



The Exploris School

Board Meeting

Date and Time

Tuesday May 22, 2018 at 4:30 PM EDT

Location

Middle School

Agenda

	Purpose	Presenter	Time
I. Opening Items			4:30 PM
A. Record Attendance and Guests		Keely Byars-Nichols	1 m
B. Call the Meeting to Order		Tom Miller	2 m
C. Approve Agenda	Vote	Tom Miller	2 m
D. Approve Board Meeting Minutes April	Approve Minutes	Tom Miller	5 m
Approve minutes for Board Meeting on April 24, 2018			
E. Public Comment		Tom Miller	15 m

The Board will allow for opportunity for comments from the public.

Individuals will be provided three minutes of time to state their comment. There will be no rebuttal or discussion.

Note:

Comments shall be focused on issues identified by the public as areas for growth for the organization.

Public comments should not be grievances regarding staff members or leadership. These issues should be brought to the operations team.

II. 2018-2019 Budget Discussion

4:55 PM

A. 2017-2018 Budget Review	Discuss	Ellie	15 m
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Budget surplus anticipated - \$59,723

Board approval is requested to utilize \$1,655 (\$19,305 ES Renovation + \$12,350 security upgrades) of the surplus to fund the elementary renovation and the security upgrades freeing up next year's operating budget.

Board discussion is requested to get input on plans for any remaining surplus at the end of the 2017-2018 school year.

B. ED Contract extension Discussion: Closed Session Discuss Tom Miller 10 m

The board will receive a draft of the Executive Director's contract and discuss the terms to be formally approved in the upcoming school budget.

A closed session motion to discuss information related to negotiations with employees will be required.

C. 2018-2019 Budget Presentation Discuss Ellie Schollmeyer 15 m

Board will be presented the proposed 2018-2019 budget and ask questions.

The net surplus is currently projected to be \$16,651.47

Key discussion items:
Technology, CASM Grant, PTO

III. EEC Diversity -Weighted Lottery **5:35 PM**

A. Presentation Of Recommendations Discuss Keely Byars-Nichols 15 m

IV. ED Report **5:50 PM**

A. ED Report Vote Ellie Schollmeyer 10 m

Board approval is requested for the following new personnel:
Adele Agbaw – Elementary Teacher
Robert Tant – Elementary Teacher

Board approval requested to purchase the upgraded security package for Sonitrol for \$12,006 for equipment and installation. An incremental \$200 per month monitoring fee will also be charged.
Board approval is also requested to add 39 locks to classroom doors throughout both campuses to protect students and staff in an emergency and to comply with minimum expectations for lockdown drill procedures. Cost of locks and installation using Busse’s Lock Service - \$5,175.
The PTO has generously offered to donate \$10,000 to support the school with security initiatives so the net cost to the school would be \$7,175

Board discussion on Telephone/Speaker/Intercom System

B. Closed Session FYI Ellie Schollmeyer 5 m

V. Governanace Committee Update **6:05 PM**

A. 2018-2019 Board Calendar Vote Tom Miller 5 m

- Proposed Dates
- July 24, 2018
- August 28, 2018
- September 25, 2018
- October 30, 2018
- November 27, 2018
- January 29, 2019 (Potential Retreat Date?)*
- February 26, 2019
- March 26, 2019
- April 30, 2019
- May 28, 2019

June 18, 2019 or June 25, 2019*

B. Appointment of Officers for 2018-2019 year. Vote Kelly Furr 10 m

Appointments for the 2018-2019 officers will be heard. A potential vote may occur.

C. ED Evaluation Update FYI Tom Miller 10 m

Create the CEO Support and Evaluation Committee (Kim Von Weihe, Camesha Jones, Jessica Frawley and Tom Miller)

Start the CEO Self Evaluation (Completed)

Share the CEO Self Evaluation with Committee (Waiting on potential edit access)

Start the Board CEO Evaluation (Due Date is 5/25)

Start the Direct Reports CEO Evaluation (13 staff members have access - due 5/25)

Compile and share all data (Including data on Personal Goals Set by Ellie) Due Date: June 15, 2018

Note: Ellie has requested access to the raw data. The memo compiled by the Evaluation Team will consist of themes demonstrating strengths and areas for growth for the upcoming school year. Ellie will create her personalized plan and present prior to the start of the 2018-2019 school year.

VI. Closing Items

6:30 PM

A. Adjourn Meeting Vote

Cover Sheet

Approve Board Meeting Minutes April

Section: I. Opening Items
Item: D. Approve Board Meeting Minutes April
Purpose: Approve Minutes
Submitted by:
Related Material: Minutes for Board Meeting on April 24, 2018

APPROVED



The Exploris School

Minutes

Board Meeting

Date and Time

Tuesday April 24, 2018 at 4:30 PM

Location

Middle School

Directors Present

A. Hennen, B. Kingery, C. Hutchens, C. Jones, K. Byars-Nichols, K. Furr, K. Von Weihe, L. Perry Lawless, M. Mitchell-Neal, T. Miller

Directors Absent

C. Gray, J. Frawley, J. Gerdt

Ex-Officio Members Present

E. Schollmeyer

Non Voting Members Present

E. Schollmeyer

I. Opening Items

A. Record Attendance and Guests

B. Call the Meeting to Order

T. Miller called a meeting of the board of directors of The Exploris School to order on Tuesday Apr 24, 2018 @ 4:34 PM at Middle School.

C. Approve Agenda

K. Furr made a motion to approve agenda.

M. Mitchell-Neal seconded the motion.
The board **VOTED** unanimously to approve the motion.

D. Approve Board Meeting Minutes March

K. Byars-Nichols made a motion to approve minutes from the Board Meeting on 03-27-18.

B. Kingery seconded the motion.
The board **VOTED** unanimously to approve the motion.

E. Public Comment

II. EEC Diversity -Weighted Lottery

A. Presentation

The group discussed, taking questions mostly around budget concerns. Kim proposed to approve as initially stated (with a target date of 2021-22 for 25% FRL), but after discussion Keely proposed a revision to the time table, to push it off two more years.

Kelly moved to accept revised policy as stated: *The Exploris School will implement a priority lottery in such a way as to achieve 25% of our students meeting the "Economically Disadvantaged" criteria, defined by meeting national Free and Reduced Lunch (FRL) criteria, by the school year 2023-2024.*

Camesha seconded. Motion passed.

III. Finance Committee

A. Finance Committee: Budget Updates

Ellie presented a financial report. Tom asked Christine to incorporate a 2%-3% surplus into upcoming budget.

Christine updated the group that Cal is rolling off the Exploris Foundation Board as Chair. She states that the Foundation Board is looking for more members and a new Chair. Current members: Ellie S., Leigh-Ashley B. (also end of term), Antje F., Shannon H., Sonja M., Christine H.

IV. Governanace Committee Update

A. Transportation Policy

K. Furr made a motion to accept the revised Transportation Policy as presented (see board packet).

K. Byars-Nichols seconded the motion.
The board **VOTED** unanimously to approve the motion.

Kelly also asked what the board thought about doing background checks to be a volunteer. We agreed it was a good idea. Tom suggested being specific about what "volunteer" meant.

Kelly updated the group that there are 9 applicants for board seats. Officer positions will also be open. These positions need to be determined in the June meeting.

V. ED Report

A. ED Report

Science Olympiad did well in recent event.
Ellie announced a donation to name the Center of Innovation.
Ellie also stated that they are recruiting in various venues for new hires we are trying to fill in ES and MS, and a new partnership with Fletcher to provide free tutoring services.

K. Furr made a motion to move into Fletcher Academic partnership as presented by Ellie.

B. Kingery seconded the motion.

The board **VOTED** unanimously to approve the motion.

Ellie updated the the group that she is in conversation with Gordon about extending the lease for the ES land.

B. Closed Session

The board moved into closed session at 6:15pm to discuss confidential legal matters. (Tom moved, Kelly seconded).

Keely moved to come out of closed session, Keely seconded. The board came out of closed session at 6:54pm.

VI. Closing Items

A. Adjourn Meeting

Items for May:

Funding of PTO

Budget

Facilities

ES lease agreement

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:59 PM.

Respectfully Submitted,
T. Miller

Cover Sheet

2017-2018 Budget Review

Section: II. 2018-2019 Budget Discussion
Item: A. 2017-2018 Budget Review
Purpose: Discuss
Submitted by:
Related Material: April 2018 Balance Sheet.pdf
April 2018 Income Statement.pdf
Exploris 2017-2018 Budget - Board Report April 2018 .pdf

Date: 05/03/2018
Time: 6:17 pm

THE EXPLORIS SCHOOL
LINQ Financial System: Balance Sheet
Month: April - Fiscal Year: 2018

Page 1 of 1

Acct. Code	Title	Current Balance
Asset		
1.1010.000.000.000.000.00	Cash OP FCIT 6528	-3,008.55
2.1010.000.000.000.000.00	Cash OP FCIT 6528	593,059.92
2.1011.000.000.000.000.00	Cash - Reserve	306,833.99
2.1020.000.000.000.000.00	Cash CK FCIT 4317	11,724.55
2.1160.000.000.000.000.00	Accounts Receivable - Non-Gove	-2,963.51
2.1180.000.000.000.000.00	Accounts Receivable - Employee	187.83
2.1611.000.000.000.000.00	Security Deposit	15,658.00
3.1010.000.000.000.000.00	Cash OP FCIT 6528	-1,377.67
5.1010.000.000.000.000.00	Cash OP FCIT 6528	270,767.94
	Total Asset:	<u>1,190,882.50</u>
Liability		
1.2274.000.000.000.000.00	EEs' Dental Ins. Deductions	-1,756.25
1.2278.000.000.000.000.00	EEs' Other Ins. Deductions	-3,698.13
1.2282.000.000.000.000.00	EEs' Flex Spending Deductions	-217.97
1.2290.000.000.000.000.00	EEs' Repayment to School	-43.85
1.2321.000.000.000.000.00	EEs' 403(b) Deductions	-377.41
2.2010.000.000.000.000.00	Accounts Payable	851.00
3.2278.000.000.000.000.00	EEs' Other Ins. Deductions	2,286.68
3.2282.000.000.000.000.00	EEs' Flex Spending Deductions	203.47
3.2321.000.000.000.000.00	EEs' 403(b) Deductions	376.97
5.2274.000.000.000.000.00	EEs' Dental Ins. Deductions	2.76
5.2282.000.000.000.000.00	EEs' Flex Spending Deductions	17.50
5.2321.000.000.000.000.00	EEs' 403(b) Deductions	0.44
	Total Liability:	<u>-2,354.79</u>
Reserve / Trust		
2.2960.000.000.000.000.00	Fund Equity	-555,248.79
5.2960.000.000.000.000.00	Fund Equity	-210,325.25
	Total Reserve / Trust:	<u>-765,574.04</u>
	Net Revenue / Expense:	<u>-422,953.67</u>
	Total Liability / Reserve / Trust / Income:	<u><u>-1,190,882.50</u></u>

Date: 05/03/2018

Time: 6:18 pm

THE EXPLORIS SCHOOL
LINQ Financial System: Income Statement
Month: April - Fiscal Year: 2018

Page 1 of 5

Acct. Code	Title	Beg. Balance	This Period	End. Balance
FUND: 1				
Revenue				
1.3100.016.000.000.000.00	Rev - Summer Reading - 016	16,004.00	0.00	16,004.00
1.3100.036.000.000.000.00	Rev - Charter Schools	2,024,210.39	243,000.00	2,267,210.39
1.3100.048.000.000.000.00	Rev- State Bonus	6,943.00	0.00	6,943.00
Total Revenue for FUND - 1:		2,047,157.39	243,000.00	2,290,157.39
Expense				
1.5110.036.121.000.000.00	Salary - Teacher	1,024,929.16	115,525.53	1,140,454.69
1.5110.036.142.000.000.00	Salary - Teacher Assistant	39,674.72	3,175.84	42,850.56
1.5110.036.162.000.000.00	Substitute Pay	23,283.50	3,125.00	26,408.50
1.5110.036.183.000.000.00	Salary - Bonus	3,768.00	0.00	3,768.00
1.5110.036.211.000.000.00	ER's Social Security Cost	82,265.01	8,632.73	90,897.74
1.5110.036.229.000.000.00	ER's Other Retirement Cost	19,721.37	2,166.62	21,887.99
1.5110.036.231.000.000.00	ER's Hospitalization Insurance	146,287.22	15,198.85	161,486.07
1.5110.036.232.000.000.00	ER's Workers' Comp. Insurance	3,278.00	0.00	3,278.00
1.5110.036.233.000.000.00	ER's Unemployment Insurance Co	12.90	0.00	12.90
1.5110.036.234.000.000.00	ER's Dental Ins. Cost	2,119.94	226.91	2,346.85
1.5110.036.235.000.000.00	ER's Life Ins. Cost	155.76	0.00	155.76
1.5110.036.239.000.000.00	Other Ins. Cost	1,505.60	0.00	1,505.60
1.5110.048.180.000.000.00	Testing Bonus	6,450.00	0.00	6,450.00
1.5110.048.211.000.000.00	ER's Social Security Cost	493.44	0.00	493.44
1.5210.036.121.000.000.00	Salary - EC Teacher	65,584.49	5,833.34	71,417.83
1.5210.036.142.000.000.00	Salary - EC Teacher Assistant	62,429.80	7,148.45	69,578.25
1.5210.036.211.000.000.00	ER's Social Security Cost	9,532.14	920.24	10,452.38
1.5210.036.229.000.000.00	ER's Other Retirement Cost	1,145.52	177.50	1,323.02
1.5210.036.231.000.000.00	ER's Hospitalization Insurance	23,105.10	3,222.39	26,327.49
1.5210.036.234.000.000.00	ER's Dental Ins. Cost	231.18	23.92	255.10
1.5210.036.311.000.000.00	Contracted Services - EC	2,094.62	0.00	2,094.62
1.5240.036.318.000.000.00	Contracted Services - Speech	5,170.00	0.00	5,170.00
1.5330.036.121.000.000.00	Intervention Teacher	33,148.53	4,134.17	37,282.70
1.5330.036.211.000.000.00	Intervention SS	5,319.66	294.20	5,613.86
1.5330.036.229.000.000.00	Intervention Other Retirement	1,243.64	124.03	1,367.67
1.5330.036.231.000.000.00	Intervention Hospitalization	8,307.91	553.36	8,861.27
1.5330.036.234.000.000.00	ER' Dental	95.68	11.96	107.64
1.5350.016.121.000.000.00	Teacher - Summer Reading Camp	4,200.00	0.00	4,200.00
1.5350.016.211.000.000.00	ER SS - Summer Reading Camp	321.30	0.00	321.30
1.5350.016.411.000.000.00	Supplies and Materials - 016	14,826.51	0.00	14,826.51
1.5350.036.229.000.000.00	Other Retirement	0.44	0.00	0.44
1.5350.036.231.000.000.00	ER'S Hospitalization	16.26	1.24	17.50
1.5350.036.234.000.000.00	ER's Dental	3.75	0.33	4.08
1.5400.036.151.000.000.00	Salary - Office Personnel	98,437.17	10,048.75	108,485.92
1.5400.036.211.000.000.00	ER's Social Security Cost	7,979.73	739.06	8,718.79
1.5400.036.229.000.000.00	ER's Other Retirement Cost	1,429.26	131.46	1,560.72
1.5400.036.229.001.000.00	ER's Other Retirement Cost	166.67	0.00	166.67
1.5400.036.231.000.000.00	ER's Hospitalization Insurance	8,958.78	1,106.72	10,065.50
1.5400.036.231.001.000.00	ER's Hospitalization Insurance	560.87	0.00	560.87
1.5400.036.234.000.000.00	ER's Dental Ins. Cost	130.20	23.92	154.12
1.5410.036.114.000.000.00	Salary - Principal/Headmaster	74,999.97	8,333.33	83,333.30
1.5410.036.211.000.000.00	ER's SS	5,012.00	626.50	5,638.50

Date: 05/03/2018
 Time: 6:18 pm

THE EXPLORIS SCHOOL
LINQ Financial System: Income Statement
Month: April - Fiscal Year: 2018

Acct. Code	Title	Beg. Balance	This Period	End. Balance
1.5410.036.229.000.000.00	ER's Other Retirement	2,083.35	250.00	2,333.35
1.5410.036.231.000.000.00	ER's Hospitalization	4,426.88	553.36	4,980.24
1.5410.036.234.000.000.00	ER's Dental	95.68	11.96	107.64
1.5420.036.116.000.000.00	Salary - Assistant Principal	96,938.66	10,938.30	107,876.96
1.5420.036.211.000.000.00	ER's SS	2,333.16	814.60	3,147.76
1.5420.036.229.000.000.00	ER's Other Retirement	1,121.97	274.17	1,396.14
1.5420.036.231.000.000.00	ER's Hospitalization	3,320.16	1,106.72	4,426.88
1.5420.036.234.000.000.00	ER's Dental	47.84	11.96	59.80
1.5830.036.131.000.000.00	Guidance Counselor	39,752.72	4,969.09	44,721.81
1.5830.036.211.000.000.00	ER SS	3,220.76	365.92	3,586.68
1.5830.036.231.000.000.00	ER's Hospitalization	4,426.88	553.36	4,980.24
1.5830.036.234.000.000.00	ER's Dental Insurance Cost	23.92	11.96	35.88
1.6110.036.113.000.000.00	Curriculum Support & Dev	18,749.97	2,083.33	20,833.30
1.6110.036.211.000.000.00	ER's SS	318.76	159.38	478.14
1.6400.036.131.000.000.00	IT Specialist	39,999.99	5,333.33	45,333.32
1.6400.036.211.000.000.00	ER's SS	2,700.73	404.56	3,105.29
1.6400.036.231.000.000.00	ER's Hospitalization	3,537.25	553.36	4,090.61
1.6530.036.321.000.000.00	Utilities - Electrical Service	1,144.85	0.00	1,144.85
1.6610.036.311.000.000.00	Contracted Services - Business	13,920.00	2,625.00	16,545.00
1.6610.036.371.000.000.00	Liability Insurance	4,669.49	0.00	4,669.49
1.6610.036.378.000.000.00	Scholastic Accident Insurance	2,717.30	0.00	2,717.30
1.6620.036.311.000.000.00	Contracted Services - HR	216.05	87.60	303.65
1.6920.036.311.000.000.00	Contracted Legal Services	4,390.70	0.00	4,390.70
1.6930.036.311.000.000.00	Contracted Audit Services	10,000.00	0.00	10,000.00
1.6940.036.327.000.000.00	Building Rentals & Leases	15,841.97	0.00	15,841.97
1.6940.036.327.001.000.00	Land Lease New Bern	5,000.00	0.00	5,000.00
1.6940.036.327.002.000.00	Modular Lease	7,250.40	0.00	7,250.40
Total Expense for FUND - 1:		2,076,645.24	222,614.31	2,299,259.55
Net Income for FUND - 1:		-29,487.85	20,385.69	-9,102.16

FUND: 2

Revenue

2.4110.435.000.000.000.00	Rev - Durham County Schools	7,591.86	843.54	8,435.40
2.4110.447.000.000.000.00	Rev - Harnett County Schools	339.66	0.00	339.66
2.4110.456.000.000.000.00	Rev - Johnston County Schools	16,610.40	2,087.25	18,697.65
2.4110.502.000.000.000.00	Rev - Wake County Schools	759,345.36	83,420.00	842,765.36
2.4211.036.000.000.000.00	Rev - Field Trips	13.50	0.00	13.50
2.4211.036.000.901.000.00	Rev - Field Trips - KI-01	345.00	0.00	345.00
2.4211.036.000.903.000.00	Rev - Field Trips - 02-03	2,853.00	358.50	3,211.50
2.4211.036.000.905.000.00	Rev - Field Trips - 04-05	12,001.00	0.00	12,001.00
2.4211.036.000.906.000.00	Rev - Field Trips - 06	6,971.00	0.00	6,971.00
2.4211.036.000.907.000.00	Rev - Field Trips - 07	901.78	0.00	901.78
2.4211.036.000.908.000.00	Rev - Field Trips - 08	57,003.33	0.00	57,003.33
2.4211.036.000.930.000.00	Rev - Field Trips - Japan	23,197.00	0.00	23,197.00
2.4211.036.000.931.000.00	Rev - Field Trips - Germany	18.09	0.00	18.09
2.4430.036.000.000.000.00	Rev - Contributions	4,849.55	0.00	4,849.55
2.4430.036.000.000.000.20	Rev - Annual Fund PayPal	5,887.63	0.00	5,887.63
2.4430.690.000.000.000.00	REV- CAPITAL CAMPAIGN FOUNDATI	16,842.83	0.00	16,842.83
2.4450.036.000.001.000.00	Interest Income Reserve	135.18	0.00	135.18

Date: 05/03/2018

Time: 6:18 pm

THE EXPLORIS SCHOOL
LINQ Financial System: Income Statement
Month: April - Fiscal Year: 2018

Page 3 of 5

Acct. Code	Title	Beg. Balance	This Period	End. Balance
2.4490.036.000.000.000.00	Rev - Various	300.00	0.00	300.00
2.4490.036.000.001.000.00	Rev - Student Supply Fee	504.50	0.00	504.50
2.4490.036.000.002.000.00	Rev - Elective	1,200.00	0.00	1,200.00
2.4490.653.000.000.000.00	Rev - Fundraising - 653	5,384.00	0.00	5,384.00
2.4491.036.000.000.000.00	Rev - Athletics	-2,400.00	0.00	-2,400.00
2.4493.036.000.000.000.00	Rev - Clubs	4,766.00	0.00	4,766.00
2.4890.559.000.000.000.00	Rev - CASMT Grant	15,000.00	0.00	15,000.00
2.4910.036.000.000.000.00	Fund Balance Appropriated	304,705.68	0.00	304,705.68
Total Revenue for FUND - 2:		1,244,366.35	86,709.29	1,331,075.64
Expense				
2.5110.036.121.000.000.00	Salary - Teacher	1,734.99	0.00	1,734.99
2.5110.036.183.000.000.00	Salary - Bonus	181.25	0.00	181.25
2.5110.036.211.000.000.00	ER's Social Security Cost	36.67	0.00	36.67
2.5110.036.231.000.000.00	ER's Hospitalization Insurance	3,735.29	0.00	3,735.29
2.5110.036.232.000.000.00	ER's Workers' Comp. Insurance	3,099.00	1,325.37	4,424.37
2.5110.036.233.000.000.00	ER's Unemployment Insurance Co	1,848.34	3,265.66	5,114.00
2.5110.036.234.000.000.00	ER's Dental Ins. Cost	-64.04	0.00	-64.04
2.5110.036.235.000.000.00	ER's Life Ins. Cost	726.18	120.12	846.30
2.5110.036.239.000.000.00	Other Ins. Cost	6,055.50	878.20	6,933.70
2.5110.036.311.905.000.00	Scholarships - 04-05	-250.00	0.00	-250.00
2.5110.036.312.000.000.00	Workshop Expenses	2,595.93	159.14	2,755.07
2.5110.036.315.000.000.00	Reproduction Costs	8,016.74	1,137.96	9,154.70
2.5110.036.332.002.000.00	Travel- Elective	847.42	0.00	847.42
2.5110.036.333.903.000.00	Field Trips - 02-03	2,809.81	140.00	2,949.81
2.5110.036.333.905.000.00	Field Trips - 04-05	13,376.63	45.45	13,422.08
2.5110.036.333.906.000.00	Field Trips - 06	10,681.70	0.00	10,681.70
2.5110.036.333.907.000.00	Field Trips - 07	717.14	620.98	1,338.12
2.5110.036.333.908.000.00	Field Trips - 08	61,668.72	0.00	61,668.72
2.5110.036.333.930.000.00	Field Trips - Japan	19,887.69	107.56	19,995.25
2.5110.036.352.000.000.00	Employee Education Reimb	60.00	0.00	60.00
2.5110.036.361.000.000.00	Membership Dues and Fees	247.00	0.00	247.00
2.5110.036.411.000.000.00	Supplies and Materials	9,688.92	33.31	9,722.23
2.5110.036.411.002.000.00	Supplies & Materials-Elective	391.41	15.99	407.40
2.5110.036.418.000.000.00	Computer Software and Supplies	14,495.00	0.00	14,495.00
2.5110.036.461.000.000.00	Non-Cap Inst. Equipment	49.99	53.82	103.81
2.5110.036.462.000.000.00	Non-Cap Computer Hardware	1,322.32	0.00	1,322.32
2.5110.559.181.000.000.00	Salary - Stipend - CASMT	23,029.56	0.00	23,029.56
2.5110.559.211.000.000.00	ER's Social Security - CASMT	1,761.76	0.00	1,761.76
2.5110.559.312.000.000.00	Workshop Expense - CASMT	3,500.00	0.00	3,500.00
2.5110.559.411.000.000.00	Supplies & Materials - CASMT	5,803.48	2,118.50	7,921.98
2.5110.559.418.000.000.00	Computer Software & Supp-CASMT	0.00	569.00	569.00
2.5110.559.461.000.000.00	Non-Cap Inst. Equipment-CASMT	635.97	0.00	635.97
2.5210.036.233.000.000.00	ER's Unemployment Insurance Co	468.88	524.26	993.14
2.5210.036.311.000.000.00	Contracted Services - EC	1,186.37	728.12	1,914.49
2.5210.036.312.000.000.00	Workshop Expenses	100.00	0.00	100.00
2.5210.036.317.000.000.00	Contracted Psychological Servi	1,466.25	0.00	1,466.25
2.5210.036.411.000.000.00	Supplies and Materials	663.92	0.00	663.92
2.5240.036.318.000.000.00	Contracted Services - Speech	761.00	4,209.75	4,970.75
2.5330.036.233.000.000.00	ER's Unemployment	0.00	158.24	158.24

Date: 05/03/2018

THE EXPLORIS SCHOOL

Page 4 of 5

Time: 6:18 pm

LINQ Financial System: Income Statement

Month: April - Fiscal Year: 2018

Acct. Code	Title	Beg. Balance	This Period	End. Balance
2.5350.036.233.000.000.00	ER's Unemployment	34.65	53.04	87.69
2.5400.036.233.000.000.00	ER's Unemployment Insurance Co	198.21	272.34	470.55
2.5400.036.343.000.000.00	Telecommunications Services	152.10	0.00	152.10
2.5400.036.361.000.000.00	Membership Dues and Fees	100.00	0.00	100.00
2.5400.036.411.000.000.00	Supplies and Materials - Offic	5,933.92	164.46	6,098.38
2.5400.036.418.000.000.00	Computer Software and Supplies	937.50	0.00	937.50
2.5400.036.459.000.000.00	Food Purchase - Office	1,102.58	0.00	1,102.58
2.5400.036.461.000.000.00	Non-Cap Furniture and Equipmen	94.77	0.00	94.77
2.5400.036.462.000.000.00	Non-Cap Computer Hardware	133.57	10.29	143.86
2.5400.435.471.000.000.00	S/T - Durham County	586.22	0.00	586.22
2.5400.502.471.000.000.00	S/T - Wake County	1,724.91	172.66	1,897.57
2.5410.036.233.000.000.00	ER's Unemployment	70.76	217.14	287.90
2.5420.036.233.000.000.00	ER'S UNEMPLOYMENT	0.00	236.34	236.34
2.5503.036.361.000.000.00	Membership Dues & Fees - Clubs	300.00	0.00	300.00
2.5503.036.411.000.000.00	Supplies and Materials - Clubs	1,943.71	0.00	1,943.71
2.5830.036.233.000.000.00	ER's Unemployment	257.36	135.56	392.92
2.5840.036.411.000.000.00	Supplies and Materials	414.23	0.00	414.23
2.5850.036.345.000.000.00	Security Monitoring	4,243.12	764.51	5,007.63
2.5850.036.411.000.000.00	Supplies & Materials - Securit	0.00	41.64	41.64
2.5890.813.411.000.000.00	Supplies and Materials - PTO	14,180.00	0.00	14,180.00
2.6110.036.233.000.000.00	ER'S UNEMPLOYMENT	0.00	39.16	39.16
2.6400.036.233.000.000.00	ER's Unemployment	185.27	149.16	334.43
2.6510.036.341.000.000.00	Telephone	1,202.33	51.26	1,253.59
2.6510.036.342.000.000.00	Postage	554.47	252.91	807.38
2.6530.036.321.000.000.00	Utilities - Electrical Service	12,980.19	1,573.09	14,553.28
2.6530.036.323.000.000.00	Utilities -Water and Sewer	3,831.55	646.46	4,478.01
2.6540.036.311.000.000.00	Contracted Services - Custodi	19,400.00	2,100.00	21,500.00
2.6540.036.411.000.000.00	Supplies and Materials	7,104.55	595.54	7,700.09
2.6570.690.526.000.000.00	Foundation - Architect Fees	4,550.00	0.00	4,550.00
2.6580.036.325.000.000.00	Contracted Repairs and Mainten	4,932.21	0.00	4,932.21
2.6580.036.325.001.000.00	Contracted Landscaping	1,900.00	0.00	1,900.00
2.6580.036.325.002.000.00	Contracted Pest Control	725.52	0.00	725.52
2.6580.036.325.003.000.00	Contracted Maint- Fire Inspect	1,183.25	0.00	1,183.25
2.6580.036.422.000.000.00	Repair Parts and Materials	1,345.90	0.00	1,345.90
2.6610.036.311.000.000.00	Contracted Services - Business	11,352.58	795.00	12,147.58
2.6610.036.362.000.000.00	Bank Service Fees	827.16	132.48	959.64
2.6610.036.362.000.000.20	Bank Service Fees 4317	31.00	0.00	31.00
2.6610.036.362.001.000.00	Bank Service Charges - 3637	1.00	0.00	1.00
2.6610.036.371.000.000.00	Liability Insurance	16,492.45	-843.71	15,648.74
2.6620.036.311.000.000.00	Contracted Services - Personne	467.00	12.60	479.60
2.6910.036.411.000.000.00	Supplies and Materials - Board	10,006.45	0.00	10,006.45
2.6920.036.311.000.000.00	Contracted Legal Services	6,017.80	100.00	6,117.80
2.6940.036.311.001.000.00	Philanthropy	6.00	0.00	6.00
2.6940.036.327.000.000.00	Building Rentals & Leases	142,078.77	15,841.97	157,920.74
2.6940.036.327.001.000.00	Land Lease New Bern	44,500.00	5,000.00	49,500.00
2.6940.036.327.002.000.00	Modular Lease	65,707.35	7,250.40	72,957.75
2.6950.690.313.000.000.00	Foundation Mktg- Advertising	8,584.04	0.00	8,584.04
2.6950.690.418.000.000.00	Foundation Computer Software	2,690.00	0.00	2,690.00
2.7100.036.311.000.000.00	Contracted Community Services	-110.00	0.00	-110.00

Date: 05/03/2018

Time: 6:18 pm

THE EXPLORIS SCHOOL
LINQ Financial System: Income Statement
Month: April - Fiscal Year: 2018

Page 5 of 5

Acct. Code	Title	Beg. Balance	This Period	End. Balance
2.8100.036.715.001.000.00	Transfer Reserve Account	304,705.68	0.00	304,705.68
Total Expense for FUND - 2:		908,996.92	51,975.73	960,972.65
Net Income for FUND - 2:		335,369.43	34,733.56	370,102.99

FUND: 3**Revenue**

3.3600.060.000.000.000.00	Rev - IDEA VI-B - 060	42,452.13	6,085.84	48,537.97
Total Revenue for FUND - 3:		42,452.13	6,085.84	48,537.97

Expense

3.5210.060.121.000.000.00	Salary - EC Teacher	39,605.87	6,085.84	45,691.71
3.5210.060.211.000.000.00	ER's Social Security Cost	901.47	449.36	1,350.83
3.5210.060.234.000.000.00	ER Dental Insurance	5.98	0.00	5.98
Total Expense for FUND - 3:		40,513.32	6,535.20	47,048.52
Net Income for FUND - 3:		1,938.81	-449.36	1,489.45

FUND: 5**Revenue**

5.4210.701.000.000.000.00	Rev - Before & After School	70,347.44	5,852.16	76,199.60
Total Revenue for FUND - 5:		70,347.44	5,852.16	76,199.60

Expense

5.5350.701.178.000.000.00	Salary - B & A Care	12,876.60	1,604.60	14,481.20
5.5350.701.211.000.000.00	ER's Soc Sec Cost - B & A Care	976.92	122.26	1,099.18
5.5350.701.229.000.000.00	ER's Other Retirement	1.10	0.00	1.10
5.5350.701.231.000.000.00	ER's Hospitalization	143.68	10.49	154.17
5.5350.701.234.000.000.00	Dental	0.56	0.00	0.56
Total Expense for FUND - 5:		13,998.86	1,737.35	15,736.21
Net Income for FUND - 5:		56,348.58	4,114.81	60,463.39

Category		Approved Budget	EOY Projection	MTD Activity	YTD Activity	Approved Budget vs. YTD Activity	% Remaining vs. Approved Budget	% Remaining vs. EOY Projection
Revenue								
	State revenue							
	Rev - Summer Reading- 016		\$16,004.00	\$0.00	\$16,004.00	-\$16,004	#DIV/0!	0.00%
	Rev - Charter Schools - 036	\$2,362,078.57	\$2,338,233.00	\$243,000.00	\$2,267,210.39	\$94,868	4.02%	3.04%
	Rev- State Bonus		\$6,943.00	\$0.00	\$6,943.00	-\$6,943	#DIV/0!	0.00%
	Total State Revenue	\$2,362,078.57	\$2,361,180.00	\$243,000.00	\$2,290,157.39	\$71,921.18	3.04%	3.01%
	Local Revenue							
	Rev - Sales Tax	\$6,000.00	\$6,000.00	\$0.00	\$0.00	\$6,000	100.00%	100.00%
	Rev - German Exch	\$0.00	\$18.09	\$0.00	\$18.09	-\$18	#DIV/0!	0.00%
	Rev - Field Trips - Japan Exch	\$0.00	\$23,197.00	\$0.00	\$23,197.00	-\$23,197	#DIV/0!	0.00%
	Rev - Field Trips - Elementary School	\$0.00	\$16,371.89	\$358.50	\$15,557.50	-\$15,558	#DIV/0!	4.97%
	Rev - Field Trips - 6th Collected	\$0.00	\$10,681.70	\$0.00	\$6,971.00	-\$6,971	#DIV/0!	34.74%
	Rev - Field Trips - 7th Collected	\$1,585.00	\$1,338.12	\$0.00	\$901.78	\$683	43.11%	32.61%
	Rev - Field Trips - 7th Fundraising	\$0.00	\$0.00	\$0.00	\$0.00	\$0	#DIV/0!	#DIV/0!
	Rev - Field Trips - 8th Collected	\$0.00	\$57,003.33	\$0.00	\$57,003.33	-\$57,003	#DIV/0!	0.00%
	Rev - Field Trips - 8th Fundraising	\$0.00	\$5,922.90	\$0.00	\$5,384.00	-\$5,384	#DIV/0!	9.10%
	Rev - Contributions	\$0.00	\$4,849.55	\$0.00	\$4,849.55	-\$4,850	#DIV/0!	0.00%
	Rev - Annual Fund PayPal	\$0.00	\$5,887.63	\$0.00	\$5,887.63	-\$5,888	#DIV/0!	0.00%
	Rev - Student Supply Fee	\$0.00	\$818.00	\$0.00	\$818.00	-\$818	#DIV/0!	0.00%
	Rev - Athletics	\$0.00	\$0.00	\$0.00	-\$2,400.00	\$2,400	#DIV/0!	#DIV/0!
	Rev - Clubs	\$0.00	\$5,966.00	\$0.00	\$5,966.00	-\$5,966	#DIV/0!	0.00%
	REV- CAPITAL CAMPAIGN FOUNDATI		\$16,842.83	\$0.00	\$16,842.83	-\$16,843	#DIV/0!	0.00%
	Fund Balance Roll Forward		\$304,705.68	\$0.00	\$304,705.68	-\$304,706	#DIV/0!	0.00%
	Rev - Durham County Schools	\$12,353.00	\$10,116.72	\$843.54	\$8,435.40	\$3,918	31.71%	16.62%
	Rev - Johnston County Schools	\$27,229.00	\$27,342.12	2,087.25	18,697.65	\$8,531	31.33%	31.62%
	Rev - Chatham County Schools	\$0.00	\$0.00	\$0.00	\$0.00	\$0	#DIV/0!	#DIV/0!
	Rev - Wake County Schools	\$935,000.00	\$1,003,205.76	\$83,420.00	\$842,765.36	\$92,235	9.86%	15.99%
	Rev - Harnett County Schools	\$3,000.00	\$3,000.00	\$0.00	\$339.66	\$2,660	88.68%	88.68%
	Rev - CASMT Grant	\$30,000.00	\$15,000.00	\$0.00	\$15,000.00	\$15,000	50.00%	0.00%
	Interest Income Reserve	\$0.00	\$135.18	\$0.00	\$135.18	-\$135.18	#DIV/0!	0.00%
	Total Local Revenue	\$1,015,167.00	\$1,518,402.50	\$86,709.29	\$1,331,075.64	-\$315,908.64	-31.12%	12.34%

Category	Approved Budget	EOY Projection	MTD Activity	YTD Activity	Approved Budget vs. YTD Activity	% Remaining vs. Approved Budget	% Remaining vs. EOY Projection
Federal Revenue							
Rev - IDEA VI-B - 060	\$72,543.00	\$63,068.00	\$6,085.84	\$48,537.97	\$24,005	33.09%	23.04%
Total Federal Revenue	\$72,543.00	\$63,068.00	\$6,085.84	\$48,537.97	\$24,005	33.09%	23.04%
Fund 5 Revenue							
Revenue - Before and After School	\$76,705.00	\$90,000.00	\$5,852.16	\$76,199.60	\$505	0.66%	15.33%
Total Fund 5 Revenue	\$76,705.00	\$90,000.00	\$5,852.16	\$76,199.60	\$505	0.66%	15.33%
Total Revenue	\$3,526,493.57	\$4,032,650.50	\$341,647.29	\$3,745,970.60	-\$219,477	-6.22%	7.11%
Expenses							
Total 1. Salaries and Bonuses	\$2,248,782.35	\$2,227,953.66	\$186,734.30	\$1,860,603.09	\$388,179.26	17.26%	16.49%
Total 2. Benefits	\$528,619.33	\$500,002.95	\$45,762.32	\$414,146.85	\$114,472	21.65%	17.17%
Total 3. Books and Supplies	\$53,000.00	\$70,000.00	\$639.33	\$46,879.87	\$6,120	11.55%	33.03%
Total 4. Technology	\$28,808.16	\$28,808.16	\$10.29	\$17,050.78	\$11,757.38	40.81%	40.81%
Total 5. Non- Cap Equipment and Leases	\$19,500.00	\$19,500.00	\$1,191.78	\$9,353.28	\$10,147	52.03%	52.03%
Total 6. Contracted Student Services	\$28,000.00	\$30,450.99	\$4,937.87	\$15,506.11	\$12,493.89	44.62%	49.08%
Total 7. Field Trips	\$2,000.00	\$114,533.03	\$913.99	\$110,055.68	-\$108,056	-5402.78%	3.91%
Total 8. Staff Development	\$13,000.00	\$13,000.00	\$159.14	\$2,915.07	\$10,084.93	77.58%	77.58%
Total 9. Administrative Services	\$79,680.00	\$414,359.18	\$3,752.68	\$387,722.36	-\$308,042.36	-386.60%	6.43%
Total 10. Insurances	\$25,605.00	\$32,429.03	\$481.66	\$30,737.90	-\$2,916	-11.39%	5.21%
Total 11. Facilities	\$427,177.40	\$446,053.30	\$33,864.87	\$373,053.58	\$54,124	12.67%	16.37%
Total 12. Capital Purchases	\$0.00	\$0.00	\$0.00	\$0.00	\$0	#DIV/0!	#DIV/0!
Total 13. Scholarships	\$4,200.00	\$0.00	\$0.00	-\$250.00	\$4,450	105.95%	#DIV/0!
Total 14. After School	\$16,467.50	\$18,837.90	\$1,726.86	\$15,580.38	\$887	5.39%	17.29%

Category	Approved Budget	EOY Projection	MTD Activity	YTD Activity	Approved Budget vs. YTD Activity	% Remaining vs. Approved Budget	% Remaining vs. EOY Projection
Total 21. Clubs	\$0.00	\$5,681.00	\$0.00	\$2,243.71	-\$2,243.71	#DIV/0!	60.51%
Total 61. Various Grants - CASMT	\$30,000.01	\$51,317.70	\$2,687.50	\$37,418.27	-\$7,418.26	-24.73%	27.09%
Total 62. Various Grants - BWF	\$15,431.90	\$0.00	\$0.00	\$0.00	\$15,432	100.00%	#DIV/0!
Total Expenses	\$3,520,271.65	\$3,972,926.90	\$282,862.59	\$3,323,016.93	\$199,472.02	5.67%	16.36%
Net Surplus / (Deficit)	\$6,221.92	\$59,723.60	\$58,784.70	\$422,953.67			

Cover Sheet

2018-2019 Budget Presentation

Section: II. 2018-2019 Budget Discussion
Item: C. 2018-2019 Budget Presentation
Purpose: Discuss
Submitted by:
Related Material: 18-19 Budget Draft 5 17 18.pdf

Category	17-18 Approved Budget	EOY Projection	YTD Activity	18-19 Draft Budget
Revenue				
State revenue				
Rev - Summer Reading- 016		\$16,004.00	\$16,004.00	\$5,725.00
Rev - Charter Schools - 036	\$2,362,078.57	\$2,338,233.00	\$2,267,210.39	\$2,560,666.67
Total State Revenue	\$2,362,078.57	\$2,361,180.00	\$2,290,157.39	\$2,566,391.67
Local Revenue				
Rev - Sales Tax	\$6,000.00	\$6,000.00		\$6,570.00
Rev - Contributions	\$0.00	\$4,849.55	\$4,849.55	
Rev - Annual Fund PayPal	\$0.00	\$5,887.63	\$5,887.63	
Rev - Student Supply Fee	\$0.00	\$818.00	\$818.00	
Rev - Athletics	\$0.00	\$0.00	-\$2,400.00	
Rev - Clubs	\$0.00	\$5,966.00	\$5,966.00	
Fund Balance Allocation for Capital Improvements				
Rev - Durham County Schools	\$12,353.00	\$10,116.72	\$8,435.40	\$11,077.81
Rev - Johnston County Schools	\$27,229.00	\$27,342.12	\$18,697.65	\$29,939.62
Rev - Chatham County Schools	\$0.00	\$0.00	\$0.00	\$0.00
Rev - Wake County Schools	\$935,000.00	\$1,003,205.76	\$842,765.36	\$1,098,510.31
Rev - Harnett County Schools	\$3,000.00	\$3,000.00	\$339.66	\$3,285.00
Rev - CASMT Grant	\$30,000.00	15000	15000	\$26,912.50
Rev - CASM Fund Balance Roll Forward		\$3,000.00	\$339.66	\$13,664.38
Rev - Foundation Reimbursement		\$16,842.83	\$16,842.83	\$2,400.00
Interest Income Reserve	\$0.00	\$135.18	\$135.18	\$100.00
Total Local Revenue	\$1,015,167.00	\$1,518,402.50	\$1,331,075.64	\$1,192,459.62
Federal Revenue				
Rev - IDEA VI-B - 060	\$72,543.00	\$63,068.00	\$48,537.97	\$72,767.00
Total Federal Revenue	\$72,543.00	\$63,068.00	\$48,537.97	\$72,767.00
Fund 5 Revenue				
Revenue - Before and After School	\$76,705.00	\$90,000.00	\$76,199.60	\$90,000.00
Total Fund 5 Revenue	\$76,705.00	\$90,000.00	\$76,199.60	\$90,000.00
Field Trip Revenue				
Rev - German Exch	\$0.00	\$18.09	\$18.09	
Rev - Field Trips - Japan Exch	\$0.00	\$23,197.00	\$23,197.00	

Category	17-18 Approved Budget	EOY Projection	YTD Activity	18-19 Draft Budget
Rev - Field Trips - Elementary School	\$0.00	\$16,371.89	\$15,557.50	
Rev - Field Trips - 6th Collected	\$0.00	\$10,681.70	\$6,971.00	
Rev - Field Trips - 7th Collected	\$1,585.00	\$1,338.12	\$901.78	
Rev - Field Trips - 7th Fundraising	\$0.00	\$0.00	\$0.00	
Rev - Field Trips - 8th Collected	\$0.00	\$57,003.33	\$57,003.33	
Rev - Field Trips - 8th Fundraising	\$0.00	\$5,922.90	\$5,384.00	
Total Field Trip Revenue	\$1,585.00	\$114,533.03	\$109,032.70	\$0.00
Total Revenue	\$3,526,493.57	\$4,032,650.50	\$3,745,970.60	\$3,921,618.28
Expenses				
1. Salaries and Bonuses				
Salary - Teacher	\$1,377,983.50	\$1,375,667.62	\$1,146,389.68	\$1,574,320.72
Salary - Teacher Assistant	\$59,078.77	\$51,420.67	\$42,850.56	\$62,710.20
Salary - Substitute	\$15,000.00	\$29,000.00	\$26,408.50	\$25,000.00
Salary - EC Teacher	\$161,554.40	\$140,531.45	\$117,109.54	\$200,227.00
Salary - EC Teacher Assistant	\$83,875.08	\$83,493.90	\$69,578.25	\$86,000.00
Salary - Administration	\$546,290.60	\$537,440.77	\$447,867.31	\$534,400.87
Salary - Bonus	\$5,000.00	\$10,399.25	\$10,399.25	\$10,000.00
Total 1. Salaries and Bonuses	\$2,248,782.35	\$2,227,953.66	\$1,860,603.09	\$2,492,658.79
2. Benefits				
Social Security Cost	\$172,031.85	\$160,609.66	\$133,841.38	\$188,010.90
Other Retirement Cost	\$67,463.47	\$40,000.00	\$30,037.10	\$48,119.35
Other Retirement Contingency				\$25,910.42
Hospitalization Cost	\$266,168.40	\$275,623.36	\$229,686.13	\$297,772.80
Unemployment Cost	\$10,000.00	\$10,000.00	\$8,127.27	\$11,551.00
Dental Cost	\$2,802.00	\$3,616.33	\$3,013.61	\$6,003.72
Life Insurance Cost	\$1,400.00	\$1,400.00	\$1,002.06	\$1,597.00
Short Term Disability Insurance Cost	\$8,753.61	\$8,753.61	\$8,439.30	\$8,247.00
Long Term Disability				\$4,127.00
Total 2. Benefits	\$528,619.33	\$500,002.95	\$414,146.85	\$591,339.18

Category	17-18 Approved Budget	EOY Projection	YTD Activity	18-19 Draft Budget
3. Books and Supplies				
Instructional Supplies	\$22,000.00	\$36,000.00	\$24,956.14	\$24,090.00
PRC 016 Instructional Supplies				\$5,725.00
EC Instructional Supplies	\$1,500.00	\$1,500.00	\$663.92	\$1,642.50
Health Supplies	\$500.00	\$500.00	\$414.23	\$547.50
Office Supplies	\$6,000.00	\$9,000.00	\$6,098.38	\$9,855.00
Office Food Purchases	\$1,500.00	\$1,500.00	\$1,102.58	\$1,642.50
Board of Directors Supplies	\$13,000.00	\$13,000.00	\$10,006.45	\$13,000.00
Postage	\$2,000.00	\$2,000.00	\$807.38	\$2,190.00
Memberships	\$500.00	\$500.00	\$347.00	\$547.50
Sales Tax Expense	\$6,000.00	\$6,000.00	\$2,483.79	\$6,570.00
Total 3. Books and Supplies	\$53,000.00	\$70,000.00	\$46,879.87	\$65,810.00
4. Technology				
Internet Services	\$1,808.16	\$1,808.16	\$152.10	\$1,979.94
Instructional Software	\$20,000.00	\$20,000.00	\$14,495.00	\$21,900.00
Non-Cap Computer Hardware	\$2,000.00	\$2,000.00	\$1,322.32	\$2,190.00
Office Software	\$4,000.00	\$4,000.00	\$937.50	\$4,380.00
Non-Cap Office Computer Hardware	\$1,000.00	\$1,000.00	\$143.86	\$1,095.00
Total 4. Technology	\$28,808.16	\$28,808.16	\$17,050.78	\$31,544.94
5. Non- Cap Equipment and Leases				
Instructional Equipment	\$5,000.00	\$5,000.00	\$103.81	\$5,000.00
Reproduction Costs	\$13,200.00	\$13,200.00	\$9,154.70	\$13,200.00
Equipment Repairs	\$300.00	\$300.00	\$0.00	\$300.00
Office Equipment	\$1,000.00	\$1,000.00	\$94.77	\$1,000.00
Total 5. Non- Cap Equipment and Leases	\$19,500.00	\$19,500.00	\$9,353.28	\$19,500.00
6. Contracted Student Services				
OT Services	\$6,000.00	\$8,450.99	\$4,009.11	\$6,000.00
Psychological Services	\$10,000.00	\$10,000.00	\$1,466.25	\$10,000.00
Speech Services	\$12,000.00	\$12,000.00	\$10,140.75	\$12,000.00
Contracted Community Services	\$0.00	\$0.00	-\$110.00	\$0.00
Total 6. Contracted Student Services	\$28,000.00	\$30,450.99	\$15,506.11	\$28,000.00

Category	17-18 Approved Budget	EOY Projection	YTD Activity	18-19 Draft Budget
7. Field Trips				
Field Trips - Elementary	\$0.00	\$9,160.85		
Field Trips - Elementary Scholarship				
Field Trips - Grade 6	\$0.00	\$10,456.70		
Field Trips - Grade 6 Scholarship				
Field Trips - Grade 7	\$0.00	\$717.14		
Field Trips - Grade 7 Scholarship				
Field Trips - Grade 8	\$0.00	\$38,180.00		
Field Trips - Grade 8 Scholarship				
Field Trips - German Exchange	\$0.00	\$0.00		\$2,000.00
Field Trips - German Exchange Scholarship				
Field Trips - Japan Exchange	\$2,000.00	\$13,397.00		\$2,000.00
Field Trips - Japan Exchange Scholarship				
Total 7. Field Trips	\$2,000.00	\$71,911.69		\$4,000.00
8. Staff Development				
Workshop Expenses	\$12,000.00	\$12,000.00	\$2,915.07	\$10,000.00
EC Workshop Expenses	\$1,000.00	\$1,000.00	\$0.00	\$1,000.00
Total 8. Staff Development	\$13,000.00	\$13,000.00	\$2,915.07	\$11,000.00
9. Administrative Services				
Advertising	\$500.00	\$500.00	\$0.00	\$4,000.00
Audit Services	\$10,500.00	\$10,500.00	\$10,000.00	\$10,500.00
Bank Fees	\$2,000.00	\$2,000.00	\$991.64	\$2,000.00
Fire Inspection Fees	\$3,000.00	\$3,000.00	\$1,183.25	\$3,000.00
Financial Services	\$34,000.00	\$34,000.00	\$28,692.58	\$36,400.00
Philanthropy	\$10,000.00	\$1,000.00	\$6.00	\$0.00
Legal Services	\$5,000.00	\$26,000.00	\$10,508.50	\$15,000.00
Human Resources	\$500.00	\$783.25	\$783.25	\$500.00
Foundation Fund Balance Transfer		\$304,705.68	\$304,705.68	\$0.00
PTO Expenses	\$14,180.00	\$14,180.00	\$14,180.00	\$14,180.00
Foundation Expenses	\$0.00	\$16,842.83	\$15,824.04	\$0.00
Total 9. Administrative Services	\$79,680.00		\$387,722.36	\$85,580.00
10. Insurances				

Category	17-18 Approved Budget	EOY Projection	YTD Activity	18-19 Draft Budget
Workers Compensation -Eastern Alliance	\$7,005.00	\$7,702.37	\$7,702.37	\$9,754.00
General Liability	\$9,200.00	\$21,161.94	\$20,318.23	\$20,140.00
Comercial Umbrella	\$8,900.00	\$0.00	\$0.00	
Student Accident - Hartford	\$2,717.00	\$2,717.30	\$2,717.30	\$2,717.00
International Travel Insurance	\$500.00	\$847.42	\$0.00	\$500.00
Total 10. Insurances	\$25,605.00	\$32,429.03	\$30,737.90	\$33,111.00
11. Facilities				
Building Rent	\$199,377.40	\$205,446.65	\$173,762.71	\$213,664.52
Land Lease - New Bern	\$60,000.00	\$60,000.00	\$54,500.00	\$61,800.00
Modular Lease	\$96,000.00	\$97,174.15	\$80,208.15	\$100,000.00
Building Repairs & Maintenance	\$2,000.00	\$6,000.00	\$4,932.21	\$5,000.00
Contracted Landscaping	\$3,600.00	\$3,600.00	\$1,900.00	\$3,600.00
Contracted Pest Control	\$1,200.00	\$1,200.00	\$725.52	\$1,200.00
Building Supplies & Materials	\$2,000.00	\$2,000.00	\$1,345.90	\$2,000.00
Contracted Custodial Services	\$25,200.00	\$25,200.00	\$21,500.00	\$27,000.00
Custodial Supplies & Materials	\$10,000.00	\$10,000.00	\$7,700.09	\$10,000.00
Security Monitoring	\$1,800.00	\$6,661.57	\$5,049.27	\$10,000.00
Electricity - New Bern	\$21,000.00	\$21,000.00	\$15,698.13	\$21,000.00
Water and Sewer	\$3,000.00	\$5,770.93	\$4,478.01	\$5,000.00
Telephone	\$2,000.00	\$2,000.00	\$1,253.59	\$2,000.00
Total 11. Facilities	\$427,177.40	\$446,053.30	\$373,053.58	\$462,264.52
12. Capital Purchases				
Cap Instructional Computers	\$0.00	\$0.00	\$0.00	\$0.00
Cap Instructional Equipment	\$0.00	\$0.00	\$0.00	\$0.00
Cap Office Equipment	\$0.00	\$0.00	\$0.00	\$0.00
Total 12. Capital Purchases	\$0.00	\$0.00	\$0.00	\$0.00
14. After School				
Salary - After School	\$15,000.00	\$17,690.40	\$14,481.20	\$38,325.00
Social Security - After School	\$1,147.50	\$1,147.50	\$1,099.18	\$1,256.51
Unemployment - After School	\$320.00	\$0.00	\$0.00	\$0.00
After School Supplies - 016	\$0.00	\$0.00	\$0.00	\$0.00
Total 14. After School	\$16,467.50	\$18,837.90	\$15,580.38	\$39,581.51

Category	17-18 Approved Budget	EOY Projection	YTD Activity	18-19 Draft Budget
21. Clubs				
Clubs Expenses	\$0.00	\$5,681.00	\$2,243.71	\$0.00
Total 21. Clubs	\$0.00	\$5,681.00	\$2,243.71	\$0.00
61. Various Grants - CASMT				
Salary - Stipend - CASMT	\$9,289.37	\$23,029.56	\$23,029.56	\$25,000.00
Salary - Substitute - CASMT	\$0.00	\$0.00	\$0.00	
Social Security Cost - CASMT	\$710.64	\$1,761.76	\$1,761.76	\$1,912.50
Staff Development - CASMT	\$10,000.00	\$6,750.00	\$3,500.00	\$13,664.38
Supplies & Materials - CASMT	\$10,000.00	\$19,207.38	\$8,557.95	
Computer Software CASMT	\$0.00	\$569.00	\$569.00	
Computer Hardware CASMT	\$0.00	\$0.00	\$0.00	
Total 61. Various Grants - CASMT	\$30,000.01	\$51,317.70	\$37,418.27	\$40,576.88
Total Expenses	\$3,520,271.65	\$3,972,926.90	\$3,323,106.93	\$3,904,966.81
Net Surplus / (Deficit)	\$6,221.92	\$59,723.60	\$422,953.67	\$16,651.47

Cover Sheet

Presentation Of Recommendations

Section: III. EEC Diversity -Weighted Lottery
Item: A. Presentation Of Recommendations
Purpose: Discuss
Submitted by:
Related Material: Equity and Diversity Subcommittee Update.docx

Equity and Diversity Subcommittee Update

Frank McKay spoke with the Office of Charter Schools' Dave Machado and learned the following about the lottery revision process:

The application process should take about 90 days and needs to be in advance of the Oct 3-4 SBE board meeting:

- 1. Submit proposal to OCS, they provide feedback for further edits (if necessary). If we do this after June Board meeting, we will still have time.*
- 2. OCS then submits proposed changes to SBE for final approval, which takes 2 board meetings (one to review, one to vote).*

The application should include the following:

- 1. Copy of the board minutes recording the board's adoption of the new policy*
- 2. Letter from Ellie and Tom requesting the policy change*
- 3. Copy of the school's charter, amending the policy by striking through existing language and adding new language as necessary*
- 4. Any related updates to the school's by-laws regarding lottery procedures*

Dave also provided the following advice, which we'll need to put more thought into:

- State the goal as a schoolwide goal rather than grade level targets in the policy-the school can determine how distribute the available seats without specifying in the policy.*
- Be as specific as possible and include annual targets if we plan to use annual weights to reach 25%. Consider wording targets as "up to" 15%..., 20%..., 25%... each year to allow some flexibility in filling by grade level.**
- There shouldn't be a need to amend the school's mission and vision, as these should be sufficient to support the requested policy change in current form.*
- Don't change the school's application; just create a separate form. The application is not allowed to ask about FRL qualification, but it should point interested applicants to the form they would fill out to qualify.*
- Noncompliance does not seem to be an issue if there are no seats available or if there are not enough students to fill the available seats.*

REVISION TO LOTTERY POLICY #2 (WILL BE PRESENTED IN JUNE):

- The committee will work with Ellie before next board meeting to make additional revision to policy to include annual targets with the words "up to" to allow ED to adjust as needed.* We are currently working on two different scenarios to gradually increase FRL numbers depending on varying opening dates.*

REVISION #2 TO LOTTERY POLICY (WE CAN VOTE ON IN MAY/NOW OR JUNE)

- 1. Children of current eligible staff*
- 2. Siblings of currently enrolled students*
- 3. Children of current Board members*
- 4. Students who qualify for Free and Reduced Lunch*

Cover Sheet

ED Report

Section: IV. ED Report
Item: A. ED Report
Purpose: Vote
Submitted by:
Related Material: Exploris Elementary School Security 4.30.17.pdf
Exploris Middle School Security 4.30.17.pdf
Exploris Paging REVISED Proposal.pdf
May ED Report.pdf
Security Quote 5 15 18.xlsx
Security Recommendations - Wright.pdf



Sonitrol of the Triangle

April 30, 2018

To: Chris Blacker
The Exploris School
From: Matt Leonard
Sales Representative
Sonitrol Security Systems of the Triangle
Re: Exploris Elementary School

Similar Projects Include;

- Whole Foods, American Tire Distributors, Iron Mountain, State of Beer, Chapel Hill Public Schools, Magellan Charter School, Fresh Market(s), Raleigh Neurology, American Drywall, American Red Cross, Horizon Forest Products, Raleigh Charter School, Wake Med North, Briar Chapel Community, Quality Equipment John Deere, Southern Wine and Spirits Distributors, David Allen Co., Mark Jacobson Toyota, Trane, Airgas, Office Suites Plus, ECPI, The Little School, G&W Equipment Rental, Salix Pharmaceuticals, J.D. Byrider, Expedition Charter School, Raytheon, Gregory Poole Caterpillar, Performance Auto Mall, Kraft Family YMCA, Cary YMCA, A.E. Finley YMCA, NC United Methodist Conference Ctr, Patterson Pope, Pet Supplies Plus, Campbell University RTP, Raleigh Christian Academy, Empire Distributors, Ted's Montana Grill(s), Chapel Hill Public Schools, CarQuest, Raleigh Radiology, Fullsteam Brewery, Salvation Army, Whole Foods, Bland Landscaping, Kimley-Horn & Associates, Hasentree, NC State Athletics (all facilities), Spectrum Properties, Heritage Country Club, Scientific Properties, Humana Inc., Dilweg Properties, NC Board of Nursing, NC Board of Dental Examiners, Exhibit Resources, Gizmo Brewing, Duke Primary Care(s), Compare Foods, CLT Air Freight, Clay's Power Equipment, NC Bar Association, Johnson Lexus, NC Medical Board, Lowe's Foods, Syracuse Plastics, Sensus Metering Systems

We are pleased to submit our proposal to install, monitor, and maintain a Sonitrol Intrusion Detection, Access Control, and Video Surveillance system.

Sonitrol is a leader in the Triangle, as well as nationally, in providing electronic security services and equipment to commercial and institutional customers. Over 19+ years we have developed a proven

track record of quality to over 1,500 current customers. Our high degree of customer loyalty is a reflection of superior technology, installation, monitoring, service and customer service. These services extend from our unique **Smart Audio** intrusion system to fire detection, access control, video surveillance and various technical monitoring functions.

Access Control; Change Keypads

Following is a quote to replace 2 keypads on the existing Sonitrol access-controlled doors with 2 new keyfob/card readers.

Schedule of equipment:

- (2) HID Card Readers
- (1) Wire/misc parts

Total for equipment and installation;
\$564.00 (plus tax)

Video Surveillance

Following is a quote for eight IP Megapixel camera recording to an 8 channel 2TB NVR. Recorded or live footage can be viewed locally or remotely via your network, as well as Smart Phone. This systems overall health will be monitored by our Raleigh office and immediately updated if any part of the system fails. Also the system is fully integrated with either Sonitrol Access or Intrusion systems.

Schedule of equipment:

- (1) 3xLogic 8ch NVR
- (4) 3xLogic HD IP Dome Cameras (2MP, indoor/outdoor, night/day IR)
- (4) 3xLogic HD IP Bullet Cameras (2MP, indoor/ outdoor, night/ day IR)
- (1) Wire/misc parts

Total for equipment and installation;
\$2,995.00 (plus tax)

The monthly maintenance agreement includes warranty administration for the NVR (5 year), loaner in case of failure, and Sonitrol-installed camera replacement for five years. Labor is covered for the lifetime of the agreement. All prices include installation.

\$55.00 per month monitoring, full service and maintenance, warranty, and **Commitment to Service**

This proposal meets and exceeds all requirements of your business, as we understand them. Sonitrol offers your business the **reliability, technology** and **stability** of doing business with an international loss prevention company, while at the same time providing the **accountability, cost competitiveness**, and

service of a locally owned and operated office. If you have questions regarding any material in the proposal, please call us at our local office (919) 848-3611 and we will be happy to provide an answer. We appreciate the opportunity to serve you in your facility and look forward to working with you more in the future.

Regards,

Matt Leonard
Sales Representative
Sonitrol of the Triangle
585-474-0077



Sonitrol of the Triangle

April 30, 2018

To: Chris Blacker
The Exploris School
From: Matt Leonard
Sales Representative
Sonitrol Security Systems of the Triangle
Re: Exploris Middle School

Similar Projects Include;

- | | | |
|--|-------------------------------------|------------------------------|
| Whole Foods | American Tire Distributors | Iron Mountain |
| State of Beer | Chapel Hill Public Schools | Magellan Charter School |
| Fresh Market(s) | Raleigh Neurology | American Drywall |
| American Red Cross | Horizon Forest Products | Raleigh Charter School |
| Wake Med North | Briar Chapel Community | Quality Equipment John Deere |
| Southern Wine and Spirits Distributors | David Allen Co. | Mark Jacobson Toyota |
| Trane | Airgas | Office Suites Plus |
| ECPI | The Little School | G&W Equipment Rental |
| Salix Pharmaceuticals | J.D. Byrider | Expedition Charter School |
| Raytheon | Gregory Poole Caterpillar | Performance Auto Mall |
| Kraft Family YMCA | Cary YMCA | A.E. Finley YMCA |
| NC United Methodist Conference Ctr | Patterson Pope | Pet Supplies Plus |
| Campbell University RTP | Raleigh Christian Academy | Empire Distributors |
| Ted's Montana Grill(s) | Chapel Hill Public Schools | CarQuest |
| Raleigh Radiology | Fullsteam Brewery | Salvation Army |
| Whole Foods | Bland Landscaping | Kimley-Horn & Associates |
| Hasentree | NC State Athletics (all facilities) | Spectrum Properties |
| Heritage Country Club | Scientific Properties | Humana Inc. |
| Dilweg Properties | NC Board of Nursing | NC Board of Dental Examiners |
| Exhibit Resources | Gizmo Brewing | Duke Primary Care(s) |
| Compare Foods | CLT Air Freight | Clay's Power Equipment |
| NC Bar Association | Johnson Lexus | NC Medical Board |
| Lowe's Foods | Syracuse Plastics | Sensus Metering Systems |

We are pleased to submit our proposal to install, monitor, and maintain a Sonitrol Intrusion Detection, Access Control, and Video Surveillance system.

Sonitrol is a leader in the Triangle, as well as nationally, in providing electronic security services and equipment to commercial and institutional customers. Over 19+ years we have developed a proven

track record of quality to over 1,500 current customers. Our high degree of customer loyalty is a reflection of superior technology, installation, monitoring, service and customer service. These services extend from our unique **Smart Audio** intrusion system to fire detection, access control, video surveillance and various technical monitoring functions.

Access Control; Front Entrance

Following is a quote for one door of electronic access control on the Sonitrol platform. Database management will be administered via our Raleigh office. Client may also access the database for programming via MySonitrol.net. Reports can also be generated and sent via email upon request or through the Sonitrol smart phone app.

Schedule of equipment:

- (1) Sonitrol FlexIP Panel (*network or dedicated analog phone line required*)
- (1) HID Card Reader
- (1) Pedestrian Door Contact
- (1) Egress Motion Sensor
- (1) Interface w/ existing electronic lock
- (1) Interface w/ existing panic button
- (1) Grounding/surge protection/battery backup
- (1) Wire/misc parts

Total for equipment and installation;
\$2,716.16 (plus tax)

- Lifetime parts & labor warranty on all installed and existing equipment
- Same day service response for any emergency requests to include weekends or holidays
- Access to account management via MySonitrol.net if requested
- Complete customer service via our Raleigh office
- Complete database management for access control to include adds, deletes, changes, reports etc.
- Diagnostic service calls for access control related door problems
- Monitoring by Sonitrol Central Station

\$61 per month full service and maintenance, database management, monitoring, warranty, and Commitment to Service

Intrusion Detection;

Following is a quote for a Sonitrol (Verified-Audio) Intrusion Detection system providing wall to wall, floor to ceiling coverage, qualifying for the \$10,000 Performance Guarantee. This system builds upon the Access Control portion above.

Schedule of equipment:

- (8) Smart Audio Sensors
- (1) Exterior Siren/Strobe (*activates only on communication failure*)
- (1) Grounding/surge protection/battery backup
- (1) Wire/misc parts

Total for equipment and installation;
\$1,941.00 (plus tax)

- Lifetime parts & labor warranty on all installed equipment
- Same day service response for any emergency requests to include weekends or holidays
- Access to account management via MySonitrol.net if requested
- Complete customer service via our Raleigh office
- Complete database management to include adds, deletes, changes, reports etc.
- Monitoring by Sonitrol of Charlotte Central Station

\$19 per month full service and maintenance, database management, monitoring, warranty, and **Commitment to Service**

Video Surveillance

Following is a quote for eight IP Megapixel camera recording to an 8 channel 2TB NVR. Recorded or live footage can be viewed locally or remotely via your network, as well as Smart Phone. This systems overall health will be monitored by our Raleigh office and immediately updated if any part of the system fails. Also the system is fully integrated with either Sonitrol Access or Intrusion systems.

Schedule of equipment:

- (1) 3xLogic 8ch NVR
- (4) 3xLogic HD IP Dome Cameras (2MP, indoor/outdoor, night/day IR)
- (4) 3xLogic HD IP Bullet Cameras (2MP, indoor/ outdoor, night/ day IR)
- (1) Wire/misc parts

Total for equipment and installation;
\$2,995.00 (plus tax)

The monthly maintenance agreement includes warranty administration for the NVR (5 year), loaner in case of failure, and Sonitrol-installed camera replacement for five years. Labor is covered for the lifetime of the agreement. All prices include installation.

\$55.00 per month monitoring, full service and maintenance, warranty, and **Commitment to Service**

Video Intercom

Following is a quote for one video intercom located at the front door and a master station located at reception.

Schedule of equipment:

- (1) Comelit Video Intercom Master Station
- (1) Comelit Door Station w/ Camera
- (1) Wire/misc parts

Total for equipment and install;
\$795.42 (plus tax)

- Lifetime parts & labor warranty on all equipment
- Same day service response for any emergency requests to include weekends or holidays
- Complete customer service via our Raleigh office
- Diagnostic service calls for access control related door problems

\$10 per month full service and maintenance, warranty, and **Commitment to Service**

Cloud-Hosted Sonitrol Access Control System

Sonitrol pioneered, decades ago, the development of Central Station programmed access control and it has become one the most popular valued services we provide. It is an easy, cost effective alternative to purchasing a software product learning the program and tasking an employee with managing the database. The many benefits include:

- Secure 24/7 management of your database via our Sonitrol Central Station (UL) in Charlotte or during office hours by our Sonitrol office in Raleigh.
- No computer hardware or software to purchase and maintain
- No employee hours dedicated to software training/programming
- No re-training due to employee turnover, changes in job status etc.
- No need to be on-site to make needed changes
- Changes easily requested via email, phone or fax
- Emergency card deletions or changes at any time
- Activity reports generated upon request and emailed or faxed
- Remote troubleshooting of problems encountered with the operation of the access control system
- A third-party audit trail of all changes, adds, deletes, reports, etc

Sonitrol *Smart Audio* Intrusion System

The Sonitrol Security System utilizes highly sensitive audio sensors that will be strategically located throughout the building to provide total and overlapping space protection. In addition, we will install closed circuit contact switches on all perimeter doors. During the time the system is fully armed, any sound level greater than the normal ambient level for each audio sensor will also cause an “activation”. Also, the opening of a perimeter door, regardless of sound level, will generate an “activation”. When any “activation” occurs, the sound of the facility will be transmitted over your existing telephone lines to our U.L. central monitoring station, located in Charlotte, NC for analysis by trained Sonitrol operators. False alarms are greatly reduced due to our ability to verify the cause of each “activation”.

In the event that the sounds of vandalism or an intrusion begin, our central station personnel will immediately contact the Raleigh Police Department and keep them abreast of the incident as it unfolds. This unique audio detection system available only from Sonitrol is responsible for some ten thousand apprehensions each year.

In an industry where loss prevention is the fundamental goal and ultimate measure of customer satisfaction, Sonitrol stands alone in actually meeting this expectation. Because of its localized monitoring and unique verification ability, Sonitrol is able to boast the fastest documented police response time, the highest apprehension rate, and the lowest false alarm rate in the industry.

The net results for our customers include:

- *Guarantees against missed break-ins and the resulting loss and damage of property
- *Guarantees against false alarms and the resulting fines, time expended and inconvenience
- *Reduced insurance rates
- *Prompt, courteous and personalized service for our local central station and technical personnel

Supervised Openings and Closings

A computerized log of employee openings and closings provides a high degree of internal security, acts as a strong deterrent for employees who enter the premises during normally closed hours, and will give management a record of all such entries, as well as the times of daily openings and closings. Each person will be assigned an individual access number, which is verified by our central station computer and will be recorded in your accounts database.

Occupied Security Level

An “occupied” security level is provided for the protection of your personnel and property while the building is occupied. This is accomplished by allowing all perimeter doors to be armed while leaving the audio detection system off. Should a door be violated or should the system detect glass breaking, a siren will go off locally at the site and the audio system will kick on allowing Sonitrol operators to hear any activity. Many small businesses utilize this feature after normal business hours.

Pinpoint Annunciation

The Sonitrol control panel is a multi-zone communicator, both locally at the touchpad and to the central station. This may provide separate annunciation for perimeter entrances and supervisory devices. In addition, the audio detection system enunciates interior zones as well. This type of pinpoint annunciation greatly assists the police in making an apprehension and saves your personnel time and effort in locating open zones when arming the system.

Chime

A “chime” feature, which may be turned on and off from the touchpad, will alert you to the opening of particular doors by causing each audio sensor throughout the building to emit a brief audible tone.

Emergency

The emergency portion of the system is on 24 hours a day and is not affected by arming and disarming the system. Should it be activated, an emergency signal will be transmitted to our central station and the appropriate authorities will be dispatched.

Duress Code

The last employee to leave a place of business is often vulnerable to attack. The system, having been just armed, may be disarmed with a special code, which makes it appear to have been turned off. Sonitrol will receive a duress signal and dispatch the appropriate authorities. The duress code will also activate the audio system allowing the Sonitrol operators to monitor the live audio from the facility and keep the police abreast of unfolding events as they respond.

911 Feature

The touchpad will function as a fixed emergency station. The 911 code, when entered, will send an emergency signal to Sonitrol and activate the audio system. The appropriate authorities will then be dispatched and operators will monitor the live sounds of the building. This technology guarantees our customer’s employees will get high priority in the event of a true emergency situation.

In addition to providing your facility with:

- Complete perimeter supervision
- Duress and emergency codes with audio listen back
- The Sonitrol no false alarm fine guarantee
- Code-in/Code-out Management report

This proposal meets and exceeds all requirements of your business, as we understand them. Sonitrol offers your business the **reliability, technology** and **stability** of doing business with an international loss prevention company, while at the same time providing the **accountability, cost competitiveness**, and **service of a locally** owned and operated office. If you have questions regarding any material in the proposal, please call us at our local office (919) 848-3611 and we will be happy to provide an answer. We appreciate the opportunity to serve you in your facility and look forward to working with you more in the future.

Regards,

Matt Leonard
Sales Representative
Sonitrol of the Triangle
585-474-0077



North Carolina Sound of Goldsboro, LLC
5413 US Hwy 117N
Pikeville, NC 27863
Phone: 919-709-4040
Fax: 919-709-4044

Prepared especially for
The Exploris School

On Tuesday, May 15, 2018

Prepared by Gary L. Hinton

ghinton@ncsound.org

(919) 709-4040 x 101

Proposal: 14907
Created: 5/11/2018
Printed: 5/15/2018

Proposal for The Exploris School

Proposal: 14907
5/11/2018 Page: 2

Quantity	Description	
Head End Equipment and SIP Phones (can be relocated to new school)		
1	E7000 Nyquist Paging System Bundle	
2	Dell Server	
Head End and SIP Phone Totals		\$25,005.87
Speakers (can be reused at new school)		
35	Ceiling Mounted Speakers	
15	FOREGROUND MUSIC SYSTEM 15W WH	
5	Exterior Horns	
Speaker Subtotal		\$3,377.00
Cable and Raceway (can not be reused in new building)		
9,000	22/2 Shielded PVC	
6,000	Cat 6 Blue PVC Cable	
150	One Piece Steel Raceway per foot	
31	Switch & receptacle Box 1 3/4" deep	
62	Mounting Straps	
29	SS wall phone plate	
Cable and Raceway Subtotal		\$3,188.10
Network Switch and Patch Panel Subtotal (optional to reuse in new school)		
3	24 Port POE Switch with 4 SPF Slots	
29	Cat 6 BLUE 1 foot non booted patch cable	
40	Cat 6 5 foot Blue No Boots	
3	extreme 6+ Universal Patch Panel, 110 Style, w/ cable mgmt bar (24 port)	
Network Switch and Patch Panel Subtotal		\$4,353.56
Labor		
95.00	Senior Technician	
95.00	Technician Labor	
40.00	Area Manager/Project Manager Labor	
Labor Subtotal		\$11,625.00

Your Price:	\$47,549.53
Sales Tax	\$2,604.53
SubTotal:	\$50,154.06
Total:	\$50,154.06

Prices are firm until 7/10/2018 Terms: Net 30

Quoted by: Gary L. Hinton, ghinton@ncsound.org **Date:** 5/11/2018

Provide and install Bogen Nyquist E7000 Series Intercom System at both existing Exploris School Sites. NCS has designed this system to be migrated to the new school site and allow most of the components to be reused.

29 Locations will receive SIP wall phones

Proposal for The Exploris School

Proposal: 14907
5/11/2018 Page: 3

2 Reception areas will receive SIP Administrative Phones
Each Site will receive a SFF Appliance Server for running the application (new school will only require one)
All phone locations will receive new Cat6 Cable and Raceway
Network Cables will be teminted in existing IDF's
New speaker wiring and speakers will be installed at all classroom locations, hallways, common areas and exterior locations.

Accepted by: _____

Date: _____

General Information

General installation hours for NCS are 7:00am-5:30pm Monday- Friday. We will schedule all work through the owner's designated contact. NCS Employees will maintain a clean work site at all times. NCS Employees will notify your staff upon arrival and departure. Complete system training will be provided to your staff with any necessary documentation. Free Phone support provided on specific system issues that allow simple troubleshooting and help desk type resolutions.

Warranty Information

NCS installations have a 1 Year Parts and Labor Warranty. This warranty covers the installed system against defects in material and workmanship for a period of 1 year from the date of acceptance from the owner. This warranty does not include damage related to fire, flood/water damage, lightning damage, power surges, or other acts of nature. Also not covered is deliberate or accidental physical abuse of the equipment. NCS offers various annual maintenance agreements on select systems. Inquire at sales@ncsound.org or visit us at www.ncsound.org

Service Information

NCS provides full service on all of the systems we install as well as equipment provided and installed by others. Normal service times are 7:00am-5:30pm Monday - Friday. Standard service rates will apply, including one way travel to your facility. Request for service can be made by submitting a form on our website www.ncsound.org, sending an email to service@ncsound.org, or calling our office at 919-709-4040. In an emergency please contact 919-222-5373.

Approved Proposals

Approved Proposals may be emailed to sales@ncsound.org or faxed to 919-709-4044.

Proprietary Information/Non Disclosure

This proposal, and any proposed designs, plans and specifications which have been or may have been provided by NCS that are related to the project related to this quotation (a) are proprietary to NCS, (b) may not be used or copied for any purpose than your evaluation of this quotation and any work performed by NCS following your acceptance of this quotation.

ED Report – May 22, 2018

Academic Update

The first International Exchange Night was held on 5/15/18 to share information about the Japan and Germany Exchange programs with students and families. Teachers and students shared a video, photos, and discussed the transformative education and cultural experience of participating in the program. The event was very well attended by students and families. Applications are now being accepted for next year.

mClass and MAP testing has been underway. Students and teachers are also preparing for EOGs which are fast approaching. End of year portfolio conferences and passage portfolios are also being planned to demonstrate student growth and achievement.

Reading Camp will be offered for students that need support to meet reading level goals. We anticipate having 6 – 10, 1st and 2nd grade students that may qualify for the program. The school has been funded \$11,500 in PRC 16 which will be split between this year and next year to support the reading camp. 100% of our 3rd Graders have met the Read to Achieve levels.

The EC Department has also identified 3 students that may or have qualified for Extended School Year. Additionally, one EC student is currently on home instruction. A preliminary budget as developed and estimate costs for these initiatives is \$1,000.

Personnel and Staffing

Board approval is requested for the following new personnel:

Adele Agbaw – Elementary Teacher

Robert Tant – Elementary Teacher

Final candidates are under consideration for the EC position. Interviews are still being conducted for two open Elementary positions and the new Global Arts position.

The part-time position for Development Officer has been eliminated since only the new incoming Exploris families will be potential donors to our internal capital campaign. Existing families have already made a two-year commitment. A recommendation will be brought to the Foundation Board to fund a stipend for a teacher to chair the fundraising with the support of parent volunteers.

Operations:

The new lease was signed for the elementary property with Gordon Smith, The Wood Pile, LLC to extend the lease for a 1-year term ending August 31, 2019. Monthly rate increased \$150. He will continue to work with us on lease extensions while we monitor the timing of our new facility. Bob, Gordon, and Ellie will be meeting again in July to discuss updates and timing.

Fire Drills:

Elementary drill is scheduled for 5/21 and Middle campus drill is scheduled for 5/22.

Insurance Audit:

Wright Insurance conducted an audit of our two campuses and issued a report of recommendations to improve security and safety. We are in the process of assessing each recommendation and will provide a written response within the 30-day timeline. Many of the items were already in process as part of our own review of security needs. The report is attached for your reference.

Security Update:

Quotes were obtained from Sonitrol (current security company) and compared with multiple cloud-based systems. Working with the Raleigh Police Department, our security vendor, and insurance company audit we have determined that we need to add security features including: cameras, upgraded access control for the ES & MS, Intrusion Detection & Video Intercom MS to improve safety and security on both campuses. The quantity and location of cameras are outlined in the tables below. Additionally, the cameras purchased would be able to be moved to our new facility (estimated at \$5,990).

<u>Elementary Internal Cameras</u>	<u>Elementary External Cameras</u>
4-5 A	4-5 Entrance
4-5 B	Rear Entrance
K-3	K-3 Entrance

<u>Middle Internal Cameras</u>	<u>Middle External Cameras</u>
Media Center/Main	Rear
1st Hallway	Front
1st Bathrooms/Stairs	Lanai
2nd Barhtoom/Stairs	
2nd Hallway	

Board approval requested for:

Board approval is requested to purchase the upgraded security package from Sonitrol for \$12,006 for equipment and installation. An incremental \$200 per month monitoring fee will also be charged.

Board approval is also requested to add 39 locks to classroom doors throughout both campuses to protect students and staff in an emergency and to comply with minimum expectations for lockdown drill procedures. Cost of locks and installation using Busse’s Lock Service - \$5,175.

The PTO has generously offered to donate \$10,000 to support the school with security initiatives so the net cost to the school would be \$7,175.

For Board Review and Discussion:

Telephone/Speaker/Intercom System

Three options were explored to provide telephones, speaker systems, and an intercom system throughout both buildings on campus. This would allow two-way communication and announcements over an intercom system for emergencies. Jive, Digital Phone, and North Carolina Sound (SFL&A vendor) were the three vendors evaluated by our Instructional Technology Specialist. Jive and Digital Phone options would require a separate installation package and may not be transferrable to the new building. North Carolina Sound provided installation and are the recommended partner for the new building. The total cost for the system is \$50,154. It is estimated that \$32,736 of that will be equipment that can be migrated to our new facility. Monthly telephone services fees would also apply to the new lines installed.

We are currently using Walkie Talkies and The One Call Emergency Alert system for our notification. Although this is not an ideal situation it has met our needs this year. We also have cell phone communication as an additional back up. Board input is requested to ascertain whether reserve funds would be allocated for this proposal and if this should be pursued further.

Enrollment Data - ADM

	ADM
K	28
1	31
2	31
3	30
4	42
5	42
6	73
7	74
8	68
Total	419

Finance:

Elementary Renovations are scheduled to begin on June 13, 2017 and be completed by the beginning of July. The developer has connected us with their new recommended furniture company and they will be donating furniture to set up a demo classroom. I have set up a design team with teachers to select the furniture. Working with developer to secure the donation of flooring as well. A Donor's Choose funder will provide a large screen TV and chromecast for projection in the classroom.

The Finance committee has worked with Charter Success to analyze our monthly budget variance reports and project the latest for end of year activity. Legal fees continue to exceed the initial budget and have been projected to be at \$24,000 by the end of the year. We have updated all accounts with the latest projections and anticipate an end of year surplus even with the increase in legal expenses. Freezing further incremental expenditures we are projecting a budget surplus of \$59,723. This surplus is largely due to the fact that staff have not fully subscribed to the retirement benefit(3% match) and this was fully funded for budget purposes. At this time, we have YTD expenses of \$30,037 for retirement and had projected \$67,463.47. We have also improved the billing and tracking system for our Before and After Care program and are anticipating higher revenues than projected. To date we have collected \$76,199 and project to end the year at approximately \$90,000 which is an additional \$13,295 in anticipated revenue.

Board approval is requested to utilize \$31,655 (\$19,305 ES Renovation + \$12,350 security) of the surplus to fund the elementary renovation and the security upgrades freeing up next year's operating budget.

Board discussion is requested to get input on plans for any remaining surplus at the end of the 2017-2018 school year.

The balance sheet and income statement along with the YTD budget are attached for your review.

Any additional legal expenses incurred from complaints will be funded from reserves as previously approved by the Board.

2018-2019 Budget Draft

Cory Draughan of Charter Success will present our budget projection for 2018 -2019 with the Finance Committee.

State Revenues were projected at the 17-18 level and only increased due to our increase in student enrollment from 420 to 460 students. Salary and benefits are estimated to be 79% of the total revenue which is the same as last year and includes salary increases for staff using the 2017-2018 state salary guide and Exploris supplement guide. Our renewal rate for medical is

5.4% lower than our current rate, but dental, vision, life insurance, and short-term disability rates increased 3.3%, 4%, 11%, and 25.8% respectively.

Insurance costs have also increased from \$28,450 to \$32,611 for liability, excess coverage, and workers compensation. Part of these increases are a result of a review and update to our total payroll exposure to reflect all new staff and students.

CASM grant money was received in prior years and utilized for school operating funds and rolled into the school reserves. The grant recipient has elected to rollover \$13,664.38 in CASM funds for professional development to the 2018-2019 school year. A fund balance transfer will be required from the school reserve account. The CASM grant recipient will also be receiving her final grant stipend of \$25,000 from CASM/BWF and the check will flow through the school operating budget in the 2018-2019 school year.

Other instructional and operational expenses were adjusted to account for the increase in student enrollment. The net surplus is currently projected to be \$16,651.47. The final budget will be presented at the June meeting for approval.

Board Discussion and Approval (Technology and PTO):

Technology is needed in both the elementary school and middle school to increase student access to chromebooks and Ipads. It is difficult to complete many online testing programs because of a lack of equipment. Teachers and students need upgraded access to technology to improve their skill set and digital competency. Our goal is to create a unified technology plan combining a bring your own device and school provided equipment to increase access to technology and personalized learning for all students.

Board approval is requested to transfer funds from the school reserve account to purchase additional chromebooks and Ipads to provide adequate access to technology resources to foster student achievement and improve student outcomes. Estimated costs to consider are below:

<u>20-Cart</u>	<u>Price</u>	<u>Quantity</u>	<u>Total</u>
<i>Cart</i>	\$415.00	1	\$415.00
<i>Chromebooks</i>	\$243.55	20	\$4,871.00
<i>Chromebook Licenses</i>	\$30.00	20	\$600.00
<i>Total</i>			\$5,886.00
30-Cart			
<u>30-Cart</u>	<u>Price</u>	<u>Quantity</u>	<u>Total</u>
<i>Cart</i>	\$415.00	1	\$415.00
<i>Chromebooks</i>	\$243.55	30	\$7,306.50
<i>Chromebook Licenses</i>	\$30.00	30	\$900.00

Total			\$8,621.50

A grant was submitted to help us improve the Digital Learning Competencies of educators to equip students to become effective digital citizens by 1) creating a positive digital school culture and 2) skillfully utilizing Google tools to support digital literacy and personalized learning. Statement of Need: Currently, our school is in the early or developing ranges on the NC Digital Learning Progress Rubric. These levels, coupled with results from the 2016 Teacher Working Conditions, indicate a strong need for professional development and an increased focus on digital learning. Limited resources have led to a piecemeal approach to technology that has been driven by teacher interest, needs of particular students, and sporadic funding sources. Recent teacher and parent feedback indicate a desire and readiness to begin a more systematic approach. Most repeated requests occur around the need to support positive digital citizenship, bolster digital literacy skills, and provide more options for personalized learning. This grant will serve as a catalyst for us to intentionally focus on alignment of digital learning with the vision, goals, and strategies used to proliferate high quality instruction at The Exploris School.

The PTO Board has requested that the School Board continues to fund their budget for the 2018-2019 school year. Their budget was added into the first draft of the 18-19 school budget.

Capital Campaign/ Foundation

Input from the Board is needed to recommend a replacement for The School Foundation Chair position since Cal Cunningham will be finishing up in June.

77 % of all Exploris families have contributed to the capital campaign.

Total Pledged	\$293,739.84
Total Collected	\$167,229.02
Rollover "Savings"	\$304,705.68
Total Amount	\$598,445.52
Remaining to \$1M Goal	\$401,554.48



333 EARLE Ovington Blvd., Suite 505
Uniondale, NY 11553-3624
Phone: (516) 750-3903 Fax: (516) 227-2352

May 7, 2018

Ms. Mary Margaret Moffitt
Data & Operations Manager, Middle School
The Exploris School
615 Oberlin Road, Suite 40
Raleigh, NC 27605

Re: Wright Specialty Insurance Recommendations

Dear Mary Margaret,

It was a pleasure meeting with you to discuss risk management services and conduct a risk control survey. Attached is a list of recommendations discussed during our meeting. These are meant to promote best practices and where applicable directly reduce your chances of having an unforeseen incident.

Please review them and kindly respond back to us within 30 days regarding steps that have been taken or are planned. Let us know if you need any assistance with them or if you have any questions/concerns. You can reach me at (678) 822-2094 or at ehorne@wrightinsurance.com.

Regards,

A handwritten signature in black ink that reads "Elaine Horne". The signature is written in a cursive style.

Elaine Horne, ARM, CRM, CIC, CSRM
Senior Risk Control Specialist

Attachment

Cc: Kevin Melvin, BB&T Insurance Services, Inc.

Cc: Leonard Marino, Underwriting

Cc: Reggie Moore, Marketing

These recommendations are not to be considered a safety inspection and ought not alter your duty to provide a safe environment. We assume no responsibility for implementing these recommendations. Our observations relate only to insurability and the premiums to be charged and do not warrant that conditions are safe or healthful, or comply with laws, regulations, codes or standards.



Location	Category	Rec#	Critical
Middle School	SECURITY	2018-1	No
Security: Additional cameras are needed so there is complete surveillance coverage at all exterior sides of the building. Coverage is needed for all doors and windows as well as all parking areas. This will improve security at this location which is surrounded by bars/restaurants.			
Completed <input type="checkbox"/> Pending <input type="checkbox"/> Not Completed <input type="checkbox"/>			
Middle School	SECURITY	2018-1	No
Security: There is no receptionist located at the front entrance of this school. It is recommended that an employee be positioned here all day to control and monitor access to the school. This is important to maintain good security of the building.			
Completed <input type="checkbox"/> Pending <input type="checkbox"/> Not Completed <input type="checkbox"/>			
Middle School	SECURITY	2018-1	No
Security: The security control box at the main entrance does not have a speaker function. It s recommended that this be replaced with a system that allows verbal communication between the receptionist and the visitor to enhance control to the building.			
Completed <input type="checkbox"/> Pending <input type="checkbox"/> Not Completed <input type="checkbox"/>			
Middle School	SECURITY	2018-1	No
Security: Employees should required to wear Photo ID badges. Also, visitors should be required to wear visitors' badges. The ability to identify staff and visitors at all times is a key component to an effective security program.			
Completed <input type="checkbox"/> Pending <input type="checkbox"/> Not Completed <input type="checkbox"/>			
Middle School	FIRE SAFETY	2018-1	No
ART Detp. A fire extinguisher is needed in this classroom. This will reduce the risk of fires.			
Completed <input type="checkbox"/> Pending <input type="checkbox"/> Not Completed <input type="checkbox"/>			
Middle School	GENERAL SAFETY	2018-1	No
ART Dept: Housekeeping in this area needs improvement. Reducing clutter and keeping clear paths to exits is important for quick and safe evacuations in the event of an emergency.			
Completed <input type="checkbox"/> Pending <input type="checkbox"/> Not Completed <input type="checkbox"/>			

These recommendations are not to be considered a safety inspection and ought not alter your duty to provide a safe environment. We assume no responsibility for implementing these recommendations. Our observations relate only to insurability and the premiums to be charged and do not warrant that conditions are safe or healthful, or comply with laws, regulations, codes or standards.

Parking Areas: The parking lots are in poor condition. Uneven spaces and cracks need to be repaired. Assigned parking spaces for visitors is recommended. This will reduce the risk of slip, trip and falls and improve security at this building as well.

Completed Pending Not Completed

Chemicals: Bleach was observed in a custodial closet. We recommend a substitute for bleach that is not as caustic and more compatible with other cleaners. Bleach when mixed with ammonia and potentially other chemicals could create dangerous fumes and skin irritants. Green products are more widely acceptable in school environments as a way to reduce risk of harmful chemical injuries.

Completed Pending Not Completed

Exterior area near street corner: The school managed garden area near the street corner creates a trip and fall hazard. This area is shared with the bar patrons located next door. The school's activities in this area could be a problem for people navigating a small tight space between the buildings and the sidewalks. It is recommended that the school discontinue the use of the garden area due to the potential liability of trip and falls .

Completed Pending Not Completed

These recommendations are not to be considered a safety inspection and ought not alter your duty to provide a safe environment. We assume no responsibility for implementing these recommendations. Our observations relate only to insurability and the premiums to be charged and do not warrant that conditions are safe or healthful, or comply with laws, regulations, codes or standards.



Location	Category	Rec#	Critical
Elementary School	PARKS/PLAYGROUND	2018-2	No
Playground: This is a very large, unfenced corner lot bounded on two sides by very busy streets. During the inspection, it was observed the playground monitors were not 100% focused on the watching the children. Playground monitors should be reminded that cell phone use, conversations with each and other distractions are not allowed while they are responsible for monitoring children on the playground.			
Completed <input type="checkbox"/> Pending <input type="checkbox"/> Not Completed <input type="checkbox"/>			
Elementary School	PARKS/PLAYGROUND	2018-2	No
Playground: Camera surveillance is needed at this playground. This will reduce the risk of vagrants and other unauthorized use of the facility.			
Completed <input type="checkbox"/> Pending <input type="checkbox"/> Not Completed <input type="checkbox"/>			
Elementary School	PARKS/PLAYGROUND	2018-2	No
Playground: A manageable portion of this large corner lot should be fenced in and secured by a lockable gate. Access should be controlled at all times and no unauthorized use by the nearby community, vagrants, and pedestrians who frequent the area surrounding the playground. This controlled area with the addition of camera surveillance coverage and playground monitor training will greatly improve safety and security for the elementary school students.			
Completed <input type="checkbox"/> Pending <input type="checkbox"/> Not Completed <input type="checkbox"/>			
Elementary School	POLICES AND PROCEDURES	2018-2	No
Volunteers: Volunteers who often drive student passengers should be subject to Motor Vehicle Records (MVR) reports to ensure they have an acceptable driving record. Any volunteer who does not have an acceptable record and current driver's license should be prohibited from transporting students.			
Completed <input type="checkbox"/> Pending <input type="checkbox"/> Not Completed <input type="checkbox"/>			
Elementary School	SECURITY	2018-2	No
Volunteers: All volunteers who have unsupervised and direct contact with students should be subject to background checks. The criteria for approving volunteers who have direct contact with students should be the same as required for school employees.			
Completed <input type="checkbox"/> Pending <input type="checkbox"/> Not Completed <input type="checkbox"/>			

These recommendations are not to be considered a safety inspection and ought not alter your duty to provide a safe environment. We assume no responsibility for implementing these recommendations. Our observations relate only to insurability and the premiums to be charged and do not warrant that conditions are safe or healthful, or comply with laws, regulations, codes or standards.

Elementary School

SECURITY

2018-2

No

Security: This school and the Middle School currently have no security personnel. It is recommended that a School Resource Officer or a contract security company be hired to provide at least 1 officer to provide security at both the middle school and the elementary school. One officer could potentially patrol both schools using a random schedule and working closely with the city of Raleigh Police Department.

Completed Pending Not Completed

Elementary School

GENERAL SAFETY

2018-2

No

Emergency Planning: A COOPS (Continuity of Operations Plans) is needed to ensure the school will have the ability to secure disaster recovery services needed to continue school operations after a significant emergency event. Kevin Melvin with BB&T Insurance Services has indicated he has a resource for this type of assistance.

Completed Pending Not Completed

Attachments

The following files are attached to this PDF: You will need to open this document in an application that supports attachments (i.e. [Adobe Reader](#)) in order to access these files.

Security Quote 5 15 18.xlsx