



The Exploris School

Board Meeting

Date and Time

Tuesday June 19, 2018 at 4:30 PM EDT

Location

17 S. Swain Street

Agenda

	Purpose	Presenter	Time
I. Opening Items			4:30 PM
A.	Record Attendance and Guests	Keely Byars-Nichols	1 m
B.	Call the Meeting to Order	Kelly Furr	2 m
C.	Approve Agenda	Kelly Furr	2 m
D.	Approve Previous Board Meeting Minutes	Kelly Furr	5 m
	Approve minutes for Board Meeting on May 22, 2018		
E.	Public Comment	Kelly Furr	15 m

The Board will allow for opportunity for comments from the public.

Individuals will be provided three minutes of time to state their comment. There will be no rebuttal or discussion.

Note:

Comments shall be focused on issues identified by the public as areas for growth for the organization. Public comments should not be grievances regarding staff members or leadership. These issues should be brought to the operations team.

II. 2018-2019 Budget Discussion 4:55 PM

A.	2017-2018 Budget Review	Discuss	Ellie	15 m
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17-18 Budget surplus anticipated - \$ 29,797

After anticipated expenditures approved at last board meeting and PTO donation toward security of \$10

Board discussion is requested to get input on plans for any remaining surplus at the end of the 2017-2018 school year. I recommend splitting the surplus to provide half for staff bonuses and half to be saved in reserves.

B.	2018-2019 Budget Presentation	Vote	Ellie Schollmeyer	15 m
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Board approval requested for the proposed 18-19 school budget.

The net surplus is projected to be \$ 13,999.06

III. EEC Diversity -Weighted Lottery 5:25 PM

A. Presentation Of Recommendations	Discuss	Keely Byars-Nichols	15 m
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IV. ED Report 5:40 PM

A. ED Report	Vote	Ellie Schollmeyer	10 m
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Board approval is requested for the following new personnel:

- Renee Anderson - Global Arts Elementary (PT)
- Alyssa Schwartz - EC Teacher (Middle /Elementary)
- Fauth Kelly - One-on-One (EC)
- Rachel Hearn - 2nd Grade Teacher
- Adrian Findlay - 8th Grade Teacher
- Ashley Moser - 1st Grade Teacher

Operations:

Renovations are currently underway at Elementary campus. Security contracts have been signed and work is in progress.

Capital Campaign

83% Family Participation - Total pledged and donated - \$607,754

B. Closed Session	FYI	Ellie Schollmeyer	5 m
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V. Governanace Committee Update 5:55 PM

A. CEO Evaluation Completed, Employee Contract & 2017-2018 Executive Director Contract Stipend	Vote	Kelly Furr	15 m
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The CEO Evaluation team compiled data provided by Mrs. Ellie Schollmeyer, the Exploris School leadership team and Board of Directors to complete the CEO evaluation memo. This compiled memo was provided to Mrs. Schollmeyer on June 8, 2018.

The evaluation results found that in eleven of the twelve identified categories Mrs. Schollmeyer scored an EXCEEDS EXPECTATIONS or higher (Memo and data available upon request to voting members only)

During the summer of 2018 Ellie will work on her 2018-2019 goals. These goals, and any additional areas identified in the feedback will be revised and brought the board for approval for the upcoming school year.

Motion for Approval: Based on the CEO Evaluation results and work completed by Mrs. Schollmeyer in terms of school safety and addressing delicate legal matters, the committee would like to recommend that the full \$5,000 contractual bonus be awarded prior to June 30, 2018.

Ellie signed and returned her 2018-2019 Letter for continued employment as the Executive Director. During the 2018-2019 school year the Governanace Committee will work in collaboration with the Finance Committee to create policy and process for annual evaluation of CEO, employment agreement terms, benefits and vacation and personal leave for the Executive Director position.

B. Appointment of Officers for 2018-2019 year.	Vote	Kelly Furr	5 m
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Appointments for the 2018-2019 officers will be voted on.

Chair: Tom Miller
Vice-Chair: Camesha Jones
Treasurer: Christine Hutchins
Secretary: Keely Byars-Nichols

C. Board Members Vote	Vote	Camesha Jones	15 m
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The board will vote on the vacant seats for three year terms.

VI. Closing Items **6:30 PM**

A. Adjourn Meeting	Vote
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Cover Sheet

Approve Previous Board Meeting Minutes

Section: I. Opening Items
Item: D. Approve Previous Board Meeting Minutes
Purpose: Approve Minutes
Submitted by:
Related Material: Minutes for Board Meeting on May 22, 2018

APPROVED



The Exploris School

Minutes

Board Meeting

Date and Time

Tuesday May 22, 2018 at 4:30 PM

Location

Middle School

Directors Present

A. Hennen, B. Kingery, C. Hutchens, C. Jones, J. Frawley, J. Gerdtz, K. Byars-Nichols, K. Furr, K. Von Weihe, M. Mitchell-Neal, T. Miller

Directors Absent

C. Gray, L. Perry Lawless

Directors Arrived Late

B. Kingery

Ex-Officio Members Present

E. Schollmeyer

Non Voting Members Present

E. Schollmeyer

Guests Present

M. Gargan

I. Opening Items

A. Record Attendance and Guests

B. Call the Meeting to Order

T. Miller called a meeting of the board of directors of The Exploris School to order on Tuesday May 22, 2018 @ 4:30 PM at Middle School.

C. Approve Agenda

K. Furr made a motion to Approve.
K. Von Weihe seconded the motion.
The motion unanimously did not carry.

D. Approve Board Meeting Minutes April

T. Miller made a motion to approve minutes from the Board Meeting on 04-24-18.
K. Furr seconded the motion.
The board **VOTED** unanimously to approve the motion.

E. Public Comment

The group agreed to make formal introductions of guests that are staff and committee members and continue to be mindful and intentional of norms of public comment moving forward.

II. 2018-2019 Budget Discussion

A. 2017-2018 Budget Review

Ellie recommended using \$31,655 to fund ES renovation and security upgrades, freeing up next year's operating budget.
Christine moved to approve, Keely seconded. Motion amended to be up to \$35,000 to pay for ES security and renovation. Motion passed unanimously.

B. ED Contract extension Discussion: Closed Session

To discuss confidential matters related to contract negotiations, the board moved to go into closed session (Tom made motion, and Kelly seconded, motion unanimously passed). Kelly moved to come out of closed session, Camesha seconded, motion passed.

C. 2018-2019 Budget Presentation

Corey from Charter Success presented our 18-19 draft budget (which included comparisons with 17-18 approved, EOY projection, and YTD activity).

B. Kingery arrived late.

There were budget discussion around:

- PTO budget (the extent to which School would fund PTO). Upon PTO request, Ellie suggested we fund PTO for one more year using Capital Campaign and Foundation funds. Board also requested that the PTO resume Soap Sale as fundraiser for the coming year, as well as other ideas.
- Technology plan: the school does not have enough Chrome books. Ellie suggested that we allocate funds out of reserves to purchase four more carts (120 Chrome books).
- Bob moved to approve to use reserve funds to purchase Chrome books up to \$36,000. Camesha seconded. Motion passed.
- Keely urged to board to be equally generous when discussing feeding kids healthy lunches. The board agreed.
- Christine agreed that revised budget (incorporating all items discussed) for June meeting.

III. EEC Diversity -Weighted Lottery

A. Presentation Of Recommendations

Keely presented an update on Equity and Diversity (see attached). The committee will have to bring a revision to lottery policy due to new information we learned about how revision had to be presented to Office of Charter Schools and State Board of Education.

IV. ED Report

A. ED Report

Ellie presented three new hire requests. Kelly moved, Kim seconded, motion passed. Ellie stated that all of her other updates are in her attached report. Ellie requested closed session to discuss personnel issues. Tom moved to go into closed, Kelly seconded, board approved. After discussion Keely moved to come out of closed session, Kelly seconded, board approved. James presented on his experience going on the Outward Board trip. He urged board members to take advantage of the opportunity to join this experience.

V. Governanace Committee Update

A. 2018-2019 Board Calendar

T. Miller made a motion to approve board meetings as proposed.
K. Furr seconded the motion.
The board **VOTED** unanimously to approve the motion.

B. Appointment of Officers for 2018-2019 year.

Kelly plans to put forward officers for next year as follows: Tom (President), Camesha (Vice Chair), Christine (Treasurer), Keely (Secretary).
Camesha presented information about three potential board members the committee would like to bring forward for approval at the next board meeting.

C. ED Evaluation Update

Tom updated the board on the process for evaluating Ellie, which is underway.

VI. Closing Items

A. Adjourn Meeting

T. Miller made a motion to adjourn the meeting.
C. Hutchens seconded the motion.
The board **VOTED** unanimously to approve the motion.
There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:00 PM.

Respectfully Submitted,
T. Miller

Cover Sheet

2017-2018 Budget Review

Section: II. 2018-2019 Budget Discussion
Item: A. 2017-2018 Budget Review
Purpose: Discuss
Submitted by:
Related Material: Exploris 2017-2018 Budget - Board Report May 2018-2.pdf
May 2018 Balance Sheet.pdf
May 2018 Income Statement.pdf

Category		Approved Budget	EOY Projection	MTD Activity	YTD Activity	Approved Budget vs. YTD Activity	% Remaining vs. Approved Budget	% Remaining vs. EOY Projection
Revenue								
	State revenue							
	Rev - Summer Reading- 016		\$19,347.81	\$3,343.81	\$19,347.81	-\$19,348	#DIV/0!	0.00%
	Rev - Charter Schools - 036	\$2,362,078.57	\$2,338,233.00	\$65,264.70	\$2,332,475.09	\$29,603	1.25%	0.25%
	Rev- State Bonus		\$10,711.00	\$3,768.00	\$10,711.00	-\$10,711	#DIV/0!	0.00%
	Total State Revenue	\$2,362,078.57	\$2,368,291.81	\$72,376.51	\$2,362,533.90	-\$455.33	-0.02%	0.24%
	Local Revenue							
	Rev - Sales Tax	\$6,000.00	\$6,000.00	\$0.00	\$0.00	\$6,000	100.00%	100.00%
	Rev - German Exch	\$0.00	\$18.09	\$0.00	\$18.09	-\$18	#DIV/0!	0.00%
	Rev - Field Trips - Japan Exch	\$0.00	\$23,399.60	\$202.60	\$23,399.60	-\$23,400	#DIV/0!	0.00%
	Rev - Field Trips - Elementary School	\$0.00	\$16,371.89	\$225.00	\$15,796.00	-\$15,796	#DIV/0!	3.52%
	Rev - Field Trips - 6th Collected	\$0.00	\$10,681.70	\$48.00	\$7,019.00	-\$7,019	#DIV/0!	34.29%
	Rev - Field Trips - 7th Collected	\$1,585.00	\$4,361.78	\$3,460.00	\$4,361.78	-\$2,777	-175.19%	0.00%
	Rev - Field Trips - 7th Fundraising	\$0.00	\$0.00	\$0.00	\$0.00	\$0	#DIV/0!	#DIV/0!
	Rev - Field Trips - 8th Collected	\$0.00	\$57,003.33	\$0.00	\$57,003.33	-\$57,003	#DIV/0!	0.00%
	Rev - Field Trips - 8th Fundraising	\$0.00	\$5,922.90	\$0.00	\$5,384.00	-\$5,384	#DIV/0!	9.10%
	Rev - Contributions	\$0.00	\$14,905.39	\$55.84	\$4,905.39	-\$4,905	#DIV/0!	67.09%
	Rev - Annual Fund PayPal	\$0.00	\$5,887.63	\$0.00	\$5,887.63	-\$5,888	#DIV/0!	0.00%
	Rev - Student Supply Fee	\$0.00	\$818.00	\$0.00	\$804.50	-\$805	#DIV/0!	1.65%
	Rev - Athletics	\$0.00	\$0.00	\$0.00	-\$2,400.00	\$2,400	#DIV/0!	#DIV/0!
	Rev - Clubs	\$0.00	\$5,966.00	\$0.00	\$5,966.00	-\$5,966	#DIV/0!	0.00%
	REV- CAPITAL CAMPAIGN FOUNDATI		\$16,842.83	\$0.00	\$16,842.83	-\$16,843	#DIV/0!	0.00%
	Fund Balance Roll Forward		\$304,705.68	\$0.00	\$304,705.68	-\$304,706	#DIV/0!	0.00%
	Rev - Durham County Schools	\$12,353.00	\$10,116.72	\$843.54	\$9,278.94	\$3,074	24.89%	8.28%
	Rev - Johnston County Schools	\$27,229.00	\$27,342.12	4,128.90	22,826.55	\$4,402	16.17%	16.52%
	Rev - Chatham County Schools	\$0.00	\$0.00	\$0.00	\$0.00	\$0	#DIV/0!	#DIV/0!
	Rev - Wake County Schools	\$935,000.00	\$1,003,205.76	\$84,716.00	\$927,481.36	\$7,519	0.80%	7.55%
	Rev - Harnett County Schools	\$3,000.00	\$3,000.00	\$0.00	\$339.66	\$2,660	88.68%	88.68%
	Rev - CASMT Grant	\$30,000.00	\$15,000.00	\$0.00	\$15,000.00	\$15,000	50.00%	0.00%
	Interest Income Reserve	\$0.00	\$147.79	\$0.00	\$147.79	-\$147.79	#DIV/0!	0.00%
	Total Local Revenue	\$1,015,167.00	\$1,531,697.21	\$93,679.88	\$1,424,768.13	-\$409,601.13	-40.35%	6.98%

Category	Approved Budget	EOY Projection	MTD Activity	YTD Activity	Approved Budget vs. YTD Activity	% Remaining vs. Approved Budget	% Remaining vs. EOY Projection
Federal Revenue							
Rev - IDEA VI-B - 060	\$72,543.00	\$63,068.00	\$11,024.42	\$59,562.39	\$12,981	17.89%	5.56%
Total Federal Revenue	\$72,543.00	\$63,068.00	\$11,024.42	\$59,562.39	\$12,981	17.89%	5.56%
Fund 5 Revenue							
Revenue - Before and After School	\$76,705.00	\$86,000.00	\$6,570.00	\$82,769.60	-\$6,065	-7.91%	3.76%
Total Fund 5 Revenue	\$76,705.00	\$86,000.00	\$6,570.00	\$82,769.60	-\$6,065	-7.91%	3.76%
Total Revenue	\$3,526,493.57	\$4,049,057.02	\$183,650.81	\$3,929,634.02	-\$403,140	-11.43%	2.95%
Expenses							
Total 1. Salaries and Bonuses	\$2,248,782.35	\$2,229,427.26	\$186,514.21	\$2,047,117.30	\$201,665.05	8.97%	8.18%
Total 2. Benefits	\$528,619.33	\$500,589.36	\$38,362.33	\$452,509.18	\$76,110	14.40%	9.60%
Total 3. Books and Supplies	\$53,000.00	\$70,011.09	\$2,788.80	\$49,710.31	\$3,290	6.21%	29.00%
Total 4. Technology	\$28,808.16	\$23,808.16	\$0.00	\$17,050.78	\$11,757.38	40.81%	28.38%
Total 5. Non- Cap Equipment and Leases	\$19,500.00	\$19,500.00	\$982.39	\$10,335.67	\$9,164	47.00%	47.00%
Total 6. Contracted Student Services	\$28,000.00	\$35,450.99	\$496.62	\$16,002.73	\$11,997.27	42.85%	54.86%
Total 7. Field Trips	\$2,000.00	\$117,331.35	\$2,798.32	\$112,854.00	-\$110,854	-5542.70%	3.82%
Total 8. Staff Development	\$13,000.00	\$6,000.00	\$433.43	\$3,348.50	\$9,651.50	74.24%	44.19%
Total 9. Administrative Services	\$79,680.00	\$414,436.98	\$8,223.79	\$395,951.15	-\$316,271.15	-396.93%	4.46%
Total 10. Insurances	\$25,605.00	\$32,429.03	\$0.00	\$30,737.90	-\$2,916	-11.39%	5.21%
Total 11. Facilities	\$427,177.40	\$493,109.66	\$42,309.14	\$415,321.08	\$11,856	2.78%	15.78%
Total 12. Capital Purchases	\$0.00	\$0.00	\$0.00	\$0.00	\$0	#DIV/0!	#DIV/0!
Total 13. Scholarships	\$4,200.00	\$0.00	\$0.00	-\$250.00	\$4,450	105.95%	#DIV/0!
Total 14. After School	\$16,467.50	\$20,167.37	\$2,377.99	\$17,958.37	-\$1,491	-9.05%	10.95%

Category	Approved Budget	EOY Projection	MTD Activity	YTD Activity	Approved Budget vs. YTD Activity	% Remaining vs. Approved Budget	% Remaining vs. EOY Projection
Total 21. Clubs	\$0.00	\$5,681.00	\$24.99	\$2,268.70	-\$2,268.70	#DIV/0!	60.07%
Total 61. Various Grants - CASMT	\$30,000.01	\$51,317.70	\$0.00	\$37,418.27	-\$7,418.26	-24.73%	27.09%
Total 62. Various Grants - BWF	\$15,431.90	\$0.00	\$0.00	\$0.00	\$15,432	100.00%	#DIV/0!
Total Expenses	\$3,520,271.65	\$4,019,259.95	\$285,312.01	\$3,608,333.94	-\$85,844.99	-2.44%	10.22%
Net Surplus / (Deficit)	\$6,221.92	\$29,797.07	-\$101,661.20	\$321,300.08			

Date: 06/05/2018
Time: 5:44 pm

THE EXPLORIS SCHOOL
LINQ Financial System: Balance Sheet
Month: May - Fiscal Year: 2018

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Acct. Code	Title	Current Balance
Asset		
1.1010.000.000.000.000.00	Cash OP FCIT 6528	-5,757.91
2.1010.000.000.000.000.00	Cash OP FCIT 6528	489,067.06
2.1011.000.000.000.000.00	Cash - Reserve	306,846.60
2.1020.000.000.000.000.00	Cash CK FCIT 4317	11,719.55
2.1160.000.000.000.000.00	Accounts Receivable - Non-Gove	-2,963.51
2.1180.000.000.000.000.00	Accounts Receivable - Employee	191.74
2.1611.000.000.000.000.00	Security Deposit	15,658.00
3.1010.000.000.000.000.00	Cash OP FCIT 6528	-943.18
5.1010.000.000.000.000.00	Cash OP FCIT 6528	274,958.63
	Total Asset:	1,088,776.98
Liability		
1.2274.000.000.000.000.00	EEs' Dental Ins. Deductions	-1,757.57
1.2278.000.000.000.000.00	EEs' Other Ins. Deductions	-1,753.97
1.2282.000.000.000.000.00	EEs' Flex Spending Deductions	-82.00
1.2321.000.000.000.000.00	EEs' 403(b) Deductions	-125.52
2.2010.000.000.000.000.00	Accounts Payable	851.00
3.2278.000.000.000.000.00	EEs' Other Ins. Deductions	750.60
3.2282.000.000.000.000.00	EEs' Flex Spending Deductions	67.50
3.2321.000.000.000.000.00	EEs' 403(b) Deductions	125.08
5.2274.000.000.000.000.00	EEs' Dental Ins. Deductions	4.08
5.2282.000.000.000.000.00	EEs' Flex Spending Deductions	17.50
5.2321.000.000.000.000.00	EEs' 403(b) Deductions	0.44
	Total Liability:	-1,902.86
Reserve / Trust		
2.2960.000.000.000.000.00	Fund Equity	-555,248.79
5.2960.000.000.000.000.00	Fund Equity	-210,325.25
	Total Reserve / Trust:	-765,574.04
	Net Revenue / Expense:	-321,300.08
	Total Liability / Reserve / Trust / Income:	-1,088,776.98

Date: 06/05/2018
Time: 5:45 pm

THE EXPLORIS SCHOOL
LINQ Financial System: Income Statement
Month: May - Fiscal Year: 2018

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Acct. Code	Title	Beg. Balance	This Period	End. Balance
FUND: 1				
Revenue				
1.3100.016.000.000.000.00	Rev - Summer Reading - 016	16,004.00	3,343.81	19,347.81
1.3100.036.000.000.000.00	Rev - Charter Schools	2,267,210.39	65,264.70	2,332,475.09
1.3100.048.000.000.000.00	Rev- State Bonus	6,943.00	3,768.00	10,711.00
Total Revenue for FUND - 1:		2,290,157.39	72,376.51	2,362,533.90
Expense				
1.5110.036.121.000.000.00	Salary - Teacher	1,140,454.69	-43,718.52	1,096,736.17
1.5110.036.142.000.000.00	Salary - Teacher Assistant	42,850.56	3,175.84	46,026.40
1.5110.036.162.000.000.00	Substitute Pay	26,408.50	4,900.00	31,308.50
1.5110.036.211.000.000.00	ER's Social Security Cost	90,897.74	8,615.77	99,513.51
1.5110.036.229.000.000.00	ER's Other Retirement Cost	21,887.99	2,248.23	24,136.22
1.5110.036.231.000.000.00	ER's Hospitalization Insurance	161,486.07	15,270.28	176,756.35
1.5110.036.232.000.000.00	ER's Workers' Comp. Insurance	3,278.00	0.00	3,278.00
1.5110.036.233.000.000.00	ER's Unemployment Insurance Co	12.90	0.00	12.90
1.5110.036.234.000.000.00	ER's Dental Ins. Cost	2,346.85	227.24	2,574.09
1.5110.036.235.000.000.00	ER's Life Ins. Cost	155.76	0.00	155.76
1.5110.036.239.000.000.00	Other Ins. Cost	1,505.60	0.00	1,505.60
1.5110.048.180.000.000.00	Testing Bonus	10,218.00	0.00	10,218.00
1.5110.048.211.000.000.00	ER's Social Security Cost	493.44	-0.44	493.00
1.5210.036.121.000.000.00	Salary - EC Teacher	67,704.32	5,833.34	73,537.66
1.5210.036.142.000.000.00	Salary - EC Teacher Assistant	69,578.25	7,148.45	76,726.70
1.5210.036.211.000.000.00	ER's Social Security Cost	10,168.30	-1,060.77	9,107.53
1.5210.036.229.000.000.00	ER's Other Retirement Cost	1,323.02	177.50	1,500.52
1.5210.036.231.000.000.00	ER's Hospitalization Insurance	26,327.49	3,162.69	29,490.18
1.5210.036.234.000.000.00	ER's Dental Ins. Cost	255.10	23.92	279.02
1.5210.036.311.000.000.00	Contracted Services - EC	2,094.62	496.62	2,591.24
1.5240.036.318.000.000.00	Contracted Services - Speech	5,170.00	0.00	5,170.00
1.5330.036.121.000.000.00	Intervention Teacher	37,282.70	4,134.17	41,416.87
1.5330.036.211.000.000.00	Intervention SS	5,613.86	294.20	5,908.06
1.5330.036.229.000.000.00	Intervention Other Retirement	1,367.67	124.03	1,491.70
1.5330.036.231.000.000.00	Intervention Hospitalization	8,861.27	553.36	9,414.63
1.5330.036.234.000.000.00	ER' Dental	107.64	11.96	119.60
1.5350.016.121.000.000.00	Teacher - Summer Reading Camp	4,200.00	0.00	4,200.00
1.5350.016.211.000.000.00	ER SS - Summer Reading Camp	321.30	0.00	321.30
1.5350.016.411.000.000.00	Supplies and Materials - 016	14,826.51	1,099.24	15,925.75
1.5350.036.229.000.000.00	Other Retirement	0.44	0.00	0.44
1.5350.036.231.000.000.00	ER'S Hospitalization	17.50	0.00	17.50
1.5350.036.234.000.000.00	ER's Dental	4.08	0.00	4.08
1.5400.036.151.000.000.00	Salary - Office Personnel	108,485.92	10,048.75	118,534.67
1.5400.036.211.000.000.00	ER's Social Security Cost	8,718.79	739.06	9,457.85
1.5400.036.229.000.000.00	ER's Other Retirement Cost	1,560.72	131.46	1,692.18
1.5400.036.229.001.000.00	ER's Other Retirement Cost	166.67	0.00	166.67
1.5400.036.231.000.000.00	ER's Hospitalization Insurance	10,065.50	1,106.72	11,172.22
1.5400.036.231.001.000.00	ER's Hospitalization Insurance	560.87	0.00	560.87
1.5400.036.234.000.000.00	ER's Dental Ins. Cost	154.12	23.92	178.04
1.5410.036.114.000.000.00	Salary - Principal/Headmaster	83,333.30	8,333.33	91,666.63
1.5410.036.211.000.000.00	ER's SS	5,638.50	626.50	6,265.00
1.5410.036.229.000.000.00	ER's Other Retirement	2,333.35	250.00	2,583.35

Date: 06/05/2018
 Time: 5:45 pm

THE EXPLORIS SCHOOL
LINQ Financial System: Income Statement
Month: May - Fiscal Year: 2018

Acct. Code	Title	Beg. Balance	This Period	End. Balance
1.5410.036.231.000.000.00	ER's Hospitalization	4,980.24	553.36	5,533.60
1.5410.036.234.000.000.00	ER's Dental	107.64	11.96	119.60
1.5420.036.116.000.000.00	Salary - Assistant Principal	107,876.96	10,938.30	118,815.26
1.5420.036.211.000.000.00	ER's SS	3,147.76	814.60	3,962.36
1.5420.036.229.000.000.00	ER's Other Retirement	1,396.14	274.17	1,670.31
1.5420.036.231.000.000.00	ER's Hospitalization	4,426.88	1,106.72	5,533.60
1.5420.036.234.000.000.00	ER's Dental	59.80	11.96	71.76
1.5830.036.131.000.000.00	Guidance Counselor	44,721.81	4,969.09	49,690.90
1.5830.036.211.000.000.00	ER SS	3,586.68	365.92	3,952.60
1.5830.036.231.000.000.00	ER's Hospitalization	4,980.24	553.36	5,533.60
1.5830.036.234.000.000.00	ER's Dental Insurance Cost	35.88	11.96	47.84
1.6110.036.113.000.000.00	Curriculum Support & Dev	20,833.30	2,083.33	22,916.63
1.6110.036.211.000.000.00	ER's SS	478.14	159.38	637.52
1.6400.036.131.000.000.00	IT Specialist	45,333.32	5,333.33	50,666.65
1.6400.036.211.000.000.00	ER's SS	3,105.29	404.56	3,509.85
1.6400.036.231.000.000.00	ER's Hospitalization	4,090.61	553.36	4,643.97
1.6530.036.321.000.000.00	Utilities - Electrical Service	1,144.85	0.00	1,144.85
1.6540.036.311.000.000.00	Contracted Services - Custodi	4,200.00	2,400.00	6,600.00
1.6610.036.311.000.000.00	Contracted Services - Business	16,545.00	3,795.00	20,340.00
1.6610.036.371.000.000.00	Liability Insurance	4,669.49	0.00	4,669.49
1.6610.036.378.000.000.00	Scholastic Accident Insurance	2,717.30	0.00	2,717.30
1.6620.036.311.000.000.00	Contracted Services - HR	303.65	25.20	328.85
1.6920.036.311.000.000.00	Contracted Legal Services	4,390.70	4,206.50	8,597.20
1.6930.036.311.000.000.00	Contracted Audit Services	10,000.00	0.00	10,000.00
1.6940.036.327.000.000.00	Building Rentals & Leases	15,841.97	0.00	15,841.97
1.6940.036.327.001.000.00	Land Lease New Bern	5,000.00	0.00	5,000.00
1.6940.036.327.002.000.00	Modular Lease	7,250.40	0.00	7,250.40
Total Expense for FUND - 1:		2,299,461.96	72,548.91	2,372,010.87
Net Income for FUND - 1:		-9,304.57	-172.40	-9,476.97

FUND: 2

Revenue

2.4110.435.000.000.000.00	Rev - Durham County Schools	8,435.40	843.54	9,278.94
2.4110.447.000.000.000.00	Rev - Harnett County Schools	339.66	0.00	339.66
2.4110.456.000.000.000.00	Rev - Johnston County Schools	18,697.65	4,128.90	22,826.55
2.4110.502.000.000.000.00	Rev - Wake County Schools	842,765.36	84,716.00	927,481.36
2.4211.036.000.000.000.00	Rev - Field Trips	13.50	0.00	13.50
2.4211.036.000.901.000.00	Rev - Field Trips - KI-01	345.00	0.00	345.00
2.4211.036.000.903.000.00	Rev - Field Trips - 02-03	3,211.50	225.00	3,436.50
2.4211.036.000.905.000.00	Rev - Field Trips - 04-05	12,001.00	0.00	12,001.00
2.4211.036.000.906.000.00	Rev - Field Trips - 06	6,971.00	48.00	7,019.00
2.4211.036.000.907.000.00	Rev - Field Trips - 07	901.78	3,460.00	4,361.78
2.4211.036.000.908.000.00	Rev - Field Trips - 08	57,003.33	0.00	57,003.33
2.4211.036.000.930.000.00	Rev - Field Trips - Japan	23,197.00	202.60	23,399.60
2.4211.036.000.931.000.00	Rev - Field Trips - Germany	18.09	0.00	18.09
2.4430.036.000.000.000.00	Rev - Contributions	4,849.55	55.84	4,905.39
2.4430.036.000.000.000.20	Rev - Annual Fund PayPal	5,887.63	0.00	5,887.63
2.4430.690.000.000.000.00	REV- CAPITAL CAMPAIGN FOUNDATI	16,842.83	0.00	16,842.83
2.4450.036.000.001.000.00	Interest Income Reserve	147.79	0.00	147.79

Date: 06/05/2018

Time: 5:45 pm

THE EXPLORIS SCHOOL
LINQ Financial System: Income Statement
Month: May - Fiscal Year: 2018

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Acct. Code	Title	Beg. Balance	This Period	End. Balance
2.4490.036.000.000.000.00	Rev - Various	300.00	0.00	300.00
2.4490.036.000.001.000.00	Rev - Student Supply Fee	504.50	0.00	504.50
2.4490.036.000.002.000.00	Rev - Elective	1,200.00	0.00	1,200.00
2.4490.653.000.000.000.00	Rev - Fundraising - 653	5,384.00	0.00	5,384.00
2.4491.036.000.000.000.00	Rev - Athletics	-2,400.00	0.00	-2,400.00
2.4493.036.000.000.000.00	Rev - Clubs	4,766.00	0.00	4,766.00
2.4890.559.000.000.000.00	Rev - CASMT Grant	15,000.00	0.00	15,000.00
2.4910.036.000.000.000.00	Fund Balance Appropriated	304,705.68	0.00	304,705.68
Total Revenue for FUND - 2:		1,331,088.25	93,679.88	1,424,768.13
Expense				
2.5110.036.121.000.000.00	Salary - Teacher	1,734.99	157,248.96	158,983.95
2.5110.036.183.000.000.00	Salary - Bonus	181.25	0.00	181.25
2.5110.036.211.000.000.00	ER's Social Security Cost	36.67	0.00	36.67
2.5110.036.231.000.000.00	ER's Hospitalization Insurance	3,735.29	0.00	3,735.29
2.5110.036.232.000.000.00	ER's Workers' Comp. Insurance	4,424.37	0.00	4,424.37
2.5110.036.233.000.000.00	ER's Unemployment Insurance Co	5,114.00	-1,632.85	3,481.15
2.5110.036.234.000.000.00	ER's Dental Ins. Cost	-64.04	0.00	-64.04
2.5110.036.235.000.000.00	ER's Life Ins. Cost	846.30	120.12	966.42
2.5110.036.239.000.000.00	Other Ins. Cost	6,933.70	990.30	7,924.00
2.5110.036.311.905.000.00	Scholarships - 04-05	-250.00	0.00	-250.00
2.5110.036.312.000.000.00	Workshop Expenses	2,755.07	433.43	3,188.50
2.5110.036.315.000.000.00	Reproduction Costs	9,154.70	879.41	10,034.11
2.5110.036.332.002.000.00	Travel- Elective	847.42	0.00	847.42
2.5110.036.333.903.000.00	Field Trips - 02-03	2,949.81	0.00	2,949.81
2.5110.036.333.905.000.00	Field Trips - 04-05	13,422.08	0.00	13,422.08
2.5110.036.333.906.000.00	Field Trips - 06	10,681.70	0.00	10,681.70
2.5110.036.333.907.000.00	Field Trips - 07	1,338.12	2,798.32	4,136.44
2.5110.036.333.908.000.00	Field Trips - 08	61,668.72	0.00	61,668.72
2.5110.036.333.930.000.00	Field Trips - Japan	19,995.25	0.00	19,995.25
2.5110.036.352.000.000.00	Employee Education Reimb	60.00	0.00	60.00
2.5110.036.361.000.000.00	Membership Dues and Fees	247.00	0.00	247.00
2.5110.036.411.000.000.00	Supplies and Materials	9,722.23	1,161.86	10,884.09
2.5110.036.411.002.000.00	Supplies & Materials-Elective	407.40	0.00	407.40
2.5110.036.418.000.000.00	Computer Software and Supplies	14,495.00	0.00	14,495.00
2.5110.036.461.000.000.00	Non-Cap Inst. Equipment	103.81	0.00	103.81
2.5110.036.462.000.000.00	Non-Cap Computer Hardware	1,322.32	0.00	1,322.32
2.5110.559.181.000.000.00	Salary - Stipend - CASMT	23,029.56	0.00	23,029.56
2.5110.559.211.000.000.00	ER's Social Security - CASMT	1,761.76	0.00	1,761.76
2.5110.559.312.000.000.00	Workshop Expense - CASMT	3,500.00	0.00	3,500.00
2.5110.559.411.000.000.00	Supplies & Materials - CASMT	7,921.98	0.00	7,921.98
2.5110.559.418.000.000.00	Computer Software & Supp-CASMT	569.00	0.00	569.00
2.5110.559.461.000.000.00	Non-Cap Inst. Equipment-CASMT	635.97	0.00	635.97
2.5210.036.233.000.000.00	ER's Unemployment Insurance Co	993.14	-262.13	731.01
2.5210.036.311.000.000.00	Contracted Services - EC	1,914.49	0.00	1,914.49
2.5210.036.312.000.000.00	Workshop Expenses	100.00	0.00	100.00
2.5210.036.317.000.000.00	Contracted Psychological Servi	1,466.25	0.00	1,466.25
2.5210.036.411.000.000.00	Supplies and Materials	663.92	183.99	847.91
2.5240.036.318.000.000.00	Contracted Services - Speech	4,970.75	0.00	4,970.75
2.5330.036.233.000.000.00	ER's Unemployment	158.24	-79.12	79.12

Date: 06/05/2018

THE EXPLORIS SCHOOL

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Time: 5:45 pm

LINQ Financial System: Income Statement

Month: May - Fiscal Year: 2018

Acct. Code	Title	Beg. Balance	This Period	End. Balance
2.5350.036.233.000.000.00	ER's Unemployment	87.69	-26.52	61.17
2.5400.036.233.000.000.00	ER's Unemployment Insurance Co	470.55	-136.17	334.38
2.5400.036.343.000.000.00	Telecommunications Services	152.10	0.00	152.10
2.5400.036.361.000.000.00	Membership Dues and Fees	100.00	0.00	100.00
2.5400.036.411.000.000.00	Supplies and Materials - Offic	6,098.38	-36.88	6,061.50
2.5400.036.418.000.000.00	Computer Software and Supplies	937.50	0.00	937.50
2.5400.036.459.000.000.00	Food Purchase - Office	1,102.58	178.09	1,280.67
2.5400.036.461.000.000.00	Non-Cap Furniture and Equipmen	94.77	102.98	197.75
2.5400.036.462.000.000.00	Non-Cap Computer Hardware	143.86	0.00	143.86
2.5400.435.471.000.000.00	S/T - Durham County	586.22	0.00	586.22
2.5400.502.471.000.000.00	S/T - Wake County	1,897.57	89.80	1,987.37
2.5410.036.233.000.000.00	ER's Unemployment	287.90	-108.57	179.33
2.5420.036.233.000.000.00	ER'S UNEMPLOYMENT	236.34	-118.17	118.17
2.5503.036.361.000.000.00	Membership Dues & Fees - Clubs	300.00	0.00	300.00
2.5503.036.411.000.000.00	Supplies and Materials - Clubs	1,943.71	0.00	1,943.71
2.5503.036.459.000.000.00	Food Purchase - Clubs	0.00	24.99	24.99
2.5830.036.233.000.000.00	ER's Unemployment	392.92	-67.78	325.14
2.5840.036.411.000.000.00	Supplies and Materials	414.23	55.22	469.45
2.5850.036.345.000.000.00	Security Monitoring	5,007.63	-4.00	5,003.63
2.5850.036.411.000.000.00	Supplies & Materials - Securit	41.64	0.00	41.64
2.5890.813.411.000.000.00	Supplies and Materials - PTO	14,180.00	0.00	14,180.00
2.6110.036.233.000.000.00	ER'S UNEMPLOYMENT	39.16	-19.58	19.58
2.6400.036.233.000.000.00	ER's Unemployment	334.43	-74.58	259.85
2.6510.036.341.000.000.00	Telephone	1,253.59	51.26	1,304.85
2.6510.036.342.000.000.00	Postage	807.38	57.48	864.86
2.6530.036.321.000.000.00	Utilities - Electrical Service	14,553.28	1,619.56	16,172.84
2.6530.036.323.000.000.00	Utilities -Water and Sewer	4,478.01	790.38	5,268.39
2.6540.036.311.000.000.00	Contracted Services - Custodi	17,300.00	0.00	17,300.00
2.6540.036.411.000.000.00	Supplies and Materials	7,700.09	649.84	8,349.93
2.6570.690.526.000.000.00	Foundation - Architect Fees	4,550.00	0.00	4,550.00
2.6580.036.325.000.000.00	Contracted Repairs and Mainten	4,932.21	-256.27	4,675.94
2.6580.036.325.001.000.00	Contracted Landscaping	1,900.00	0.00	1,900.00
2.6580.036.325.002.000.00	Contracted Pest Control	725.52	160.00	885.52
2.6580.036.325.003.000.00	Contracted Maint- Fire Inspect	1,183.25	0.00	1,183.25
2.6580.036.422.000.000.00	Repair Parts and Materials	1,345.90	2,650.00	3,995.90
2.6610.036.311.000.000.00	Contracted Services - Business	12,147.58	0.00	12,147.58
2.6610.036.362.000.000.00	Bank Service Fees	959.64	70.91	1,030.55
2.6610.036.362.000.000.20	Bank Service Fees 4317	36.00	0.00	36.00
2.6610.036.362.001.000.00	Bank Service Charges - 3637	1.00	0.00	1.00
2.6610.036.371.000.000.00	Liability Insurance	15,648.74	0.00	15,648.74
2.6620.036.311.000.000.00	Contracted Services - Personne	479.60	52.60	532.20
2.6910.036.411.000.000.00	Supplies and Materials - Board	10,006.45	0.00	10,006.45
2.6920.036.311.000.000.00	Contracted Legal Services	6,117.80	73.58	6,191.38
2.6940.036.311.001.000.00	Philanthropy	6.00	0.00	6.00
2.6940.036.327.000.000.00	Building Rentals & Leases	157,920.74	15,841.97	173,762.71
2.6940.036.327.001.000.00	Land Lease New Bern	49,500.00	5,000.00	54,500.00
2.6940.036.327.002.000.00	Modular Lease	72,957.75	13,406.40	86,364.15
2.6950.690.313.000.000.00	Foundation Mktg- Advertising	8,584.04	0.00	8,584.04
2.6950.690.418.000.000.00	Foundation Computer Software	2,690.00	0.00	2,690.00

Date: 06/05/2018
 Time: 5:45 pm

THE EXPLORIS SCHOOL
LINQ Financial System: Income Statement
Month: May - Fiscal Year: 2018

Acct. Code	Title	Beg. Balance	This Period	End. Balance
2.7100.036.311.000.000.00	Contracted Community Services	-110.00	0.00	-110.00
2.8100.036.715.001.000.00	Transfer Reserve Account	304,705.68	0.00	304,705.68
Total Expense for FUND - 2:		956,777.65	201,868.83	1,158,646.48
Net Income for FUND - 2:		374,310.60	-108,188.95	266,121.65

FUND: 3

Revenue

3.3600.060.000.000.000.00	Rev - IDEA VI-B - 060	48,537.97	11,024.42	59,562.39
Total Revenue for FUND - 3:		48,537.97	11,024.42	59,562.39

Expense

3.5210.060.121.000.000.00	Salary - EC Teacher	49,405.22	6,085.84	55,491.06
3.5210.060.211.000.000.00	ER's Social Security Cost	1,634.91	2,430.44	4,065.35
3.5210.060.234.000.000.00	ER Dental Insurance	5.98	0.00	5.98
Total Expense for FUND - 3:		51,046.11	8,516.28	59,562.39
Net Income for FUND - 3:		-2,508.14	2,508.14	0.00

FUND: 5

Revenue

5.4210.701.000.000.000.00	Rev - Before & After School	76,199.60	6,570.00	82,769.60
Total Revenue for FUND - 5:		76,199.60	6,570.00	82,769.60

Expense

5.5350.701.178.000.000.00	Salary - B & A Care	14,481.20	2,209.00	16,690.20
5.5350.701.211.000.000.00	ER's Soc Sec Cost - B & A Care	1,099.18	168.99	1,268.17
5.5350.701.229.000.000.00	ER's Other Retirement	1.10	0.00	1.10
5.5350.701.231.000.000.00	ER's Hospitalization	154.17	0.00	154.17
5.5350.701.234.000.000.00	Dental	0.56	0.00	0.56
Total Expense for FUND - 5:		15,736.21	2,377.99	18,114.20
Net Income for FUND - 5:		60,463.39	4,192.01	64,655.40

Cover Sheet

2018-2019 Budget Presentation

Section: II. 2018-2019 Budget Discussion
Item: B. 2018-2019 Budget Presentation
Purpose: Vote
Submitted by:
Related Material: Exploris Draft 18-19 Budget - Draft Budget.pdf

Category	17-18 Approved Budget	EOY Projection	YTD Activity	18-19 Draft Budget
Revenue				
State revenue				
Rev - Summer Reading- 016		\$16,004.00	\$16,004.00	\$5,725.00
Rev - Charter Schools - 036	\$2,362,078.57	\$2,338,233.00	\$2,267,210.39	\$2,538,400.00
Total State Revenue	\$2,362,078.57	\$2,361,180.00	\$2,290,157.39	\$2,544,125.00
Local Revenue				
Rev - Sales Tax	\$6,000.00	\$6,000.00		\$6,570.00
Rev - Contributions	\$0.00	\$4,849.55	\$4,849.55	
Rev - Annual Fund PayPal	\$0.00	\$5,887.63	\$5,887.63	
Rev - Student Supply Fee	\$0.00	\$818.00		
Rev - Athletics	\$0.00	\$0.00	-\$2,400.00	
Rev - Clubs	\$0.00	\$5,966.00	\$5,966.00	
Fund Balance Allocation for Capital Improvements				
Rev - Durham County Schools	\$12,353.00	\$10,116.72	\$8,435.40	\$10,986.76
Rev - Johnston County Schools	\$27,229.00	\$27,342.12	\$18,697.65	\$29,693.54
Rev - Chatham County Schools	\$0.00	\$0.00	\$0.00	\$0.00
Rev - Wake County Schools	\$935,000.00	\$1,003,205.76	\$842,765.36	\$1,089,481.46
Rev - Harnett County Schools	\$3,000.00	\$3,000.00	\$339.66	\$3,258.00
Rev - CASMT Grant	\$30,000.00	15000		\$26,912.50
Rev - CASM Fund Balance Roll Forward		\$3,000.00	\$339.66	\$13,664.38
Interest Income Reserve	\$0.00	\$135.18	\$135.18	\$100.00
Total Local Revenue	\$1,015,167.00	\$1,518,402.50	\$1,331,075.64	\$1,180,666.64
Federal Revenue				
Rev - IDEA VI-B - 060	\$72,543.00	\$63,068.00	\$48,537.97	\$68,164.00
Total Federal Revenue	\$72,543.00	\$63,068.00	\$48,537.97	\$68,164.00
Foundation Revenue				
Foundation Marketing Contribution	\$76,705.00	\$90,000.00	\$76,199.60	\$4,000.00
Foundation PTO Contribution				\$14,180.00
Foundation Financial Reporting Contribution				\$2,400.00
Total Foundation Revenue	\$76,705.00	\$90,000.00	\$76,199.60	\$20,580.00
B&A Care Revenue				
Revenue - Before and After School	\$76,705.00	\$90,000.00	\$76,199.60	\$90,000.00
Total B&A Care Revenue	\$76,705.00	\$90,000.00	\$76,199.60	\$90,000.00
Field Trip Revenue				
Rev - German Exch	\$0.00	\$18.09	\$18.09	
Rev - Field Trips - Japan Exch	\$0.00	\$23,197.00	\$23,197.00	
Rev - Field Trips - Elementary School	\$0.00	\$16,371.89	\$15,557.50	
Rev - Field Trips - 6th Collected	\$0.00	\$10,681.70	\$6,971.00	
Rev - Field Trips - 7th Collected	\$1,585.00	\$1,338.12	\$901.78	
Rev - Field Trips - 7th Fundraising	\$0.00	\$0.00	\$0.00	
Rev - Field Trips - 8th Collected	\$0.00	\$57,003.33	\$57,003.33	
Rev - Field Trips - 8th Fundraising	\$0.00	\$5,922.90	\$5,384.00	
Total Field Trip Revenue	\$1,585.00	\$114,533.03	\$109,032.70	\$0.00
Total Revenue	\$3,526,493.57	\$4,032,650.50	\$3,745,970.60	\$3,903,535.64
Expenses				
1. Salaries and Bonuses				
Salary - Teacher	\$1,377,983.50	\$1,375,667.62	\$1,146,389.68	\$1,524,726.40
Salary - Teacher Assistant	\$59,078.77	\$51,420.67	\$42,850.56	\$78,470.00
Salary - Substitute	\$15,000.00	\$29,000.00	\$26,408.50	\$25,000.00
Salary - EC Teacher	\$161,554.40	\$140,531.45	\$117,109.54	\$192,001.20
Salary - EC Teacher Assistant	\$83,875.08	\$83,493.90	\$69,578.25	\$104,000.00
Salary - Administration	\$546,290.60	\$537,440.77	\$447,867.31	\$536,206.87
Salary - Bonus	\$5,000.00	\$10,399.25	\$10,399.25	\$5,000.00
Total 1. Salaries and Bonuses	\$2,248,782.35	\$2,227,953.66	\$1,860,603.09	\$2,465,404.47
2. Benefits				
Social Security Cost	\$172,031.85	\$160,609.66	\$133,841.38	\$186,308.44

Category	17-18 Approved Budget	EOY Projection	YTD Activity	18-19 Draft Budget
Other Retirement Cost	\$67,463.47	\$40,000.00	\$30,037.10	\$47,587.89
Other Retirement Contingency				\$25,624.25
Hospitalization Cost	\$266,168.40	\$275,623.36	\$229,686.13	\$303,499.20
Unemployment Cost	\$10,000.00	\$10,000.00	\$8,127.27	\$11,446.40
Dental Cost	\$2,802.00	\$3,616.33	\$3,013.61	\$6,226.08
Life Insurance Cost	\$1,400.00	\$1,400.00	\$1,002.06	\$1,597.00
Short Term Disability Insurance Cost	\$8,753.61	\$8,753.61	\$8,439.30	\$8,247.00
Long Term Disability				\$4,127.00
Total 2. Benefits	\$528,619.33	\$500,002.95	\$414,146.85	\$594,663.26
3. Books and Supplies				
Instructional Supplies	\$22,000.00	\$36,000.00	\$24,956.14	\$24,090.00
PRC 016 Instructional Supplies				\$5,725.00
EC Instructional Supplies	\$1,500.00	\$1,500.00	\$663.92	\$1,642.50
Health Supplies	\$500.00	\$500.00	\$414.23	\$547.50
Office Supplies	\$6,000.00	\$9,000.00	\$6,098.38	\$9,855.00
Office Food Purchases	\$1,500.00	\$1,500.00	\$1,102.58	\$1,642.50
Board of Directors Supplies	\$13,000.00	\$13,000.00	\$10,006.45	\$13,000.00
Postage	\$2,000.00	\$2,000.00	\$807.38	\$2,190.00
Memberships	\$500.00	\$500.00	\$347.00	\$547.50
Sales Tax Expense	\$6,000.00	\$6,000.00	\$2,483.79	\$6,570.00
Total 3. Books and Supplies	\$53,000.00	\$70,000.00	\$46,879.87	\$65,810.00
4. Technology				
Internet Services	\$1,808.16	\$1,808.16	\$152.10	\$1,979.94
Instructional Software	\$20,000.00	\$20,000.00	\$14,495.00	\$21,900.00
Non-Cap Computer Hardware	\$2,000.00	\$2,000.00	\$1,322.32	\$2,190.00
Office Software	\$4,000.00	\$4,000.00	\$937.50	\$4,380.00
Non-Cap Office Computer Hardware	\$1,000.00	\$1,000.00	\$143.86	\$1,095.00
Total 4. Technology	\$28,808.16	\$28,808.16	\$17,050.78	\$31,544.94
5. Non- Cap Equipment and Leases				
Instructional Equipment	\$5,000.00	\$5,000.00	\$103.81	\$5,000.00
Reproduction Costs	\$13,200.00	\$13,200.00	\$9,154.70	\$13,200.00
Equipment Repairs	\$300.00	\$300.00	\$0.00	\$300.00
Office Equipment	\$1,000.00	\$1,000.00	\$94.77	\$1,000.00
Total 5. Non- Cap Equipment and Leases	\$19,500.00	\$19,500.00	\$9,353.28	\$19,500.00
6. Contracted Student Services				
OT Services	\$6,000.00	\$8,450.99	\$4,009.11	\$6,000.00
Psychological Services	\$10,000.00	\$10,000.00	\$1,466.25	\$10,000.00
Speech Services	\$12,000.00	\$12,000.00	\$10,140.75	\$17,000.00
Contracted Community Services (ESY & Comp Ed)	\$0.00	\$0.00	-\$110.00	\$3,500.00
Total 6. Contracted Student Services	\$28,000.00	\$30,450.99	\$15,506.11	\$36,500.00
7. Field Trips				
Field Trips - Elementary	\$0.00	\$9,160.85		
Field Trips - Elementary Scholarship				
Field Trips - Grade 6	\$0.00	\$10,456.70		
Field Trips - Grade 6 Scholarship				
Field Trips - Grade 7	\$0.00	\$717.14		
Field Trips - Grade 7 Scholarship				
Field Trips - Grade 8	\$0.00	\$38,180.00		
Field Trips - Grade 8 Scholarship				
Field Trips - German Exchange	\$0.00	\$0.00		\$2,000.00
Field Trips - German Exchange Scholarship				
Field Trips - Japan Exchange	\$2,000.00	\$13,397.00		\$2,000.00
Field Trips - Japan Exchange Scholarship				
Total 7. Field Trips	\$2,000.00	\$71,911.69		\$4,000.00
8. Staff Development				
Workshop Expenses	\$12,000.00	\$12,000.00	\$2,915.07	\$10,000.00
EC Workshop Expenses	\$1,000.00	\$1,000.00	\$0.00	\$1,000.00
Total 8. Staff Development	\$13,000.00	\$13,000.00	\$2,915.07	\$11,000.00
9. Administrative Services				
Advertising	\$500.00	\$500.00	\$0.00	\$4,000.00

Category	17-18 Approved Budget	EOY Projection	YTD Activity	18-19 Draft Budget
Audit Services	\$10,500.00	\$10,500.00	\$10,000.00	\$10,500.00
Bank Fees	\$2,000.00	\$2,000.00	\$991.64	\$2,000.00
Fire Inspection Fees	\$3,000.00	\$3,000.00	\$1,183.25	\$3,000.00
Financial Services	\$34,000.00	\$34,000.00	\$28,692.58	\$36,400.00
Philanthropy	\$10,000.00	\$1,000.00	\$6.00	\$0.00
Legal Services	\$5,000.00	\$26,000.00	\$10,508.50	\$15,000.00
Human Resources	\$500.00	\$783.25	\$783.25	\$500.00
Foundation Fund Balance Transfer		\$304,705.68	\$304,705.68	\$0.00
PTO Expenses	\$14,180.00	\$14,180.00	\$14,180.00	\$14,180.00
Foundation Expenses	\$0.00	\$16,842.83	\$15,824.04	\$0.00
Total 9. Administrative Services	\$79,680.00		\$387,722.36	\$85,580.00
10. Insurances				
Workers Compensation -Eastern Alliance	\$7,005.00	\$7,702.37	\$7,702.37	\$9,754.00
General Liability	\$9,200.00	\$21,161.94	\$20,318.23	\$20,140.00
Comercial Umbrella	\$8,900.00	\$0.00	\$0.00	\$0.00
Student Accident - Hartford	\$2,717.00	\$2,717.30	\$2,717.30	\$2,717.00
International Travel Insurance	\$500.00	\$847.42	\$0.00	\$500.00
Total 10. Insurances	\$25,605.00	\$32,429.03	\$30,737.90	\$33,111.00
11. Facilities				
Building Rent	\$199,377.40	\$205,446.65	\$173,762.71	\$213,664.52
Land Lease - New Bern	\$60,000.00	\$60,000.00	\$54,500.00	\$61,800.00
Modular Lease	\$96,000.00	\$97,174.15	\$80,208.15	\$100,000.00
Building Repairs & Maintenance	\$2,000.00	\$6,000.00	\$4,932.21	\$5,000.00
Contracted Landscaping	\$3,600.00	\$3,600.00	\$1,900.00	\$3,600.00
Contracted Pest Control	\$1,200.00	\$1,200.00	\$725.52	\$1,200.00
Building Supplies & Materials	\$2,000.00	\$2,000.00	\$1,345.90	\$2,000.00
Contracted Custodial Services	\$25,200.00	\$25,200.00	\$21,500.00	\$27,000.00
Custodial Supplies & Materials	\$10,000.00	\$10,000.00	\$7,700.09	\$10,000.00
Security Monitoring	\$1,800.00	\$6,661.57	\$5,049.27	\$10,000.00
Electricity - New Bern	\$21,000.00	\$21,000.00	\$15,698.13	\$21,000.00
Water and Sewer	\$3,000.00	\$5,770.93	\$4,478.01	\$5,000.00
Telephone	\$2,000.00	\$2,000.00	\$1,253.59	\$2,000.00
Total 11. Facilities	\$427,177.40	\$446,053.30	\$373,053.58	\$462,264.52
12. Capital Purchases				
Cap Instructional Computers	\$0.00	\$0.00	\$0.00	\$0.00
Cap Instructional Equipment	\$0.00	\$0.00	\$0.00	\$0.00
Cap Office Equipment	\$0.00	\$0.00	\$0.00	\$0.00
Total 12. Capital Purchases	\$0.00	\$0.00	\$0.00	\$0.00
14. After School				
Salary - After School	\$15,000.00	\$17,690.40	\$14,481.20	\$38,325.00
Social Security - After School	\$1,147.50	\$1,147.50	\$1,099.18	\$1,256.51
Unemployment - After School	\$320.00	\$0.00	\$0.00	\$0.00
After School Supplies - 016	\$0.00	\$0.00	\$0.00	\$0.00
Total 14. After School	\$16,467.50	\$18,837.90	\$15,580.38	\$39,581.51
21. Clubs				
Clubs Expenses	\$0.00	\$5,681.00	\$2,243.71	\$0.00
Total 21. Clubs	\$0.00	\$5,681.00	\$2,243.71	\$0.00
61. Various Grants - CASMT				
Salary - Stipend - CASMT	\$9,289.37	\$23,029.56	\$23,029.56	\$25,000.00
Salary - Substitute - CASMT	\$0.00	\$0.00	\$0.00	\$0.00
Social Security Cost - CASMT	\$710.64	\$1,761.76	\$1,761.76	\$1,912.50
Staff Development - CASMT	\$10,000.00	\$6,750.00	\$3,500.00	\$13,664.38
Supplies & Materials - CASMT	\$10,000.00	\$19,207.38	\$8,557.95	
Computer Software CASMT	\$0.00	\$569.00	\$569.00	
Computer Hardware CASMT	\$0.00	\$0.00	\$0.00	
Total 61. Various Grants - CASMT	\$30,000.01	\$51,317.70	\$37,418.27	\$40,576.88
Total Expenses	\$3,520,271.65	\$3,972,926.90	\$3,323,106.93	\$3,889,536.57

Category	17-18 Approved Budget	EOY Projection	YTD Activity	18-19 Draft Budget
Net Surplus / (Deficit)	\$6,221.92	\$59,723.60	\$422,953.67	\$13,999.06

Cover Sheet

Presentation Of Recommendations

Section: III. EEC Diversity -Weighted Lottery
Item: A. Presentation Of Recommendations
Purpose: Discuss
Submitted by:
Related Material: Exploris Lottery Proposal FINAL.docx



June 30, 2018

*Dave Machado, Director
Office of Charter Schools
6303 Mail Service Center
Raleigh NC 27699-6303
919-807-3491 p
919-807-3496 f*

Dear Mr. Machado,

Enclosed please find requisite materials for our proposal to amend our charter and lottery policy to institute a priority lottery to improve socioeconomic diversity at The Exploris School. With over 20 years of experience and history, we feel confident that Exploris's legacy, strong financial footing, award-winning curricula and educators, and clear mission and vision will enable us to integrate this new approach effectively.

Research demonstrates that charter schools can contribute to school segregation if they do not take active steps to address diversity and reduce barriers to access for students of all backgrounds. A diverse student body positively impacts all students, increasing their cognitive, social, and emotional skills while preparing them to be engaged citizens in our increasingly diverse society. Local and statewide comparison data reveal that (while we do manifest religious and cultural diversity to an extent) Exploris has significant gaps in both socioeconomic and racial diversity relative to traditional and charter schools across the state and in Wake. Beginning in 2014, the Exploris Board's Educational Excellence Committee has worked in partnership with Exploris staff and administration to study and address the lack of diversity at the school. While some progress has been made, the data reveal that that there is still critical work to be done to achieve the goal of making Exploris a more diverse school. A priority lottery will enable us to more intentionally do this work.

We are including in this proposal to you:

1. *Copy of the board minutes recording the board's adoption of the new policy (6/19/18)*
2. *Proposed revision to lottery policy and school charter.*

Sincerely,

Ellie Schollmeyer, Executive Director

Tom Miller, Board Chair

Insert Board Minutes once approved June 2018

REVISION TO CHARTER Enrollment section HIGHLIGHTED (page 4):

7. Enrollment

7.1 Admission and enrollment of students shall be as prescribed by the Charter School Act. Failure to adhere to the lottery requirements set forth in G.S. 115C-218.45 is grounds for termination of this Charter. ^[1]_[SEP]

7.1 A - Lottery policy shall follow the Priority Lottery Guidelines as outlined in Parent and Student Handbook policies. Lottery priorities will include priority for children of full time employees, siblings of current students, board members, and economically disadvantaged students (in this order).

**The Exploris School
Student and Parent Handbook Lottery Policy**

**Revisions HIGHLIGHTED. Previously adopted revisions HIGHLIGHTED
(Policy Code: STUDENTS 3010)**

Lottery Selection

As required by G.S. 115C-29F(g)(6): During each period of enrollment, the charter school shall enroll an eligible student who submits a timely application, unless the number of applications exceeds the capacity of a program, class, grade level, or building. If there are more applications than spaces, the available spaces will be awarded by public lottery. Once enrolled, students are not required to reapply in subsequent enrollment periods; however, students who are placed on the waiting list must reapply for the lottery in subsequent school years.

Notwithstanding any law to the contrary, a charter school may refuse admission to any student who has been expelled or suspended from a public school under G.S. 115C-390.5 through G.S.115C-390.11 until the period of suspension or expulsion has expired.

Enrollment Application Time Period

Requested applications for the upcoming school are available on the school's website, and can be mailed or electronically sent upon request, beginning in November through the time the lottery enrollment closes the first Friday of February of the proceeding school year. Any applications received after the close of business on the first Friday in February will be placed on the waiting list in order of receipt.

Lottery Process

Applications for enrollment will be made available from November through February. All applications must be received by the first Friday in February in order to be considered for the school's lottery. The Lottery is conducted on the first Friday of March. The date and location are made public so that anyone may attend. The lottery is conducted by the organization's Director and certified by an outside, unbiased volunteer. Following the lottery, parents are notified of their acceptance. Upon filling all the available positions, the lottery continues through the entire pool of applicants to establish a waiting list.

Any student receiving a seat either through the initial lottery or through the wait list will have a limited time to accept or decline the seat and, if offered the seat prior to the first day of school, must be present beginning the first day of school.

Should a parent decline a spot, the open position will be offered to the next chronological applicant on the waiting list and these guidelines will apply.

Outlined below are the time limitations to accept or decline a seat:

- From date of posting lottery results until June 1: 1 week to accept or decline a seat for the next school year
- From June 2 - to the first day of the new school year: 48 hours to accept or decline a seat for the upcoming school year
- After the first day of a current school year: 48 hours to accept or decline a seat for the current school year

Lottery Preference

The charter school shall not discriminate against any student on the basis of race, ethnicity, religion, sexual identity, gender, gender identity or expression, or disability. Except as otherwise provided by law or the mission of the school as set out in the charter, the school shall not limit admission to students on the basis of intellectual ability, measures of achievement or aptitude, or athletic ability.

Siblings of already enrolled students, children of all full-time employees, children of the school's Board of Directors, and applicants who are Economically Disadvantaged will receive priority enrollment in the following manner:

Lottery Priorities

Children of current staff and siblings are given priority over children of board members and students who are considered Economically Disadvantaged. Should a full-time staff member be hired after the annual lottery has occurred, space will be made available for said staff member's children for the upcoming school year. Children of Board members are given the next preference followed by students whose families qualify for Free and Reduced Lunch. If there more applicants than spaces, the available spaces will be awarded by public lottery with priority in the following order:

1. Children of current eligible staff
2. Siblings of currently enrolled students
3. Children of current Board members
4. Children whose families are considered Economically Disadvantaged
5. All other applicants.

Siblings: It is the intent of Exploris to support whole families and create school community. All families with siblings of currently enrolled students must submit an application. Siblings of enrolled students will receive priority for admission during the lottery process if their applications are received by the designated deadline.

- *If siblings apply for admission to a charter school for the upcoming school year and a lottery is needed under G.S. 115C-238.29F(g)(6), the charter school will enter one surname into the lottery to represent all of the siblings applying at the same time. If the surname of the siblings is selected, then all of the siblings shall be admitted to the extent that space is available and does not exceed the grade level capacity. Should the sibling's requested grade level be full, the sibling's name will receive priority status on the waiting list.*

- *If multiple birth siblings apply for admission to a charter school and a lottery is needed under G.S. 115C-238.29F(g)(6), the charter school shall may enter one surname into the lottery to represent all of the multiple birth siblings. If the surname of the multiple birth siblings is selected, then all of the multiple birth siblings shall be admitted.*

Employees and Board of Directors: Exploris will limit to no more than 15% of the school's total enrollment priority admission to children of full-time employees and the charter school's Board of Directors.

Economically Disadvantaged Students: Exploris will institute a priority lottery for remaining available seats in order to achieve 25% of our students meeting the "Economically Disadvantaged" criteria, defined by meeting national Free and Reduced Lunch (FRL) criteria, by the school year 2023-2024.

- *We will achieve this by meeting the following interim goals¹*

	Total Students	Target ED %	Total ED Population w/ Priority Lottery	Number of New ED Students Added	Actual ED%
Scenario 2					
2018-2019	456	0%	34	0	7.5%
2019-2020	456	10%	43	9	9.4%
2020-2021	570	15%	82	39	14.3%
2021-2022	684	20%	128	46	18.7%
2022-2023	684	25%	151	23	22.1%
2023-2024	684	25%	164	13	24.0%
2024-2025	684	25%	171	7	25.0%
2025-2026	684	25%	171	0	25.0%

- *With each lottery, the Executive Director will work to identify number of FRL seats to make available per grade level in order to balance students admitted across grade levels, total seats available, school resources, and planned annual target.*
- *Student families will be asked to self identify as FRL eligible at the top of their lottery application. There will be a note on the lottery application stating that applicant will consent to verify status as FRL eligible by Exploris staff. No specific information from FRL application will be obtained beyond eligibility status, and the information will not be retained. Applicants will be provided with information on current federal FRL qualifications based on family size and income, and if they can then opt to complete a financial statement to verify FRL eligibility (which is a separate process and page from the lottery application page).*

¹ *In proposal to OCS, the student numbers and actual FRL numbers will not be stated. They only need to see year and target FRL% with the phrase "up to" preceding each target percentage.*

Transportation

Board and school administration will work annually to identify transportation opportunities for children.

Legal Reference: Article 14A of Chapter 115C, G.S. 115C-218

Adopted: 11/19/13

Revised: 6/23/15

Cover Sheet

ED Report

Section: IV. ED Report
Item: A. ED Report
Purpose: Vote
Submitted by:
Related Material: June ED Report.pdf

ED Report – May 22, 2018

Academic Update

EOG results and TWC survey will be reported at the July meeting.

ESY and Compensatory Education Services will be offered this summer and into 2018-2019 school year. Estimated budget \$3,500.

Personnel and Staffing

Board approval is requested for the following new personnel:

Renee	Anderson	Global Arts Elementary
Schwartz	Alyssa	EC Teacher (Middle / Elementary)
Fauth	Kelly	One on One ME
Hearn	Rachel	2 nd Grade Teacher
Findlay	Adrian	8 th Grade
NEW EC	TBD	New EC Teaching Partner Elementary
NEW 1st	TBD	1 st Grade Teacher

Final candidates are under consideration for the EC Teaching Partner and 1st Grade Teacher position.

Kristi Pettibone, Parent volunteer will support Exploris for the Capital Campaign.

Operations:

Renovations have started at the elementary campus and are projected to be completed in the beginning of July. MeTeor will be donating furnishings for the new classroom and technology donated by Morgan Stanley through a Donors Choose Project.

Security Update:

Sonitrol security equipment approved at the last board meeting will be installed over the summer after the elementary construction is completed. Total cost - \$12,468.16

Locks approved at the last board meeting for all doors were installed on 6/14/18 at the Middle School and are scheduled for installation the week of 6/18 at the elementary campus. Total cost \$5,175.

PTO will be contributing \$10,000 toward these security improvements.

Enrollment Data – ADM – same as May

Finance:

The Finance committee has worked with Charter Success to analyze our monthly budget variance reports and project the latest for end of year activity. Legal fees continue to exceed the initial budget and have been projected to be at \$24,000 by the end of the year. We have updated all accounts with the latest projections and anticipate an end of year surplus even with the increase in legal expenses. Freezing further incremental expenditures we are projecting a budget surplus of \$56,745.23.

Board discussion – Recommendation to the Board that the remaining surplus finalized in July will be evaluated. I would recommend splitting the remaining balance so that half is used to fund bonuses for staff and the remaining half is saved in the school reserve account for future use. After anticipated expenditures I anticipate that the balance would be \$29,796 (\$14,898 in savings and \$14,898 for staff bonus approx. \$300 each TBD).

The balance sheet and income statement along with the YTD budget are attached for your review.

Any additional legal expenses incurred from complaints will be funded from reserves as previously approved by the Board.

2018-2019 Budget Draft

Board approval is requested for the final 2018 – 2019 Exploris School Budget which projects a \$13,999.06 surplus. State Revenues were projected at the 17-18 level and only increased due to our increase in student enrollment from 420 to 456 students. Salary and benefits are estimated to be 78% of the total revenue which is the same as last year and includes salary increases for staff using the 2017-2018 state salary guide and Exploris supplement guide. Our renewal rate for medical is 5.4% lower than our current rate, but dental, vision, life insurance, and short-term disability rates increased 3.3%, 4%, 11%, and 25.8% respectively.

Insurance costs have also increased from \$28,450 to \$32,611 for liability, excess coverage, and workers compensation. Part of these increases are a result of a review and update to our total payroll exposure to reflect all new staff and students.

CASM grant money was received in prior years and utilized for school operating funds and rolled into the school reserves. The grant recipient has elected to rollover \$13,664.38 in CASM funds for professional development to the 2018-2019 school year. A fund balance transfer will be required from the school reserve account. The CASM grant recipient will also be receiving her final grant stipend of \$25,000 from CASM/BWF and the check will flow through the school operating budget in the 2018-2019 school year.

Other instructional and operational expenses were adjusted to account for the increase in student enrollment.

Technology and PTO Update:

Technology funding from the Board reserve account of \$36,000 approved at the May 2018 meeting will be transferred to the school operating budget to fund the purchase of needed new technology. Equipment orders will be placed in the summer.

The Board has agreed to fund the approved PTO budget for the 2018 -2019 school year to allow them to transition to a self-funded entity after the capital campaign concludes this year. The School is waiting for the final PTO budget.

Unfortunately, the school was not selected for the technology grant applied for earlier in the spring.

Capital Campaign/ Foundation

Input from the Board is needed to recommend a replacement for The School Foundation Chair position since Cal Cunningham will be finishing up in June.

Final statistics revealed that 83 % of all Exploris families have contributed to the capital campaign. Contributions from donors naming of The Holt Family Center for Innovation and Naming of the 8th grade Classroom in honor of the graduating was announced at the 8th grade graduation last week. Summarized below are the latest campaign details.

Total Pledged	\$303,048.84
Total Collected	\$177,006.35
Rollover "Savings"	\$304,705.68
Total Amount	\$607,754.52
Remaining	\$392,245.48

Cover Sheet

CEO Evaluation Completed, Employee Contract & 2017-2018 Executive Director Contract Stipend

Section: V. Governanace Committee Update
Item: A. CEO Evaluation Completed, Employee Contract & 2017-2018
Executive Director Contract Stipend
Purpose: Vote
Submitted by:
Related Material: Ellie Bonus Memo.pdf



June 15, 2018

Dear fellow Board of Directors,

The CEO Evaluation team compiled data provided by Mrs. Ellie Schollmeyer, the Exploris School leadership team and Board of Directors to complete the CEO evaluation memo. This compiled memo was provided to Mrs. Schollmeyer on June 8, 2018.

The evaluation results found that in eleven of the twelve identified categories Mrs. Schollmeyer scored an EXCEEDS EXPECTATIONS or higher (Memo and data available upon request to voting members only).

In addition, Mrs. Schollmeyer provided substantial evidences in her portfolio to based on the three goals approved by the board earlier this school year. Although, these goals are not fully accomplished, the evidences demonstrate significant progress is being made.

Goal 1: Ensure academic excellence and foster academic, social, and emotional growth for all students (Aligned with Strategic Plan Goal 4) demonstrated by increase in: overall school proficiency, academic growth, and analysis of teacher developed formative assessments.

Goal 2: Focus on continued improvement in school climate & culture to ensure a less than 10% reduction in staff resignations (Aligned with Strategic Goal 5) (i.e. maintain a > 90% retention rate of recommended renewed staff per year.

Goal 3: Launch and oversee the capital campaign focused to raise funds the initial targeted funds (One million dollars) for new building (Aligned with Strategic Goal 2, 3 & 6) by June 30, 2019.

During the summer of 2018 these goals, and any additional areas identified in the feedback will be revised and brought the board for approval for the upcoming school year.

Based on the CEO Evaluation results and work completed by Mrs. Schollmeyer in terms of school safety and addressing delicate legal matters, the committee would like to recommend that the full \$5,000 contractual bonus be awarded prior to June 30, 2018.

Sincerely submitted,

Tom Miller

Board Chair

401 Hillsborough Street, Raleigh, NC 27603 (ph) 919.715.3690 (fax) 919.715.2042

Cover Sheet

Appointment of Officers for 2018-2019 year.

Section: V. Governanace Committee Update
Item: B. Appointment of Officers for 2018-2019 year.
Purpose: Vote
Submitted by:
Related Material: 2018 Code of Conduct.docx

The Exploris School Board of Directors - Expectation of Commitment

- The term for a Director of the Exploris Board is 3 years, from July 1 to June 30.
- Exploris Board meetings are currently held the fourth Tuesday of each month from 4:30pm to 6:00pm and Directors are expected to attend in person.
- Directors are expected to lead or actively participate in at least one standing committee of the Board. Current committees include: finance, governance, academic excellence, grievance, facilities, CEO support and development.
- Directors are expected to actively assist in the recruitment of future Directors and other members of committees of the Board.
- Every Director is expected to give annually to The Exploris School. Hopefully Exploris would be in the top three organizations to which a Director donates.
- Every Director is expected to assist with fundraising initiatives for The Exploris School through their presence at events and by utilizing their community connections.
- Each Director is expected to have taken a student ambassador-led tour of The Exploris School.
- Directors are expected to be actively involved in the life of The Exploris School by attending student presentations, passage portfolio conferences (for graduating eighth grade students) and other school community events.

The Exploris School Board Member Code of Conduct

As The Exploris School Board members, we recognize the importance of our actions and decisions as they reflect directly upon each of us, each teacher, each staff person, each student, and the community as a whole. In our leadership roles we are charged with the ethical principles that guide our work to uphold the highest standards of education for the students at The Exploris School.

Ethical dilemmas occur when values are in conflict. The Exploris School Board Member Code of Conduct states the values to which we are committed and embodies the ethical responsibilities charged to each board member in the ever-changing atmosphere of the school environment.

By our governance, we significantly influence or control the finances, studies, and direction of the school. We are grounded in an educational system aimed directly at furthering educational experiences for children which are not offered in the traditional school system. To this end, we are obligated to ensure that we are held to the highest ethical standards in order to preserve the reputation and educational experiences of The Exploris School for future generations.

The principles of this Code are expressed in broad statements to guide ethical decision making.

These statements provide a framework; they cannot and do not dictate conduct to cover particular situations.

As a member of this board, I will:

1. believe in and be an ambassador for the mission and vision of The Exploris School.
2. work with fellow board members to fulfill the obligations of Board membership as stated.
3. support Board decisions once they are made.

4. regularly attend and participate in at least 80% of Board meetings in person annually (attendance will be reviewed quarterly) and actively participate in at least one committee of the Board. Prepare for these meetings by reading materials, participating in standing committees and being prepared with materials to each meeting.
5. provide the highest level of service to all stakeholders through appropriate and usefully organized resources; equitable service policies; equitable access; and accurate, unbiased, and courteous responses to all requests.
6. represent the interest of all people served by this organization and will not advance private interests at the expense of the school or any stakeholders.
7. not use my service on this Board for my own personal advantage or for the advantage of friends or associates.
8. recognize and respect the need to protect confidential information in all levels of the organization. All information gained concerning staff and or students shall remain confidential in perpetuity.
9. distinguish between my personal convictions and professional duties and will not allow my personal beliefs to interfere with fair representation of the goals and objectives of the School and will respect and support the majority decisions of the Board.
10. approach all board issues with an open mind, prepared to make the best decisions for the community as a whole.
11. vow not to violate the trust of those who elected or appointed me to the Board or of those I serve.
12. strive to focus my efforts on the mission/vision of the School and not on my personal goals or the goals of any single stakeholder.
13. strive for excellence in my role as a Board member by maintaining and enhancing my own knowledge and skills and by fostering the aspirations of potential members of the Board.
14. consider myself a “trustee” of the organization and will do my best to ensure that it is well-maintained, financially secure, growing, and always operating in the best interests of those we serve.
15. remember that we are a governing board and not a managerial one. I, therefore, refrain from engaging in conversations with any staff or family member that would be considered managerial in nature.
16. never exercise individual authority as a Board Member except when
 - a. acting in an official meeting with the full Board
 - b. or as I am delegated by the Board
 - c. or by invitation of the Director
17. understand that violation of this policy could result in disciplinary action, up to and including removal from the Board following the board’s bylaws.

Board member signature

Date

Cover Sheet

Board Members Vote

Section: V. Governanace Committee Update
Item: C. Board Members Vote
Purpose: Vote
Submitted by:
Related Material: Board member proposals 2018.docx
George Burnette Resume 2018.docx
K.R.Johnson Resume_Apr2018.pdf
Theo Kingsberry Resume.pdf

Katie Johnson

Katie has served on various Board Committees for Exploris over the past three years (Educational Excellence/Equity and Diversity, Finance, Governance). She holds a Ph.D. in Educational Research and Policy Analysis, and is currently a research education analyst at RTI. She has already brought her expertise to bear in working through the technical aspects of our weighted lottery, and her expertise will continue to be crucial as we institute it in the coming year.

Theo Kingsberry

Theo works as the Assistant Director of Technology Services at NCSU, and played a role in the renovation of Talley Student Center. Theo has also proven himself to be an exemplar community volunteer by serving as tutor, coach, mentor, and advisor to various local schools and nonprofits.

George Burnette

George is an attorney who currently works with Fidelity Charitable to facilitate large contributions for their clients. George could work well in fundraising or finance. He has also done grant writing for his church's Haiti missions, as well as worked on church board committees in budget, philanthropy, and outreach.

George Maurice Burnette Jr.

gmburnettejr@gmail.com

Phone (919)417-1386

610 Frank Street · Raleigh, NC 27604

Work Experience**Senior Associate, Advanced Planning & Complex Asset Group Fidelity Charitable** February 2017 – Present

- Facilitate the charitable contribution of non-publicly traded/non-cash assets (including, but not limited to S Corporations, C Corporations, Limited Liability Companies, Limited Partnerships, Private Equity/Hedge Fund/Venture Capital interests, as well as, residential and commercial real estate); worked on gifts totaling over \$50M in total assets in 2017
- Work closely with donors and their advisors to provide technical expertise and advisory resources before, during, and after the gifting process to ensure that donors achieve the most favorable tax treatment with the greatest charitable impact
- Conduct legal, compliance, and financial based review and due diligence related to gift taxation, risk management, and various transactional structures in correlation to gift and exit strategy including mergers & acquisitions, real estate transactions, buy-sale agreements, and testamentary planning
- Conduct cross-functional data analysis to help drive business group mission and goals
- Serve as a member of the Grant Oversight Review Committee, a group dedicated to insuring compliance with the Charity's grant making policies and mission statement, as well as, the Federal Tax code
- Collaborate with organizational stakeholders and marketing executives to create and execute various educational modules, speaking engagements, and publications for use both internally and externally.

Assistant Treasurer for Freeman for District Attorney – Raleigh, NC January 2014-Present

- Prepare and generate data for required campaign finance reports, amend audited reports and work with the North Carolina campaign finance software to generate required disclosures.
- Ensure compliance with North Carolina and Federal campaign finance laws and further goals of the campaign as a whole.
- Assist with multifaceted statewide fundraising efforts including, grassroots organization, solicitation of potential donors, and event planning.

Attorney at Hemphill, Gelder & Monroe, P.C. – Raleigh, NC September 2014-February 2017

- Advised clients on various estate planning matters, business planning tools, and tax strategies to effectively plan for a variety of issues including intrafamily transfers, estate taxes, charitable giving, closely held business interests, employee benefits and insurance.
- Drafted various types of transactional and planning documents including complex wills, living trusts, trusts for minors, insurance trusts, corporate documents, and contracts to effectively meet client goals.
- Advised tax exempt entities on by-laws and board policies.
- Assisted with estate administration and litigation, including discovery, forensic accounting and financial analysis.
- Generated growth and new business in North Carolina and other markets by leveraging contacts and establishing personal relationships with financial advisors, trust companies, insurance agents, and other wealth management professionals to provide a holistic approach when advising clients.

Managing Attorney at Anglin Law Firm, PLLC – Raleigh, NC November 2013-September 2014

- Managed small general practice involving civil and criminal matters in small claims, district and superior courts. Practice areas included contract planning, estate planning and administration, residential real estate matters, personal injury litigation, employment law and administrative appeals.
- Supervised interns and administrative staff; allocated firm finances to enhance profitability; implemented new legal and ethical safeguards.
- Generated revenue growth and new business through cost effective and financially responsible marketing initiatives.
- Spring Intern 2012.

Contract Attorney at Synergy Legal Staffing – Raleigh, NC October 2013-February 2014

- Assisted with pre-litigation discovery by reviewing, categorizing, and prioritizing documents based on importance, responsiveness and privilege as indicated in relevant discovery requests.

Summer Intern at Adams, Howell, Sizemore & Lenfestey P.A. – Angier, NC May 2012-August 2012

- Drafted corporate documents, restrictive covenants, contracts, estate planning instruments and assisted with various real estate and other general practice matters including basic criminal practice.

Campbell University Admissions/Financial Aid Office Assistant – Raleigh, NC September 2011-May 2012

- Provided administrative support and processed financial aid award notifications.

Summer Intern North Carolina Office of the State Auditor – Raleigh, NC May 2011-August 2011

- Researched general statutes and state policies; drafted and presented memoranda on vital state auditing issues.

Licenses/Certifications

North Carolina, 2013

Publications

“Lawyers Conference Hosts Two Successful Membership Receptions in North Carolina.” Judicial Division Record. Volume 17, Issue 2, Winter 2014.

Presentations

- “457A Driving Impact & Charitable Opportunity.” June 1, 2017. Moderator;
- “Ask the Experts: Strategies and Tactics for Using Complex Assets for Charitable Giving.” July 26, 2017. Moderator/Presenter;
- “United Capital Guidance Forum: Ask the Experts.” September 18, 2017. Moderator/Presenter.
- “Complex Assets: Deeper Dive.” Internal training for new associates. Quarterly. Presenter.

Pro Bono/Community

Campbell Law Alumni Board (member, Membership Subcommittee); Hayes Barton United Methodist Church Outreach Committee (member; ZOE Ministries, Disaster Relief, and Budget Subcommittees); Hayes Barton United Methodist Church Haiti Mission Steering Committee (Grant Application Author); North Carolina Bar Association; Wake County Bar Association; Campbell Senior Law Clinic; Campbell Law Panama Mission Trip, May 2013; Campbell Law Pro Bono Council – Winter/Spring Break Clinical Coordinator; University of Memphis School of Law Alternative Spring Break (family law project)

Education

Campbell University Southeastern Trust School

June 2014

- Investment, retirement, estate and tax planning program: fiduciary law, income taxation, estate taxation, estate planning, administration, investments, financial planning, employee benefits, selling/client relationships, operations, and compliance.

Campbell University Norman Adrian Wiggins School of Law

Juris Doctor

May 2013

- Richard A. Lord Intramural Moot Court Competition; Kilpatrick Stockton 1L Mock Trial Competition; Campbell Law Student Bar Association Representative

University of North Carolina at Chapel Hill

Bachelor of Arts in Peace, War, and Defense

May 2010

Bachelor of Arts in History

References

Ryan Boland

Vice President-Fundraising Manager, Eastern Division

Fidelity Charitable

Ryan.Boland@fmr.com

(617) 875-8810

Lorrin Freeman

Wake County District Attorney

(919) 792-5000

John “Jay” Hemphill

Hemphill Gelder & Monroe, PC

jh@hgmlawnc.com

(888) 443-1446

KATIE RATTERREE JOHNSON

912-667-6114

johnsonkatier@gmail.com

EDUCATION

North Carolina State University

Raleigh, NC

Ph.D. Educational Research and Policy Analysis, *May 2018*

M.Ed. Higher Education Administration, *May 2015*

University of Virginia

Charlottesville, VA

Bachelor of Arts in English, *May 2011*

TECHNICAL SKILLS

- STATA
- SQL (basic)
- Wordpress
- Qualtrics
- NVivo (basic)
- SAS (basic)

WORK EXPERIENCE

RTI International

RTP, NC

Research Education Analyst, *January 2017-present*

- Supports data collection, management, and documentation across several National Center for Education Statistics (NCES) post-secondary projects:
 - Operationalizes National Student Loan Data System (NSLDS) financial aid raw data to generate relevant variables of interest for use by researchers and policymakers
 - Provides content-area guidance from personal research and through collaboration with experts
 - Monitors nationally representative longitudinal survey data collection for quality assurance
- Project director for forthcoming Science Technology and Engineering (STEM) transcript study

National Initiative for Leadership and Institutional Effectiveness (NILIE)

Raleigh, NC

Assistant Director, *Spring 2015-Fall 2017*

Researcher, *Spring 2014-Spring 2015*

- Collaborated with a team to administer institutional effectiveness surveys to colleges across the country
- Managed a client caseload from contract creation through survey setup, launch, and report creation/delivery
- Clean and prepare data for storage in SQL database
- Updated data from more than 100 schools for compatibility with new coding system
- Maintained respondent confidentiality in accordance with ethical survey practices

Duke University, Assessment, Division of Student Affairs

Durham, NC

Graduate Assistant, *Spring 2015*

- Prepared National College Health Assessment (NCHA) data for analysis
- Used STATA to clean and manage variables for alignment across multiple years of data collection
- Merged multi-year NCHA data into a single dataset for longitudinal analysis

NC State University, Office of Assessment, Division of Academic and Student Affairs

Raleigh, NC

Quality Enhancement Plan (QEP) Intern, *Fall 2014*

- Administered QEP and General Education tests to undergraduate students
- Cleaned raw data for research analyses and assessment of student critical and creative thinking
- Systematically tracked, stored, and combined multiple assessment measures

CURRENT LEADERSHIP AND COMMUNITY INVOLVEMENT

The Exploris School

Raleigh, NC

Governance and Policy Committee Member, *Spring 2015-Spring 2017*

Academic Excellence Committee Member, *Fall 2017-present*

Diversity and Equity Sub-Committee Member, *Fall 2017-present*

Neighbor to Neighbor

Raleigh, NC

Weekly mentor and Language Arts tutor for 4th grade student, *Fall 2014-present*

Theo Kingsberry

1628 Nesfield Place – Raleigh NC 27606
 919-395-6713 – theo.kingsberry@gmail.com



Profile

Comprehensive evaluation of customer’s satisfaction, patron visitation and usage of facilities. Proficient with reservation scheduling software; Event Management Systems (EMS). Created, organized and led orientation and training sessions for new employees. Background includes leadership, mentoring, management, and advising at the university and high school levels.

Employment History

NORTH CAROLINA STATE UNIVERSITY 2017- PRESENT

Assistant Director of Technology Services, NC State Student Centers; Campus Enterprises

- ◆ Develop audio-visual systems; supervise installations
- ◆ Oversee audio-visual infrastructure in facilities on multiple campuses
- ◆ Maintain communication technologies; PTT Radios, Wi-fi, and Vlans

NORTH CAROLINA STATE UNIVERSITY 2012 - 2017

Event Services Manager, NC State Student Centers; Campus Enterprises

- ◆ Supervise, train and develop technical skills of 70+ student employees
- ◆ Supervised and maintain training standards for setup-crew, building managers, and AV technicians for theatrical, cultural, and presentational events.
- ◆ Coordinate directly with clients for technical AV design and needs for events
- ◆ Handle all IT related requests within Campus Enterprises Buildings
- ◆ Handle \$350,00 temp labor budget; \$200,000 AV budget
- ◆ Procured and reconciled transactions to university standards for credit card purchases
- ◆ Coordinate courier services for business transactions
- ◆ Coordinate with Dining/Catering Services for all events within Student Centers
- ◆ Provide direct IT support for desktops, laptops, mac mini’s, iMacs, iPads, and cellphones

NORTH CAROLINA STATE UNIVERSITY 1999 – 2012

Operations Manager, Reservations & Events Management; Campus Enterprises

- ◆ Supervise, train and develop technical skills of 30+ student employees
- ◆ Maintain building operations, generate schedules, event diagrams, setup-sheets, and relief coverage
- ◆ Maintain three webpages, as well as Virtual EMS online scheduling webpage
- ◆ Coordinate with Dining/Catering Services for all events within Talley Student Center

COMMUNITY ENGAGEMENT

- ◆ Middle School At-Risk Student Mentor 2017 – Present
- ◆ Elementary School Math Circles Tutor 2017 – Present
- ◆ Moore Square Magnet Middle School Magnet Men 2016 – Present
- ◆ City of Raleigh Parks and Recreation Baseball Coach 2003 – Present
- ◆ Book Club Leader A. B. Combs Elementary School 2013 - 2014
- ◆ Science Fair Assistant Chair A. B. Combs Elementary School 2011 – 2015
- ◆ PTA Vice President A. B. Combs Elementary School 2011 - 2013

Honors and Achievements

- ◆ City of Raleigh Parks and Recreation Fred Fletcher Award Recipient April 2018
- ◆ NC State Campus Enterprises Pride of the Wolfpack August 2014
- ◆ NC State Student Affairs Student's First Award May 2008

Education

NORTH CAROLINA STATE UNIVERSITY – Raleigh, NC Present
Pursuing Bachelor of Science Degree in Parks, Recreation and Tourism

WAKE TECHNICAL COMMUNITY COLLEGE – Raleigh, NC June 2001
Associate's Degree in Electrical Technology and Electronics

Additional Training and Certifications

- ◆ PERFORMANCE LEADERSHIP PROGRAM MAY 2007
 - This certification program focused on interpersonal skills and knowledge areas necessary for any manager to lead effective employee or team performance.
- ◆ Crucial Conversations Graduate May 2016
- ◆ Proficient HTML, XHTML, C++, C, Visio, Contribute, Dreamweaver, Event Management Software (EMS), FourWinds Digital Signage

References

Dr. Beth Cochran
Senior Director of Magnet and Curriculum Enhancement Programs
Wake County Public School System
919.533.7296
bcochran@wcpss.net

Dr. Ashlie Thompson
Southwestern Area Superintendent
Wake County Public School System
919.533.7752
athompson@wcpss.net

Mr. Tim Hogan
Director of NC State Student Centers
NC State – University Student Centers
919.515.1090
Tim_Hogan@ncsu.edu