3, 5**

Fund		Beg. Balance	MTD Actual	YTD Actual
Fund 2				
	Expense			
	2.6950.690.312.001.000.00 Foundation - The Center for Innovation Workshop	0.00	750.00	750.00
	2.6950.690.411.000.000.00 Foundation - Supplies & Materials	101.10	0.00	101.10
	2.6950.690.418.000.000.00 Foundation Computer Software	2,654.21	0.00	2,654.21
	2.7200.036.459.000.000.00 Other Food Purchases - F&R Lunch	5,170.90	0.00	5,170.90
	2.8100.036.715.000.000.00 Transfer FCIT 6528	95,356.00	0.00	95,356.00
	2.8100.036.715.001.000.00 Transfer Reserve Account	(95,356.00)	0.00	(95,356.00)
	Expense Total:	407,656.29	141,964.00	549,620.29
	Change in Fund 2 Balance:	247,941.83	100,298.49	348,240.32
Fund 3				
	Revenue			
	3.3600.060.000.000.000.00 Rev - IDEA VI-B - 060	0.00	35,957.00	35,957.00
	3.3600.103.000.000.000.00 Rev - Teacher Quality - 103	0.00	0.00	0.00
	3.3600.118.000.000.000.00 Rev - IDEA VIB Targeted Assist	107.65	322.94	430.59
	3.3600.160.000.000.000.00 Rev - NC Access 160	0.00	22,348.00	22,348.00
	Revenue Total:	107.65	58,627.94	58,735.59
	Expense			
	3.5110.160.312.000.000.00 Reg Curr - Workshop Exp/Allowable Travel	6,684.43	329.96	7,014.39
	3.5110.160.411.000.000.00 Reg Curr - Supplies and Materials	160.56	0.00	160.56
	3.5110.160.462.000.000.00 Reg Curr - Computer Equipment	720.00	0.00	720.00
	3.5110.160.541.000.000.00 Reg Curr - Equipment Purchase	3,584.69	0.00	3,584.69
	3.5210.060.121.000.000.00 Salary - EC Teacher	40,930.02	5,475.31	46,405.33
	3.5210.060.211.000.000.00 ER's Social Security Cost	2,942.67	395.44	3,338.11
	3.5210.060.229.000.000.00 ER's Retirement	875.40	145.90	1,021.30
	3.5210.060.231.000.000.00 ER's Hospitalization	4,872.78	812.13	5,684.91
	3.5210.060.234.000.000.00 ER Dental Insurance	100.56	16.76	117.32
	3.5210.060.411.000.000.00 EC - Supplies & Material	0.00	58.08	58.08
	3.5210.118.163.000.000.00 Salary - Sub Staff Dev Pay PRC 118	400.00	0.00	400.00
	3.5210.118.211.000.000.00 ER's Social Security Cost	30.59	0.00	30.59

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THE EXPLORIS SCHOOL**Income Statement****Fiscal Year: 2020 Month: January****Include Fund(s): 1, 2, 3, 5**

Fund		Beg. Balance	MTD Actual	YTD Actual
Fund 3				
Expense				
3.5880.160.312.000.000.00	Parent Involvement - Workshop Exp/Allowable Travel	0.00	700.00	700.00
3.6110.160.311.000.000.00	Reg Curr Support and Dev - Contracted Services	415.00	0.00	415.00
3.6110.160.411.000.000.00	Reg Curr Support and Dev - Supplies and Materials	708.96	0.00	708.96
3.6610.160.371.000.000.00	Financial Services - Insurance - Liability	15,928.50	0.00	15,928.50
Expense Total:		78,354.16	7,933.58	86,287.74
Change in Fund 3 Balance:		(78,246.51)	50,694.36	(27,552.15)
Fund 5				
Revenue				
5.4210.701.000.000.000.00	Rev - Before & After School	54,215.00	840.00	55,055.00
Revenue Total:		54,215.00	840.00	55,055.00
Expense				
5.5350.701.178.000.000.00	Salary - B & A Care	16,168.71	3,468.74	19,637.45
5.5350.701.211.000.000.00	ER's Soc Sec Cost - B & A Care	1,151.40	237.50	1,388.90
5.5350.701.229.000.000.00	ER's Other Retirement	16.20	8.10	24.30
5.5350.701.231.000.000.00	ER's Hospitalization	1,699.10	444.95	2,144.05
5.5350.701.234.000.000.00	Dental	29.12	7.76	36.88
5.5350.701.411.000.000.00	Inst. Supp & Materials - B & A	0.00	0.00	0.00
5.7200.035.311.000.000.00	Contracted Services	(300.00)	3,648.40	3,348.40
Expense Total:		18,764.53	7,815.45	26,579.98
Change in Fund 5 Balance:		35,450.47	(6,975.45)	28,475.02

THE EXPLORIS SCHOOL**Balance Sheet****Fiscal Year: 2020 | Fiscal Month: January****Include Funds: All****Assets**

1.1010.000.000.000.000.00	Cash OP FCIT 6528	4,999.53
2.1010.000.000.000.000.00	Cash OP FCIT 6528	668,062.46
2.1011.000.000.000.000.00	Cash - Reserve	294,683.64
2.1020.000.000.000.000.00	Cash CK FCIT 4317	11,692.41
2.1120.000.000.000.000.00	Accounts Receivable - Local Go	(109,062.08)
2.1160.000.000.000.000.00	Accounts Receivable - Non-Gove	(22,374.31)
2.1180.000.000.000.000.00	Accounts Receivable - Employee	251.27
2.1611.000.000.000.000.00	Security Deposit	15,658.00
3.1010.000.000.000.000.00	Cash OP FCIT 6528	(27,342.79)
5.1010.000.000.000.000.00	Cash OP FCIT 6528	365,595.77

TOTAL Assets: **1,202,163.90****Liabilities**

1.2274.000.000.000.000.00	EEs' Dental Ins. Deductions	3,815.06
1.2278.000.000.000.000.00	EEs' Other Ins. Deductions	1,287.95
2.2010.000.000.000.000.00	Accounts Payable	(1,989.43)
2.2274.000.000.000.000.00	EEs' Dental Ins. Deductions	4.23
2.2278.000.000.000.000.00	EEs' Other Ins. Deductions	0.44
3.2274.000.000.000.000.00	EEs' Dental Ins. Deductions	134.06
3.2278.000.000.000.000.00	EEs' Other Ins. Deductions	75.30
5.2274.000.000.000.000.00	EEs' Dental Ins. Deductions	61.67
5.2278.000.000.000.000.00	EEs' Other Ins. Deductions	7.91

TOTAL Liabilities: **3,397.19****Reserves and Equity**

2.2960.000.000.000.000.00	Fund Equity	512,655.83
5.2960.000.000.000.000.00	Fund Equity	337,051.17

TOTAL Reserves and Equity: **849,707.00****NET GAIN (LOSS):** **349,059.71****TOTAL LIABILITIES / RESERVES / INCOME:** **1,202,163.90**

per week

4.3 Retirement and Training

401-K Retirement Plan

Employees can contribute up to the United States Federal limits of pre-tax income from payroll deductions into a 401-K retirement plan. Employees may enroll, decrease, increase, or discontinue their contributions on a quarterly basis. The Exploris School will match employee contributions, as organizational resources allow, at a rate determined annually by the Board of Directors. The maximum amount may increase annually. Please refer to The Exploris School's 401K provider for updated information and details on vesting of The Exploris School's contribution.

Exploris matches 50% of employee contributions up to 6% for employees that work 40 or more hours per week (100% employed). Exploris matching contributions maximum is 3% if an employee makes contributions of 6%. Exploris does not offer a match for retirement for employees that are not 100% employed.

Commented [4]: to the 401-K plan as allowed by law and plan documents

Commented [5]: 4%

Commented [6]: of 8%

Commented [7]: finance committee recommendation



Form of Underwriter Letter of Intent

The Exploris School (the "School") is aware of the "Municipal Advisor Rule" of the Securities and Exchange Commission (effective July 1, 2014) and the underwriter exclusion from the definition of "municipal advisor" for a firm serving as an underwriter for a particular issuance of municipal securities.

The Exploris School hereby designates BB&T Capital Markets, a division of BB&T Securities, LLC ("BB&T Capital Markets") as an underwriter for Series 2020 (the "Bonds") that Public Finance Authority currently anticipates issuing. The Exploris School expects that BB&T Capital Markets will provide advice to The Exploris School on the structure, timing, terms, and other matters concerning the Bonds.

It is the School's intent that BB&T Capital Markets serve as an underwriter for the Bonds, subject to satisfying applicable procurement laws or policies, documentation, formal approval by Public Finance Authority, finalizing the structure of the Bonds and executing a bond purchase agreement. While The Exploris School presently engages BB&T Capital Markets as the underwriter for the Bonds, this engagement letter is preliminary, nonbinding and may be terminated at any time by the School without penalty or liability for any costs incurred by the underwriter, or BB&T Capital Markets.

Furthermore, this engagement letter does not restrict The Exploris School from entering into the proposed municipal securities transaction with any other underwriters or selecting an underwriting syndicate that does not include BB&T Capital Markets.

BB&T Capital Markets
By: A. Monica Cutno
Title: Senior Vice President

BB&T Capital Markets
By: Bert Newsome
Title: Managing Director

The Exploris School
By: Ellie Schollmeyer
Title: Executive Director

434 Fayetteville Street, 4th Floor • Raleigh, NC 27601

BB&T Capital Markets is a division of BB&T Securities, LLC. Member FINRA/SIPC. BB&T Securities, LLC is a wholly owned nonbank subsidiary of Truist Financial Corporation, is not a bank, and is separate from any Truist bank or nonbank subsidiary. Securities and insurance products or annuities sold, offered, or recommended by BB&T Securities are not a deposit, not FDIC insured, not guaranteed by a bank, not guaranteed by any federal government agency and may lose value.

EXPLORIS												
5 Year Projections												
		20-21 YOY Increase		21-22 YOY Increase		22-23 YOY Increase		23-24 YOY Increase		24-25 YOY Increase		
450		100%		100%		118%		114%		113%		
Account	Approved 19-20 Budget	% Total	20-21	% Total	21-22	% Total	22-23	% Total	23-24	% Total	23-24	% Total
	2019-2020		2020-2021		2021-2022		2022-2023		2023-2024		2024-2025	
Revenues												
STATE REVENUE												
Rev - Behavioral Support - 029	0.00											
Rev - Charter Schools - 036	2,821,021.72		\$2,874,621		\$2,929,239		\$3,528,809		\$4,109,550		\$4,711,085	
Rev - PRC 085	0.01											
Rev - School Safety	24,280.00											
Rev - Summer Reading- 016	12,375.00		\$12,375		\$12,375		\$14,630		\$16,720		\$18,810	
STATE REVENUE	2,857,676.73	62.83%	\$2,886,996	63.00%	\$2,941,614	62.73%	\$3,543,439	63.94%	\$4,126,270	64.65%	\$4,729,895	65.99%
LOCAL REVENUE												
Fund Balance Allocation Computer Equipment			\$0		\$0		\$0		\$0		\$0	
Fund Balance Allocation for Capital Improvements			\$0		\$0		\$0		\$0		\$0	
Fund Balance Allocation Legal Expenses			\$0		\$0		\$0		\$0		\$0	
Interest Income Reserve			\$0		\$0		\$0		\$0		\$0	
Rev - CASMT Fund Balance Roll Forward			\$0		\$0		\$0		\$0		\$0	
Rev - CASMT Grant			\$0		\$0		\$0		\$0		\$0	
Rev - Clubs			\$0		\$0		\$0		\$0		\$0	
Rev - Annual Fund	54,000.00		\$54,000		\$54,000		\$63,840		\$72,960		\$82,080	
Rev - Contributions			\$0		\$0		\$0		\$0		\$0	
Rev - Durham County Schools	24,102.54		\$24,103		\$24,103		\$28,495		\$32,565		\$36,636	
Rev - Franklin County	0.00		\$0		\$0		\$0		\$0		\$0	
Rev - Harnett County Schools	0.00		\$0		\$0		\$0		\$0		\$0	
Rev - Johnston County Schools	39,707.76		\$39,708		\$39,708		\$46,943		\$53,650		\$60,356	
Rev - Pitt County	0.00		\$0		\$0		\$0		\$0		\$0	
Rev - Sales Tax	6,570.00		\$6,570		\$6,570		\$7,767		\$8,877		\$9,986	
Rev - Wake County Schools	1,249,041.25		\$1,272,773		\$1,304,592		\$1,542,318		\$1,762,649		\$1,982,980	
LOCAL REVENUE	1,373,421.55	30.20%	\$1,397,153	30.49%	\$1,428,973	30.47%	\$1,689,363	30.48%	\$1,930,701	30.25%	\$2,172,038	30.30%
VARIOUS GRANTS - NCACCESS												
ACCESS - Instr. - Supplies and Materials	35,000.00		20,000.00		20,000.00		15,000.00		15,000.00			
ACCESS - Instr. - Technology & Equip - Playground	10,000.00				4,000.00		2,000.00					
ACCESS - Instr. - Technology & Equip - Technology	23,000.00		10,000.00		10,000.00		10,000.00		10,000.00			
ACCESS - Instr. - Travel, Conferences, Meetings	10,000.00		10,000.00		10,000.00		10,000.00		10,000.00			
ACCESS - Instr. Prof Fees & Cont Services	20,000.00		45,000.00		50,000.00		45,000.00		45,000.00			
ACCESS - Support - Other	24,000.00											
ACCESS - Support - Technology and Equipment			20,000.00		40,000.00		4,000.00		3,000.00			
ACCESS - Support - Prof Fees & Cont Serv Recruit	7,000.00						8,000.00					
ACCESS - Support - Prof Fees & Cont Serv Transl	2,000.00		2,000.00		2,000.00		2,000.00					
ACCESS - Support - Prof Fees & Cont Services	5,000.00		10,000.00		2,000.00							
ACCESS - Support - Supplies and Materials	3,000.00		3,000.00		3,000.00		3,000.00		3,000.00			
ACCESS - Support - Travel, Conferences, Meetings	3,000.00		3,000.00		3,000.00		3,000.00		3,000.00			
VARIOUS GRANTS - NCACCESS	142,000.00		123,000.00		144,000.00		102,000.00		89,000.00		0.00	
FEDERAL REVENUE												
Rev - IDEA VI-B - 060	75,000.00		\$75,000		\$75,000		\$88,667		\$101,333		\$114,000	
Rev - PRC 118			\$0		\$0		\$0		\$0		\$0	
FEDERAL REVENUE	75,000.00	1.65%	\$75,000	1.64%	\$75,000	1.60%	\$88,667	1.60%	\$101,333	1.59%	\$114,000	1.59%
FOUNDATION REVENUE												
Foundation Financial Reporting Contribution	3,900.00		\$3,900		\$3,900		\$4,611		\$5,269		\$5,928	
Foundation Marketing Contribution	2,400.00		\$2,600		\$2,600		\$3,074		\$3,513		\$3,952	
Foundation PTO Contribution			\$0		\$0		\$0		\$0		\$0	
FOUNDATION REVENUE	6,500.00	0.14%	\$6,500	0.14%	\$6,500	0.14%	\$7,684	0.14%	\$8,782	0.14%	\$9,880	0.14%
B&A CARE REVENUE												
Revenue - Before and After School	90,000.00		\$90,000		\$90,000		\$106,400		\$121,600		\$136,800	
B&A CARE REVENUE	90,000.00	1.98%	\$90,000	1.96%	\$90,000	1.92%	\$106,400	1.92%	\$121,600	1.91%	\$136,800	1.91%
FIELD TRIP REVENUE												
Rev - Field Trips - 6th Collected			\$0		\$0		\$0		\$0		\$0	
Rev - Field Trips - 7th Collected			\$0		\$0		\$0		\$0		\$0	
Rev - Field Trips - 7th Fundraising			\$0		\$0		\$0		\$0		\$0	

Rev - Field Trips - 8th Collected	3,549.00		\$3,549		\$3,549		\$4,196		\$4,795		\$5,394	
Rev - Field Trips - 8th Fundraising			\$0		\$0		\$0		\$0		\$0	
Rev - Field Trips - Elementary School			\$0		\$0		\$0		\$0		\$0	
Rev - Field Trips - Japan Exch			\$0		\$0		\$0		\$0		\$0	
Rev - German Exch			\$0		\$0		\$0		\$0		\$0	
FIELD TRIP REVENUE	3,549.00	0.08%	3,549.00	0.08%	3,549.00	0.08%	4,195.71	0.08%	4,795.09	0.08%	5,394.48	0.08%
Revenues	4,548,147.28	100.00%	4,582,198.47	100.00%	4,689,635.59	100.00%	5,541,748.63	100.00%	6,382,481.13	100.00%	7,168,007.90	100.00%
Expenses												
Account												
SALARIES AND BONUSES												
Salary - Administ	\$59,533.49		\$535,801.40		\$535,801		\$595,335		\$654,868		\$714,402	
Salary - Bonus			6,000.00		6,000		6,000		6,857		7,714	
Salary - EC Teac	\$53,156.17		249,834.00		\$265,781		\$265,781		\$318,937		\$318,937	
Salary - EC Teac	\$27,090.00		108,360.00		\$108,360		\$108,360		\$135,450		\$162,540	
Salary - Substitute			25,000.00		\$25,000		\$25,000		\$28,571		\$32,143	
Salary - Teacher	\$53,649.86		1,609,495.68		\$1,609,496		\$1,770,445		\$2,038,695		\$2,360,594	
Salary - PRC 016			0.00									
Salary - Teacher	\$19,686.50		98,432.50		\$98,433		\$98,433		\$118,119		\$118,119	
SALARIES AND BONUSES	2,632,923.58	57.89%	\$2,699,199	58.91%	\$2,715,092	57.90%	\$2,869,353	51.78%	\$3,301,497	51.73%	\$3,714,449	51.82%
BENEFITS												
Dental Cost			4,155.00		\$4,155		\$4,912		\$5,614		\$6,316	
Hospitalization Cost			324,850.00		\$324,850		\$384,045		\$438,908		\$493,772	
Life Insurance Cost			1,665.00		\$1,665		\$1,968		\$2,250		\$2,531	
Long Term Disability			5,375.52		\$5,376		\$6,355		\$7,263		\$8,171	
Other Retirement Contingency			22,608.50		\$22,609		\$26,728		\$30,547		\$34,365	
Other Retirement Cost			55,449.21		\$55,449		\$65,553		\$74,918		\$84,283	
Short Term Disability Insurance Cost			7,307.71		\$7,308		\$8,639		\$9,874		\$11,108	
Social Security Cost			199,047.15		\$199,047		\$235,318		\$268,935		\$302,552	
Unemployment Cost			12,229.04		\$12,229		\$14,457		\$16,523		\$18,588	
BENEFITS	632,687.13	13.91%	\$644,708	14.07%	\$648,504	13.83%	\$747,977	13.50%	\$854,831	13.39%	\$961,684	13.42%
BOOKS AND SUPPLIES												
Art			1,500.00		\$1,500		\$1,773		\$2,027		\$2,280	
Board of Directors Supplies			13,000.00		\$13,000		\$15,369		\$17,564		\$19,760	
Connected World & World Cultures			1,500.00		\$1,500		\$1,773		\$2,027		\$2,280	
Counselor			1,500.00		\$1,500		\$1,773		\$2,027		\$2,280	
EC Instructional Supplies			1,500.00		\$1,500		\$1,773		\$2,027		\$2,280	
Explorations			500.00		\$500		\$591		\$676		\$760	
Health Supplies			750.00		\$750		\$887		\$1,013		\$1,140	
Instructional Supplies			3,500.00		\$3,500		\$4,138		\$4,729		\$5,320	
1st Grade Instructional Supplies			1,000.00		\$1,000		\$1,182		\$1,351		\$1,520	
2nd Grade Instructional Supplies			1,000.00		\$1,000		\$1,182		\$1,351		\$1,520	
3rd Grade Instructional Supplies			1,000.00		\$1,000		\$1,182		\$1,351		\$1,520	
4th Grade Instructional Supplies			1,000.00		\$1,000		\$1,182		\$1,351		\$1,520	
5th Grade Instructional Supplies			1,000.00		\$1,000		\$1,182		\$1,351		\$1,520	
6th Grade Instructional Supplies			2,000.00		\$2,000		\$2,364		\$2,702		\$3,040	
7th Grade Instructional Supplies			2,000.00		\$2,000		\$2,364		\$2,702		\$3,040	
8th Grade Instructional Supplies			2,000.00		\$2,000		\$2,364		\$2,702		\$3,040	
Intervention			500.00		\$500		\$591		\$676		\$760	
Kindergarten Instructional Supplies			1,000.00		\$1,000		\$1,182		\$1,351		\$1,520	
Memberships			1,750.00		\$1,750		\$2,069		\$2,364		\$2,660	
Movement and Wellness			2,000.00		\$2,000		\$2,364		\$2,702		\$3,040	
Music			500.00		\$500		\$591		\$676		\$760	
Office Food Purchases			1,650.00		\$1,650		\$1,951		\$2,229		\$2,508	
Office Supplies			10,000.00		\$10,000		\$11,822		\$13,511		\$15,200	
Postage			2,190.00		\$2,190		\$2,589		\$2,959		\$3,329	
PRC 016 Instructional Supplies			12,375.00		\$12,375		\$14,630		\$16,720		\$18,810	
Sales Tax Expense			6,570.00		\$6,570		\$7,767		\$8,877		\$9,986	
BOOKS AND SUPPLIES	73,285.00	1.61%	73,285.00	1.60%	73,285.00	1.56%	86,639.16	1.56%	99,016.18	1.55%	111,393.20	1.55%
TECHNOLOGY												
Instructional Software			21,500.00		\$21,930		\$22,369		\$26,445		\$30,222	
Internet Services			2,900.00		\$2,958		\$3,017		\$3,567		\$4,586	
IT Contracted Services			38,000.00		\$38,760		\$39,535		\$46,739		\$53,416	
Non-Cap Computer Hardware			10,000.00		\$10,200		\$10,404		\$12,300		\$14,514	
Non-Cap Office Computer Hardware			1,000.00		\$1,020		\$1,040		\$1,230		\$1,581	

Office Software		4,200.00		\$4,284		\$4,370		\$5,166		\$5,904		\$6,642	
TECHNOLOGY		77,600.00	1.71%	\$79,152	1.73%	\$80,735	1.72%	\$95,447	1.72%	\$109,082	1.71%	\$122,717	1.71%
NON-CAP EQUIPMENT & LEASES													
Equipment Repairs		300.00		\$300		\$300		\$355		\$405		\$456	
Instructional Equipment		5,000.00		\$5,000		\$5,000		\$5,911		\$6,756		\$7,600	
Office Equipment		1,000.00		\$1,000		\$1,000		\$1,182		\$1,351		\$1,520	
Reproduction Costs		14,000.00		\$14,000		\$14,000		\$16,551		\$18,916		\$21,280	
School Safety Equipment		2,280.00											
NON-CAP EQUIPMENT & LEASES		22,580.00	0.50%	\$20,300	0.44%	\$20,300	0.43%	\$23,999	0.43%	\$27,428	0.43%	\$30,856	0.43%
CONTRACTED STUDENT SERVICES													
F/R Lunch Services		40,000.00		\$40,000		\$40,000		\$47,289		\$54,044		\$60,800	
Contracted Community Services (ESY & Comp Ed)		1,500.00		\$1,500		\$1,500		\$1,773		\$2,027		\$2,280	
Contracted Counseling Services School Safety Grant	one year grant	22,000.00											
OT Services		6,000.00		\$6,000		\$6,000		\$7,093		\$8,107		\$9,120	
Psychological Services		10,000.00		\$10,000		\$10,000		\$11,822		\$13,511		\$15,200	
Speech Services		18,000.00		\$18,000		\$18,000		\$21,280		\$24,320		\$27,360	
CONTRACTED STUDENT SERVICES		97,500.00	2.14%	\$75,500	1.65%	\$75,500	1.61%	\$89,258	1.61%	\$102,009	1.60%	\$114,760	1.60%
FIELD TRIPS													
Field Trips - Elementary				\$0		\$0		\$0		\$0		\$0	
Field Trips - German Exchange				\$0		\$0		\$0		\$0		\$0	
Field Trips - German Exchange Scholarship				\$0		\$0		\$0		\$0		\$0	
Field Trips - Grade 6				\$0		\$0		\$0		\$0		\$0	
Field Trips - Grade 6 Scholarship		500.00		\$500		\$500		\$591		\$676		\$760	
Field Trips - Grade 7				\$0		\$0		\$0		\$0		\$0	
Field Trips - Grade 7 Scholarship		500.00		\$500		\$500		\$591		\$676		\$760	
Field Trips - Grade 8				\$0		\$0		\$0		\$0		\$0	
Field Trips - Grade 8 Scholarship		1,000.00		\$1,000		\$1,000		\$1,182		\$1,351		\$1,520	
Field Trips - Japan Exchange		2,000.00		\$2,000		\$2,000		\$2,364		\$2,702		\$3,040	
Field Trips - Japan Exchange Scholarship				\$0		\$0		\$0		\$0		\$0	
Scholarships 00-01		100.00		\$100		\$100		\$118		\$135		\$152	
Scholarships 02-03		100.00		\$100		\$100		\$118		\$135		\$152	
Scholarships 04-05		100.00		\$100		\$100		\$118		\$135		\$152	
FIELD TRIPS		4,300.00	0.09%	\$4,300	0.09%	\$4,300	0.09%	\$5,084	0.09%	\$5,810	0.09%	\$6,536	0.09%
STAFF DEVELOPMENT													
EC Workshop Expenses		1,000.00		\$1,000		\$1,000		\$1,182		\$1,351		\$1,520	
PRC 118 Workshop Expenses				\$0		\$0		\$0		\$0		\$0	
Workshop Expenses		10,000.00		\$10,000		\$10,000		\$11,822		\$13,511		\$15,200	
STAFF DEVELOPMENT		11,000.00	0.24%	\$11,000	0.24%	\$11,000	0.23%	\$13,004	0.23%	\$14,862	0.23%	\$16,720	0.23%
ADMIN SERVICES													
Advertising		4,000.00		\$2,000		\$2,040		\$2,412		\$2,756		\$3,101	
Audit Services		12,000.00		\$12,240		\$12,485		\$14,760		\$16,868		\$18,977	
Bank Fees		500.00		\$510		\$520		\$615		\$703		\$791	
Financial Services		38,000.00		\$38,760		\$39,535		\$46,739		\$53,416		\$60,094	
Fire Inspection Fees		3,000.00		\$3,060		\$3,121		\$3,690		\$4,217		\$4,744	
Foundation Expenses		6,500.00		\$6,630		\$6,763		\$7,995		\$9,137		\$10,279	
Human Resources		650.00		\$663		\$676		\$799		\$914		\$1,028	
Legal Services		45,000.00		\$45,900		\$46,818		\$55,349		\$63,256		\$71,163	
Philanthropy		0.00		\$0		\$0		\$0		\$0		\$0	
PTO Expenses				\$0		\$0		\$0		\$0		\$0	
ADMIN SERVICES		109,650.00	2.41%	\$109,763	2.40%	\$111,958	2.39%	\$132,360	2.39%	\$151,268	2.37%	\$170,177	2.37%
INSURANCES													
General Liability- Wright		10,605.00		\$21,859		\$22,514		\$26,617		\$30,419		\$34,222	
International Travel Insurance		600.00		\$618		\$637		\$753		\$860		\$968	
Student Accident - Hartford		2,900.00		\$2,987		\$3,077		\$3,637		\$4,157		\$4,676	
Workers Compensation -Eastern Alliance		10,500.00		\$10,815		\$11,139		\$13,169		\$15,051		\$16,932	
INSURANCES		24,605.00	0.54%	\$36,279	0.79%	\$37,367	0.80%	\$44,176	0.80%	\$50,487	0.79%	\$56,798	0.79%
FACILITIES													
Building Rent		202,728.00		\$208,810		\$215,074		\$254,265		\$290,589		\$326,913	
Building Repairs & Maintenance		5,000.00		\$5,150		\$5,305		\$6,271		\$7,167		\$8,063	
Building Supplies & Materials		2,000.00		\$2,060		\$2,122		\$2,508		\$2,867		\$3,225	
Contracted Custodial Services		27,000.00		\$27,810		\$28,644		\$33,864		\$38,702		\$43,539	
Contracted Landscaping		3,600.00		\$3,708		\$3,819		\$4,515		\$5,160		\$5,805	
Contracted Pest Control		1,200.00		\$1,236		\$1,273		\$1,505		\$1,720		\$1,935	
Custodial Supplies & Materials		10,000.00		\$10,300		\$10,609		\$12,542		\$14,334		\$16,126	
Electricity - New Bern		21,500.00		\$22,145		\$22,809		\$26,966		\$30,818		\$34,670	

Land Lease - New Bern	63,350.00		\$65,251		\$67,208		\$79,455		\$90,805		\$102,156	
Modular Lease	95,705.28		\$98,576		\$101,534		\$120,035		\$137,183		\$154,331	
Parking: Hillsborough St.	6,500.00		\$6,695		\$6,896		\$8,152		\$9,317		\$10,482	
Security Monitoring	10,000.00		\$10,300		\$10,609		\$12,542		\$14,334		\$16,126	
Telephone	2,000.00		\$2,060		\$2,122		\$2,508		\$2,867		\$3,225	
Water and Sewer	5,000.00		\$5,150		\$5,305		\$6,271		\$7,167		\$8,063	
FACILITIES	455,583.28	10.02%	\$469,251	10.24%	\$483,328	10.31%	\$571,401	10.31%	\$653,030	10.23%	\$734,659	10.25%
B&A CARE												
B&A Care Supplies - 016	500.00		\$500		\$500		\$591		\$676		\$760	
Salary - B&A Care	33,007.75		\$33,008		\$33,008		\$39,022		\$44,597		\$50,172	
Social Security - B&A Care	2,525.09		\$2,525		\$2,525		\$2,985		\$3,412		\$3,838	
B&A CARE	36,032.84	0.79%	\$36,033	0.79%	\$36,033	0.77%	\$42,599	0.77%	\$48,684	0.76%	\$54,770	0.76%
CLUBS												
Clubs Expenses			\$0		\$0		\$0		\$0		\$0	
CLUBS	0.00	0.00%	\$0	0.00%	\$0	0.00%	\$0	0.00%	\$0	0.00%	\$0	0.00%
VARIOUS GRANTS-CASMT												
Salary - Stipend - CASMT			\$0		\$0		\$0		\$0		\$0	
Social Security Cost - CASMT			\$0		\$0		\$0		\$0		\$0	
Staff Development - CASMT			\$0		\$0		\$0		\$0		\$0	
VARIOUS GRANTS-CASMT	0.00	0.00%	\$0	0.00%	\$0	0.00%	\$0	0.00%	\$0	0.00%	\$0	0.00%
VARIOUS GRANTS - NCACCESS												
ACCESS - Instr. - Supplies and Materials	35,000.00		20,000.00		20,000.00		15,000.00		15,000.00			
ACCESS - Instr. - Technology & Equip - Playground	10,000.00				4,000.00		2,000.00					
ACCESS - Instr. - Technology & Equip - Technology	23,000.00		10,000.00		10,000.00		10,000.00		10,000.00			
ACCESS - Instr. - Travel, Conferences, Meetings	10,000.00		10,000.00		10,000.00		10,000.00		10,000.00			
ACCESS - Instr. Prof Fees & Cont Services	20,000.00		45,000.00		50,000.00		45,000.00		45,000.00			
ACCESS - Support - Other	24,000.00											
ACCESS - Support - Technology and Equipment			20,000.00		40,000.00		4,000.00		3,000.00			
ACCESS - Support - Prof Fees & Cont Serv Recruit	7,000.00						8,000.00					
ACCESS - Support - Prof Fees & Cont Serv Transl	2,000.00				2,000.00		2,000.00					
ACCESS - Support - Prof Fees & Cont Services	5,000.00		10,000.00		2,000.00							
ACCESS - Support - Supplies and Materials	3,000.00		3,000.00		3,000.00		3,000.00		3,000.00			
ACCESS - Support - Travel, Conferences, Meetings	3,000.00		3,000.00		3,000.00		3,000.00		3,000.00			
VARIOUS GRANTS - NCACCESS	142,000.00		123,000.00		144,000.00		102,000.00		89,000.00		0.00	
Expenses	4,319,746.83	94.98%	4,381,769.43	95.63%	4,441,402.96	94.71%	4,823,297.02	87.04%	5,507,004.40	86.28%	6,095,518.95	85.04%
PLUS/(DEFICIT)	228,400.45	5.02%	\$200,429	4.37%	\$248,233	5.29%	\$718,452	12.96%	\$875,477	13.72%	\$1,072,489	14.96%

Cover Sheet

Board Member Orientation

Section: III. New Board Member Orientation
Item: A. Board Member Orientation
Purpose: Discuss
Submitted by:
Related Material: 2019.BoardTraining_LSG.pdf
Roles of the board.pdf

Board Member Training

The Law Office of Lisa Gordon Stella, PLLC
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Overview

- Roles and Responsibilities
- Closed Session
- Open Session
- Public Records
- Email Communication
- Grievance Process
- Employee and Parent Communications

Roles and Responsibilities

- Governance is the Board's Job
- Day to day operations is the Managing Director's Job
- Only person board evaluates is the Managing Director

What Does a Board Do?

- The school's **academic program is successful**, measured by both internal and external assessments.
- The school's **operational programs are faithful to the terms of its charter**, including compliance with statutory and regulatory requirements.
- The school is a **viable organization**, which includes, among other things, that it is **financially solvent and has a competent professional staff**.

Forest Not Trees

- **BOARD FOCUSES ON BIG PICTURE, NOT DAY TO DAY.**
- **Know where you are and where your are going.**
- **Use board reports and board engagement:**
 - Your Director should be providing you with a report for every board meeting that let you know if objectives are being met.
 - Academics: How well is academics going? Are there problems on the horizon?
 - Compliance: Is the school in compliance legally? Any issues that have arisen?
 - Financials: At every board meeting, board should get financials so that the board knows how well the school is operating.

Board and Managing Director

Managing Director/Head of School:

- Hired by the Board through a clear, thoughtful hiring process
- Has a Contract
- Subject to annual review process by the Board
- Only school employee evaluated and accountable to the board

Head of School responsibilities:

- Charged with day to day operation of the school
- Hires all employees subject to Board sign off
- Provides regular communication to the board regarding school goals, academics, operations and finances

One Voice; Equal Partners

- **Board speaks in one voice or not at all.**
- Every board member must have equal access to information.
- No board member should have more information.
 - All board members need to be operating from the same playbook, with the same information.
 - If board member has more information, must share with the whole board.
- No board member has more power than another.

Open Session Laws Apply

- **N.C. Open Meetings Law** – N.C.G.S. § 143-318.9, *et seq.* applies to NC Charter Schools.
- Behave and communicate as though meeting will be recorded and disseminated to the public and the press.
- Be aware that discussions can have legal implications.
- Decisions must be made during open session even if discussion is permitted to be held in closed session.
- Public Comment
 - Have a process
 - Listen

Notice and Types of Meetings

For Regular meetings

- Two Forms of Written notice of time and place of the official meeting
 - (1) on bulletin board; and
 - (2) on website
 - The schedule of meetings must be posted

For Special meetings*

- Three Forms of Written notice of time and place of the official meeting
 - (1) on bulletin board;
 - (2) on website; and
 - (3) to any media with standing request.
 - 48 hours' notice; must state purpose of meeting. If 48 hours is over a weekend must have notice in a place public can see during that 48 hours

For Emergency Meetings*

- (1) to any media with standing request.
- only for “generally unexpected circumstances” that “require immediate consideration”

*** Except for regular meetings, the meeting notice must state purpose of the meeting and can only discuss that stated purpose.**

Voting

- Voting **must** be in open session (only a couple of exceptions)
- No secret voting
- The number of votes required for a motion to pass depends on your bylaws, i.e., majority, supermajority
- Minutes must reflect the voting

Closed Session Is Limited

Board Meets Open Unless:

Exceptions listed in N.C.G.S. §143-318.11

- Discuss records deemed confidential by statute (student matters)
- Consultation with an attorney
- School location or expansion
- Real estate purchase
- Negotiation or bargaining positions regarding employment contracts
- Certain personnel matters (must be specific not general)
- Investigations (Criminal)
- School violence response plans
- Anti-terrorism plans

Personnel Exception

Closed session permitted for three types of personal related matters:

1. Consider/establish/give instructions regarding board's position regarding compensation and terms of employment contract.
2. Consider qualifications, competence, performance, character, fitness, or conditions of initial appointment of an employee.
3. Hearing or investigation of a complaint, charge or grievance by or against an employee.

Board's Role in Hiring Decision

- Board's role is to confirm all candidates recommended for hire:
 - Went through hiring process and vetted
 - Qualified
 - Position is needed
 - Sufficient money in the budget

Personnel Discussion Open Session

- General discussion of personnel policies must occur in open session.
- Discussion of hiring practices are open session discussion.
- Vote to hire recommended candidates in open session.

Public Records Act Applies

- **N.C. Public Records Act** – N.C.G.S. §132-1, *et seq.*
 - ***Personnel Records*** – N.C.G.S. §115C-319
 - ***Students “Official Records”*** – N.C.G.S. §§ 115C-402 and 115C-114
- Requires that schools preserve and permit inspection of public records.
- **Public Record**
 - Any document, regardless of form, made or received in connection with public business.
 - Includes: e-mail, tapes, pictures, computer files

Exception to Public Records

- **Attorney-client communications** – related to claims or lawsuits involving the school; NOTE: this expires after 3 years.
 - Attorney bills?
- **Trial preparation materials** – so long as the trial or proceeding is ongoing; NOTE: after that it is a public record.
- **Closed session minutes** – expires once confidentiality is no longer necessary to fulfill the purpose for keeping the meeting closed.
- **Emergency response plans / security plans**
- **Social Security Numbers – Personally Identifying Information on Websites**
 - You would redact this information
- **Volunteer records**
- **Personnel Records, with certain exceptions (NC law)**
- **Student “Educational Records” (FERPA)**
- **Student “Official Record” (NC law)**

How to Produce Documents Containing Public and Non-Public Information?

What if the records contains public and confidential information?

If the record contains confidential information, but is otherwise a public record, it is the school's responsibility to redact the information and provide the redacted record for public inspection.

- This can be costly

Some Personnel Information Subject to Public Records Request

Must keep list of the following information, which is subject to public inspection:

- Employee Name
- Age
- Dates of employment
- Terms of contract
- Position and title
- Salary, benefits, bonuses, pay, and other forms of comp
- Dates, description, and reasons for promotions, dismissals, suspensions, or disciplinary action

Be Careful With Email Communication

- Limit email communication
- Reply all=board meeting (if substantive)
- Emails are public records unless subject to an exception, i.e., attorney-client communication or student information.
 - Can be costly to produce in response to a request
- Attorney-client email communications generally must be from attorney to client.

Understand and Abide by Your Grievance Process

- Every charter is required to have a grievance process of employees and parents/students.
- Not all complaints constitute a grievance that is reviewable by the board.
- Your policy should:
 - Define what a grievance is.
 - Provide clear and realistic timelines
 - Set out a clear process

Grievance Defined

Definition of a grievance: a grievance is defined as a formal written complaint by an employee stating that a specific action has violated a **School policy, board policy, or law/regulation.** Complaints that do not raise an alleged violation of School policy, board policy or law/regulation do not raise grievance issue and are not subject to these procedures. In addition, **a grievance does not include: the non-renewal or termination of employment, disagreements on day to day operation issue, employee discipline or employee reviews.** And, a **grievance does not include a complaint of sexual harassment, discrimination or retaliation,** which shall be handled pursuant to the Discrimination, Harassment and Sexual Harassment policy in the Employee Handbook and consistent with state or federal laws.

Questions?

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The Roles and Responsibilities of a Charter School Board (Miller, 2019)

Roles of the board:	What should this look like?	How Often?
Establish and Evaluate Student Outcomes.	The board should establish the desired student outcomes each year (short and long term) with the assistance from the head of school in the areas of academics, core values, and skills mastered. The board should see progress on these specific goals at minimum quarterly (if available).	Quarterly
Establish a healthy working relationship with the Head of School.	The board should work in collaboration with the Head of School to ensure there are clear expectations for reporting (what is reported and how often), communication channels (i.e. parent or staff complaints), and who is responsible for what.	Monthly
Establish and monitor management compliance with policies	The board creates the box that the operations team and stakeholders work within. Policies should be clear and broad to allow the operations team to develop and implement processes that result in the desired culture. Without policies, there is little guidelines or control for management. The policy manual is a living document. It should be reviewed annually (Governance Committee) and have stakeholder input.	Annual Review
Approving/terminating contracts. (Employee and specific third party)	Since employees are employees of the nonprofit, it is recommended the board approve all employee contracts. The board should have a hiring policy in place for the management team to create a process from. There should be a policy regarding what level (dollar amount) of third-party contracts should be approved by the board. All contracts are vetted and evaluated by the Head of School – who makes recommendations to the board.	Annually
Evaluate the executive. (Evaluation should lead to growth plan).	The head of the school should have an evaluation that is based upon the school’s progress in accomplishing the organization’s goals, their ability to carry out the job description, satisfaction of the majority of teachers and stakeholders, how they manage finances, adhere to local, state and federal policy and the state’s authorizer. There should never be a “gotcha” in the evaluation. Areas for personal and professional growth are identified based on the results.	Mid-Year and Final
Oversee and approve the use of operational finances.	The board should approve the final budget (budget created by the finance committee and head of school). The board should approve a clear policy of how the school operates within the budget line items, who has access to funding, and how often the budget should be reviewed. Based on school’s history – there could be a quarterly deep dive and monthly snapshot.	Monthly
Establish and monitor organization's goals (focused on renewal).	A school with no targets will never miss. The board should be setting the direction for the organization in terms of <u>academics, finances, and legal compliance</u> . There should be annual and long-term goals for each. These are the goals in which the management and governing board are evaluated on.	Evidences could be monthly to annually
Developing the board’s capacity to understand governance.	The board should have its own professional development plan and work towards “getting better” each month as a team. A team that completes, not a team that competes. This could be a training from the school’s operation team on the education plan to a presentation by a third party on the school’s financial audit.	Monthly

A Design of the Partnership

	Time and Attention	
Governance Decisions <ul style="list-style-type: none"> • Mission and Vision • Board Structure • School Leader Supervision & Evaluation • Policy • Branding 	Board's Decisions	Principal's Advice
Partnership Decisions <ul style="list-style-type: none"> • School Goals • Student Outcomes • Education Plan • Budget Development • Grades & Enrollment • Facility • HR & Employment Terms • Development 	Shared Decisions: Board and Management	
Management Decisions <ul style="list-style-type: none"> • Staffing/Evaluation • Programming • Systems & Procedures • Stakeholder Communication • School Culture • Marketing 	Board's Advice	Management Decisions

Questions? Need Resources? Email Tom@LBLeaders.com I know we have high quality tools and templates that will save you time and energy. Visit us at www.LBLeaders.com for all of your leadership development needs.

Cover Sheet

Facilities

Section: IV. Committee Reports
Item: A. Facilities
Purpose: Discuss
Submitted by:
Related Material: Exploris Survey 02.19.20.pdf

GREATER RALEIGH SURVEY

Prepared For:

THE
EXPLORIS SCHOOL



Presented By:

TRI PROPERTIES

CORPORATE SERVICES DIVISION

TEAMWORK • RESULTS • INTEGRITY

Ryan Gaylord
Sr. Vice President

Luke Enzweiler
Corporate Service Advisor

5425 Page Road, Suite 100 ■ Durham, NC 27703

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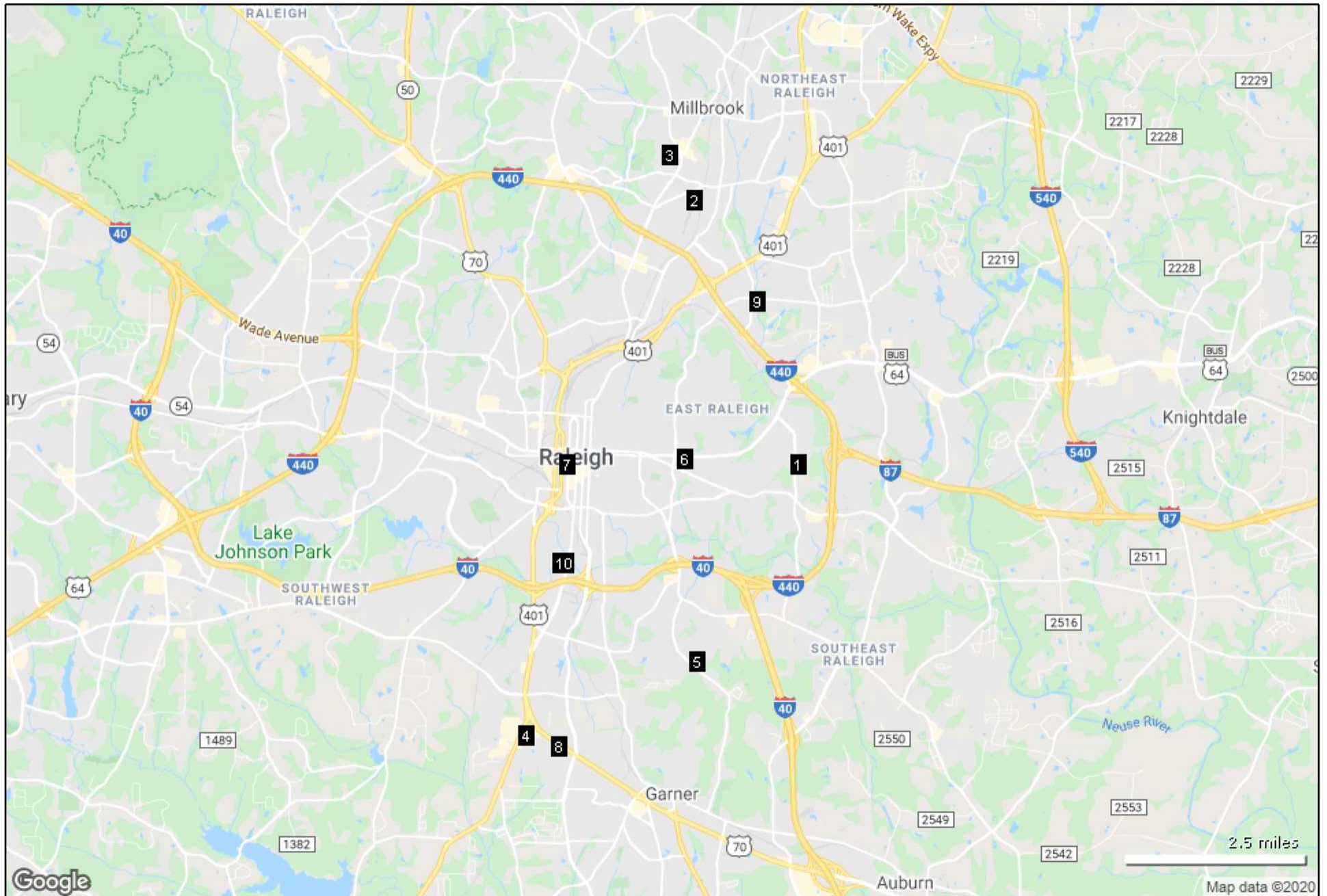
30,000-55,000 RSF Office/Flex/Retail/Land Purchase & Lease Search
Greater Raleigh Market
February 19, 2020

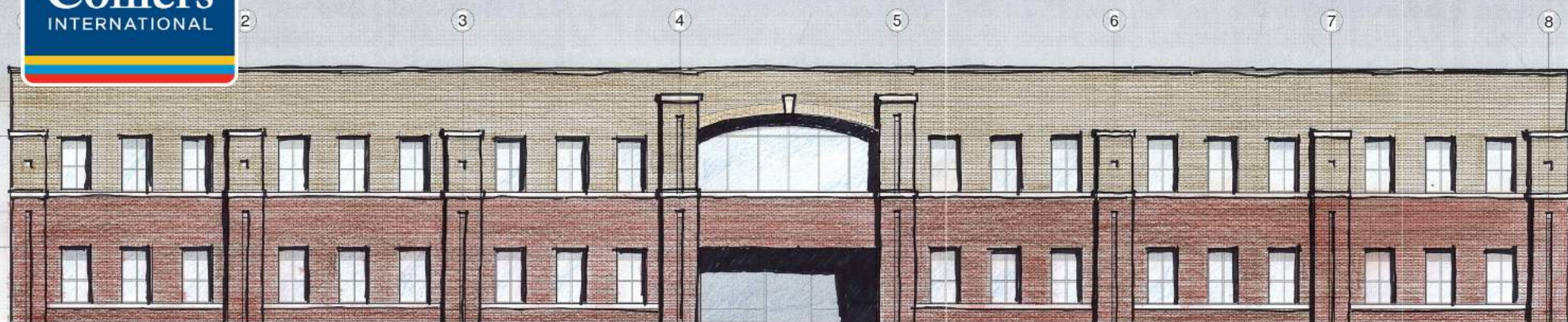
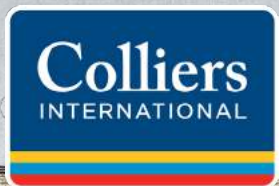


					
BUILDING NAME:	SUNNYBROOK MEDICAL CENTER	SEABOARD INDUSTRIAL PARK	SOMERSET OFFICE PARK	4191 FAYETTEVILLE ROAD	3081 SANDERFORD ROAD
STREET ADDRESS:	213-223 Sunnybrook Rd., Raleigh, NC 27610	3801 Tarheel Dr., Raleigh, NC 27609	4401 Bland Rd., Raleigh, NC 27609	4191 Fayetteville Rd., Raleigh, NC 27603	3081 Sanderford Rd., Raleigh, NC 27610
MAP LOCATION:	1	2	3	4	5
YEAR BUILT:	Proposed - 3Q 2020	1976	1987	1988 Renovated 1997	n/a
BUILDING RSF/ PARCEL TOTAL ACRES:	40,000 RSF	64,538 RSF	55,000 RSF	40,480 RSF	6.94 acres
AVAILABLE SPACE (RSF)/SUITE:	40,000 RSF	42,788 RSF	55,000 RSF	40,480 RSF	n/a
BUILDING FLOORS:	TBD	One (1) Floor	One (1) Floor	Two (2) Floors	n/a
SIGNAGE:	Building/Pylon	Building/Pylon	Building/Pylon	Directory/Suite	TBD
BASE RENT/ SALE PRICE:	\$28.00/RSF, NNN	\$6.50/RSF	\$22.00/RSF Full Service	\$11.50/RSF, NNN	Sale Price: \$600,000.00
TICAM:	TBD	\$.48/RSF (Taxes & Ins.)	n/a	~\$2.50/RSF	n/a
CONDITION OF AVAILABLE SPACE:	Proposed - 3Q 2020	2 nd Generation/ Available	2 nd Generation/ Available	2 nd Generation/ Available	Land Parcel
PARKING:	TBD	.56/1,000	4.6/1,000	1.04/1,000	n/a
MISC NOTES:	<ul style="list-style-type: none"> Original plan to build medical office building but may entertain concept upon review of proposal, financials, etc. 	<ul style="list-style-type: none"> Adjacent tenant occupies 21,750 RSF with one year left on lease term Tenant pays landscaping, water & elect. 	<ul style="list-style-type: none"> Previous call center Conveniently located just south of I-540 interchange Fully sprinklered Two generator pads 	<ul style="list-style-type: none"> Site would require rezoning for school use 3.1 miles to Downtown Raleigh Easy access to I-40 	<ul style="list-style-type: none"> Current zoning is CX-3, which would require a limited use permit I-440 & I-40 in close proximity



					
BUILDING NAME:	NEW BERN AVENUE PARCEL	111 WEST HARGETT STREET	1329 US 70 WEST	2420 BRENTWOOD ROAD	E.B. BAIN WATER TREATMENT PLANT
STREET ADDRESS:	New Bern Ave. & Raleigh Blvd., Raleigh, NC 27610	111 W. Hargett St., Raleigh, NC 27601	1329 US Hwy 70 W, Garner, NC 27529	2420 Brentwood Rd., Raleigh, NC 27608	1810 Fayetteville St., Raleigh, NC 27603
MAP LOCATION:	6	7	8	9	10
YEAR BUILT:	n/a	TBD Renovated 2018	1961	n/a	1940
BUILDING RSF/ PARCEL TOTAL ACRES:	9.46 acres	31,288 RSF	39,426 RSF	5.17 acres	50,000 RSF
AVAILABLE SPACE (RSF)/SUITE:	n/a	31,288 RSF	39,426 RSF	n/a	30,000 RSF
BUILDING FLOORS:	n/a	Three (3) Floors	One (1) Floor	n/a	Three (3) Floors
SIGNAGE:	TBD	Building	Pylon	TBD	TBD
BASE RENT:	Negotiable	Sale Price: \$8,900,000.00	Sale Price: \$3,000,000.00	TBD	TBD
TICAM:	n/a	n/a	n/a	n/a	TBD
CONDITION OF AVAILABLE SPACE:	Land Parcel	2 nd Generation/ Available	2 nd Generation/ Available	Land Parcel	2 nd Generation/ Available
PARKING RATIO:	n/a	TBD	1.14/1,000	n/a	TBD
MISC NOTES:	Zoned residential - seller can assist with rezoning process	<ul style="list-style-type: none"> Recent renovations 100% vacant Close proximity to numerous amenities 	<ul style="list-style-type: none"> Located on 4.98 acres Zoned O&I/ R-15 (School use permitted) Located at signalized intersection 	<ul style="list-style-type: none"> 50-60K RSF potential build-to-suit options Details TBD 	<ul style="list-style-type: none"> Lease only, cannot be purchased Could do an expansion on bldg. Explored prior for charter school





SUNNYBROOK MEDICAL CENTER

213-223 SUNNYBROOK RD | RALEIGH, NC 27610

Brand New Medical Office Building
Preleasing Now, Delivery 2nd Half of 2020

40,212 SF Medical Office
Building Adjacent
to WakeMed Raleigh
Hospital Campus

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SUNNYBROOK MEDICAL CENTER

213-223 SUNNYBROOK RD | RALEIGH, NC 27610

Colliers International is pleased to introduce the Sunnybrook Medical Center development in East Raleigh. The project consists of ~40,212 SF of medical space. It will be located in close proximity to New Bern Ave and I-440. The highly sought after location is adjacent to WakeMed Raleigh Campus.

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BUILDING SPECS

- Asking \$28.00 PSF NNN
- 5.00 / 1,000 Parking
- Completion second half of 2020
- Minimum suite size 2,000 SF
- Tenant Improvement Allowance Provided
- Immediate access to WakeMed Raleigh
- Signage available
- Close proximity to I-440



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WAKEMED RALEIGH CAMPUS

3 MINUTE DRIVE
TO WAKEMED
RALEIGH MAIN
CAMPUS

FUTURE SUNNYBROOK
MEDICAL BUILDING

Colliers
INTERNATIONAL

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Next to one of the largest hospitals in the Triangle, Sunnybrook Medical Center offers a unique preleasing opportunity to Raleigh healthcare professionals. The property is located almost immediately adjacent to Wake Med Raleigh's flagship campus and soon to be one of the area's most advanced medical office buildings with frontage on Sunnybrook Rd and easy access to I-440. Sunnybrook offers the opportunity to increase physician's productivity, profitability and referral base by providing maximum convenience for medical professionals and the residents they serve now and in the future. Construction is anticipated to be complete by the end of 2020. Preleasing is currently underway.

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WAKE MED EAST CAMPUS

WakeMed Health and Hospitals is a 919-bed healthcare system with multiple facilities placed around the metropolitan Raleigh, North Carolina area. The main campus, located on New Bern Avenue, is in close proximity to Sunnybrook Medical Center. This campus is the flagship facility of the WakeMed Health & Hospitals system and a leading provider of advanced healthcare services.

34,788

TOTAL DISCHARGES

4,676

TOTAL BIRTHS

127,106

EMERGENCY VISITS

7,811

INPATIENT SURGERIES

49,231

OUTPATIENT PROCEDURES

6,053

TOTAL EMPLOYEES



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CLOSE PROXIMITY TO WAKE MED (PICTURED)

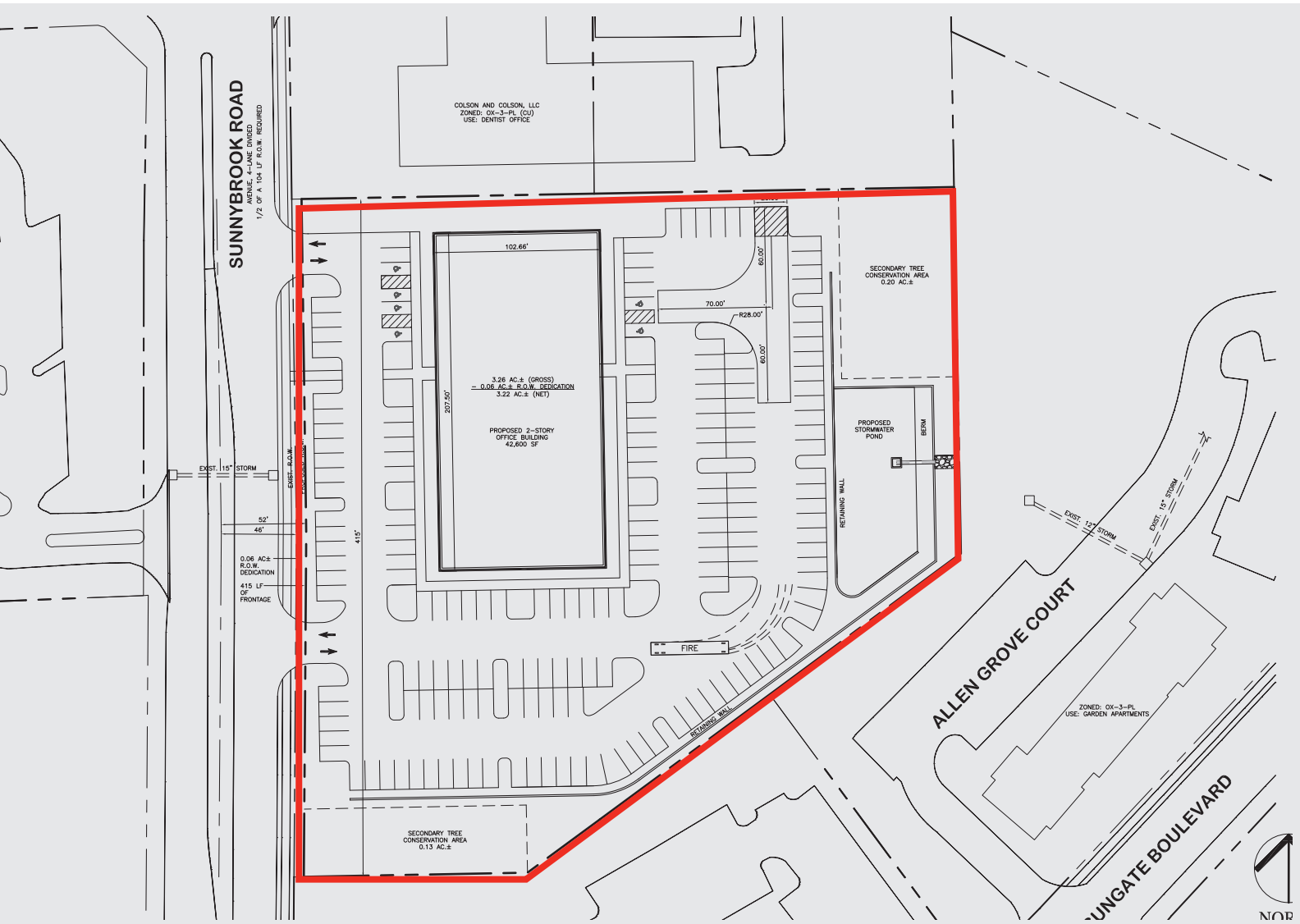
SOURCE: WAKEMED.ORG



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SUNNYBROOK MEDICAL CENTER

PROPOSED SITE PLAN



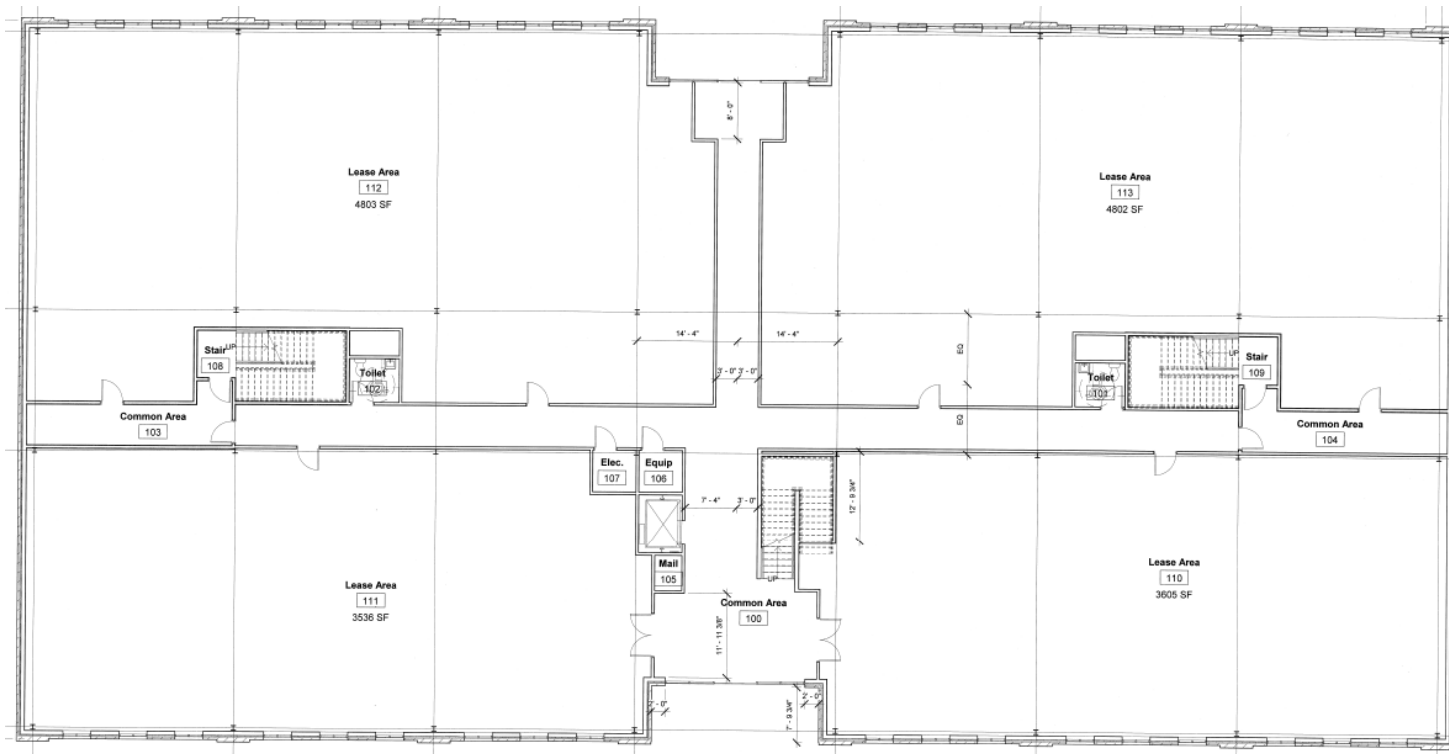
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SUNNYBROOK MEDICAL CENTER

PROPOSED FLOOR PLAN



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SUNNYBROOK MEDICAL CENTER

MAJOR HOSPITALS & THE MEDICAL OFFICE MARKET

Wake Med Raleigh is one of the largest hospitals in the Triangle, serving much of Eastern Wake County. There have only been 17,636 SF of deliveries in the past 5 years in the trade area of Wake Med Raleigh. Sunnybrook benefits from the perfect location as well as brand new construction in a flourishing medical submarket. Sunnybrook's brand new medical office space will be perfectly poised to increase physician's productivity, profitability and referral base by providing maximum convenience for medical professionals and the residents they serve now and in the future.

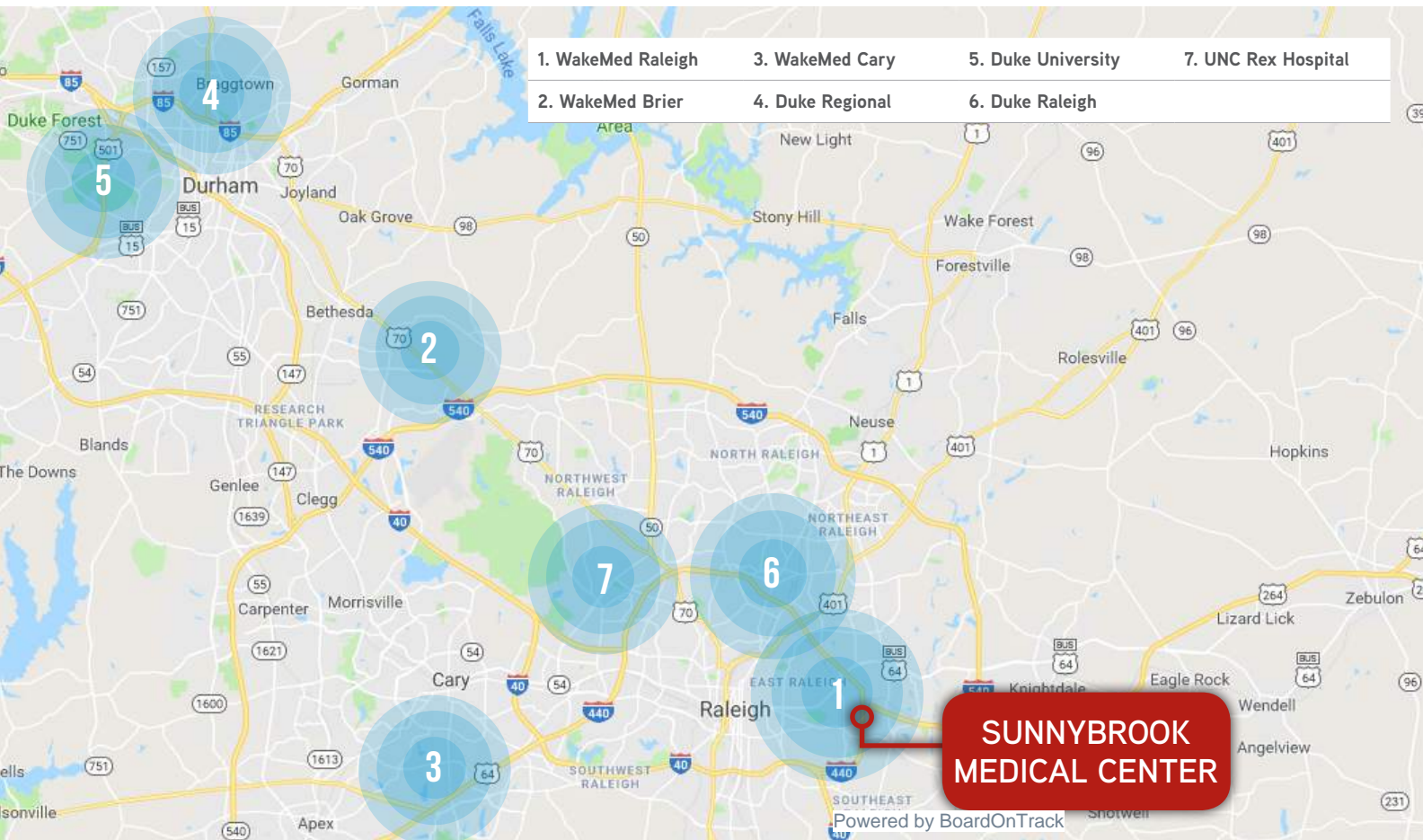


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JAMES SINGLETON

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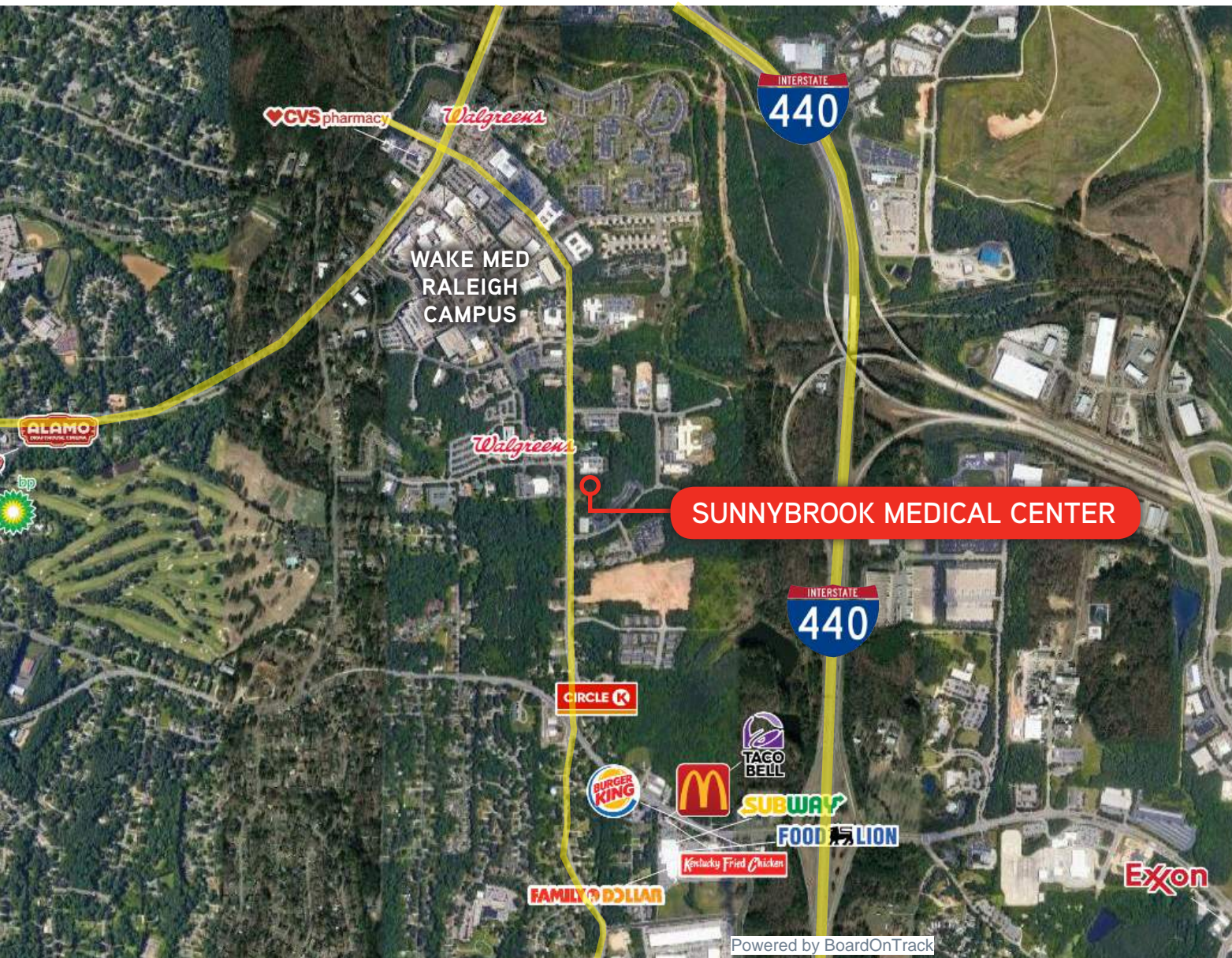
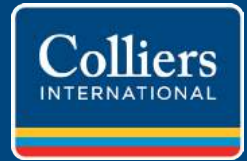


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SUNNYBROOK MEDICAL CENTER

17 restaurants in a 5 minute drive!

SURROUNDING AMENITY MAP



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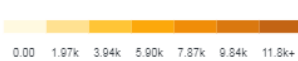
SUNNYBROOK MEDICAL CENTER

DENSE POPULATION BASE AND EASY ACCESSIBILITY

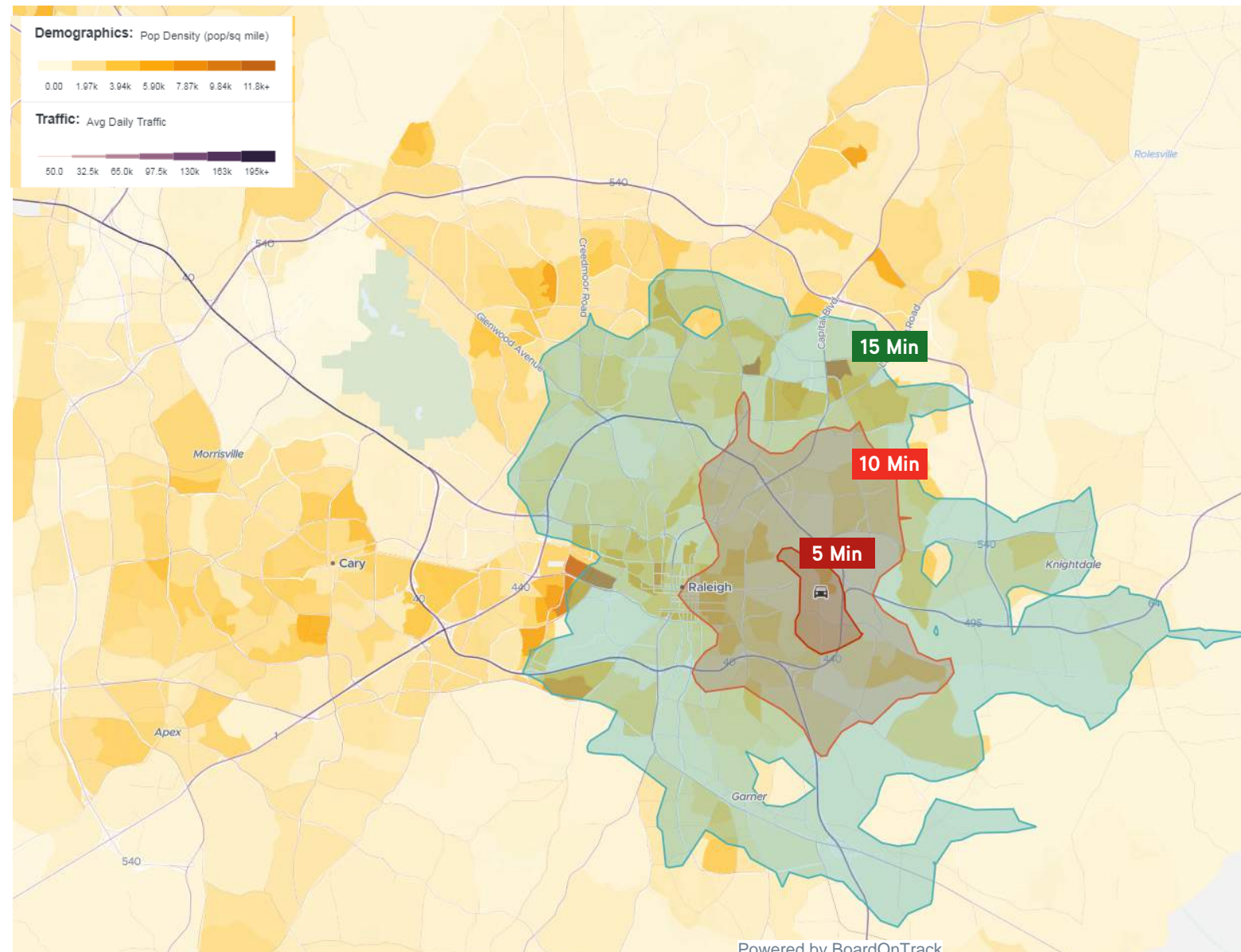
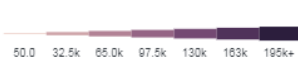
361,000 people living within a 15 minute drive of the property



Demographics: Pop Density (pop/sq mile)



Traffic: Avg Daily Traffic



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SUNNYBROOK MEDICAL CENTER

213-223 SUNNYBROOK RD | RALEIGH, NC 27610

DRIVE DISTANCE/TIMES

Downtown Raleigh CBD	9 min / 3.4 miles
Raleigh-Durham Airport	27 min / 22 miles
Research Triangle Park	27 min / 25 miles



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SEABOARD INDUSTRIAL PARK

42,788 SF INDUSTRIAL WAREHOUSE FOR LEASE

3801 Tarheel Drive - Unit 101 Raleigh, NC 27609



42,788 SF of industrial warehouse for lease.

- ◆ Easily accessible to all major traffic corridors.
- ◆ Current Triton Stone showroom and distribution facility Available March 1, 2020.

42,788 SF building inclusive of 5,288 SF of office/showroom space. Additional 1,275 SF of mezzanine space in the warehouse.

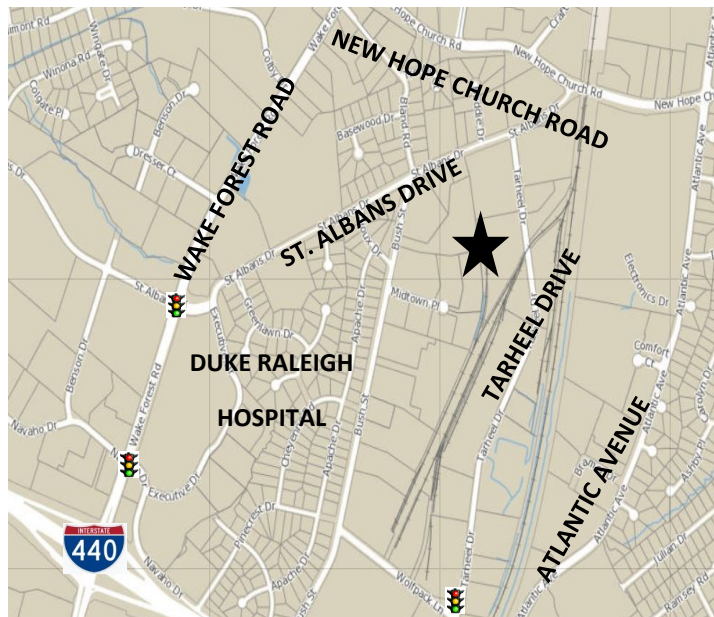
Rental rate: \$6.50 NNN. Taxes & Insurance: \$.48 SF.

Tenant pays for water, electricity, HVAC maintenance agreement, prorated portion of landscaping, fire/safety equipment maintenance.

- ◆ 18'-24' clear ceilings in the warehouse.
- ◆ 29'-4" clearance between support beams.
- ◆ Three 10' x 12' dock high doors, one 14' x 16'-8" drive-in door with ramp.
- ◆ Sprinklered throughout.
- ◆ Gas Powered warehouse heaters.
- ◆ 480 volts power. Halogen lighting.
- ◆ 36 parking spaces with on street parking.
- ◆ Ample room for large truck deliveries.
- ◆ Zoned Industrial -1. Built in 1975.

Located in North Raleigh close to the Inner Beltline (I-440) off of Wake Forest Rd and St. Albans.

Close to Atlantic Avenue connector for easy downtown access.



FOR MORE INFORMATION AND A TOUR PLEASE CONTACT

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 amybush@kw.com

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Amy Bush Commercial
 4700 Homewood Court
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Anna Acerra
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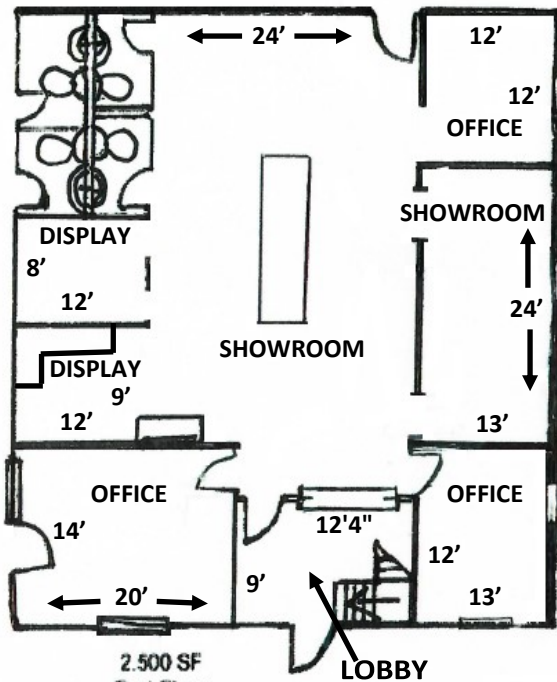




FLOOR PLAN

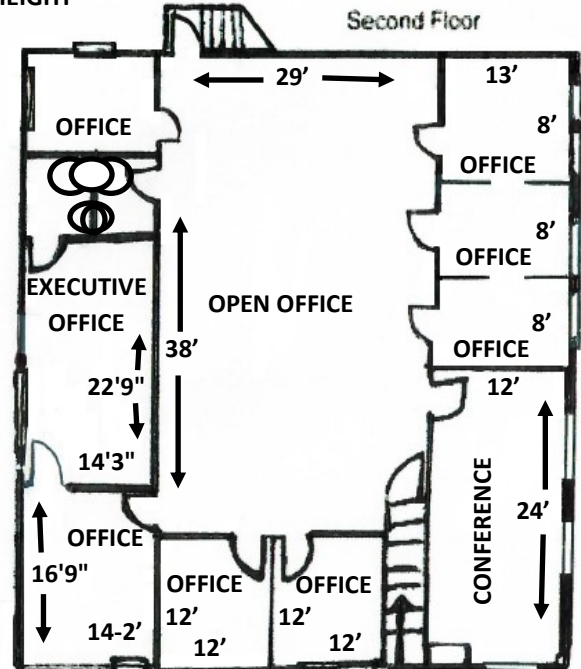
FLOOR PLAN: OFFICE LAYOUT

9'4" CEILING HEIGHT



2,500 SF
First Floor

**2,500 SF
FIRST FLOOR**



2,500 SF
FIRST FLOOR

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3801 Tarheel Drive
Unit 101
Raleigh, NC 27609
42,788 SF
\$ 6.50 SF NNN

Taxes & Landlord Insurance: \$.48 SF

The information above has been obtained from sources believed to be reliable. While we do not doubt its accuracy, we have not verified it and make no guarantee, warranty or representation about it. It is your responsibility to independently confirm its accuracy and completeness. Any projections, opinions, assumptions or estimates used are for example only and do not represent the current or future performance of the property. Each office is individually owned and operated



PHOTOS



SHOWROOM ENTRANCE



ORDER PROCESSING AREA



SHOWROOM DISPLAY



SHOWROOM RESTROOMS



DISPLAY AREA

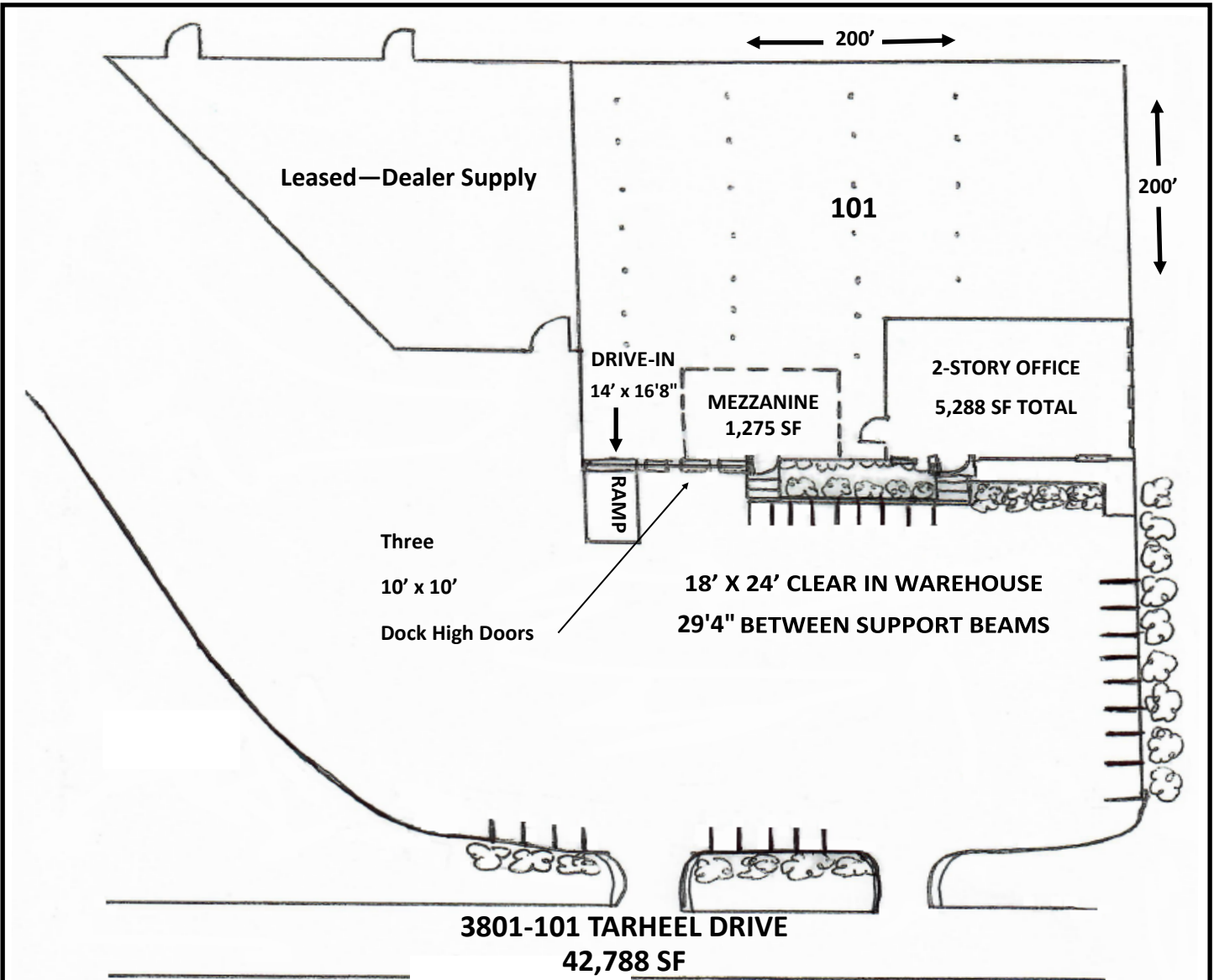


SIGNAGE

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BUILDING FOOTPRINT



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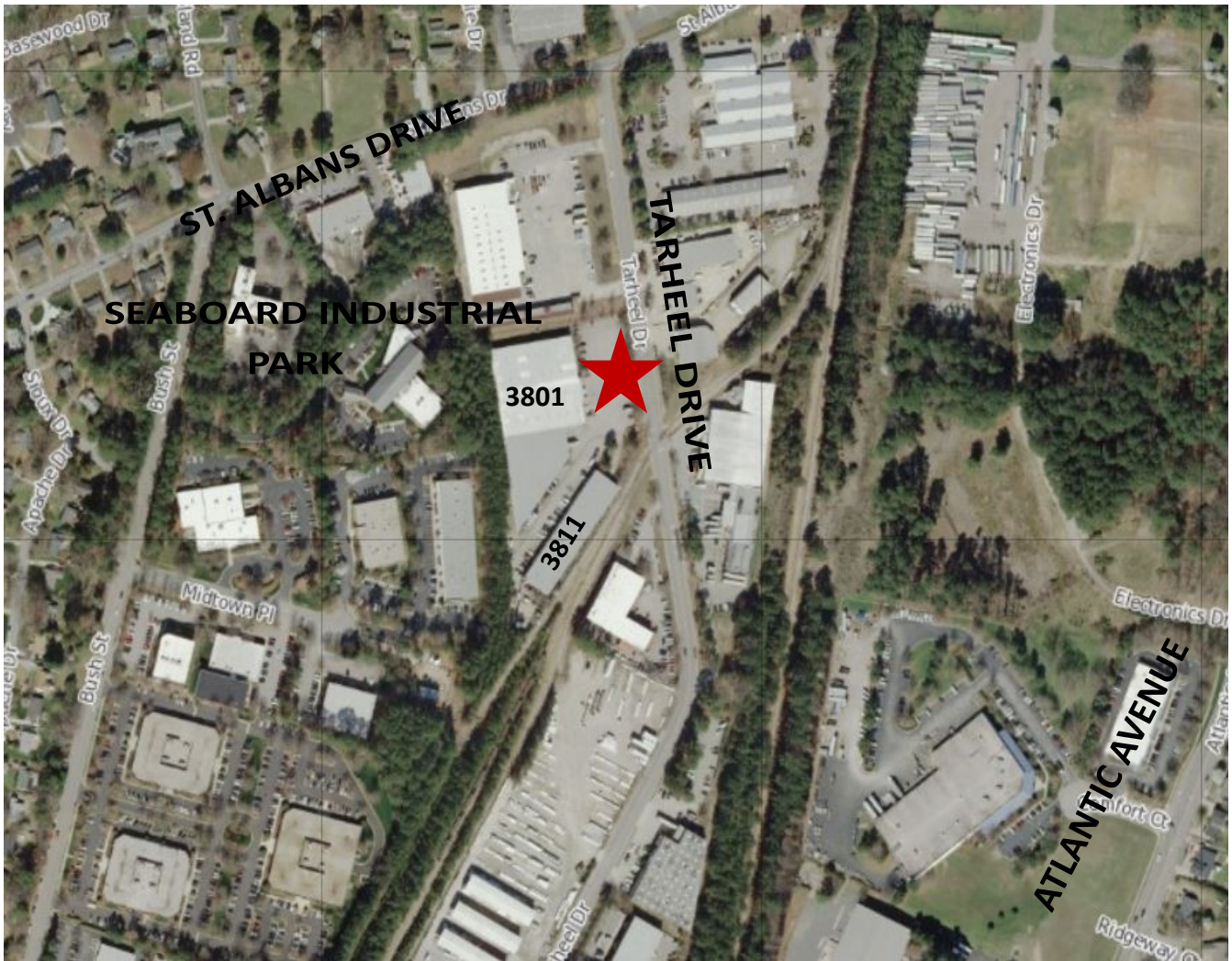
3801 Tarheel Drive
Unit 101
Raleigh, NC 27609
42,788 SF
\$ 6.50 SF NNN

Taxes & Landlord Insurance: \$.48 SF

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SITE PLAN



Traffic Count

<http://ncdot.maps.arcgis.com/apps/webappviewer/index.html?id=5f6fe58c1d90482ab9107ccc03026280>

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Where Classic Design Meets Trendy Midtown. Under the Oaks.

- Located in the heart of popular Falls of Neuse submarket, where Falls of Neuse becomes Wake Forest Road; just two miles from Midtown
- Serene setting with mature hardwoods and new "pocket park" amenity
- Easy walk to myriad of amenities
- All buildings feature bright, expansive lobbies and floor-to-ceiling glass
- Local ownership; professionally managed/maintained
- Restroom renovations underway
- Food Trucks on-site every Wednesday

Address 4401, 4403, 4405 & 4407 Bland Road
Raleigh, NC 27609

Availabilities 4401 Bldg. 52,741 RSF **(Full Building)**
 4403 Bldg. 27,188 RSF **(Entire 2nd Floor)**
 4407 Bldg. 2,717 RSF (1st floor)*
 13,012 RSF (1st floor)*
 *available 2021

Rental Rate \$22.50/RSF, full service



Contact

Esther Austin | 919.674.3695
eaustin@trinity-partners.com

William Allen | 919.415.4390
wallen@trinity-partners.com

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**TRINITY
PARTNERS**
trinity-partners.com



SOMERSET PARK

In the heart of the Falls of Neuse submarket.
Just two miles from Midtown.



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wallen@trinity-partners.com

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TRINITY
PARTNERS
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SOMERSET PARK

Representative tenant interiors — 4401 building — *full building - 52,252 SF available*



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wallen@trinity-partners.com
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**TRINITY
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SOMERSET PARK

Representative tenant interiors

— 4403 building —

entire 2nd floor - 26,964 SF available immediately



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**TRINITY
PARTNERS**
trinity-partners.com



INDUSTRIAL, RETAIL, OR ASSEMBLY COMPLEX FOR LEASE

4191 Fayetteville Rd Raleigh, NC 27603



Mikels and Jones Properties presents the multi-use building for lease. This property is located in the city limits of Garner, NC, but has a Raleigh address. It is only 3.1 miles to downtown Raleigh and has great access to all major roads including I-40.

MIKELS & JONES

PROPERTIES



AERIAL BUILDING MAP

PROPERTY DETAILS

- +/- 40,480 square feet of two story office space
- 17,000 square feet of warehouse space
- Built in 1988, expanded in 1997
- Stucco façade on front office section and metal exterior construction for the warehouse
- Loading dock-high platform with drive-up ramp
- 100 paved parking spaces
- Zoned Service Business (SB) (Town of Garner ETJ)
- Office space can be subdivided
- Only 3.1 miles to downtown Raleigh
- New retail with Starbucks under construction next door
- The HWY 401/HWY 70 split is designated as a major retail area by Town of Garner
- Property is located in the city limits of Garner, but has a Raleigh address
- Full work out facility with showers
- Perfect opportunity to a company or government organization to have Class B office space at a reasonable rent per square foot, offering great access to all major roads and downtown

MIKELS & JONES
PROPERTIES

Lease Rate: \$13.50/ SF

BUILDING PHOTOS



FOR LEASING INFORMATION:

TERRY MIKELS
984.222.0138 OFFICE
919.272.1908 CELL
TMIKELS@MJPROPERTIES.COM

MIKELS & JONES

PROPERTIES

WWW.MJPROPERTIES.COM

BUILDING FLOOR PLANS

FIRST FLOOR



SECOND FLOOR



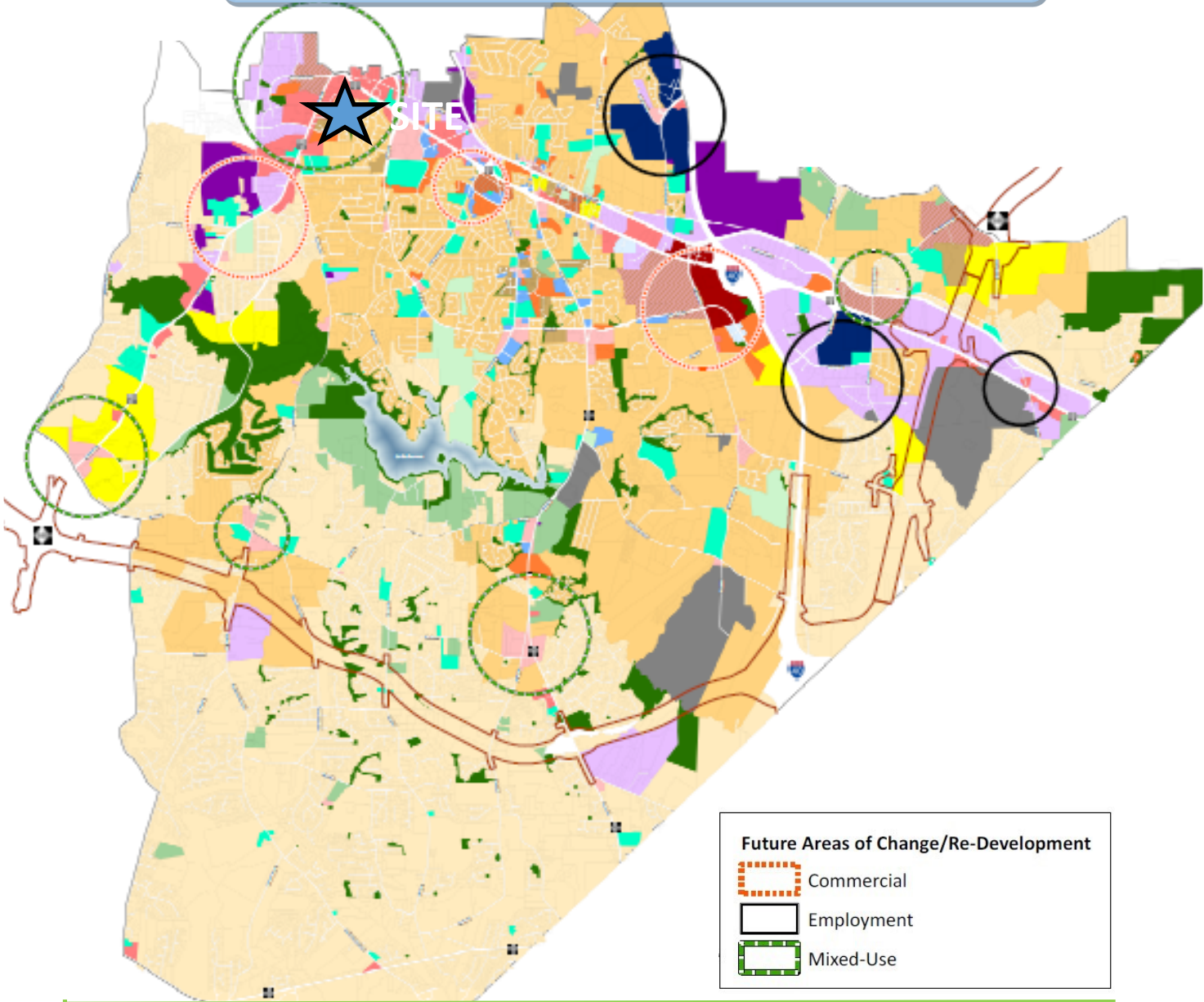
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MIKELS & JONES
PROPERTIES

WWW.MJPROPERTIES.COM

TOWN OF GARNER- FUTURE LAND USE MAP



Future Areas of Change/Re-Development

- Commercial
- Employment
- Mixed-Use

2045 Future Land Use		
 Preserved Open Space	 Multi-Family Residential	 Employment Campus
 Rural Lands	 Neighborhood Commerce Center	 Office Center
 Active Recreation	 Corridor Commercial	 Civic and Institutional
 Low-Density Residential	 Regional Commerce Center	 Health Care Campus
 Medium-Density Residential	 Mixed-Activity Center	 Light Industrial Center
 High-Density Residential	 Mixed Density Neighborhood Center	 Heavy Industrial Center
	 Town Center	 Major Utilities

FOR LEASING INFORMATION:

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MIKELS & JONES
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WWW.MJPROPERTIES.COM

SOUTHERN GATEWAY CORRIDOR PLAN



1A

GARNER STATION

Capitalizing on the Southern Gateway Corridor Plan completed by Raleigh and the Wake County Transit Strategy Plan, the concept for the convergence of US 70 and US 401 emphasizes a massively improved experience for drivers, pedestrians, and transit patrons. This last group is planned to be served by the southernmost (for now terminus of a bus rapid transit (BRT) line that will connect Garner quickly to downtown Raleigh. The venter-loading of the vehicles encourages development on both sides of the landscaped and walkable spine roadway. For more information: <https://www.garnernc.gov/departments/planning-86>

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MIKELS & JONES
PROPERTIES

WWW.MJPROPERTIES.COM

Available 6.94 Acres Vacant Land For Sale

3081 Sanderford Rd,
Raleigh, NC 27610

6.94
AC

Cheech Road

Sanderford Road



CONTACT

Nicander Medalla

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Cary, NC 27511

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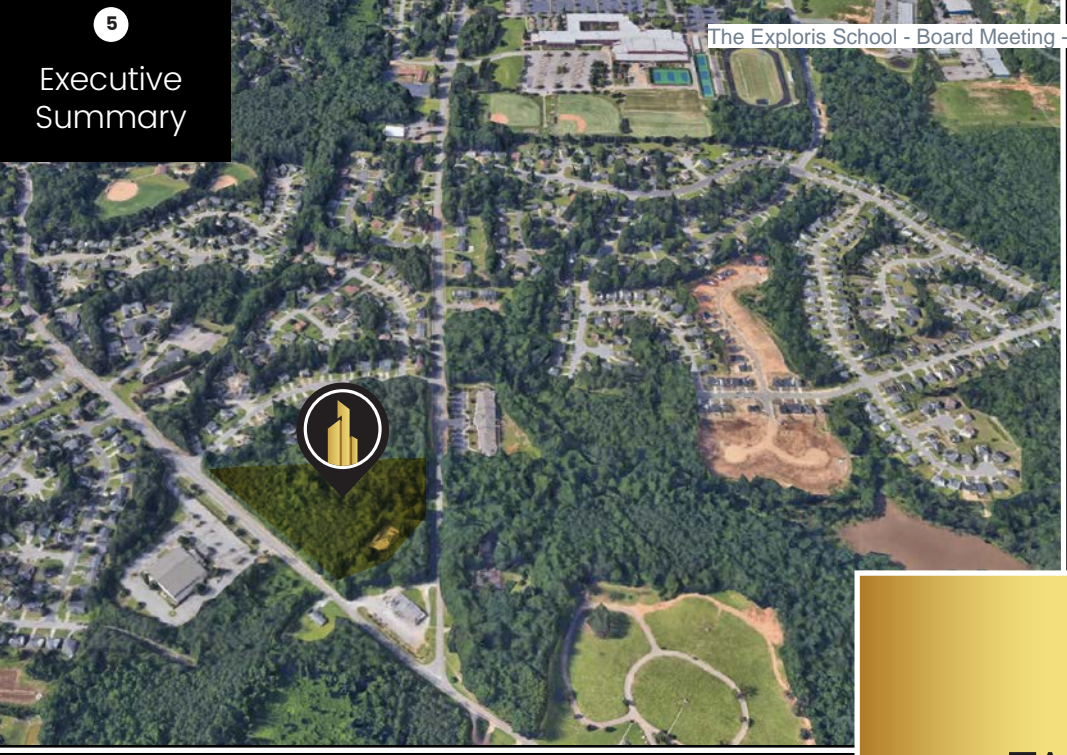
This Offering has been prepared to provide a summary of unverified information to prospective purchasers, and to establish only a preliminary level of interest in the subject property. The information contained herein is not a substitute for a thorough due diligence investigation.

CityPlat, LLC has not made any investigation, and makes no warranty or representation, with respect to the income or expenses for the subject property, the future projected financial performance of the property, the size and square footage of the property and improvements, the presence or absence of contaminating substances, PCB's or asbestos, the compliance with state and federal regulations, the physical condition of the improvements thereon, or the financial condition or business prospects of any tenant, or any tenant's plans or intentions to continue its occupancy of the subject property.

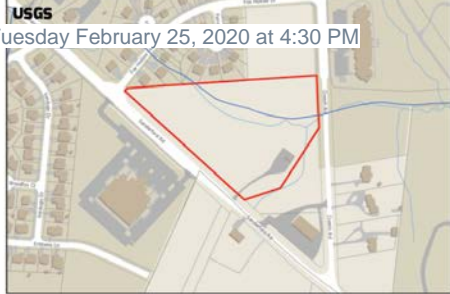
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5

Executive Summary



USGS

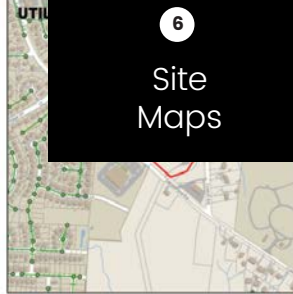


PROPOSED 540

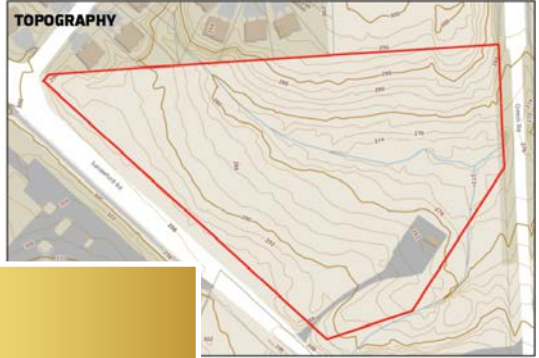


6

Site Maps



TOPOGRAPHY



CX-3

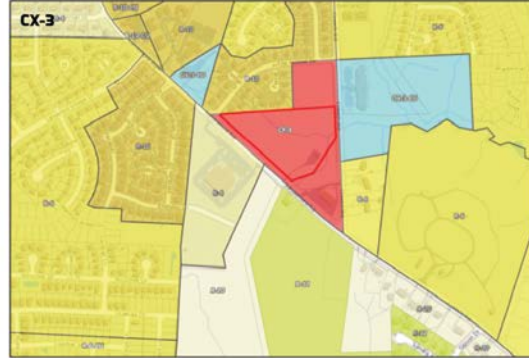
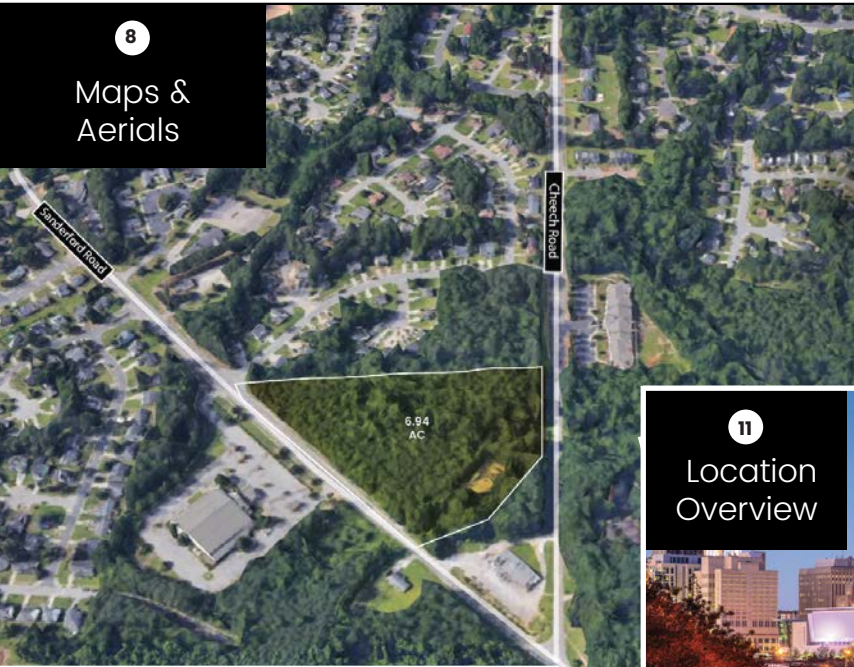


TABLE OF CONTENTS

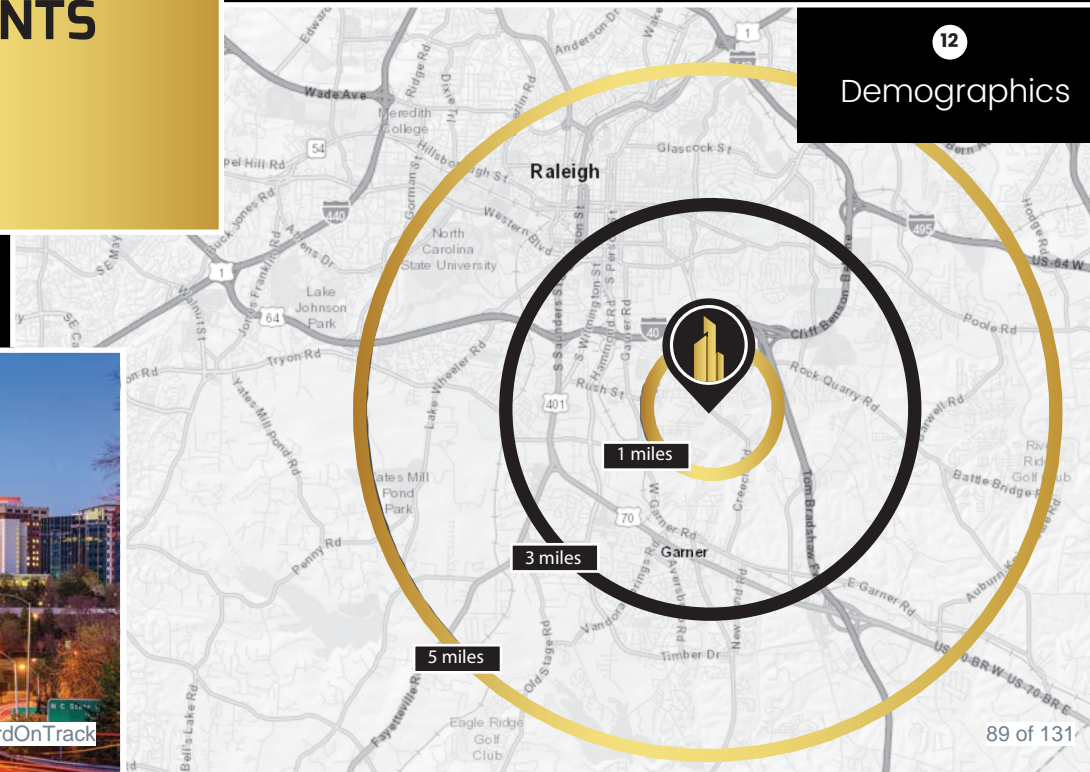
8

Maps & Aerials



12

Demographics



11

Location Overview



EXECUTIVE SUMMARY



Sanderford Road

Cheech Road

EXECUTIVE SUMMARY

CityPlat is pleased to present 6.94 acres of vacant land for sale at 3081 Sanderford Rd., in Raleigh, NC 27610. This land is favorably positioned at the intersection of Sanderford Road & Creech Road. Current zoning is CX-3, which makes it ideal for Small Strip Shopping Center and/or Local Grocery Store. Flex, Light Manufacturing or Self Storage Facility could be well suited here as well.

This land is close to Amazon Distribution Site and it is in the heart of expanding and developing home sites area. It is surrounded by industrial and retail businesses. Raleigh Beltline & I-40 is in close proximity. Center of Downtown Raleigh is just 7-10 minutes away. This site benefits from strong demographics and high traffic count which is 107K VPD.

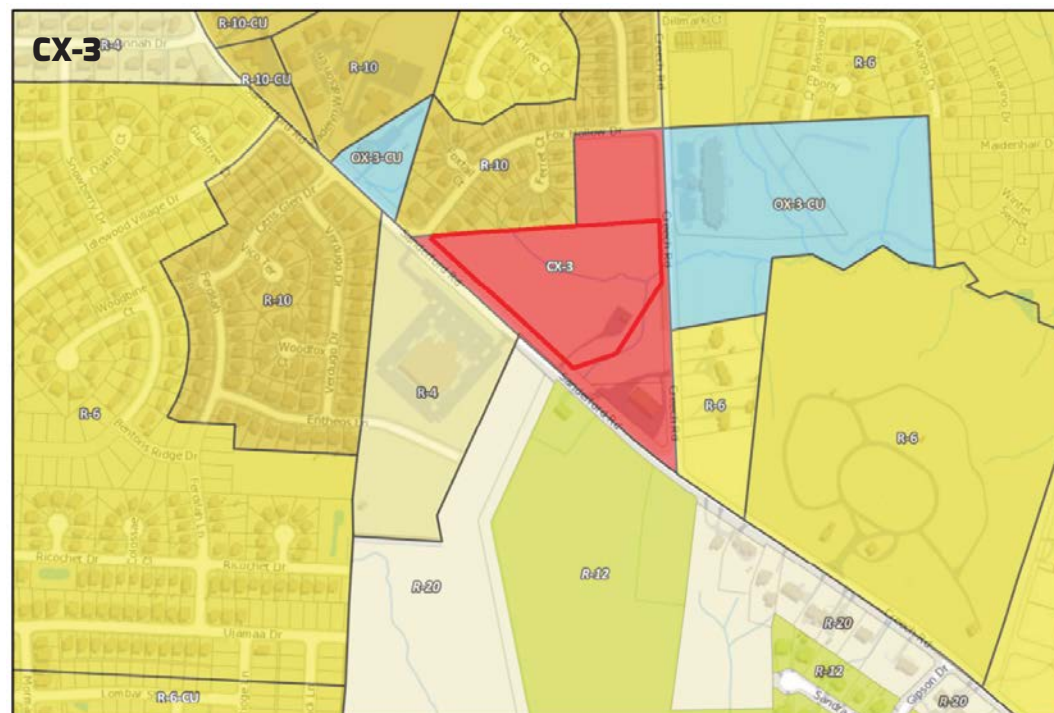
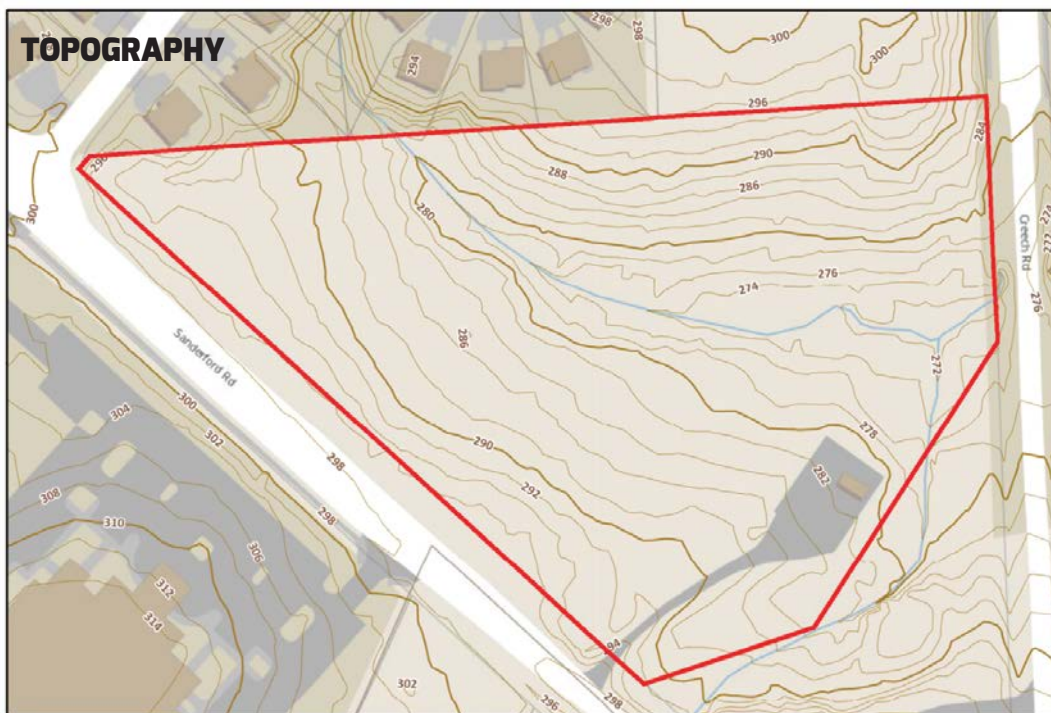
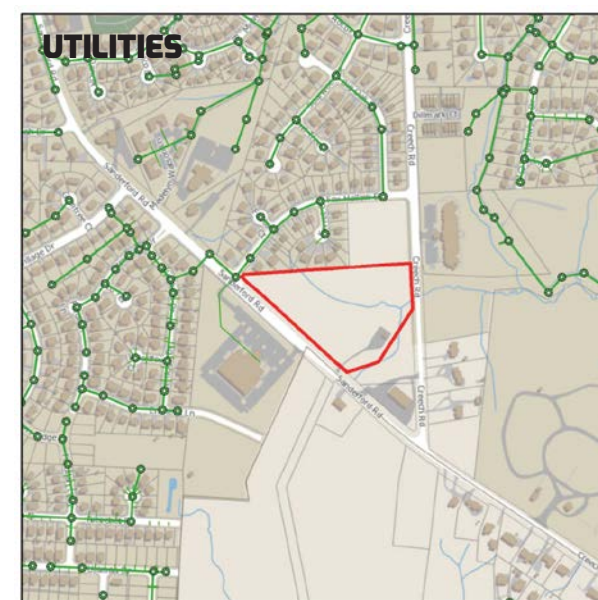
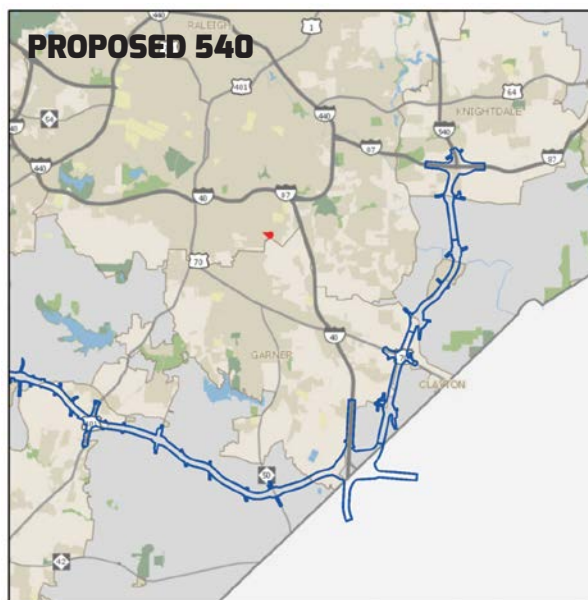
Raleigh is the capital of the state of North Carolina and the seat of Wake County in the United States. Raleigh is the second-largest city in the state, after Charlotte. Raleigh is known as the "City of Oaks" for its many oak trees, which line the streets in the heart of the city. The city covers a land area of 142.8 square miles. The U.S. Census Bureau estimated the city's population as 479,332 as of July 1, 2018. It is one of the fastest growing cities in the country.

KEY OFFERING HIGHLIGHTS

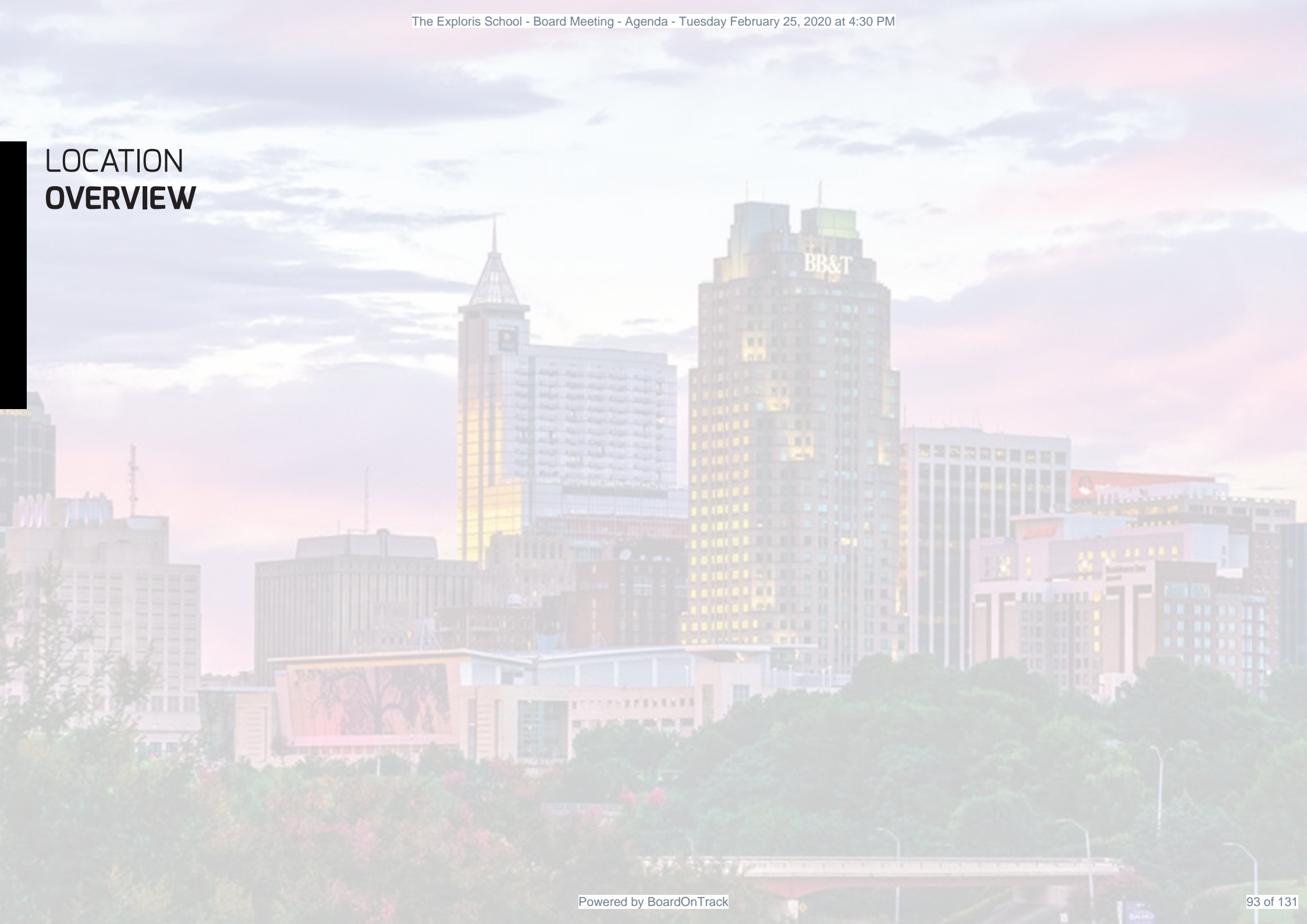
- Zoning: Shopping Center
- Pinnacle: 6.94 acres
- Off Sites: Curb/Gutter/Sidewalk Electricity, Gas, Sewer, Street Water
- Proposed Use: Retail, Strip Center

FOR SALE | \$600,000

SITE MAPS

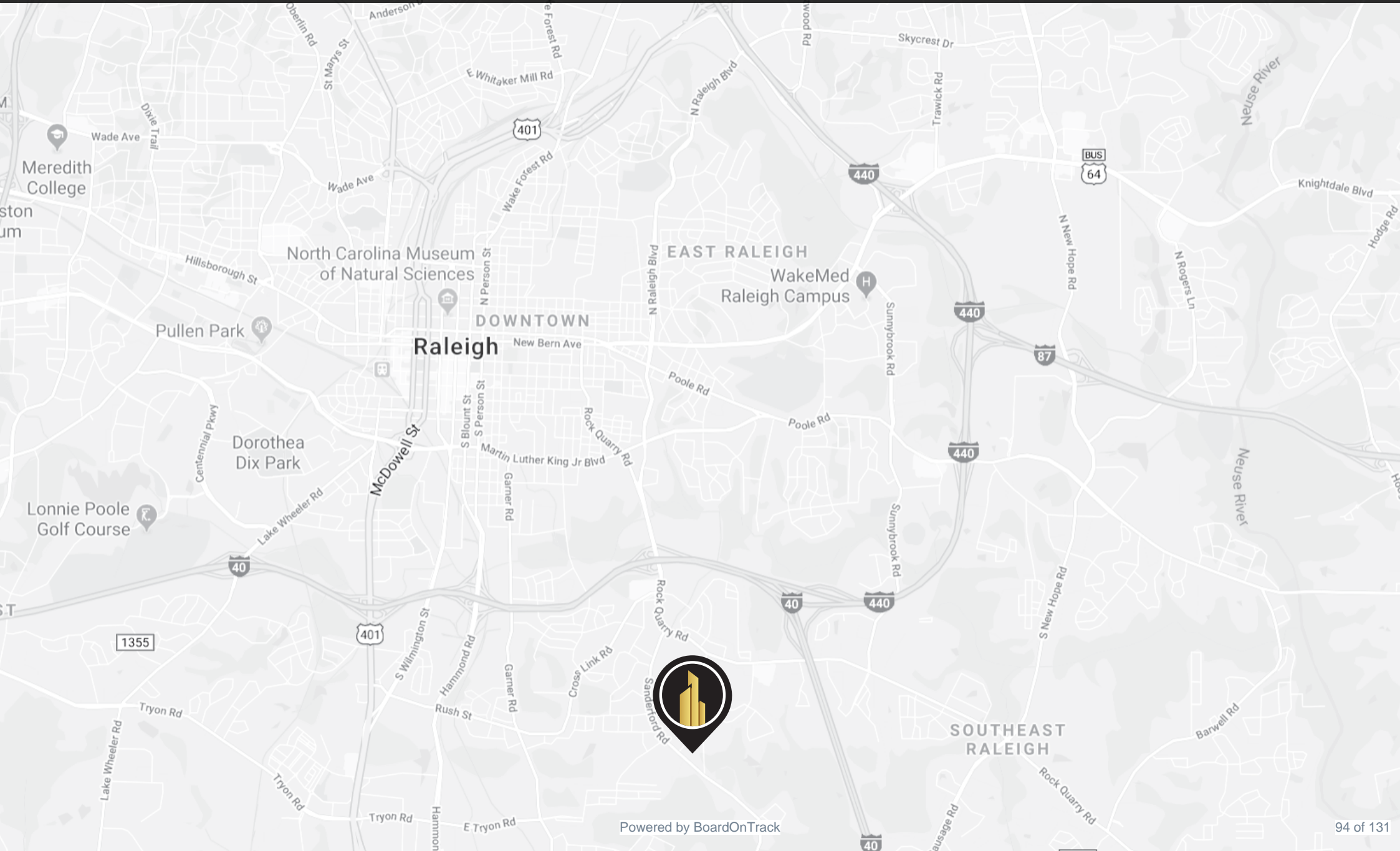


LOCATION OVERVIEW

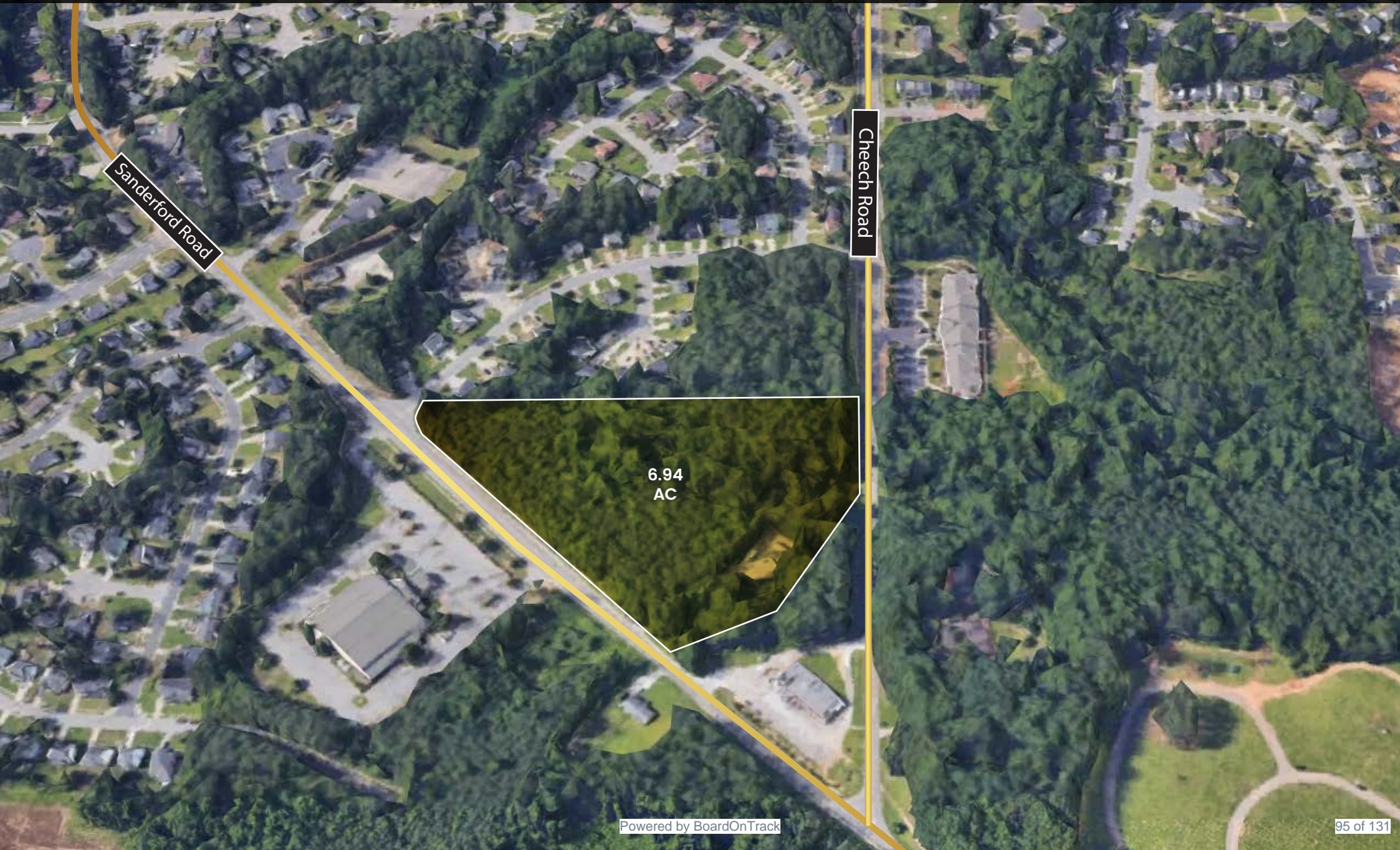


MAPS & AERIALS

2219



MAPS & AERIALS

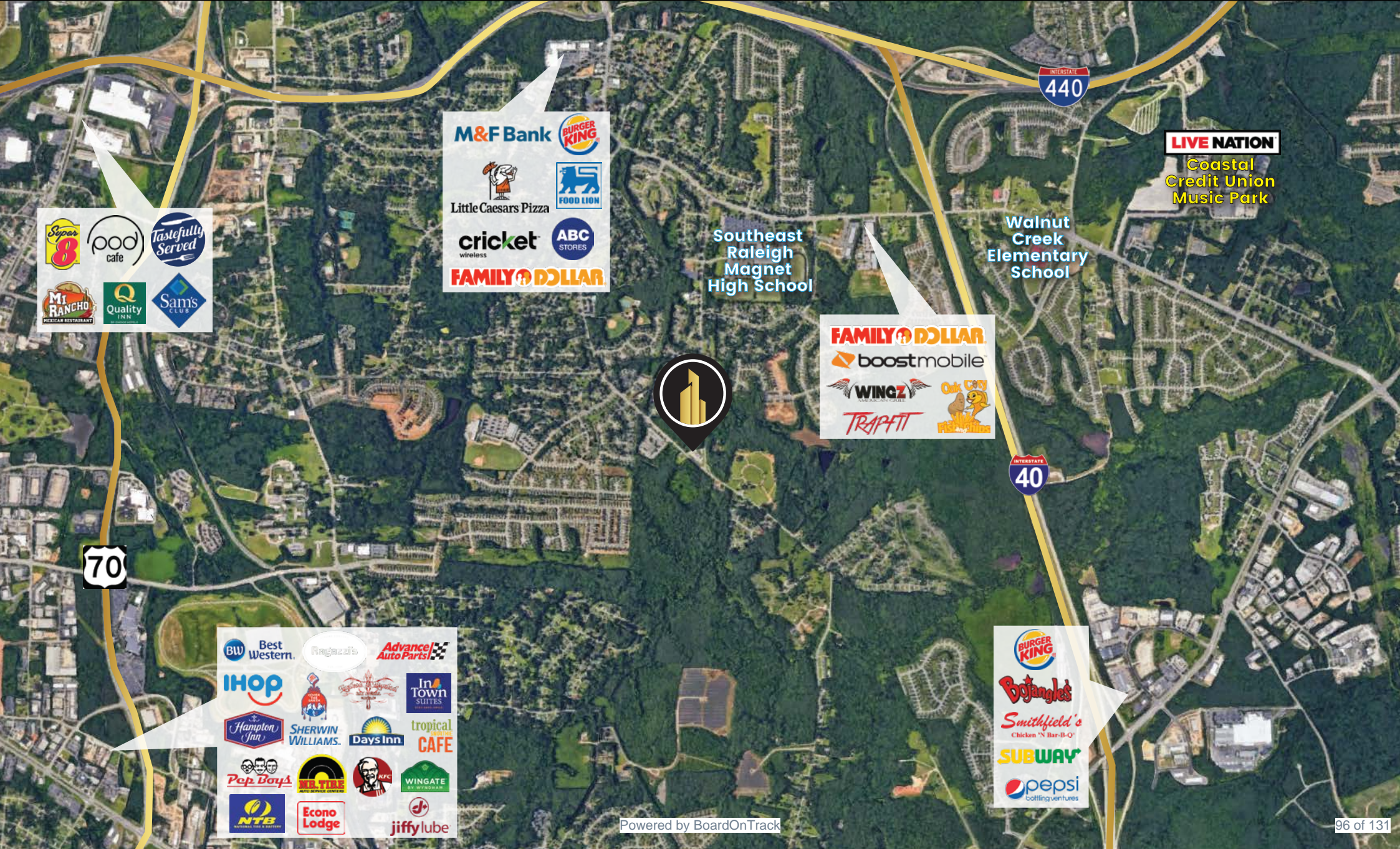


Sanderford Road

Cheech Road

6.94
AC

MAPS & AERIALS



Southeast Raleigh Magnet High School

Walnut Creek Elementary School

LIVE NATION
Coastal Credit Union
Music Park



RALEIGH, NC

Raleigh is the capital of the state of North Carolina and the seat of Wake County in the United States. Raleigh is the second-largest city in the state, after Charlotte. Raleigh is known as the "City of Oaks" for its many oak trees, which line the streets in the heart of the city. The city covers a land area of 142.8 square miles. The U.S. Census Bureau estimated the city's population as 479,332 as of July 1, 2018. It is one of the fastest-growing cities in the country.

Raleigh is home to North Carolina State University (NC State) and is part of Research Triangle Park (RTP), together with Durham (home of Duke University and North Carolina Central University) and Chapel Hill (home of the University of North Carolina at Chapel Hill). The "Triangle" nickname originated after the 1959 creation of the Research Triangle Park, located in Durham and Wake counties, among the three cities and their universities. The Research Triangle region encompasses the U.S. Census Bureau's Raleigh-Durham-Chapel Hill Combined Statistical Area.

Most of Raleigh is located within Wake County, with a very small portion extending into Durham County. The towns of Cary, Morrisville, Garner, Clayton, Wake Forest, Apex, Holly Springs, Fuquay-Varina, Knightdale, Wendell, Zebulon, and Rolesville are some of Raleigh's primary nearby suburbs and satellite towns.

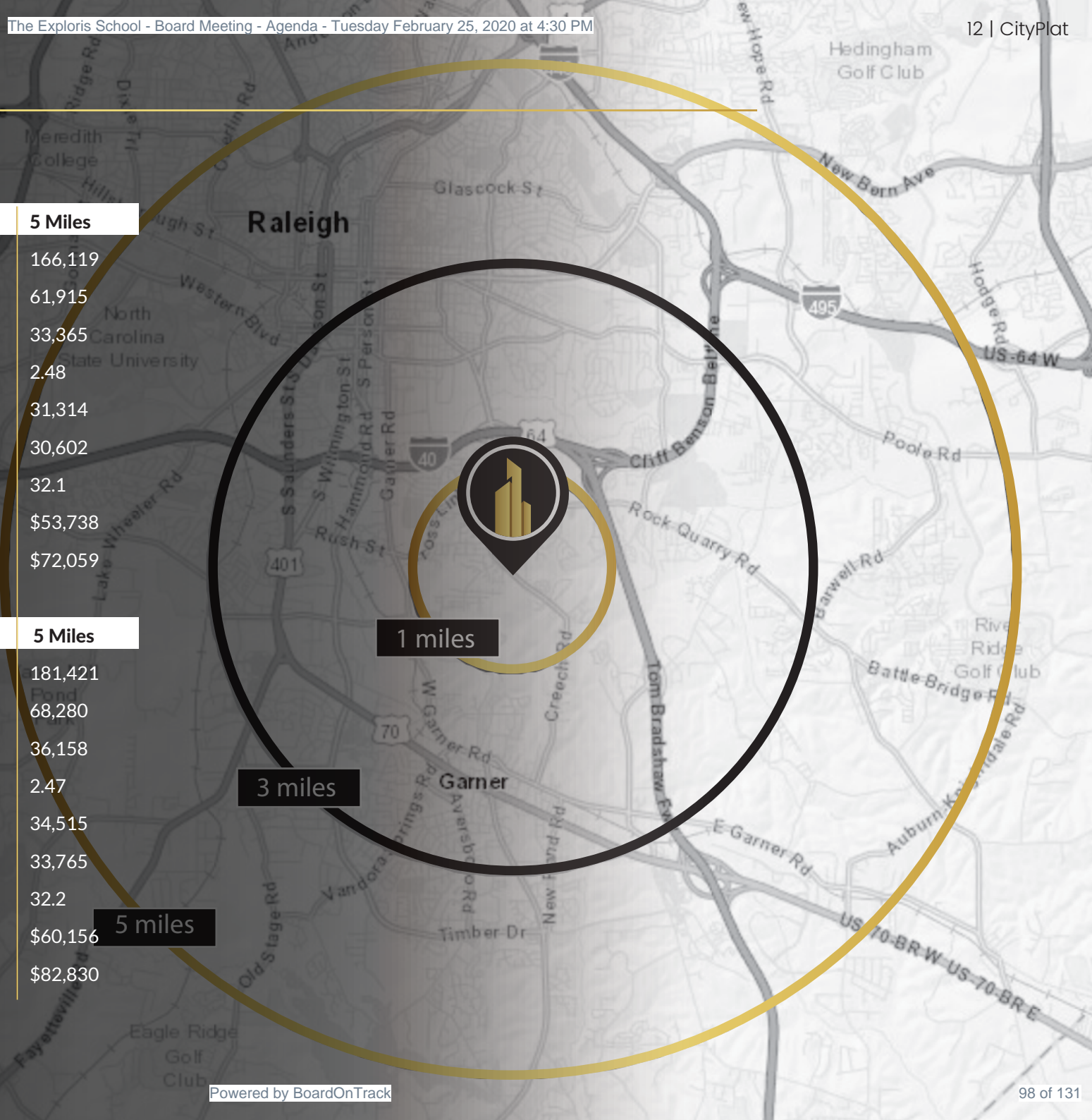
RALEIGH-CARY and WAKE COUNTY ACCOLADES

- #1 Among Mid-Sized American Cities of the Future - The Financial Times, April 2015
- Among Five American Cities You Should Visit in 2015 - The Huffington Post, February 2015
- Among World's 300 Largest Metropolitan Economies in 2014 - Brookings Institution, January 2015
- #3 Among Best Metro Areas for STEM (Science, Technology, Engineering & Math) Professionals - WalletHub, January 2015
- #7 Among America's Smartest Cities (Raleigh) - Forbes, November 2014
- #1 Among The U.S. Cities Attracting The Most Families (Raleigh MSA) - Forbes, September 2014
- #1 Among The Best Places for Business and Careers - Forbes, July 2014
- #3 Among 10 Fastest Growing Cities - CNNMoney, March 2014
- #2 Among America's 20 Fastest-Growing Cities - Forbes, February 2014

DEMOGRAPHICS

2019 Summary	1 Mile	3 Miles	5 Miles
Population	9,106	64,553	166,119
Households	3,141	22,095	61,915
Families	2,293	14,099	33,365
Average Household Size	2.89	2.76	2.48
Owner Occupied Housing Units	2,074	11,769	31,314
Renter Occupied Housing Units	1,066	10,326	30,602
Median Age	33.7	33.1	32.1
Median Household Income	\$52,675	\$47,366	\$53,738
Average Household Income	\$60,221	\$59,583	\$72,059

2024 Summary	1 Mile	3 Miles	5 Miles
Population	9,965	70,018	181,421
Households	3,431	24,011	68,280
Families	2,488	15,185	36,158
Average Household Size	2.90	2.77	2.47
Owner Occupied Housing Units	2,308	13,012	34,515
Renter Occupied Housing Units	1,123	10,999	33,765
Median Age	33.5	32.9	32.2
Median Household Income	\$56,416	\$53,779	\$60,156
Average Household Income	\$68,416	\$69,656	\$82,830



CITYPLAT

COMMERCIAL REAL ESTATE

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917.566.5944

CityPlat

www.cityplat.com
919.650.2643

119 SW Maynard Rd
Suite 200
Cary, NC 27511

For Sale

New Bern Ave. Raleigh, NC

9.46 Acres



Google

Map data ©2020 Imagery ©2020 , Maxar Technologies, U.S. Geological Survey

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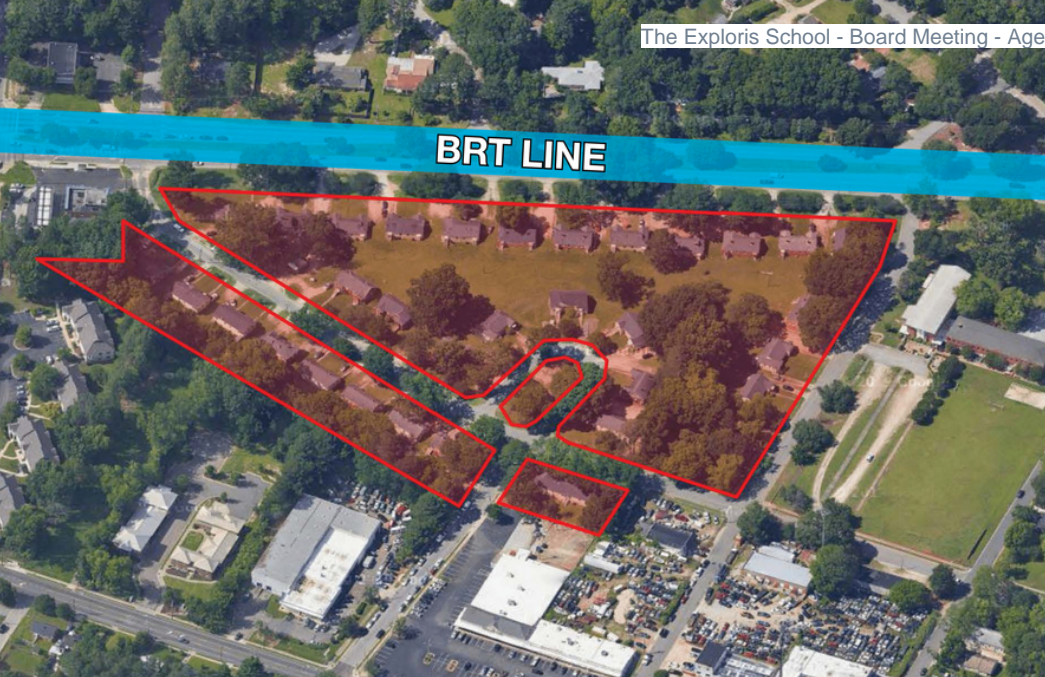
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5121 Kingdom Way, Suite 200
Raleigh, NC 27607
919 832 0594 tel

<https://naicarolantic.com>

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For Sale
Redevelopment

New Bern Ave & Raleigh Blvd.

Raleigh, North Carolina, 27610

Property Highlights

- 66 units of housing site
- City encouraged for density rezoning, plan was submitted for pre-approval (low risk option)
- 3.15% Cap As-Is
- ~6% Cap Renovated
- Over 500 surface parked units potentially, some portion affordable required on proposed site plan
- Collect cash during rezoning and site plan processes or seller will cooperate to rezone the property and collect cash during the site plan approval process
- On future BRT Line, as shown above
- Midway between thriving Downtown Raleigh and WakeMed's flagship hospital
- For demographics see housing price index page 3
- See proposed site plan notes, pages 4-10
- See Raleigh apartment comparables, pages 5-7

For more information

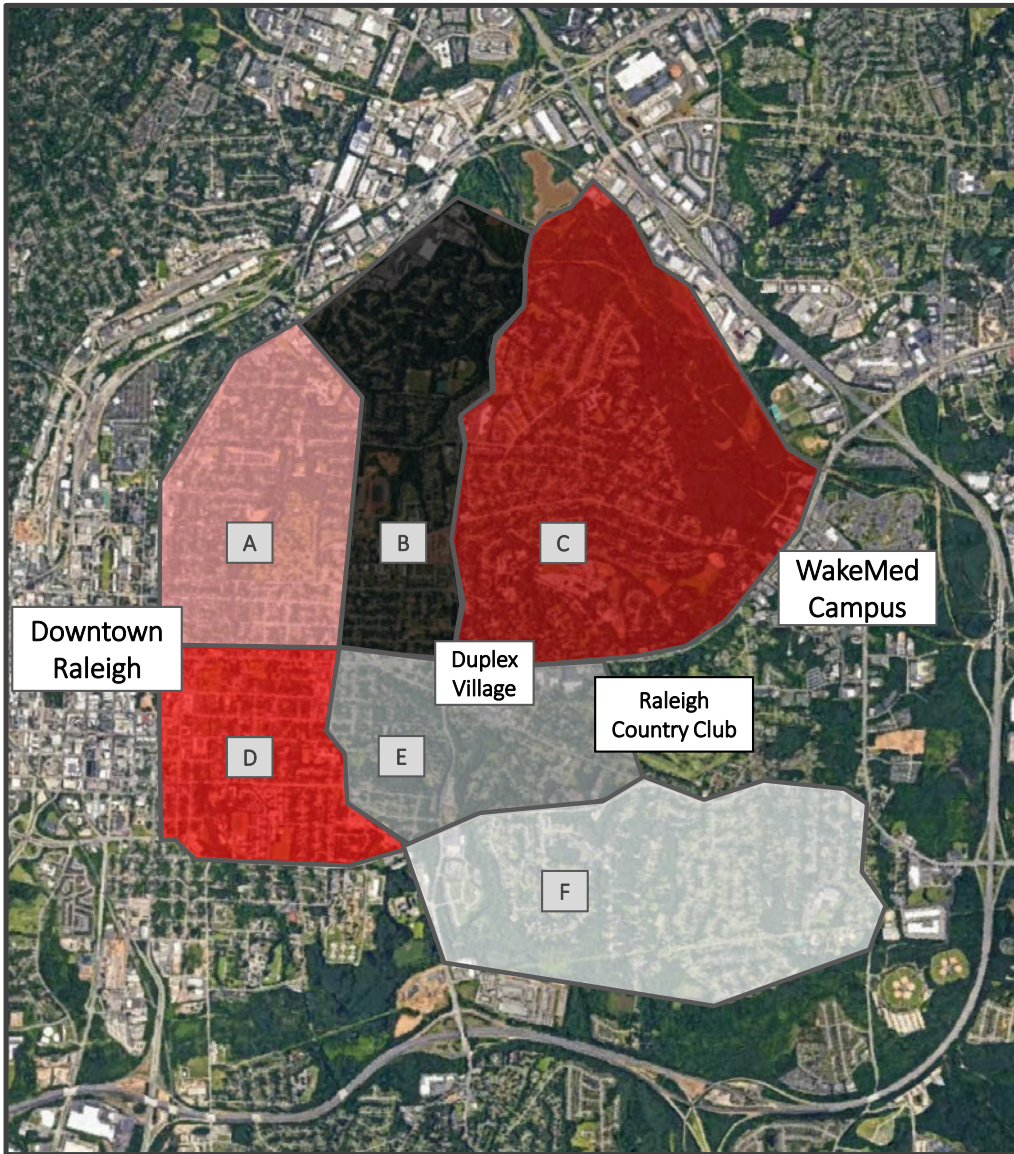
John Hibbits

O: 919 714 7125 | C: 919 606 0989
jhhibbits@naicarolantic.com

OFFERING SUMMARY	
Sale Price	Call broker for details
Lot Size	9.46 Acres
Zoning	R-10

AVAILABLE		
1902 New Bern Ave	1713585619	6.97 acres
1900 Hawkins Street	1713581448	2.13 acres
2000 Hawkins Street	1713584278	0.36 acres

Local Housing Price Study



Year	All	A	B	C	D	E	F
2018	\$209	\$278	\$205	\$198	\$259	\$173	\$129
2017	\$170	\$274	\$184	\$159	\$211	\$133	\$92
2016	\$150	\$247	\$193	\$151	\$166	\$120	\$88
2015	\$107	\$225	\$180	\$112	\$107	\$81	\$63
2010	\$80	\$156	\$123	\$87	\$81	\$57	\$57
2005	\$84	\$155	\$100	\$76	\$65	\$81	\$73
1998	\$68	\$86	\$72	\$71	\$41	\$56	\$61
Growth, '10-'18	162%	79%	66%	127%	221%	204%	126%

(Median) Year	Submarket: B		Submarket: C		Submarket: E	
	\$	\$/BSF	\$	\$/BSF	\$	\$/BSF
2018	\$280,000	\$205	\$235,000	\$198	\$225,000	\$173
2017	\$244,000	\$184	\$182,500	\$159	\$154,000	\$133
2016	\$235,000	\$193	\$179,000	\$151	\$160,000	\$120
2015	\$211,500	\$180	\$140,000	\$112	\$100,000	\$81
2014	\$209,000	\$161	\$124,500	\$98	\$86,000	\$73
2013	\$121,000	\$121	\$100,211	\$90	\$98,000	\$76
2012	\$140,000	\$118	\$90,000	\$78	\$55,750	\$50
2011	\$140,000	\$148	\$97,250	\$79	\$85,000	\$69
2010	\$140,000	\$123	\$114,000	\$87	\$57,000	\$57
2009	\$161,000	\$154	\$119,000	\$101	\$62,924	\$57
2008	\$175,000	\$159	\$104,000	\$92	\$78,250	\$71
2007	\$153,000	\$121	\$102,000	\$87	\$106,000	\$89
2006	\$148,000	\$108	\$95,313	\$83	\$85,000	\$74
2005	\$110,000	\$100	\$87,000	\$76	\$75,000	\$81
2004	\$89,500	\$88	\$88,250	\$76	\$76,000	\$74
2003	\$92,500	\$76	\$88,000	\$80	\$74,250	\$60
2002	\$100,000	\$77	\$88,000	\$79	\$63,750	\$59
2001	\$102,000	\$72	\$99,073	\$76	\$72,000	\$72
2000	\$94,500	\$81	\$88,500	\$81	\$67,000	\$63
1999	\$87,500	\$67	\$85,000	\$68	\$62,000	\$62
1998	\$92,500	\$72	\$82,000	\$71	\$65,000	\$56

Proposed Site Plan



Proposed Site Plan Notes

500 units (city would allow more)

Surface parked

Estimated Cost: \$100-\$140/SF

1% rule on surrounding single-family home prices (\$225k-280k) would set equivalent rent at \$2,250-\$2,800 per month – creating a large value-proposition to rent instead of purchase.

Raleigh Apartment Rent Comps below

Raleigh Apartment Comparables

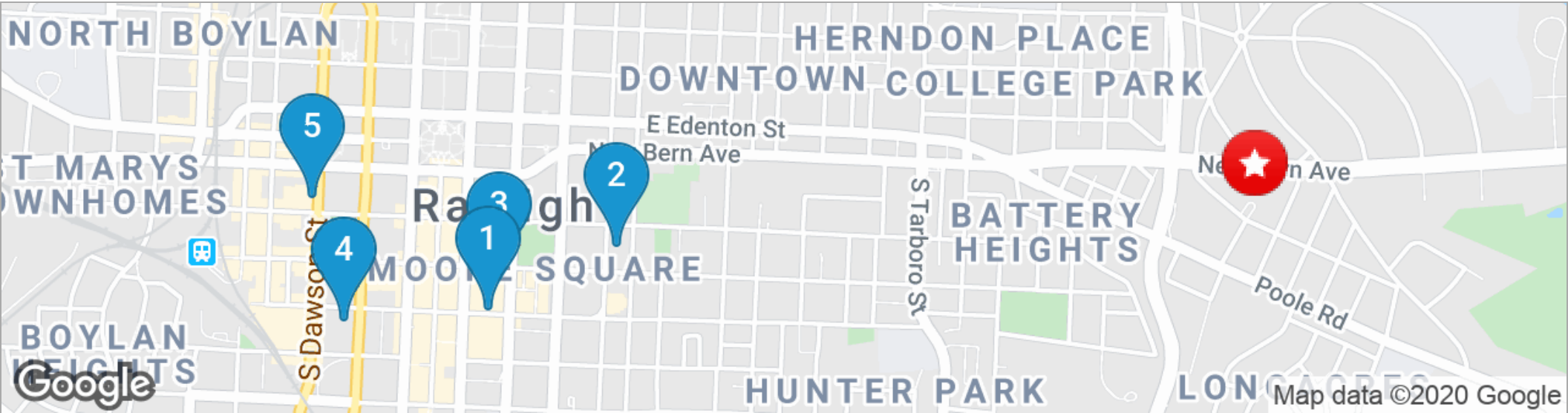
Raleigh Apartment Comparables

Building	Address	Price Per Square Foot
Edison Lofts	131 E Davie Street Raleigh, NC 27601	\$2.10
Gramercy Glenwood South	650 W. North Street Raleigh, NC 27603	\$2.14
927 West Morgan	927 W. Morgan Street Raleigh, NC 27603	\$1.71
Devon Four25	717 Tucker Street Raleigh, NC 27603	\$3.32
712 Tucker Apartments	712 Tucker Street Raleigh, NC 27603	\$1.66
Historic Boylan Apartments	817 Hillsborough Street Raleigh, NC 27603	\$1.78
Hue	300 W. Hargett Street Raleigh, NC 27601	\$2.13
L Apartments	205 W. Davie Street Raleigh, NC 27601	\$1.99
Lincoln Apartments	408 E. Hargett Street Raleigh, NC 27601	\$2.16
Link Apartments Glenwood South	202 N. West Street Raleigh, NC 27603	\$2.02
SkyHouse Raleigh	308 S. Blount Street Raleigh, NC 27601	\$2.12

Vacancy Rate = 4.0%

Absorption Units = 634

Raleigh Apartment Comparables Map



Subject Property

1900 New Bern Ave | Raleigh, NC 27610



Edison Lofts

131 E. Davie Street
Raleigh, NC 27601



Lincoln Apartments

408 E. Hargett Street
Raleigh, NC 27601



SkyHouse Raleigh

308 S Blount Street
Raleigh, NC 27601



L Apartments

205 W Davie Street
Raleigh, NC 27601



Hue

300 W Hargett Street
Raleigh, NC 27601

Raleigh Apartment Comparables Map



Subject Property

1900 New Bern Ave | Raleigh, NC 27610



Link Apartments

202 N West Street
Raleigh, NC 27603

1



Gramercy Glenwood South

650 W. North Street
Raleigh, NC 27603

2



712 Tucker

712 Tucker Street
Raleigh, NC 27603

3



The Devon Four25

717 Tucker Street
Raleigh, NC 27603

4



Historic Boylan Apartments

817 Hillsborough Street
Raleigh, NC 27603

5



927 West Morgan

927 W Morgan Street
Raleigh, NC 27603

6

Proposed Elevation



1902 NEW BERN AVE
RALEIGH, NORTH CAROLINA 27610

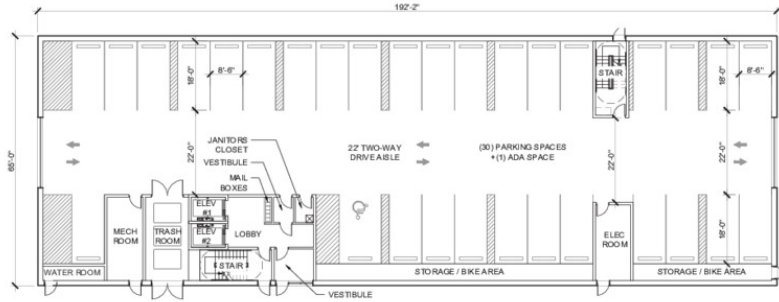


FEBRUARY 28, 2019

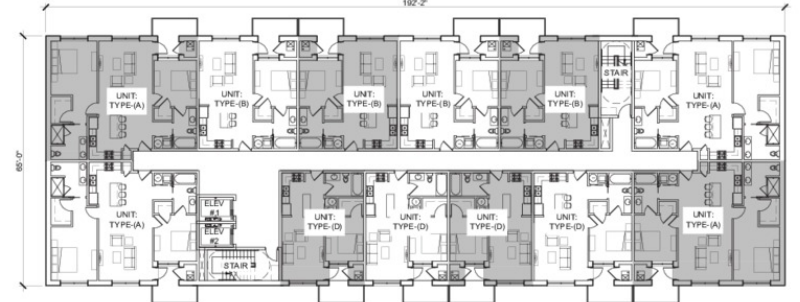
Proposed Unit Plans

PROJECT DATA - 5 Story Market Rate	
First Floor Gross SF:	12,490
Second-Fifth Floor Gross SF:	48,756
Gross SF Per Building:	61,246
Total Gross SF (8) Buildings:	489,968

UNIT DATA - 5 Story Market Rate	
TYPE (A):	16 UNITS @ 1,235 SF = 19,760
TYPE (B):	16 UNITS @ 746 SF = 11,936
TYPE (C):	0 UNITS @ 899 SF = 0
TYPE (D):	12 UNITS @ 630 SF = 7,560
TOTAL UNITS PER BUILDING:	44
TOTAL NET SF PER BUILDING:	39,256
TOTAL UNITS (8) BUILDINGS:	352
TOTAL NET SF (8) BUILDINGS:	314,048
AVERAGE UNIT SIZE SF:	892



1902 NEW BERN AVE
RALEIGH, NORTH CAROLINA 27610

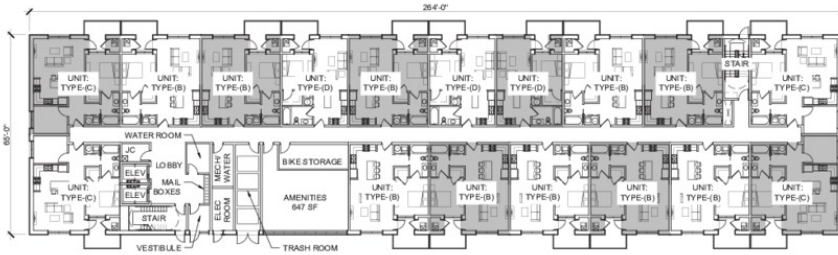


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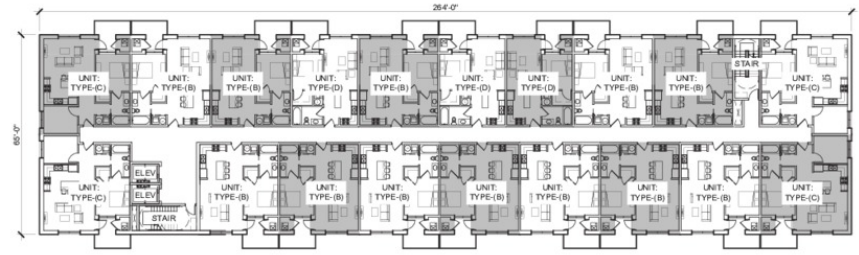


PROJECT DATA - 4 Story Affordable	
First Fourth Floor Gross SF:	66,816
Gross SF Per Building:	66,816
Total Gross SF (2) Buildings:	133,632

UNIT DATA - 4 Story Affordable	
TYPE (A):	0 UNITS @ 1,235 SF = 0
TYPE (B):	48 UNITS @ 746 SF = 35,808
TYPE (C):	16 UNITS @ 899 SF = 14,384
TYPE (D):	12 UNITS @ 630 SF = 7,560
TOTAL UNITS:	74
TOTAL NET SF:	55,260
TOTAL UNITS (2) BUILDINGS:	148
TOTAL NET SF (2) BUILDINGS:	110,520
AVERAGE UNIT SIZE SF:	760



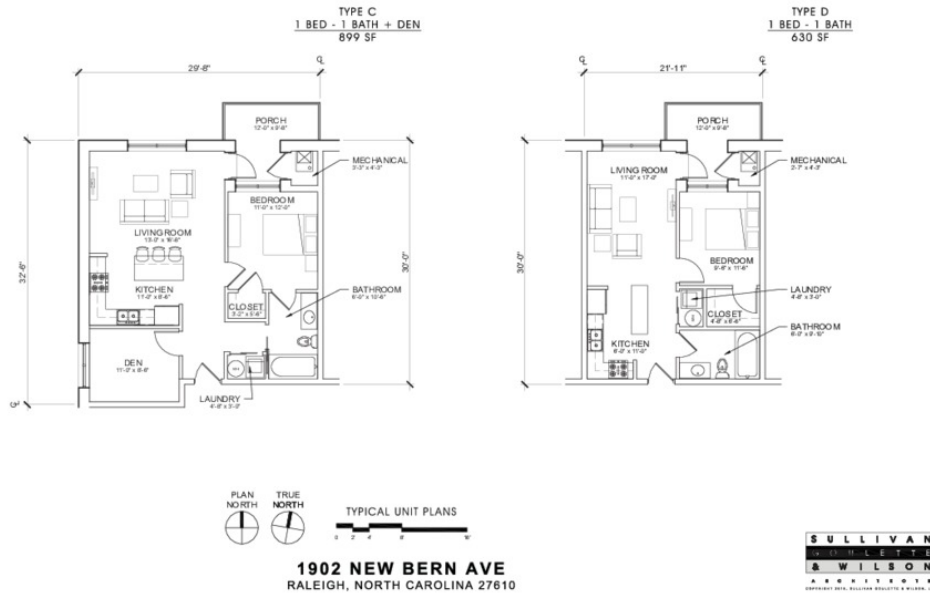
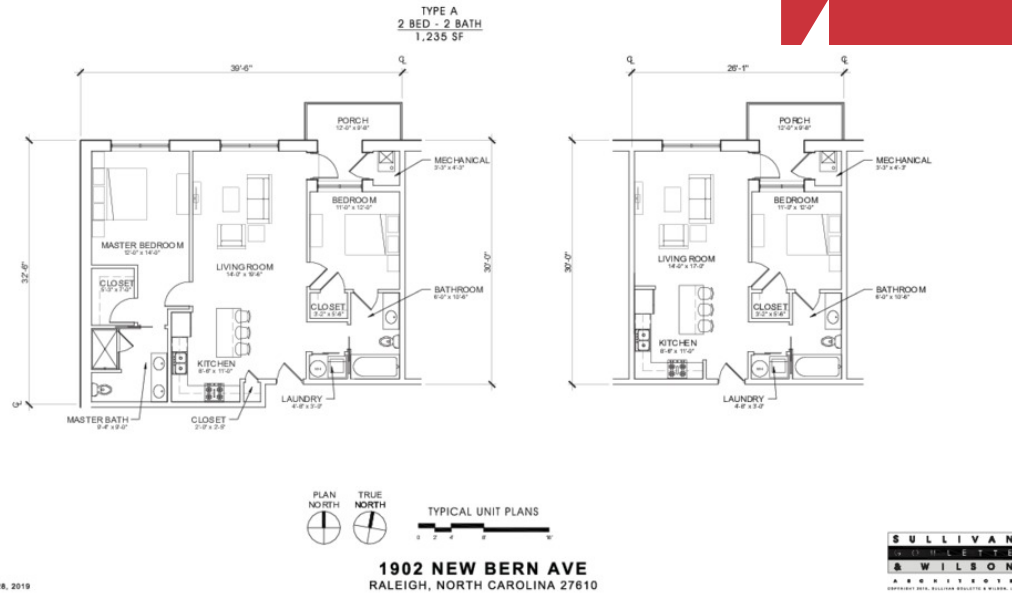
1902 NEW BERN AVE
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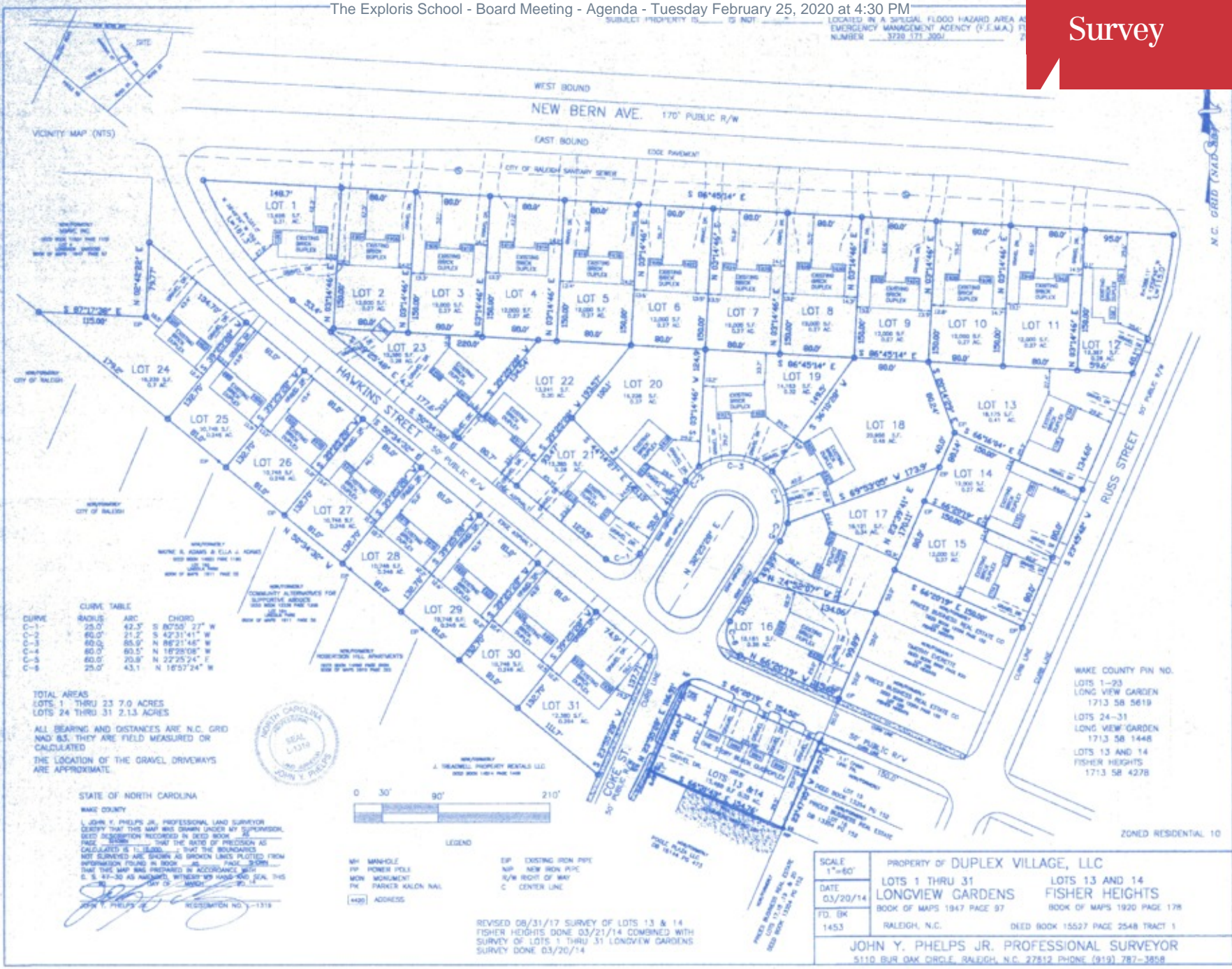


1902 NEW BERN AVE
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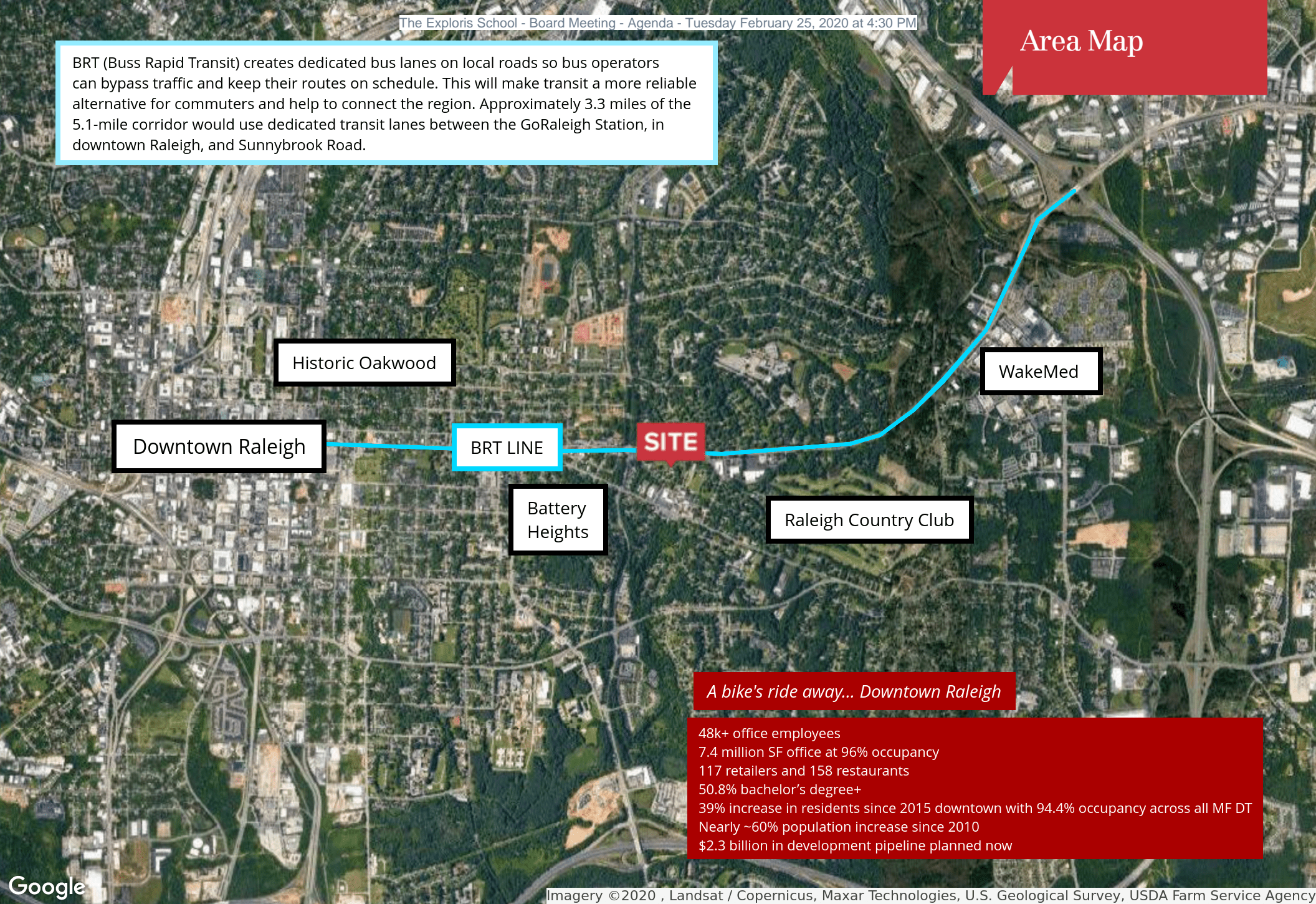
Proposed Floor Plans





Area Map

BRT (Buss Rapid Transit) creates dedicated bus lanes on local roads so bus operators can bypass traffic and keep their routes on schedule. This will make transit a more reliable alternative for commuters and help to connect the region. Approximately 3.3 miles of the 5.1-mile corridor would use dedicated transit lanes between the GoRaleigh Station, in downtown Raleigh, and Sunnybrook Road.



Historic Oakwood

WakeMed

Downtown Raleigh

BRT LINE

SITE

Battery Heights

Raleigh Country Club

A bike's ride away... Downtown Raleigh

- 48k+ office employees
- 7.4 million SF office at 96% occupancy
- 117 retailers and 158 restaurants
- 50.8% bachelor's degree+
- 39% increase in residents since 2015 downtown with 94.4% occupancy across all MF DT
- Nearly ~60% population increase since 2010
- \$2.3 billion in development pipeline planned now

Google

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Current Pro-Form & Renovation Assumptions

Unit	Unit Type	Rent
102RUSS	2x1 - Large	900.00
104RUSS	2x1 - Large	695.00
106RUSS	2x1 - Large	695.00
108RUSS	2x1 - Large	900.00
110RUSS	2x1 - Large	900.00
112RUSS	2x1 - Large	900.00
114RUSS	2x1 - Large	900.00
1900HAW	2x1 - Medium	750.00
1901HAW	2x1 - Large	750.00
1902HAW	2x1 - Medium	650.00
1902NEW	2x1 - Large	750.00
1904HAW	2x1 - Medium	875.00
1904NEW	2x1 - Large	800.00
1905HAW	2x1 - Large	695.00
1906HAW	2x1 - Medium	850.00
1906NEW	2x1 - Large	695.00
1907HAW	2x1 - Large	695.00
1908HAW	2x1 - Medium	900.00
1908NEW	2x1 - Large	900.00
1909HAW	2x1 - Large	695.00
1910HAW	2x1 - Medium	900.00
1910NEW	2x1 - Large	900.00
1911HAW	2x1 - Large	625.00
1912HAW	2x1 - Medium	750.00
1912NEW	2x1 - Large	850.00
1913HAW	2x1 - Large	750.00
1914HAW	2x1 - Medium	750.00
1914NEW	2x1 - Large	-
1915HAW	2x1 - Large	695.00
1916HAW	2x1 - Medium	750.00
1916NEW	2x1 - Large	900.00
1917HAW	2x1 - Large	800.00
1918HAW	2x1 - Medium	750.00
1918NEW	2x1 - Large	900.00
1919HAW	2x1 - Large	750.00
1920HAW	2x1 - Medium	650.00
1920NEW	2x1 - Large	800.00

Unit Type	Sq. Ft.	# Units	# Un-Leased	# Remod.	In-Place RR	Heavy Turn	Full Remodel
2x1 - Small	689	4	2	2	783	1,000	1,250
2x1 - Medium	770	16	2	4	773	1,000	1,250
2x1 - Large	818	46	3	22	794	1,000	1,250
		66	7	28	52,002	66,000	82,500

1921HAW	2x1 - Large	900.00
1922HAW	2x1 - Medium	695.00
1922NEW	2x1 - Large	695.00
1923HAW	2x1 - Large	875.00
1924HAW	2x1 - Medium	-
1924NEW	2x1 - Large	695.00
1925HAW	2x1 - Large	900.00
1926HAW	2x1 - Medium	-
1926NEW	2x1 - Large	695.00
1927HAW	2x1 - Large	900.00
1928HAW	2x1 - Medium	750.00
1928NEW	2x1 - Large	900.00
1929HAW	2x1 - Large	695.00
1930HAW	2x1 - Medium	800.00
1930NEW	2x1 - Large	820.00
1931HAW	2x1 - Large	695.00
1932NEW	2x1 - Large	-
1933HAW	2x1 - Large	900.00
1934NEW	2x1 - Large	800.00
1935HAW	2x1 - Large	900.00
1936NEW	2x1 - Large	625.00
1938NEW	2x1 - Large	695.00
1940NEW	2x1 - Large	695.00
1942NEW	2x1 - Large	900.00
1944NEW	2x1 - Large	-
2000HAW	2x1 - Small	665.00
2002HAW	2x1 - Small	900.00
2004HAW	2x1 - Small	-
2006HAW	2x1 - Small	-

Annual Pro Forma	Current (No Work)	Heavy Turn	Full Remodel	Assumptions/ Notes
Potential Gross Revenue				
Base Rental Revenue	624,018	792,000	990,000	<i>Heavy turns are assumed at \$3.5k/unit. Full remodels are assumed at \$15k/unit.</i>
Expense Reimbursement Revenue	-	-	-	
Special Services Income	-	-	-	
Parking Income	-	-	-	
Other Income	9,900	9,900	9,900	
Total Potential Gross Revenue	633,918	801,900	999,900	<i>10% vacancy assumed without work or with heavy turns; 8.0% assumed with full remodels</i>
General Vacancy / Collection Loss	(63,392)	(80,190)	(79,992)	
Effective Gross Revenue	570,527	721,710	919,908	
Operating Expenses				
Utilities	13,200	13,200	13,200	<i>Units are individually metered; assumed for any vacancy/common.</i>
Janitorial / Trash	8,250	8,250	8,250	
Non-Recoverable Expenses	-	-	-	<i>\$125/unit/yr assumed</i>
Landscaping / Pool	19,800	19,800	19,800	
Security	-	-	-	<i>\$300/unit/yr assumed for landscaping contract due to size</i>
Supplies, R&M	29,700	29,700	29,700	
G&A	9,900	9,900	9,900	<i>\$450/unit/yr assumed (not CapEx)</i>
Personnel	-	-	-	<i>\$150/unit/yr assumed</i>
Management Fee	39,937	50,520	64,394	<i>No dedicated personnel required</i>
Property Taxes	48,764	48,764	48,764	<i>7.0% management fee assumed in-lieu of on-site staff.</i>
Insurance	21,434	21,434	21,434	<i>Per 2017 WCAD</i>
Make-Ready	9,900	9,900	9,900	<i>Current</i>
Leasing Commissions	7,357	7,357	7,357	<i>\$150/unit/yr for standard turns (not CapEx)</i>
Total Operating Expenses	208,242	218,825	232,698	
Net Operating Income Before Non-OpEx	362,285	502,885	687,210	

For Sale
Redevelopment
9.46 Acres



JOHN HIBBITS

Broker

919.606.0989

jhibbits@naicarolantic.com

111 West Hargett Street

NEWLY RENOVATED CREATIVE OFFICE

Downtown Raleigh, North Carolina 27601



\$8.9 million
SALE PRICE

3
STORIES

2018
RENOVATIONS

31,288
SF

100%
VACANT

96
WALKSCORE

CBRE | Raleigh

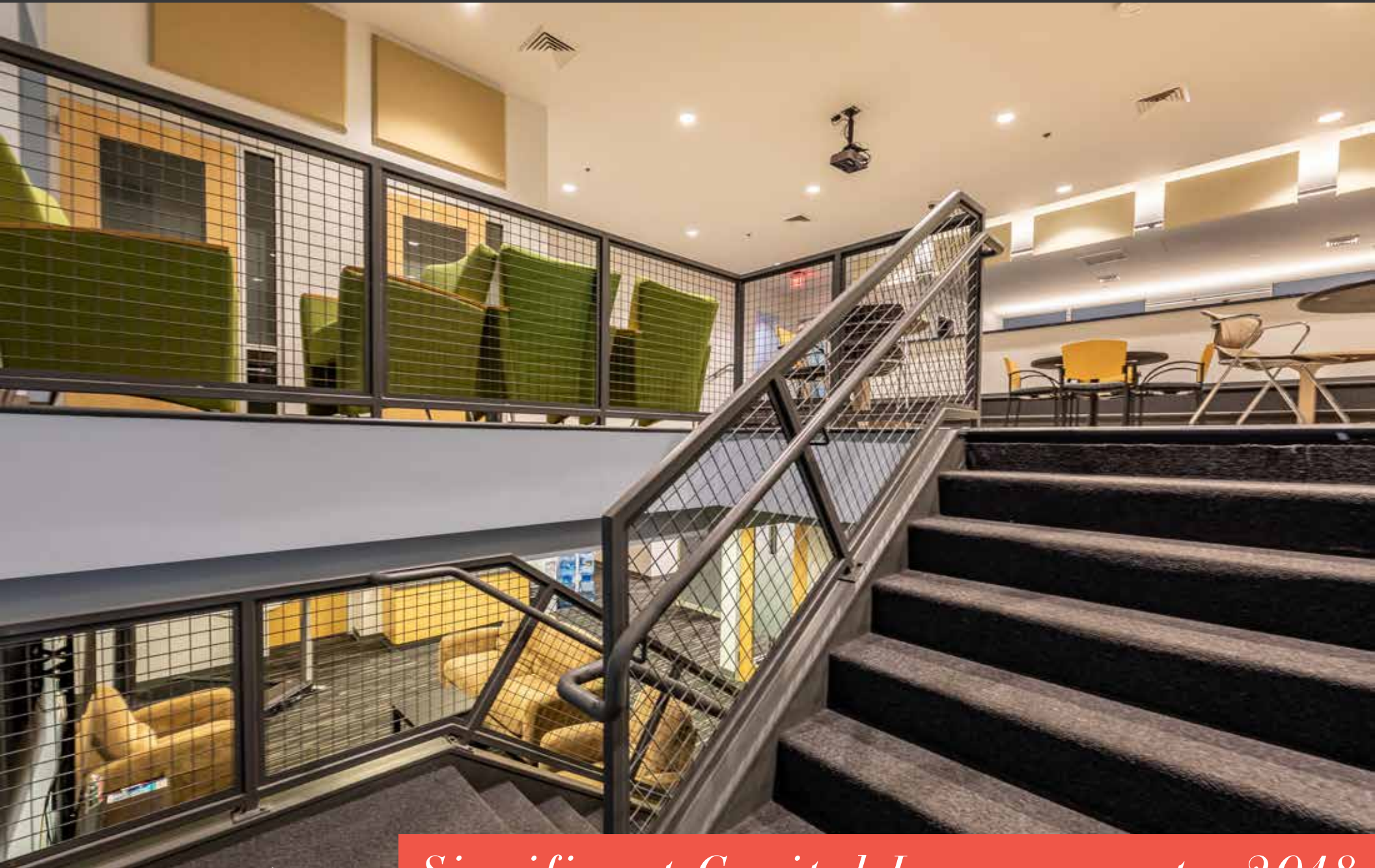
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Value Add Through Lease-Up



The Creative Office Advantage



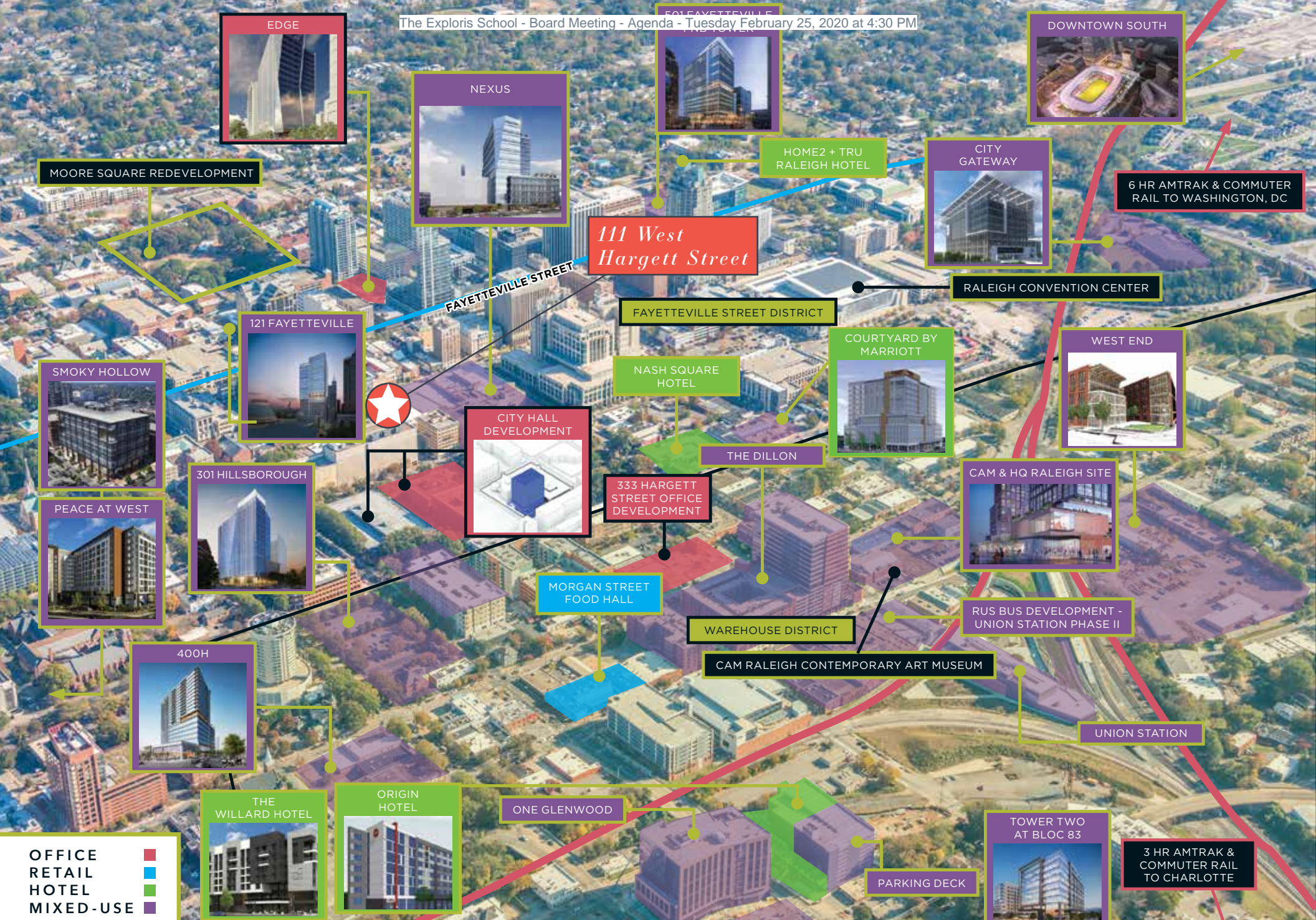
Significant Capital Improvements: 2018



Redesigned to Attract & Retain Top Tier Talent



Proven Demand for Creative Product



Downtown Raleigh Development Pipeline



\$3 Billion in Development Completed or Under Construction in Downtown Raleigh Since 2005

111 West Hargett Street

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For Sale
Church

NAI Carolantic Realty
Commercial Real Estate Services, Worldwide.



1329 US 70 W

Garner, North Carolina 27529

Property Highlights

- Approx. 39,426 SF
- 4.98 Acres, Zoned O&I/R-15
- Located at a signalized intersection, on a hard corner
- Ideal for an expanding congregation, event center, or school use
- Sanctuary seats up to 500
- Gymnasium
- Office space
- Multiple classrooms
- Playground
- Abundant parking
- Asking price: \$3,000,000



Demographics

	1 Mile	3 Miles	5 Miles
Total Households	2,061	15,888	46,578
Total Population	5,067	42,807	128,349
Average HH Income	\$53,129	\$55,631	\$52,998

For more information

Gray Creech

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Daniel Herring

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5121 Kingdom Way
Raleigh, NC 27607
919.832.0594

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For Sale

Church





2420 Brentwood Rd



Location: **East Wake County Cluster**
Northeast Wake County Submarket
Wake County
Raleigh, NC 27604

Type: **Land**
 Proposed Use: **Retail, Hospitality**
 Zoning: **CX-3**
 Density: **CX-3**

Developer: -
 Management: -
 True Owner: **Carter Worthy Commercial**
 Recorded Owner: -

Parcel Size: **5.20 AC**
 Lot Dimensions: -
 Improvements: -
 On-Site Improv: -

Parcel Number: **1725.17-00-6307-000**

1810 Fayetteville St - Ernest Bain Water Plant



Location: Ernest Bain Water Plant
 NW of Wilmington/Fayetteville int
 Raleigh Ind Cluster
 East Raleigh Ind Submarket
 Wake County
 Raleigh, NC 27603

Management: -
 Recorded Owner: Aqua Empire Llc

Ceiling Height: -
 Column Spacing: -
 Drive Ins: 1 - 10'0" w x 12'0" h
 Loading Docks: None
 Power: -

Expenses: 2018 Tax @ \$0.10/sf
 Parcel Number: 1703.19-60-2957-000
 Parking: 1 Surface Spaces are available
 Amenities: Signage

Building Type: Class F Warehouse

Status: Built 2000
 Tenancy: Multiple Tenant

Land Area: 2.88 AC
 Stories: 3
 RBA: 30,000 SF

Total Avail: No Spaces Currently Available
 % Leased: 100%

Crane: None
 Rail Line: -
 Cross Docks: -
 Const Mat: Masonry
 Utilities: -

Cover Sheet

Governance

Section: IV. Committee Reports
Item: B. Governance
Purpose: Vote
Submitted by:
Related Material: 5110 P Criminal History.Background Checks Draft.pdf

The Exploris School

Criminal History / Background Checks

General

It is the policy of The Exploris School not to employ or to continue the employment of classified, professional, or administrative personnel who may be deemed unsuited for service by reason of arrest and/or criminal conviction. While an arrest or conviction of a crime, in and of itself, may not be an automatic bar to employment, if an arrest or conviction relates to suitability of the individual to perform duties in a particular position, such person may be denied employment or in the case of current employees, may face disciplinary action, up to and including termination.

Accordingly, a criminal records check will be conducted of applicants and/or newly hired employees, including substitutes. If an applicant is hired prior to the completion of the criminal records check, the employment shall be considered conditional pending a review of the results of the check.

Applicants shall be required to answer completely and accurately questions on their application with regard to previous criminal history. Failure to do so will subject the applicant to not being hired and an employee to being dismissed. Applicants shall consent in writing to an initial criminal record check. Applicants and employees shall consent to post hiring criminal record checks and to providing fingerprints and other identifying information as requested by the school. To the extent permitted by law, failure to consent or provide relevant information will result in rejection of an applicant or separation from employment of an employee.

At a minimum, the following criminal records check shall be conducted:

- a) In the case of applicants or conditional employees who have lived and worked within the state of North Carolina for the five years before the date of application, the administration will conduct a statewide criminal record check.
- b) In the case of applicants or conditional employees who have lived or worked outside of North Carolina during the five years before the date of application, the administration will conduct both federal and state record checks.

The applicant or conditional employee will be rejected for employment if the criminal record check and supporting records reveal a "criminal history," defined as the conviction of a crime, whether a misdemeanor or felony, that indicates the employee

- (1) poses a threat to the physical safety of students or personnel, or
- (2) has demonstrated that he or she does not have the integrity or honesty to fulfill his or her duties as a public school employee.

Conviction of a crime, as used in this policy, includes the entry of

- (1) a plea of guilty, nolo contendere, no contest or the equivalent; or
- (2) a verdict or finding of guilty in a court of law or military tribunal. The school shall consult with legal counsel or obtain a certified copy of an applicant's or conditional employee's conviction notice prior to any final employment decision based on the

criminal history.

If the school considers criminal history in making a decision adverse to an applicant or conditional employee, the Director shall make written findings with regard to how it used such information.

The school shall provide to the State Board of Education information on where to obtain the record of conviction, including the person's name, criminal case number, and the county of conviction for any convictions of a person who is certificated, certified or licensed by the State Board of Education where the school system discovers the criminal history through an employment criminal history check.

If a criminal record check reveals that an applicant or conditional employee was charged with but not convicted of a crime, whether misdemeanor or felony, that suggests that the employee may not meet the employment standards of the Exploris School Board, the Director may conduct a further investigation into the person's conduct and the circumstances surrounding the charge to determine the person's fitness for employment.

Applicants and current employees shall notify the Director immediately if they are charged with or convicted of a criminal offense (including entering a plea of guilty or nolo contendere) except minor traffic violations. Applicants and current employees who have been charged or convicted with driving while impaired or driving with a revoked license must immediately notify the Director

A criminal records check shall also may be conducted on an individual, random, ongoing, or rotating basis of current employees (including substitutes), as well as on independent contractors and volunteers whose services involve contact with students. If the school conducts these checks through the North Carolina Department of Justice or through a private service, it must first obtain the individual's consent.

Information obtained through the implementation of this policy shall be kept confidential as provided in the North Carolina General Statutes and regulations. The school shall maintain in paper format only data from a criminal history check conducted through the North Carolina Department of Justice. These records shall be kept in a locked, secure place, separate from the individual's personnel file. Procedures for implementing this policy, including a list of individuals entitled to access criminal history information, may be developed and administered by the Director. The Director shall also create procedures to ensure the confidentiality of all applicants' records.

If the Director conducts criminal record checks that are subject to the Fair Credit Reporting Act, it shall provide employees or applicants with all required notices and disclosures before conducting the record check or taking adverse employment action against the employee or applicant.

Legal Reference: G.S. § 115C-332; 16 NCAC 6C.0313; G.S. § 110-90.2; G.S. § 114-19.2; 15 USC § 1681 et seq.

Policy History:

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