



The Exploris School

Board Meeting

Date and Time

Tuesday April 24, 2018 at 4:30 PM EDT

Location

Middle School

Agenda

	Purpose	Presenter	Time
I. Opening Items			4:30 PM
A. Record Attendance and Guests		Keely Byars-Nichols	1 m
B. Call the Meeting to Order		Tom Miller	2 m
C. Approve Agenda	Vote	Tom Miller	2 m
D. Approve Board Meeting Minutes March	Approve Minutes	Tom Miller	5 m
Approve minutes for Board Meeting on March 27, 2018			
E. Public Comment		Tom Miller	15 m

The Board will allow for opportunity for comments from the public.

Individuals will be provided three minutes of time to state their comment. There will be no rebuttal or discussion.

Note:

Comments shall be focused on issues identified by the public as areas for growth for the organization.

Public comments should not be grievances regarding staff members or leadership. These issues should be brought to the operations team.

II. EEC Diversity -Weighted Lottery			4:55 PM
A. Presentation	Discuss	Keely Byars-Nichols	30 m

III. ED Report			5:25 PM
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A. ED Report	Vote	Ellie Schollmeyer	10 m
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Academic - Instructional Rounds 4/11/18

Personnel

Fletcher Academy Partnership

Board approval is requested to partner with Fletcher Academy for an elementary tutoring program to support early literacy. Draft Service Agreement attached

Remi Wingo, 8th grade teacher, has submitted her letter of resignation and will not be returning to teaching next year.

Interview teams have been established to help recruit and interview candidates for the 2018-2019 openings. (3 Elementary 1 EC Teacher, 1 Global Arts – 2 due to expansion, 1 replacement for Laura Shelton, Middle School 1 replacement for Remi Wingo).

Board approval is requested for updated list of substitute teachers outlined in report. Substitute teachers are paid \$100 per day.

Operations -Security Improvements - Finalizing quotes- details in report

B. Closed Session	Discuss	Ellie Schollmeyer	15 m
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The board will go into closed session to discuss legal matters.

IV. Finance Committee 5:50 PM

A. Finance Committee: Budget Updates	FYI	Ellie and Christine	10 m
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\We are currently working on the 2018 -2019 budget and finalizing projected expenses. The first draft will be presented at the May Board meeting. Anticipated surplus is \$6,221.92. The balance sheet and income statement along with the YTD budget are attached for your review.

Any additional legal expenses incurred from complaints will be funded from reserves.

V. Governanace Committee Update 6:00 PM

A. Transportation Policy	Vote	Kelly Furr	10 m
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VI. Retreat Commitment Updates 6:10 PM

A. Short Updates-	FYI	Committee Chairs	15 m
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The board will receive updates from the commitments and discussion from the retreat:

Kelly: Board Recruitment and Officer Positions

Bob/Ellie: Current Facility Contracts - Elementary Land Lease renewal underway with Gordon

Christine: Foundation Board -
Input from the Board is needed to recommend a replacement for The School Foundation Chair position since Cal Cunningham will be finishing up in June.

VII. Closing Items

6:25 PM

A. Adjourn Meeting

Vote

Cover Sheet

Approve Board Meeting Minutes March

Section: I. Opening Items
Item: D. Approve Board Meeting Minutes March
Purpose: Approve Minutes
Submitted by:
Related Material: Minutes for Board Meeting on March 27, 2018

APPROVED



The Exploris School

Minutes

Board Meeting

Date and Time

Tuesday March 27, 2018 at 4:30 PM

Location

Middle School

Directors Present

A. Hennen, B. Kingery, C. Gray, C. Hutchens (remote), J. Frawley, J. Gerdts, K. Byars-Nichols, K. Furr, L. Perry Lawless, M. Mitchell-Neal (remote), T. Miller

Directors Absent

C. Jones, K. Von Weihe

Guests Present

L. Ferrando, M. Gargan, Students from 8th grade Japan trip

I. Opening Items

A. Record Attendance and Guests

B. Call the Meeting to Order

T. Miller called a meeting of the board of directors of The Exploris School to order on Tuesday Mar 27, 2018 @ 4:30 PM at Middle School.

C. Approve Agenda

B. Kingery made a motion to approve agenda.

J. Gerdts seconded the motion.

The board **VOTED** unanimously to approve the motion.

D. Approve Board Meeting Minutes February

C. Gray made a motion to approve minutes from the Annual Retreat on 02-27-18.

B. Kingery seconded the motion.
The board **VOTED** unanimously to approve the motion.

E. Approve Minutes from Special Meeting 3/5

K. Furr made a motion to approve minutes from the Special Board Meeting on 03-05-18.

B. Kingery seconded the motion.
The board **VOTED** unanimously to approve the motion.

F. Public Comment

8th grade students who went to Japan to learn with our sister school gave a presentation about their experience.

II. ED Report

A. Academic Update

Amanda gave a detailed presentation to update the board on how Exploris is measuring Excellence (using board approved definitions of rigor, relevance and relationships).

B. Operations

K. Byars-Nichols made a motion to approve the new Emergency procedures manual as presented by Ellie.

K. Furr seconded the motion.
The board **VOTED** unanimously to approve the motion.

C. Personnel

K. Byars-Nichols made a motion to approve the following personnel decisions as presented by Ellie: Guidance Counselor Intern (no cost), and to reallocate some of Leigh-Ashley's responsibility to EC partner.

C. Gray seconded the motion.
The board **VOTED** unanimously to approve the motion.

D. Capital Campaign and Center for Innovation

Ellie and Leah reported that a group is working on a written draft of this purpose and structure of this new center. The board reminded Ellie and Leah that it would be funded by the foundation.

Capital Campaign: Some grade levels are at 100% participation, and the school as a whole is at 77%.

E. Closed Session

The board voted to go into closed session at 5:20 to discuss legal issues.

The board voted to come out of closed session at 6:00. (Both motions made by James and seconded by Bob)

III. PTO Update

A. PTO Requests Update

Alissa reported that the PTO has voted to approve to the transfer of \$10,000 to the school operations funds pay for increased security around the Elementary School.

IV. Finance Committee

A. Finance Committee

C. Gray made a motion to approve the use of the 17/18 salary guide to inform our budget decisions for 18/19, as requested by Christine and Ellie (finance committee).

J. Frawley seconded the motion.

The board **VOTED** unanimously to approve the motion.

V. Retreat Commitment Updates

A. Short Updates

Grievance Committee: Jessica updated us that she is now serving as committee chair, and Melissa has agreed to be parent liaison.

April meeting agenda items: 1) EEC presentation on Equity/Diversity and Priority Lottery. 2) Center for Innovation

VI. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:30 PM.

Respectfully Submitted,
K. Byars-Nichols

Cover Sheet

Presentation

Section: II. EEC Diversity -Weighted Lottery
Item: A. Presentation
Purpose: Discuss
Submitted by:
Related Material: Equity and Diversity Board Report.docx

**The Exploris School
Subcommittee on Equity and Diversity Report:
Updates and Recommendations
April 24, 2018**

Introduction and Rationale:

Research demonstrates that charter schools can contribute to school segregation if they do not take active steps to address diversity and reduce barriers to access for students of all backgrounds. A diverse student body positively impacts all students, increasing their cognitive, social, and emotional skills while preparing them to be engaged citizens in our increasingly diverse society (see Appendix C for related reading). Local and statewide comparison data reveal that (while we do manifest religious and cultural diversity to an extent) Exploris has significant gaps in both socioeconomic and racial diversity relative to traditional and charter schools across the state and in Wake county (see Appendix A - Section 1 for data comparisons). Beginning in 2014, the Exploris Board's Educational Excellence Committee has worked in partnership with Exploris staff and administration to study and address the lack of diversity at the school. While some progress has been made, the data reveal that there is still critical work to be done to achieve the goal of making Exploris a more diverse school.

See the full committee [report](#) submitted in 2015, for more context on this work. In that report, we identified these five justifications for this work:

1. Strategy 4.4 under the school's current strategic plan is to: *"Strengthen programming to maximize resources while ensuring a free and appropriate education for ALL students."*
2. Exploris is the only school recognized as a "Model" STEM school in the state by NCDPI. According to the DPI recognition criteria, Exploris should be focused on *"outreach, support and focus on underserved, especially females, minorities, and economically disadvantaged"* students.
3. A diverse school population prepares students for life in a multicultural society. Research indicates that racial and ethnic diversity in the school environment offers students greater opportunity for cognitive growth and preparation for citizenship. (see for example U. Michigan study, [The Benefits of Diversity in Education for Democratic Citizenship](#))
4. Exploris is positioned to be a state and national model of high quality, innovative education that prepares students for high school, college, and life. However, the visible (and statistical) lack of diversity in the school allows naysayers to discredit the success of the school and the powerful model of education it has to share with others.
5. The school has a powerful mission and vision statement. Exploris lives out this mission and vision in its approach to community building and in teaching students to affect change. However, there is a critical opportunity for the school to better model the mission and vision by taking a more proactive approach to recruiting and supporting a more diverse student population.

Since that time, we have made progress on many of the goals set out, including, but not limited to: increasing diversity of staff and board, providing clear solutions to some of the barriers we identified (specifically around providing food), doing targeted recruitment of students/families to apply to the lottery, supporting staff training and events around diversity and inclusion.

The current policy:

In October 2015, the board voted to add to Strategic Plan Goal 1.4 [1.2] that by 2021, the student population of The Exploris School community will reflect the demographic composition, racial and socioeconomic, of the general population of Wake County.

Further, we voted to adopt the proposed Lottery Policy to include weighted lottery with the following targets:

- Year 1 (16-17) is 8%
- Year 2 (17-18) is 10%
- Year 3 (18-19) is 15%
- Year 4 (19-20) is 20%
- Year 5 (20-21) is 25%

The percentages in the policy would equate to the total population of students in the school meeting the “Economically Disadvantaged” criteria, defined by meeting national Free and Reduced Lunch (FRL) criteria. According to 2018 data, Exploris currently has 7% (with a 100% response rate).

Proposed Procedures and Correlating Projections

The committee recommends that the existing policy be revised in these two ways 1) to not explicitly include five year targets and 2) to push the target of 25% off one additional year (2021-2022). Our rationale in proposing this change is so we can allow the Executive Director more flexibility in the timing of these targets, especially as we may need to tailor enrollment targets with possible changes in the move-in date for our new school. The language of the REVISED POLICY should replace the existing language and should read: *The Exploris School will implement a priority lottery in such as way as to achieve 25% of our students meeting the “Economically Disadvantaged” criteria, defined by meeting national Free and Reduced Lunch (FRL) criteria, by the school year 2021-2022.*

We do, however, strongly recommend it be implemented such that the enrollment targets apply to total enrollment at each grade level rather than applying to total schoolwide enrollment. This will allow the school to add socioeconomic diversity proportionately in all grades instead of any single grade level at a time. (See Appendix A - Section 2 for specific annual enrollment projections/scenarios).

Priority status for faculty, siblings and board members will remain unchanged. The overall enrollment target for a particular year will be applied at each grade level, not to the overall population of incoming students. This means some grade levels, particularly 7th and 8th grades, will take additional years to reach FRL enrollment goals. Please see Appendices A and B for additional information about enrollment projections and illustrations of how the lottery could function, at the discretion of the Executive Director..

While the overall goal is to reflect the socioeconomic diversity of WCPSS (31%), the eventual annual enrollment target of 25% allows room to account for underreporting of self-reported data from already enrolled families. This will also allow the school to study to what extent the lottery policy is succeeding in reaching targets without risking exceeding the overall goal in ways that would have additional implications on the school budget.

Beyond the 2021-2022 school year, administrators should continue to monitor numbers and implement the priority lottery as they see fit to maintain 25% FRL.

Student Supports and Budget (based on Faculty Enrollment Committee’s research)

Projected budget impact will depend on the timing of the opening of the school and the rate at which class sizes grow. The following tracks a likely scenario of how many students would qualify for meal and scholarship support based on current projections. *The following chart is offered only for purposes of developing possible projected costs associated with possible new student populations:*

	Total Enrollment	FRL Target	FRL Actual	Total FRL Students
2017-18	421	8%	8.0%	34
2018-19	460	8%	8.0%	37
2019-20	570	20%	16.8%	96
2020-21	684	25%	22.8%	156
2021-22	684	25%	24.7%	169
2022-23	684	25%	25.0%	171

Food Program

- Costs: 1-2 additional hours/week for an administrator to work with vendor and get meals to classrooms.
- Solutions: Elementary School Lunch Program Pilot Program (see details below)

Student Trips/Field Experiences:

- Cost (per student): K/1: \$100; 2/3: \$100; 4/5: \$825; 6: \$500; 7: \$1000; 8: \$4330
- Solutions: Explicitly asking parents who can to donate \$5-\$10 extra into trips slush fund; for Outward Bound, apply for John Huie fund (up to \$10,000 annually); look into corporate partnerships like [Spark Communities Program](#), [Target Field Trip Grants](#); set

up family savings accounts to save ahead for big trips like OB. Continue to ask faculty to review ways to reduce costs without lessening growth experiences.

Before and After-school care

- Costs: FT before and after care: \$235/month
- Solutions: Create something similar to the “Monarch Fund” at Central Park School.

Backpack buddy/Pantry

- Costs: \$500-\$1000/year to keep stocked
- Solutions: Incorporate into Expedition and Service Learning Projects, partner with Inter-Faith Food Shuttle, request budget line for this from PTO.

Clothes and Hygiene Items Pantry

- Costs: \$500-\$1000/year to keep stocked
- Solutions: Incorporate into Expedition and Service Learning Projects to stock pantry, partner with Inter-Faith Food Shuttle, request budget line for this from PTO.

Transportation

- Costs: Public transit is \$1.50 - 2.00/year. Children under 12 ride free
- Solutions: Continue to pay/budget for bus passes. Target areas with walk and/or short bus ride zone, identified the following (some already targeting in recruiting efforts): [Chavis Heights](#): under 1 mile from Kindley, no major streets to cross; [Walnut Terrace](#): closer, but across MLK; [Capitol Park](#): Right at 1.5 miles, but on bus route. Create stronger network of families who live nearby for carpooling.

Volunteer Hours

- Costs: Some families, especially single parents, may not have flexibility to volunteer.
- Solutions: Revise volunteer requirement language in Handbook to read “suggested” or hours rather than “expected.” Also, additional volunteer opportunities might be made available that don’t require being present at the school during the day.

School Supplies, including tablets:

- Costs: \$100-\$200
- Solutions: Apply for a grant: <http://www.ncpublicschools.org/dtl/grants/>. Also apply for [Digital Learning Initiative Planning Grant](#) (proposals due each Spring). Set up supply pantry, see solutions under Pantry (above). Establish Service Learning Project for students to stock a school supply pantry.

Parent Education

- Costs: Administrative Time in developing additions or revised Parent University programming
- Solutions: Offer two Parent Universities per year on topics specifically geared toward equity.

Staff and Board Education

- Costs: Teacher time, replace or add programs to professional development time in these areas.
- Solutions: Implement workshops using these models: [Let’s Talk Racism](#), [Teaching Tolerance Workshops](#), Choice Not Chance.

School Counselor and Other Student Support:

- Costs: Additional time/salary for additional school counselor and interventionist, and increased instructional coaching position to full time.

- Solutions: In upcoming school year, add to budget funding for one more FT School Counselor who specializes in Equity-Based Social work. (See these [guidelines](#) for school counselor caseload numbers). In subsequent years, add Interventionist position, and increase Instructional Coach to FT. Partner with Fletcher Academy to share resources for additional academic supports for students.

Recommendations re: Recruitment

- Continue to make recruitment of staff from underrepresented populations a priority. School leadership has already made this a priority in new hires this year.
- Track student data to determine if student recruitment this year preceding lottery was effective. (Committee led recruitment efforts in surrounding neighborhoods this year, but we cannot track application data due to the way the lottery currently is run.)
- Publicize change in lottery process, this committee's work, which will improve public perception of charters and improve targeted recruiting effort.

Recommendations re: Parent Communication

- Based on results (50+), we have identified key areas where parents need more information, and we are planning a Town Hall meeting with administration in August or September 2018.
- It will be important to continue gathering parent and student input on diversity efforts annually to inform the school's efforts.

Recommendations re: Administration

- Make minor revisions to language of School Mission and Values on school website to include language around inclusion and diversity.
- Revise Handbook to make language around school trips (availability of scholarships), transportation and food, volunteer hours, etc. clearer.
- Ensure equity and diversity goals (staff and student level) are included in upcoming strategic planning process with board and staff.
- Adopt a new food program:
 - Spicy Green Gourmet Pilot (ES)
 - \$4-\$5 lunches with cost (\$0.25-0.50) rolled in for cover FRL lunch fund.
 - Current cost with My Hot Lunch is \$6-\$7/meal.
 - Biodegradable packaging
 - Award Winning Food Service: <http://www.pcrm.org/health/healthy-school-lunches/carrot/2016-golden-carrot-award-winners>
 - In Accordance with National Guidelines
 - Would require on-site staff member to coordinate with vendor to transfer "scholarship" funding, but this is minimal (1 hour/week at most).

Immediate Next Steps

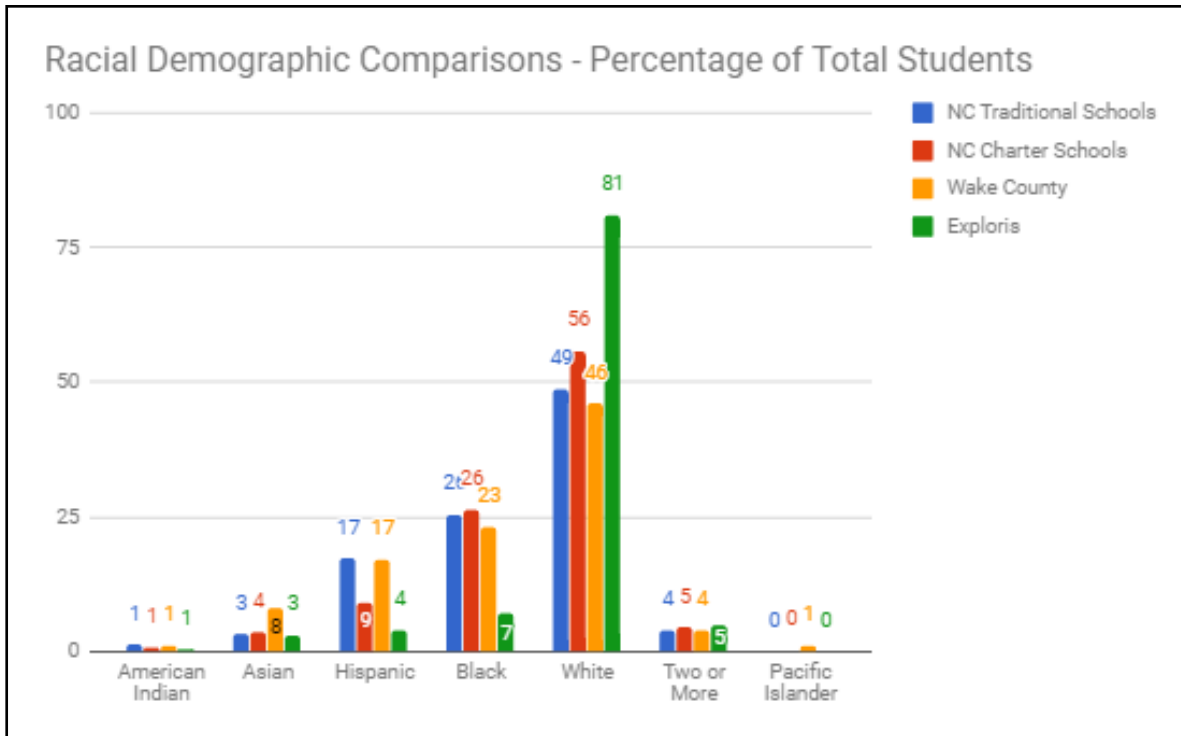
- Lottery policy:
 - School administration to vet proposed policy with the NC Office of Charter schools and the attorney for the State Board of Education prior to Exploris board meeting in June.
 - Submit policy to SBE in July in time for review and approval at the October 2-4, 2018 SBE meeting.
 - Update the Exploris application form by November 1, 2018.
 - Publicize New Lottery Policy in August 2018 on social media, professional and social networks, and in neighborhood outreach.
- Lunch program:
 - Work with and support as needed the administration as they finalize agreement with new vendor.
- Student supports
 - School administration and faculty continue work to implement short term solutions to address existing need in the school.
 - School administration and faculty work to develop long term solutions to address projected need.

Appendix A: Data

Section 1 - Comparison Data

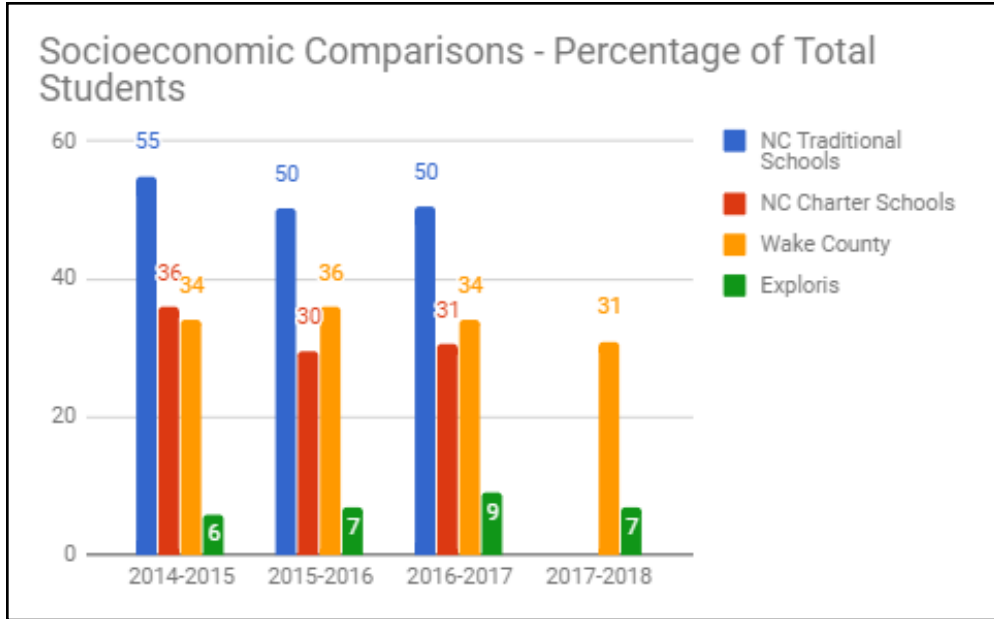
Racial Demographic Percentages of Total Students:

	NC Traditional Schools	NC Charter Schools	Wake County	Exploris
American Indian	1	1	1	1
Asian	3	4	8	3
Hispanic	17	9	17	4
Black	26	26	23	7
White	49	56	46	81
Two or More	4	5	4	5
Pacific Islander	0	0	1	0



Socioeconomic Comparison Percentages:

	NC Traditional Schools	NC Charter Schools	Wake County	Exploris
2014-2015	55	36	34	6
2015-2016	50	30	36	7
2016-2017	50	31	34	9
2017-2018	n/a	n/a	31	7



Student Project Data

In January 2018, the Board heard from students and teaching faculty about their work uncovering racial and socioeconomic inequities. Here is some of the data from that work:

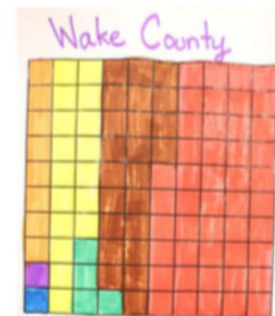
Exploris School

Race	%
White	80.5%
Asian	3%
Hispanic	4%
Native Hawaiian/ Pacific Islander	0%
Two or More	5%
American Indian/ Alaskan Native	5%
Black or African American	7%



Wake County

Race	%
White	46%
Asian	8%
Hispanic	17%
Native Hawaiian/ Pacific Islander	1%
Two or More	4%
American Indian/ Alaskan Native	1%
Black or African American	23%



Exploris

Category	%
Free/Reduced Lunch	7%
Non-Free/Reduced Lunch	93%



Wake County

Category	%
Free/Reduced Lunch	31%
Non-Free/Reduced Lunch	69%



Section 2 - Lottery Projections

Possible Scenarios for Use of Priority Seats in Lottery

Targets with “Delayed” New Building Opening

Slower increase:

<u>Lottery Target</u>	<u>Total Students</u>	<u>FRL #s</u>	<u>Resulting Actual FRL %</u>	
2018-2019	0%	456	37	8.1%
2019-2020	10%	456	42	9.3%
2020-2021	15%	570	78	13.7%
2021-2022	20%	684	128	18.8%
2022-2023	25%	684	163	23.8%
2023-2024	25%	684	168	24.6%

Faster increase:

	<u>Lottery Target</u>	<u>Total Students</u>	<u>FRL #s</u>	<u>Resulting Actual FRL %</u>
2018-2019	0%	456	37	8.1%
2019-2020	15%	456	58	12.6%
2020-2021	20%	570	103	18.1%
2021-2022	25%	684	163	23.8%
2022-2023	25%	684	169	24.7%
2023-2024	25%	684	171	25.0%

Fastest increase:

	<u>Lottery Target</u>	<u>Total Students</u>	<u>FRL #s</u>	<u>Resulting Actual FRL %</u>
2018-2019	0%	456	37	8.1%
2019-2020	20%	456	72	15.7%
2020-2021	25%	570	128	22.4%
2021-2022	25%	684	169	24.7%
2022-2023	25%	684	171	25.0%
2023-2024	25%	684	171	25.0%

Targets with “Expected” New Building Opening

Slower increase:

<u>Lottery Target</u>	<u>Total Students</u>	<u>FRL #s</u>	<u>Resulting Actual FRL %</u>
2018-2019	0%	456	37 8.1%
2019-2020	10%	570	54 9.4%
2020-2021	15%	684	95 13.9%
2021-2022	20%	684	128 18.8%
2022-2023	25%	684	163 23.8%
2023-2024	25%	684	168 24.6%

Faster increase:

	<u>Lottery Target</u>	<u>Total Students</u>	<u>FRL #s</u>	<u>Resulting Actual FRL %</u>
2018-2019	0%	456	37	8.1%
2019-2020	15%	570	75	13.1%
2020-2021	20%	684	126	18.4%
2021-2022	25%	684	163	23.8%
2022-2023	25%	684	169	24.7%
2023-2024	25%	684	171	25.0%

Fastest increase:*

	<u>Lottery Target</u>	<u>Total Students</u>	<u>FRL #s</u>	<u>Resulting Actual FRL %</u>
2018-2019	0%	456	37	8.1%
2019-2020	20%	570	96	16.8%
2020-2021	25%	684	156	22.8%
2021-2022	25%	684	169	24.7%
2022-2023	25%	684	171	25.0%

***One illustration of how the above scenario would affect enrollment at each grade level:**

Total School Population by Grade Level

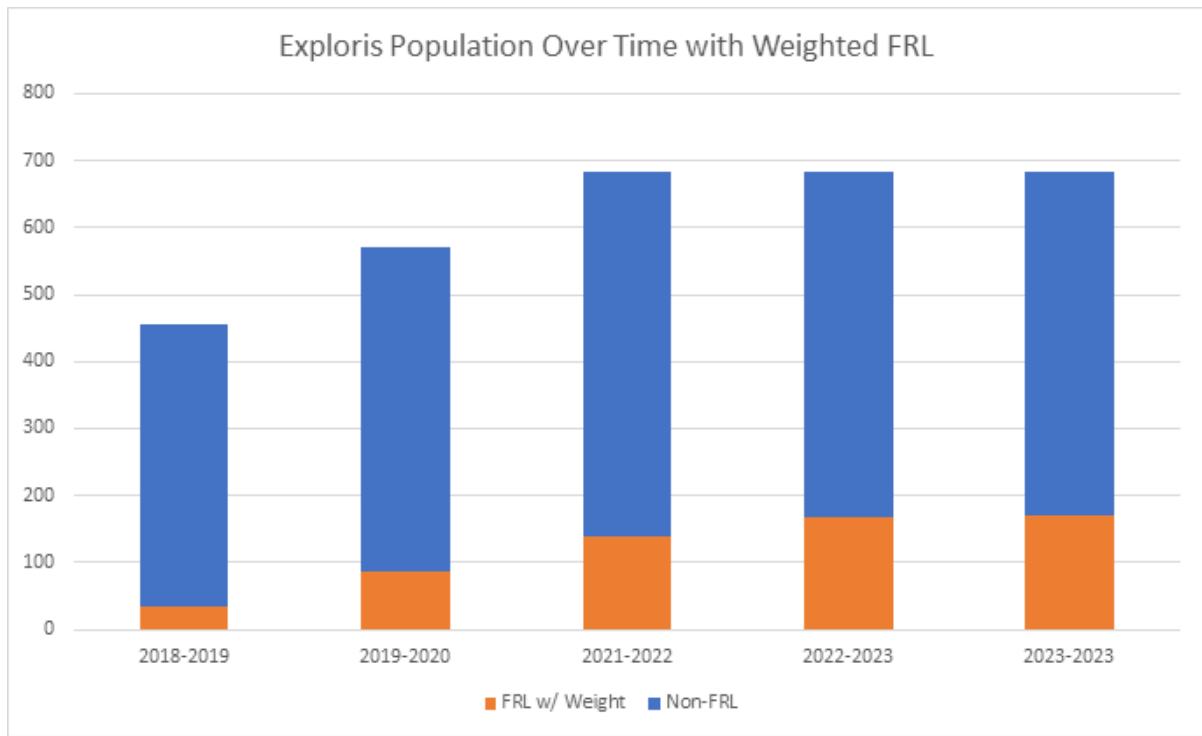
	K	1	2	3	4	5	6	7	8	Total	FRL #s at 8%	FRL #s w/ Weights	Resulting Actual FRL
2018-2019	38	38	38	38	38	38	76	76	76	456	37	37	8.1%
2019-2020	57	57	57	57	57	57	76	76	76	570	46	96	16.8%
2020-2021	76	76	76	76	76	76	76	76	76	684	56	156	22.8%
2021-2022	76	76	76	76	76	76	76	76	76	684	56	169	24.7%
2022-2023	76	76	76	76	76	76	76	76	76	684	56	171	25.0%

Number of FRL Qualifiers by Grade Level

	K	1	2	3	4	5	6	7	8	Total FRL #s
2018-2019	4	4	4	3	3	4	5	5	5	37
2019-2020	11	11	11	11	11	11	15	6	6	96

2020-2021	19	19	19	19	19	19	19	16	7	156
2021-2022	19	19	19	19	19	19	19	19	17	169
2022-2023	19	19	19	19	19	19	19	19	19	171

Above scenario - effect on total population over five years:



Appendix B: [FAQs](#)

Diversity and Equity FAQ for Board

*Board questions collected on 1/23

General Questions:

1. How will we define equity and diversity at Exploris? Where will this definition be published?
 - To be addressed by proposed language within core values and on website diversity and inclusion page

2. Why is it important for Exploris to improve our approach to supporting equity and diversity in our school community?
 - Strategy 4.4 under the school's current strategic plan is to: *"Strengthen programming to maximize resources while ensuring a free and appropriate education for ALL students."*
 - Exploris is the only school recognized as a "Model" STEM school in the state by NCDPI. According to the DPI recognition criteria, Exploris should be focused on *"outreach, support and focus on underserved, especially females, minorities, and economically disadvantaged"* students.
 - A diverse school population prepares students for life in a multicultural society. Research indicates that racial and ethnic diversity in the school environment offers students greater opportunity for cognitive growth and preparation for citizenship. For example:
 - [How Racially Diverse Schools and Classrooms Can Benefit All Students](#) (The Century Foundation, 2016)
 - [The Benefits of Diversity in Education for Democratic Citizenship](#) (Gurin, Nagda, and Lopez, 2003)
 - [A meta-analytic test of intergroup contact theory](#) (Pettigrew and Tropp, 2006)
 - [Effects of diversity experiences on socially responsible leadership over four years of college](#) (Parker and Pascarella, 2013)
 - [Racial and ethnic diversity in the classroom: Does it promote student learning?](#) (Terenzini, Cabrera, Colbeck, Bjorklund, and Parente, 2001)
 - Exploris is positioned to be a state and national model of high quality, innovative education that prepares students for high school, college, and life. However, the visible (and statistical) lack of diversity in the school allows naysayers to discredit the success of the school and the powerful model of education it has to share with others. Other innovative North Carolina charter schools (Central Park School, Girls Leadership Academy of Wilmington, and Raleigh Oak) have already taken a stance on this by implementing weighted lotteries.
 - The school has a powerful mission and vision statement. Exploris lives out this mission and vision in its approach to community building and in teaching students to affect change. However, there is a critical opportunity for the school to better model the mission and vision by taking a more proactive approach to recruiting and supporting a more diverse student population.
 - Preliminary results from the parent survey (55 responses) indicates that 84% of Exploris parents believe that a school culture that supports equity and diversity benefits all students. Yet only 56% feel that Exploris has a strong culture of equity and diversity.
3. How will we benchmark annual data on equity and diversity?
 - In order to track Exploris's progress towards annual enrollment goals, we will track publically available data on racial and socioeconomic diversity.

- We also recognize and celebrate that Exploris has many types of diversity that all students benefit from including religious and cultural diversity.

Lottery Questions:

1. What is the recommendation for implementing Exploris admissions policy adopted in 2015?
 - After extensive research, analysis of enrollment projects, and consultation with school staff, the Equity and Diversity Committee recommends that the board begin implementing the existing policy as written for the incoming class of fall 2019:
 - 20% of total school enrollment qualifying for FRL in 2019-2020
 - 25% of total school enrollment qualifying for FRL in 2020-2021
 - 25% of total school enrollment qualifying for FRL for each year following
 - The committee recommends that the policy be implemented such that the enrollment targets apply to total enrollment at each grade level. This will allow the school to maximize progress towards enrollment goals without overwhelming any single grade level with total FRL numbers that are disproportionate to the school's overall targets.
2. What is the basis for these recommendations?
 - While the increase in lottery targets will now be spread over only two years, it will still take the school at least 3 years to get to the 25% target. The actual FRL growth numbers may vary slightly depending on how quickly the school grows the overall student population in the new building.
 - While the overall goal is to reflect the socioeconomic diversity of WCPSS (31%), setting the enrollment target at 25% allows room to account for underreporting of self-reported data from already enrolled families. It will also allow the school to study to what extent the lottery policy is succeeding in reaching targets without risking exceeding the overall goal in ways that would have additional implications on the school budget.
3. How will the lottery function?
 - Priority status for faculty, board members, and siblings will remain.
 - The overall enrollment target for a particular year will be applied at each grade level, not to the overall population of incoming students. This means some grade levels, particularly 7th and 8th grades, will take additional years to reach FRL enrollment goals (see projections)
 - To illustrate how grade level enrollment targets will work, consider the following two scenarios for the 20% FRL target for spring 2019:
 - Kindergarten will have 57 openings which means the target will be to have 12 students who qualify for FRL. After other priority seats are filled, let's say there are 30 seats remaining to be filled. 12 of these seats would

be filled by qualifying FRL students and 18 would be filled by the general lottery population.

- Seventh grade may only have 5 openings due to turnover and no increase in class size at 76 students overall. After staff and sibling seats are filled, there may only be 2 open seats remaining. The 20% target would be 15 qualifying FRL students. Assuming the class has approximately 5 qualifying FRL students moving up from 6th grade, the class would need 10 more FRL students to meet the enrollment goal. The two available seats would go to additional qualifying FRL students for a total of 7 FRL students in the class for the year.

6. How will the wait list function?

- There will be a single waitlist generated for each grade level similar to the current process. FRL qualifying students will be tagged as such within that waitlist. When seats become available, they will be filled by students identified as FRL qualifiers according to the waitlist until the enrollment target is reached for the grade level. If enrollment targets have been reached, seats will be filled according to waitlist order.

7. What will be the process to have the policy approved by the state board?

- It is recommended that school administration arrange to meet with the NC Office of Charter Schools and the attorney for the State Board of Education to vet the proposed admissions procedures before officially submitting the policy for consideration.
- The goal would be to have the policy approved by the state board at the October 2-4, 2018 meeting (in time to update the Exploris application form by November 1, 2018).
- Given that it may take 8-10 weeks for SBE approval, it is recommended that the policy should be vetted with the Office of Charter Schools prior to the June 2018 Exploris board meeting so revisions can be considered in time to submit to the SBE in July.

8. If our weighted lottery is designed to address our free lunch population, will we readdress the lottery in the future to reflect the current Wake County percentage?*

- The lottery policy and procedures can be adjusted in the future with SBE approval. Exploris may want to consider adjusting after 3-5 years after seeing how well the proposed policy functions in meeting overall objectives.

9. If Wake County is 31%, are we targeting Wake County +/-5%, +/-10%, etc?*

- While there will likely be fluctuation in actual numbers from year to year, the proposed policy is intended to approach the Wake County goal while allowing for underreporting of FRL numbers. Overall, the lottery should self-correct to some extent each year.

10. What does the data look like in terms of the past three years of applicants: all openings, number of siblings, actual openings? What is the current percentage of students from siblings, teachers, board, other?
 - Please see Appendix A for available data.
11. Where do Exploris students come from? What are current Exploris students' base schools?
 - The school does not have this information available. The answer would likely vary significantly each year since students come from across Wake County and often from other counties.
12. What does comparison data look like for other charter schools vs. Exploris?*
13. What do we know about any correlation between socioeconomic and racial diversity?
 - While there may be some correlation, it will be important to keep in mind that the school is working to increase both types of diversity through a variety of strategies. Adding the lottery priority for FRL students and providing additional student supports are strategies specific to increasing socioeconomic diversity. Intentional recruitment to diversify the lottery pool will help address both types of diversity, as will additional training for staff. Additional strategies to support racial (and also cultural) diversity are expected to emerge from input from families and students over time beginning with the parent survey distributed in spring 2018.
12. How will the opening of the new building impact diversity efforts?
 - The opening of the new building, and corresponding graduated growth of grade level class sizes will allow the updated enrollment policy to increase socioeconomic diversity in the school at a manageable pace (in terms of school budget) while also meeting enrollment objectives within 2-3 years. If the building were not opening, it would likely take much longer to reach enrollment goals. Conversely, if the building were to open in 2019 at maximum capacity (without graduated class size growth), enrollment of FRL qualifiers would jump more significantly.
 - Location of the new building is also an important consideration. More investigation needs to be done into how the school can address transportation needs. In the meantime, it is recommended that the school conducts targeted recruitment within walking distance of the new building.

Student Support Questions

1. What are the barriers to access that need to be overcome to assure equity of access for economically disadvantaged students? What are the types of additional supports will need to be put in place to support these students?
 - Barriers to access include:

- Lack of meal support
 - Lack of transportation
 - Cost of field experiences
 - Cost of before/after school care
 - Lack of access to information about the school (e.g. if families don't have access to internet)
 - School culture - perception (e.g. if public perception of Exploris is negative around diversity, or if public perception is that Exploris staff and student body is homogenous).
- While we have not done official exit surveys, it has been reported in the past that families have left Exploris because their families could not afford the related costs.
 - The Faculty Enrollment Team has been working to identify costs of providing additional supports and possible solutions.
2. Are we currently supporting students who qualify for free and reduced lunch? To what extent?
- The school currently provides some support for meals and scholarships, however the current meal system is not scalable given the projected need, and the current scholarship budget also will not cover projected need. The Equity and Diversity Committee has been working closely with the Faculty Enrollment Team to develop possible short and long term solutions.
3. If we begin offering transportation and lunch support, is it possible that some families currently at Exploris might begin reporting existing need more accurately and start qualifying for supports?
- It is likely that we would find that we have higher FRL numbers than currently reported if additional supports were offered. It will be important to collect additional data as new supports are implemented in the 2018-2019 school year so the 2019-2020 lottery is based on accurate enrollment data.
4. What are the options for providing transportation support?
- More investigation needs to be done into how the school can address transportation needs. In the meantime, it is recommended that the school conducts targeted recruitment within walking distance of the new building.
5. Will we have more money for scholarship students so we can continue the great field trip learning experiences?
- Field experiences are a core part of the Exploris instructional model. Identifying budget solutions to cover related costs is an important part of the long term solution to ensuring that Exploris can serve all students with its powerful instructional model.

6. The new building does not have a cafeteria, will this cause challenges in providing meal support?
 - Many schools run subsidized lunch programs without a school cafeteria. This should not be an issue.
7. How will the school address staffing needs for meal support and nutrition in the future?
 - It is recommended that the school partner with a provider who can provide logistical support and nutritious meal options. Some staff time will need to be accounted for to help coordinate with the provider.
8. Do we believe there is a correlation between greater diversity and Exceptional Children program (EC) costs?
 - Based on data collected from implementing a weighted lottery over 5 years, Central Park School for Children reported no significant increase in EC population relative to overall increase in FRL qualifiers.

Appendix C: References for Further Reading

Charter School Diversity

- [The Growing Segmentation of the Charter School Sector in North Carolina](#) (Ladd, Clotfelter, & Holbein, 2015)
- [North Carolina Charter Schools: Excellence and Equity through Collaboration](#) (Public Impact, 2014)
- [The barriers that make charter schools inaccessible to disadvantaged families](#) (Valant, Lincove, 2018)

Benefits of Diversity in the Classroom

- [How Racially Diverse Schools and Classrooms Can Benefit All Students](#) (The Century Foundation, 2016)
- [The Benefits of Diversity in Education for Democratic Citizenship](#) (Gurin, Nagda, and Lopez, 2003)
- [A meta-analytic test of intergroup contact theory](#) (Pettigrew and Tropp, 2006)
- [Effects of diversity experiences on socially responsible leadership over four years of college](#) (Parker and Pascarella, 2013)
- [Racial and ethnic diversity in the classroom: Does it promote student learning?](#) (Terenzini, Cabrera, Colbeck, Bjorklund, and Parente, 2001)

Cover Sheet

ED Report

Section: III. ED Report
Item: A. ED Report
Purpose: Vote
Submitted by:
Related Material: April ED Report.pdf
Service Agreement.pdf

ED Report – April 24, 2018

Academic Update

Instructional Rounds were conducted on 4/11/18 at both campus. All administrators and 11 additional staff members observed 8 classrooms to evaluate our problem of practice. The focus for this year was understanding student engagement by collecting evidence to analyze our problem of practice – “To what degree are students taking an active role in their own learning?” Evidence collected during the observation was specific and objective. After the observation process the teams broke out into screening protocols to analyze the evidence and synthesize the data to understand trends and patterns. The trends identified in April are outlined below:

1. The longer students need to listen, the less actively they are involved.
2. Active learning increases when the time for the task is chunked into shorter portions.
3. Students in pairs tend to remain on task and active learning is more likely to occur.
4. In whole group, students begin tasks before the teacher finishes giving instructions.
5. There was more often small group/independent work than whole group.
6. Students more frequently ask for feedback from peers than teachers.
7. When students work with peers, they are more actively engaged.

A debrief meeting was held with the full staff on 4/16/18 to discuss the process, protocols, and trends. All staff members participated in a final protocol to understand the evidence and trends presented and discuss strategies for the future.

Personnel and Staffing

Remi Wingo, 8th grade teacher, has submitted her letter of resignation and will not be returning to teaching next year.

Interview teams have been established to help recruit and interview candidates for the 2018-2019 openings. (3 Elementary 1 EC Teacher, 1 Global Arts – 2 due to expansion, 1 replacement for Laura Shelton, Middle School 1 replacement for Remi Wingo). The positions are posted on our website, NCJOBS.com, and Indeed. Ellie and Amanda attended a Charter School Job Fair and recruited candidates on 4/12/18 and Michelle and Amanda will attend a job fair at NCSU on 4/24/18. Teachers are also supporting the recruitment efforts to find the best candidate for Exploris.

Board approval is requested for updated list of substitute teachers below. Substitute teachers are paid \$100 per day.

Cindy Appleby
 Jennifer Blakeslee
 Lee-Ashley Bonfield
 Lisa Glass
 Elisa Hopkins
 Lindsey Hubbard
 Carrie Johnson-Dobbs
 Viviane Kraus
 Jamie Pierce
 Jennifer Pierson
 Kirsten Reberg-Horton
 Sarah Robinson
 Cheryl Rodgers
 Amy Tinkler
 Glenn Schell pending background check

Interview teams have been established to help recruit and interview candidates for the 2018-2019 openings. (3 Elementary – 2 due to expansion, 1 replacement for Laura Shelton, Middle School 1 replacement for Remi Wingo, 1 EC Teacher, 1 Global Arts). The positions are posted on our website, NCJOBS.com, and Indeed. Ellie and Amanda attended a Charter School Job Fair and recruited candidates on 4/12/18 and Michelle and Amanda will attend a job fair at NCSU on 4/24/18. Teachers are also supporting the recruitment efforts to find the best candidate for Exploris.

Fletcher Academy Partnership

Board approval is requested to partner with Fletcher Academy for an elementary tutoring program to support early literacy. The tutoring program is funding by the Fletcher Foundation and Exploris would not incur any cost for the services. Service value is estimated at \$75K per partner site to support up to 80 identified students throughout the year. Fletcher Academy would provide 4 tutors to work 3.5 hours per day Monday – Thursday. Tutors will work with groups of students in small groups typically 1:5 to support literacy decoding, fluency, spelling, comprehension, and handwriting. This initiative will further support our elementary intervention program to improve student academic outcomes.

Current Fletcher Partners – Pave Academy, Hope Charter Leadership Academy
 Other Potential Partners – Exploris, Walnut Creek Elementary, New YMCA/Community development site school

Enrollment Data - ADM

	ADM
K	28
1	31
2	31

3	30
4	42
5	42
6	73
7	74
8	68
Total	419

Enrollment From Lottery - Results To Date

	K	1	2	3	4	5	6	7	8
Target	38	10	7	7	8	0	34	3	2
Accepted	37	10	7	8	9	0	34	3	2
Pending	1	0	0	0	0	0	0	0	0
Waitlisted	294	87	59	69	74	62	201	62	22
Over	0	0	0	1	1	0	0	0	0

Operations:

The lease renewal and amended agreement from The Wood Pile and Gordon Smith for the Elementary campus property is attached for your review. Increase is \$150 per month to extend to August, 2019. I have requested an extended lease to cover us until the new property is available. Bob Kingry and I will be meeting with Gordon on Wednesday to finalize the agreement.

A new exterior lighting system was ordered for the elementary campus and will be installed by a parent volunteer. We have also completed a grant from Duke Energy for a \$2,000 reimbursement for energy efficiency to offset these costs.

We are still in the process of finalizing quotes for the security improvements. Board approval will be requested once we have final quotes and a final recommendation. The school is very thankful that the PTO will also contribute \$10,000 toward these initiatives. Another area we are exploring is how the increased security funding proposed for next year in the state budget may or may not be allocated to charter schools which could also support these improvements. Summarized below is an outline of the security upgrade initiatives that are being evaluated.

Cameras

- We’re getting a quote from Sonitrol to add external and internal cameras to both locations, with the ability to pull up any camera view on any mobile device at any time. We would have access to ~30 days of historical video data, and the feed would be available to Sonitrol personnel if an alarm is tripped.

- In lieu of Sonitrol, we can utilize a cloud-based system using Amazon/Arlo/Nest cameras and the Amazon Cam service for \$199.99/year. We would still have remote access, and 30 days of historical video.

Security

- We're getting a quote to add an access control box for the Middle Campus that is tied to our Sonitrol system. This would add intrusion detection to our Middle Campus, as well as magnetic door sensors, and integration with our online security system.
- In lieu of Sonitrol, we can utilize a consumer-grade cloud-based system using Simplisafe to add basic intrusion detection, and exterior door and window monitoring. This system would not be integrated into our existing system.

Intercom/Phone/Speakers

- We're getting quotes on VOIP options as this technology will allow us to move the purchased devices to the new building. The different options are hosted versus on-premises. The hosted options provide all of the software via the cloud, and require no on-site installation, but require a monthly fee. The on-premises options require purchasing more hardware now but would likely save us money in the long run as the on-premises service costs should be much lower per year.
- All of the intercom options will add 2-way phones to every classroom, internal speakers that will cover all school spaces, and external speakers to reach every part of our two campuses. The campus staff (specifically Carolee and Mary Margaret) will be able to communicate with any specific room, floor, or whole campus, and each classroom can communicate with the admin console.
- Moving forward, we can add SIP-trunking so that every room could also dial out for conference calls, parent calls, etc.

Locks

- We're working with Hedgehog (Middle Campus) and Mod Space (Elementary Campus) to get bids to replace and/or add any required locks so that all rooms are securable during a lockdown drill.

Fire Drill was held for Middle campus on 4/24 and scheduled for Elementary on 4/27/18.

Finance:

We are currently working on the 2018 -2019 budget and finalizing projected expenses. The first draft will be presented at the May Board meeting. Anticipated surplus is \$6,221.92. The balance sheet and income statement along with the YTD budget are attached for your review.

Any additional legal expenses incurred from complaints will be funded from reserves.

Capital Campaign/ Foundation

Input from the Board is needed to recommend a replacement for The School Foundation Chair position since Cal Cunningham will be finishing up in June.

75 % of all Exploris families have contributed to the capital campaign.

Total Pledged	\$293,164.63
Total Collected	\$141,653.81
Rollover "Savings"	\$304,705.68
Total Amount	\$597,870.31
Remaining	\$402,129.69

AGREEMENT

This AGREEMENT is made between The Fletcher Academy, School of Achievement, Inc. (“TFA”) and The Exploris Charter School, Inc. (“PARTNER SCHOOL”) effective as of the 1st day of July, 2018 (the “Effective Date”). PARTNER SCHOOL desires for TFA to administer an in-school reading tutoring program (“Program”) for certain PARTNER SCHOOL students (“Participants”), and TFA desires to administer the Program and provide such services pursuant to the terms of this Agreement.

Therefore, TFA and PARTNER SCHOOL agree as follows:

1. Term and Termination. This Agreement shall commence as of the Effective Date and continue for a 12-month term (“Term”), unless agreement is terminated prior to the end of the term. Either party may terminate this Agreement within thirty (30) days’ upon having provided written notice to the other party. If at the end of the 12-month term no notice of termination is given by either party, then this agreement shall be renewed for another 12-month term.

2. TFA Responsibilities.

a. TFA will operate the Program and maintain and responsibility for delivery of Program. TFA will employ instructors to provide tutoring services in the Program, and will provide training in TFA’s proprietary reading methodologies. TFA will determine, in its sole discretion, the number of tutors to be utilized in the Program.

b. In consultation with PARTNER SCHOOL, TFA will determine the schedule for the Program, including instructional dates and hours in which tutoring services will be provided, and the total number of tutoring sessions that will be provided.

c. TFA will obtain and maintain workers’ compensation coverage for TFA employees while they provide Program services within PARTNER SCHOOL’s facilities.

d. TFA will ensure that all of its employees (“TFA Tutoring Personnel”) who work on PARTNER SCHOOL’s campus and with its students meet background qualifications, including, but not limited to, successful annual criminal background checks to include sex-offender registry checks as specified in Paragraph 8 of this Agreement.

e. TFA will ensure that all TFA Tutoring Personnel are highly qualified instructors who hold relevant degrees, background and experience necessary to successfully perform their instructional tasks. While active teacher certification may be desired, TFA Tutoring Personnel with expired certification shall still be considered acceptable.

3. PARTNER SCHOOL Responsibilities.

a. PARTNER SCHOOL shall designate a liaison responsible for ongoing communication and collaborative planning with TFA Tutoring Personnel.

b. PARTNER SCHOOL shall properly orient TFA Tutoring Personnel to facilitate proper understanding of PARTNER SCHOOL's policies, rules, systems and structures. Orientation shall also include collaborative time with relevant PARTNER SCHOOL faculty members and other school personnel.

c. PARTNER SCHOOL shall provide sufficient and adequate instructional space, furniture network connectivity, shared teacher resources, and access to common faculty facilities within its PARTNER SCHOOL SE Raleigh Charter School location.

d. PARTNER SCHOOL shall treat TFA Tutoring Personnel similar to other approved independent contractors or school volunteers, and PARTNER SCHOOL is responsible for maintaining and sharing up-to-date policies and rules that pertain to volunteers and independent contractors.

4. Joint PARTNER SCHOOL and TFA Responsibilities.

a. PARTNER SCHOOL and TFA shall jointly screen and approve all TFA Tutoring Personnel assigned to PARTNER SCHOOL

b. PARTNER SCHOOL and TFA shall jointly screen and approve Participants for entry into the Program.

c. As PARTNER SCHOOL may wish to provide additional school services outside of what is provided by TFA through its in-school tutoring program, PARTNER SCHOOL and TFA shall jointly define in writing between PARTNER SCHOOL's and TFA's Heads' of School the precise schedule for TFA's tutoring at PARTNER SCHOOL, including any changes or revisions to said schedule.

5. Indemnity. Each party shall defend, indemnify and hold harmless the other party (and its parents, subsidiaries and affiliates, and its and or their directors, officers, employees, and agents) from any and all claims, damages, suits, judgments, fines, settlements, or liabilities of any kind, including damage to property, death, and bodily and personal injury, arising out of or resulting from the negligence, gross negligence or willful misconduct of indemnifying party or its employees and agents.

6. Insurance. PARTNER SCHOOL shall obtain and maintain throughout the Term of this Agreement insurance to sufficiently protect PARTNER SCHOOL and TFA from any and all potential claims or damages, including but not limited to Comprehensive General and Contractual Liability Insurance. TFA shall be named as an additional insured on such liability insurance policies. Copies of certificates of insurance and other insurance documents listing TFA as an additional insured shall be provided to TFA upon request.

7. Confidentiality.

a. Confidential Information and Intellectual Property. PARTNER SCHOOL recognizes and acknowledges that during the term of this Agreement, it and its employees and agents may be given access to and obtain knowledge of the curriculum guides, methodologies, teaching materials, approaches, techniques, and other inventions, works

of authorship, and know-how used by TFA which are of a unique quality, have special value, and are important proprietary assets of TFA's business ("Confidential Information and Intellectual Property"). PARTNER SCHOOL agrees that it will not, during or after the term of this Agreement, disclose or use any Confidential Information and Intellectual Property in any form without the prior, express written consent of TFA, and PARTNER SCHOOL agrees that it will implement policies and procedures prohibiting its employees and agents from doing the same. PARTNER SCHOOL acknowledges and agrees that TFA owns all right, title, and interest in and to the Confidential Information and Intellectual Property and all modifications, enhancements, improvements, derivative works, and compilations thereto and thereof and PARTNER SCHOOL hereby presently, irrevocably, and unconditionally assigns to TFA, and forever waives and agrees never to assert, any and all such right, title, and interest that vests or shall vest in PARTNER SCHOOL. PARTNER SCHOOL acknowledges that any and all work performed and services rendered by PARTNER SCHOOL in connection with this Agreement shall constitute work performed and services rendered solely on behalf of TFA and, in no event, on behalf of any other entity or individual. PARTNER SCHOOL agrees and acknowledges that services under this Agreement require the exchange of Confidential Information and Intellectual Property between TFA and the PARTNER SCHOOL. PARTNER SCHOOL agrees that upon termination of this Agreement, PARTNER SCHOOL will require its employees and agents to:

- (i) return to TFA all records, memoranda, data, documents and other property of any type or description which refer or relate in any way to Confidential Information and Intellectual Property, including all copies thereof, which are in its or their possession, custody or control;
- (ii) return TFA-owned materials or property of any type or description (including but not limited to keys, credit cards, files, work in process, manuals, forms, computer stored records or work in process and other computer data, research materials, and other items of information concerning students or TFA's business, including all copies thereof) which is in its or their possession, custody or control;
- (iii) fully cooperate with TFA in winding up the Program.

b. Remedies. PARTNER SCHOOL acknowledges that its or its employees' or agents' failure to provide by the provisions of this Paragraph 7 would cause irreparable harm to TFA for which legal remedies would be inadequate. Therefore, in addition to any legal or other relief to which TFA may be entitled by virtue of PARTNER SCHOOL's failure to abide by these provisions, TFA may seek legal and equitable relief, including but not limited to preliminary and permanent injunctive relief, for PARTNER SCHOOL's or its employees' or agents' actual or threatened failure to abide by these provisions, and PARTNER SCHOOL will indemnify TFA for all expenses including reasonable attorneys' fees in seeking to enforce these provisions.

8. Criminal Background Checks. TFA shall conduct criminal background checks on all TFA personnel who, pursuant to this Agreement, interact with PARTNER SCHOOL students

or provide services on PARTNER SCHOOL property or attend PARTNER SCHOOL events. TFA shall also conduct an annual check through a reputable background check service “Background Check Provider” of the State Sex Offender and Public Protection Registration Program, the State Sexually Violent Predator Registration Program, and the National Sex Offender Registry; provided, however, if Background Check Provider discovers that TFA personnel have resided in a state other than North Carolina during the seven (7) years prior to worker’s placement at PARTNER SCHOOL, Background Check Provider will also conduct checks of the applicable sex-offender registries in each of the individual states in which the worker resided during such 7-year period. Under no circumstances shall any TFA personnel be assigned to work with any PARTNER SCHOOL student or on PARTNER SCHOOL property or at PARTNER SCHOOL events if (1) said worker appears on any of the aforesaid sex-offender registries; (2) said worker has been convicted of a felony; (3) said worker has been convicted of any crime, whether misdemeanor or felony, involving sex, violence or drugs; or (4) said worker has been engaged in any crime or conduct indicating that such worker may pose a threat to the safety or well-being of students or school personnel. TFA shall maintain and shall provide to PARTNER SCHOOL prior to any TFA personnel placement at PARTNER SCHOOL a copy of the results of such background checks and sex-offender registry searches. Upon request, TFA will furnish PARTNER SCHOOL with sufficient information to allow PARTNER SCHOOL to perform its own criminal background checks on TFA personnel. Upon TFA’s failure to comply with this Paragraph 8, PARTNER SCHOOL shall have the right to terminate this Agreement effective immediately.

9. Designations and Appointments. TFA, including its directors, officers and employees, is hereby designated by PARTNER SCHOOL as an “other School Official having a legitimate educational interest in education records” for the purposes of the Family Educational Right and Privacy Act, 20 U.S.C. §§ 1232g *et seq.*, as amended (“FERPA”).

10. Survival. The provisions of Paragraphs 5–16 shall survive the termination of this Agreement.

11. Non-Exclusivity. This Agreement does not create an exclusive arrangement between TFA and PARTNER SCHOOL or constitute any commitment by TFA, whether express or implied, to provide after-school reading tutoring services only in collaboration with PARTNER SCHOOL.

12. Waiver or Breach. The waiver by either party of a breach of any provision of this Agreement by the other party shall not operate or be construed as a waiver of any subsequent breach.

13. Independent Contractor. The parties hereby acknowledge that TFA Tutoring Personnel working at PARTNER SCHOOL are to be treated as independent contractors. In no event shall this Agreement be construed as establishing a partnership, joint venture or similar relationship between the parties hereto, and nothing herein shall be construed to authorize either party to act as agent for the other. Each party shall be liable for its own debts, obligations, acts and omissions, including the payment of all required withholding, social security and other taxes or benefits. TFA Tutoring Personnel shall not be considered employees of PARTNER SCHOOL.

Additionally, because TFA serves as an independent contractor for PARTNER SCHOOL, TFA hereby acknowledges and accepts that *“No indebtedness of any kind, incurred or created, by the charter school shall constitute an indebtedness of the State or its political subdivisions and no indebtedness of the charter school shall involve or be secured by the faith, credit or taxing power of the State or its political subdivisions” (NCGS 115C-238.29H(al)).*

14. Entire Agreement, Amendment, Severability. This Agreement contains the entire agreement between the parties with respect to the matters set forth herein and supersedes all prior agreements and understandings between the parties with respect to the same. No provision of this Agreement may be amended, modified, deleted, or waived in any manner except by a written agreement executed by the parties. The invalidity or unenforceability of any provision of this Agreement shall not affect the validity or enforceability of any other provision.

15. Assignment. Neither party shall assign, subcontract or transfer any interest in or obligation under this Agreement to any other entity or individual without the prior written approval of the other party.

16. Governing Law and Venue. This Agreement shall be construed and enforced in accordance with the laws of the State of North Carolina, other than its rules with respect to choice of law. The parties agree that any action or proceeding arising out of this Agreement shall be instituted in the Superior Court of Wake County, North Carolina or in the United States District Court for the Eastern District of North Carolina (assuming such court has subject matter jurisdiction over the action or proceeding). Each of the parties hereby waives any objection that it or s/he may have to the venue of any such action or proceeding, and irrevocably consents to the personal jurisdiction of any such court in any such action or proceeding.

IN WITNESS WHEREOF, the parties have executed this Agreement as of the day and year above written.

The Exploris Charter School, Inc.

THE FLETCHER ACADEMY,
SCHOOL OF ACHIEVEMENT, INC.

Sig: _____
Name: _____
Title: Head of School

Sig: _____
Name: _____
Title: Head of School

Should be an Exhibit w/timing and scope here; can modify/attach as needed

TFA Tutoring Schedule at PARTNER SCHOOL

The following times have been approved for TFA to provide tutoring services on PARTNER SCHOOL's campus:

- [Insert days of the week and times], through the conclusion of the 2018-2019 academic year.

Any work performed from PARTNER SCHOOL students outside of these approved times will be done as a service provided exclusively by PARTNER SCHOOL, through its employees, and under the direction of its management. TFA will not authorize its employees to perform any work or volunteer activities with students on its behalf outside of these hours or in areas outside of PARTNER SCHOOL's physical campus address.

Agreed upon by:

PARTNER SCHOOL Name: _____

Head of School Signature: _____

Date: _____

The Fletcher Academy, Inc. (TFA)

Head of School Signature: _____

Date: _____

Cover Sheet

Finance Committee: Budget Updates

Section: IV. Finance Committee
Item: A. Finance Committee: Budget Updates
Purpose: FYI
Submitted by:
Related Material: Exploris 2017-2018 Budget - Board Report March 2018.pdf
March Balance Sheet.pdf
March Income Statement.pdf

Category		Approved Budget	EOY Projection	MTD Activity	YTD Activity	Approved Budget vs. YTD Activity	% Remaining vs. Approved Budget	% Remaining vs. EOY Projection
Revenue								
	State revenue							
	Rev - Summer Reading- 016		\$16,004.00	\$0.00	\$16,004.00	-\$16,004	#DIV/0!	0.00%
	Rev - Charter Schools - 036	\$2,362,078.57	\$2,338,233.00	\$205,042.34	\$2,024,210.39	\$337,868	14.30%	13.43%
	Rev- State Bonus		\$6,943.00	\$0.00	\$6,943.00	-\$6,943	#DIV/0!	0.00%
	Total State Revenue	\$2,362,078.57	\$2,361,180.00	\$205,042.34	\$2,047,157.39	\$314,921.18	13.33%	13.30%
	Local Revenue							
	Rev - Sales Tax	\$6,000.00	\$6,000.00	\$0.00	\$0.00	\$6,000	100.00%	100.00%
	Rev - German Exch	\$0.00	\$18.09	\$0.00	\$18.09	-\$18	#DIV/0!	0.00%
	Rev - Field Trips - Japan Exch	\$0.00	\$21,497.00	\$1,700.00	\$23,197.00	-\$23,197	#DIV/0!	-7.91%
	Rev - Field Trips - Elementary School	\$0.00	\$16,186.44	\$965.00	\$14,679.00	-\$14,679	#DIV/0!	9.31%
	Rev - Field Trips - 6th Collected	\$0.00	\$10,681.70	\$0.00	\$6,971.00	-\$6,971	#DIV/0!	34.74%
	Rev - Field Trips - 7th Collected	\$1,585.00	\$717.14	\$460.00	\$652.03	\$933	58.86%	9.08%
	Rev - Field Trips - 7th Fundraising	\$0.00	\$0.00	\$0.00	\$0.00	\$0	#DIV/0!	#DIV/0!
	Rev - Field Trips - 8th Collected	\$0.00	\$55,765.10	\$1,238.23	\$57,003.33	-\$57,003	#DIV/0!	-2.22%
	Rev - Field Trips - 8th Fundraising	\$0.00	\$5,922.90	\$0.00	\$5,384.00	-\$5,384	#DIV/0!	9.10%
	Rev - Contributions	\$0.00	\$0.00	\$0.00	\$11,208.11	-\$11,208	#DIV/0!	#DIV/0!
	Rev - Annual Fund PayPal	\$0.00	\$5,887.63	\$0.00	\$5,887.63	-\$5,888	#DIV/0!	0.00%
	Rev - Student Supply Fee	\$0.00	\$618.00	\$0.00	\$618.00	-\$618	#DIV/0!	0.00%
	Rev - Athletics	\$0.00	\$0.00	\$0.00	-\$2,400.00	\$2,400	#DIV/0!	#DIV/0!
	Rev - Clubs	\$0.00	\$5,966.00	\$285.00	\$5,966.00	-\$5,966	#DIV/0!	0.00%
	REV- CAPITAL CAMPAIGN FOUNDATI		\$16,842.83	\$0.00	\$16,842.83	-\$16,843	#DIV/0!	0.00%
	Fund Balance Roll Forward		\$304,705.68	\$0.00	\$304,705.68	-\$304,706	#DIV/0!	0.00%
	Rev - Durham County Schools	\$12,353.00	\$10,116.72	\$1,687.08	\$7,591.86	\$4,761	38.54%	24.96%
	Rev - Johnston County Schools	\$27,229.00	\$27,342.12	2,075.40	16,610.40	\$10,619	39.00%	39.25%
	Rev - Chatham County Schools	\$0.00	\$0.00	\$0.00	\$0.00	\$0	#DIV/0!	#DIV/0!
	Rev - Wake County Schools	\$935,000.00	\$1,003,205.76	\$87,169.95	\$674,558.19	\$260,442	27.85%	32.76%
	Rev - Harnett County Schools	\$3,000.00	\$3,000.00	\$0.00	\$339.66	\$2,660	88.68%	88.68%
	Rev - CASMT Grant	\$30,000.00	\$30,000.00	\$0.00	\$15,000.00	\$15,000	50.00%	50.00%
	Interest Income Reserve	\$0.00	\$122.15	\$0.00	\$122.15	-\$122.15	#DIV/0!	0.00%
	Total Local Revenue	\$1,015,167.00	\$1,524,595.26	\$95,580.66	\$1,164,954.96	-\$149,787.96	-14.76%	23.59%

Category	Approved Budget	EOY Projection	MTD Activity	YTD Activity	Approved Budget vs. YTD Activity	% Remaining vs. Approved Budget	% Remaining vs. EOY Projection
Federal Revenue							
Rev - IDEA VI-B - 060	\$72,543.00	\$63,068.00	\$9,452.13	\$42,452.13	\$30,091	41.48%	32.69%
Total Federal Revenue	\$72,543.00	\$63,068.00	\$9,452.13	\$42,452.13	\$30,091	41.48%	32.69%
Fund 5 Revenue							
Revenue - Before and After School	\$76,705.00	\$76,705.00	\$3,075.00	\$53,846.00	\$22,859	29.80%	29.80%
Total Fund 5 Revenue	\$76,705.00	\$76,705.00	\$3,075.00	\$53,846.00	\$22,859	29.80%	29.80%
Total Revenue	\$3,526,493.57	\$4,025,548.26	\$313,150.13	\$3,308,410.48	\$218,083	6.18%	17.81%
Expenses							
Total 1. Salaries and Bonuses	\$2,248,782.35	\$2,227,920.96	\$188,279.30	\$1,673,868.79	\$574,913.56	25.57%	24.87%
Total 2. Benefits	\$528,619.33	\$527,552.81	\$39,342.01	\$368,384.53	\$160,235	30.31%	30.17%
Total 3. Books and Supplies	\$53,000.00	\$70,000.00	\$2,907.05	\$46,240.54	\$6,759	12.75%	33.94%
Total 4. Technology	\$28,808.16	\$28,808.16	\$0.00	\$17,040.49	\$11,767.67	40.85%	40.85%
Total 5. Non- Cap Equipment and Leases	\$19,500.00	\$19,500.00	\$1,038.07	\$8,161.50	\$11,339	58.15%	58.15%
Total 6. Contracted Student Services	\$28,000.00	\$30,450.99	\$0.00	\$10,568.24	\$17,431.76	62.26%	65.29%
Total 7. Field Trips	\$2,000.00	\$110,769.09	\$25,273.00	\$109,141.69	-\$107,142	-5357.08%	1.47%
Total 8. Staff Development	\$13,000.00	\$15,500.00	\$280.00	\$2,755.93	\$10,244.07	78.80%	82.22%
Total 9. Administrative Services	\$79,680.00	\$425,313.62	\$3,889.75	\$383,964.68	-\$304,284.68	-381.88%	9.72%
Total 10. Insurances	\$25,605.00	\$31,103.66	\$1,639.00	\$30,256.24	-\$2,434	-9.51%	2.72%
Total 11. Facilities	\$427,177.40	\$434,008.95	\$35,425.21	\$339,188.71	\$87,989	20.60%	21.85%
Total 12. Capital Purchases	\$0.00	\$0.00	\$0.00	\$0.00	\$0	#DIV/0!	#DIV/0!
Total 13. Scholarships	\$4,200.00	\$4,200.00	\$0.00	\$0.00	\$4,200	100.00%	100.00%
Total 14. After School	\$16,467.50	\$16,467.50	\$2,614.76	\$13,853.52	\$2,614	15.87%	15.87%

Category	Approved Budget	EOY Projection	MTD Activity	YTD Activity	Approved Budget vs. YTD Activity	% Remaining vs. Approved Budget	% Remaining vs. EOY Projection
Total 21. Clubs	\$0.00	\$5,681.00	\$235.00	\$2,243.71	-\$2,243.71	#DIV/0!	60.51%
Total 61. Various Grants - CASMT	\$30,000.01	\$50,791.32	\$0.00	\$34,730.77	-\$4,730.76	-15.77%	31.62%
Total 62. Various Grants - BWF	\$15,431.90	\$15,431.90	\$0.00	\$0.00	\$15,432	100.00%	100.00%
Total Expenses	\$3,520,271.65	\$4,013,499.96	\$300,923.15	\$3,040,399.34	\$482,089.61	13.69%	24.25%
Net Surplus / (Deficit)	\$6,221.92	\$12,048.30	\$12,226.98	\$268,011.14			

Date: 04/07/2018

Time: 12:42 pm

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THE EXPLORIS SCHOOL
LINQ Financial System: Balance Sheet
Month: March - Fiscal Year: 2018

Acct. Code	Title	Current Balance
Asset		
1.1010.000.000.000.000.00	Cash OP FCIT 6528	-775.04
2.1010.000.000.000.000.00	Cash OP FCIT 6528	478,678.00
2.1011.000.000.000.000.00	Cash - Reserve	306,820.96
2.1020.000.000.000.000.00	Cash CK FCIT 4317	11,729.55
2.1160.000.000.000.000.00	Accounts Receivable - Non-Gove	-2,963.51
2.1180.000.000.000.000.00	Accounts Receivable - Employee	187.83
2.1611.000.000.000.000.00	Security Deposit	15,658.00
3.1010.000.000.000.000.00	Cash OP FCIT 6528	845.40
5.1010.000.000.000.000.00	Cash OP FCIT 6528	250,194.36
	Total Asset:	<u>1,060,375.55</u>
Liability		
1.2274.000.000.000.000.00	EEs' Dental Ins. Deductions	-1,806.00
1.2278.000.000.000.000.00	EEs' Other Ins. Deductions	-26,461.40
1.2282.000.000.000.000.00	EEs' Flex Spending Deductions	-149.23
1.2290.000.000.000.000.00	EEs' Repayment to School	-43.85
1.2321.000.000.000.000.00	EEs' 403(b) Deductions	-252.33
2.2010.000.000.000.000.00	Accounts Payable	851.00
3.2274.000.000.000.000.00	EEs' Dental Ins. Deductions	-53.27
3.2278.000.000.000.000.00	EEs' Other Ins. Deductions	758.82
3.2282.000.000.000.000.00	EEs' Flex Spending Deductions	135.97
3.2321.000.000.000.000.00	EEs' 403(b) Deductions	251.89
5.2274.000.000.000.000.00	EEs' Dental Ins. Deductions	-0.76
5.2278.000.000.000.000.00	EEs' Other Ins. Deductions	-37.91
5.2282.000.000.000.000.00	EEs' Flex Spending Deductions	16.26
5.2321.000.000.000.000.00	EEs' 403(b) Deductions	0.44
	Total Liability:	<u>-26,790.37</u>
Reserve / Trust		
2.2960.000.000.000.000.00	Fund Equity	-555,248.79
5.2960.000.000.000.000.00	Fund Equity	-210,325.25
	Total Reserve / Trust:	<u>-765,574.04</u>
	Net Revenue / Expense:	<u>-268,011.14</u>
	Total Liability / Reserve / Trust / Income:	<u><u>-1,060,375.55</u></u>

Date: 04/07/2018
Time: 12:43 pm

THE EXPLORIS SCHOOL
LINQ Financial System: Income Statement
Month: March - Fiscal Year: 2018

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Acct. Code	Title	Beg. Balance	This Period	End. Balance
FUND: 1				
Revenue				
1.3100.016.000.000.000.00	Rev - Summer Reading - 016	16,004.00	0.00	16,004.00
1.3100.036.000.000.000.00	Rev - Charter Schools	1,819,168.05	205,042.34	2,024,210.39
1.3100.048.000.000.000.00	Rev- State Bonus	6,943.00	0.00	6,943.00
Total Revenue for FUND - 1:		1,842,115.05	205,042.34	2,047,157.39
Expense				
1.5110.036.121.000.000.00	Salary - Teacher	909,403.63	115,525.53	1,024,929.16
1.5110.036.142.000.000.00	Salary - Teacher Assistant	36,498.88	3,175.84	39,674.72
1.5110.036.162.000.000.00	Substitute Pay	18,613.50	4,670.00	23,283.50
1.5110.036.183.000.000.00	Salary - Bonus	3,768.00	0.00	3,768.00
1.5110.036.211.000.000.00	ER's Social Security Cost	73,497.09	8,767.92	82,265.01
1.5110.036.229.000.000.00	ER's Other Retirement Cost	17,554.75	2,166.62	19,721.37
1.5110.036.231.000.000.00	ER's Hospitalization Insurance	131,073.76	15,213.46	146,287.22
1.5110.036.232.000.000.00	ER's Workers' Comp. Insurance	1,639.00	1,639.00	3,278.00
1.5110.036.233.000.000.00	ER's Unemployment Insurance Co	12.90	0.00	12.90
1.5110.036.234.000.000.00	ER's Dental Ins. Cost	1,893.21	226.73	2,119.94
1.5110.036.235.000.000.00	ER's Life Ins. Cost	155.76	0.00	155.76
1.5110.036.239.000.000.00	Other Ins. Cost	1,505.60	0.00	1,505.60
1.5110.048.180.000.000.00	Testing Bonus	6,450.00	0.00	6,450.00
1.5110.048.211.000.000.00	ER's Social Security Cost	493.44	0.00	493.44
1.5210.036.121.000.000.00	Salary - EC Teacher	75,417.83	5,833.34	81,251.17
1.5210.036.142.000.000.00	Salary - EC Teacher Assistant	55,281.35	7,148.45	62,429.80
1.5210.036.211.000.000.00	ER's Social Security Cost	8,615.69	916.45	9,532.14
1.5210.036.229.000.000.00	ER's Other Retirement Cost	968.02	177.50	1,145.52
1.5210.036.231.000.000.00	ER's Hospitalization Insurance	19,909.01	3,196.09	23,105.10
1.5210.036.234.000.000.00	ER's Dental Ins. Cost	201.28	29.90	231.18
1.5210.036.311.000.000.00	Contracted Services - EC	2,094.62	0.00	2,094.62
1.5240.036.318.000.000.00	Contracted Services - Speech	5,170.00	0.00	5,170.00
1.5330.036.121.000.000.00	Intervention Teacher	29,014.36	4,134.17	33,148.53
1.5330.036.211.000.000.00	Intervention SS	5,025.46	294.20	5,319.66
1.5330.036.229.000.000.00	Intervention Other Retirement	1,119.61	124.03	1,243.64
1.5330.036.231.000.000.00	Intervention Hospitalization	7,754.55	553.36	8,307.91
1.5330.036.234.000.000.00	ER' Dental	83.72	11.96	95.68
1.5350.016.121.000.000.00	Teacher - Summer Reading Camp	4,200.00	0.00	4,200.00
1.5350.016.211.000.000.00	ER SS - Summer Reading Camp	321.30	0.00	321.30
1.5350.016.411.000.000.00	Supplies and Materials - 016	14,826.51	0.00	14,826.51
1.5350.036.229.000.000.00	Other Retirement	0.44	0.00	0.44
1.5350.036.231.000.000.00	ER'S Hospitalization	14.36	1.90	16.26
1.5350.036.234.000.000.00	ER's Dental	3.75	0.00	3.75
1.5400.036.151.000.000.00	Salary - Office Personnel	88,388.42	10,048.75	98,437.17
1.5400.036.211.000.000.00	ER's Social Security Cost	7,244.03	735.70	7,979.73
1.5400.036.229.000.000.00	ER's Other Retirement Cost	1,297.80	131.46	1,429.26
1.5400.036.229.001.000.00	ER's Other Retirement Cost	166.67	0.00	166.67
1.5400.036.231.000.000.00	ER's Hospitalization Insurance	8,360.42	598.36	8,958.78
1.5400.036.231.001.000.00	ER's Hospitalization Insurance	560.87	0.00	560.87
1.5400.036.234.000.000.00	ER's Dental Ins. Cost	106.28	23.92	130.20
1.5410.036.114.000.000.00	Salary - Principal/Headmaster	66,666.64	8,333.33	74,999.97
1.5410.036.211.000.000.00	ER's SS	4,385.50	626.50	5,012.00

Date: 04/07/2018
 Time: 12:43 pm

THE EXPLORIS SCHOOL
LINQ Financial System: Income Statement
Month: March - Fiscal Year: 2018

Acct. Code	Title	Beg. Balance	This Period	End. Balance
1.5410.036.229.000.000.00	ER's Other Retirement	1,833.35	250.00	2,083.35
1.5410.036.231.000.000.00	ER's Hospitalization	3,873.52	553.36	4,426.88
1.5410.036.234.000.000.00	ER's Dental	83.72	11.96	95.68
1.5420.036.116.000.000.00	Salary - Assistant Principal	86,000.36	10,938.30	96,938.66
1.5420.036.211.000.000.00	ER's SS	1,518.56	814.60	2,333.16
1.5420.036.229.000.000.00	ER's Other Retirement	847.80	274.17	1,121.97
1.5420.036.231.000.000.00	ER's Hospitalization	2,213.44	1,106.72	3,320.16
1.5420.036.234.000.000.00	ER's Dental	35.88	11.96	47.84
1.5830.036.131.000.000.00	Guidance Counselor	19,116.95	4,969.09	24,086.04
1.5830.036.211.000.000.00	ER SS	2,854.84	365.92	3,220.76
1.5830.036.231.000.000.00	ER's Hospitalization	3,873.52	553.36	4,426.88
1.5830.036.234.000.000.00	ER's Dental Insurance Cost	11.96	11.96	23.92
1.6110.036.113.000.000.00	Curriculum Support & Dev	16,666.64	2,083.33	18,749.97
1.6110.036.211.000.000.00	ER's SS	159.38	159.38	318.76
1.6400.036.131.000.000.00	IT Specialist	34,666.66	5,333.33	39,999.99
1.6400.036.211.000.000.00	ER's SS	2,296.17	404.56	2,700.73
1.6400.036.231.000.000.00	ER's Hospitalization	2,983.89	553.36	3,537.25
1.6530.036.321.000.000.00	Utilities - Electrical Service	1,144.85	0.00	1,144.85
1.6610.036.311.000.000.00	Contracted Services - Business	13,920.00	0.00	13,920.00
1.6610.036.371.000.000.00	Liability Insurance	4,669.49	0.00	4,669.49
1.6610.036.378.000.000.00	Scholastic Accident Insurance	2,717.30	0.00	2,717.30
1.6620.036.311.000.000.00	Contracted Services - HR	160.20	55.85	216.05
1.6920.036.311.000.000.00	Contracted Legal Services	4,390.70	0.00	4,390.70
1.6930.036.311.000.000.00	Contracted Audit Services	10,000.00	0.00	10,000.00
1.6940.036.327.000.000.00	Building Rentals & Leases	15,841.97	0.00	15,841.97
1.6940.036.327.001.000.00	Land Lease New Bern	5,000.00	0.00	5,000.00
1.6940.036.327.002.000.00	Modular Lease	7,250.40	0.00	7,250.40
Total Expense for FUND - 1:		1,853,889.56	222,755.68	2,076,645.24
Net Income for FUND - 1:		-11,774.51	-17,713.34	-29,487.85

FUND: 2

Revenue

2.4110.435.000.000.000.00	Rev - Durham County Schools	5,904.78	1,687.08	7,591.86
2.4110.447.000.000.000.00	Rev - Harnett County Schools	339.66	0.00	339.66
2.4110.456.000.000.000.00	Rev - Johnston County Schools	14,535.00	2,075.40	16,610.40
2.4110.502.000.000.000.00	Rev - Wake County Schools	587,388.24	87,169.95	674,558.19
2.4211.036.000.000.000.00	Rev - Field Trips	13.50	0.00	13.50
2.4211.036.000.901.000.00	Rev - Field Trips - KI-01	345.00	0.00	345.00
2.4211.036.000.903.000.00	Rev - Field Trips - 02-03	1,918.00	465.00	2,383.00
2.4211.036.000.905.000.00	Rev - Field Trips - 04-05	11,451.00	500.00	11,951.00
2.4211.036.000.906.000.00	Rev - Field Trips - 06	6,971.00	0.00	6,971.00
2.4211.036.000.907.000.00	Rev - Field Trips - 07	192.03	460.00	652.03
2.4211.036.000.908.000.00	Rev - Field Trips - 08	55,765.10	1,238.23	57,003.33
2.4211.036.000.930.000.00	Rev - Field Trips - Japan	21,497.00	1,700.00	23,197.00
2.4211.036.000.931.000.00	Rev - Field Trips - Germany	18.09	0.00	18.09
2.4430.036.000.000.000.00	Rev - Contributions	11,208.11	0.00	11,208.11
2.4430.036.000.000.000.20	Rev - Annual Fund PayPal	5,887.63	0.00	5,887.63
2.4430.690.000.000.000.00	REV- CAPITAL CAMPAIGN FOUNDATI	16,842.83	0.00	16,842.83
2.4450.036.000.001.000.00	Interest Income Reserve	122.15	0.00	122.15

Date: 04/07/2018
Time: 12:43 pm

THE EXPLORIS SCHOOL
LINQ Financial System: Income Statement
Month: March - Fiscal Year: 2018

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Acct. Code	Title	Beg. Balance	This Period	End. Balance
2.4490.036.000.000.000.00	Rev - Various	100.00	0.00	100.00
2.4490.036.000.001.000.00	Rev - Student Supply Fee	504.50	0.00	504.50
2.4490.036.000.002.000.00	Rev - Elective	1,200.00	0.00	1,200.00
2.4490.653.000.000.000.00	Rev - Fundraising - 653	5,384.00	0.00	5,384.00
2.4491.036.000.000.000.00	Rev - Athletics	-2,400.00	0.00	-2,400.00
2.4493.036.000.000.000.00	Rev - Clubs	4,481.00	285.00	4,766.00
2.4890.559.000.000.000.00	Rev - CASMT Grant	15,000.00	0.00	15,000.00
2.4910.036.000.000.000.00	Fund Balance Appropriated	304,705.68	0.00	304,705.68
Total Revenue for FUND - 2:		1,069,374.30	95,580.66	1,164,954.96
Expense				
2.5110.036.121.000.000.00	Salary - Teacher	1,734.99	0.00	1,734.99
2.5110.036.183.000.000.00	Salary - Bonus	181.25	0.00	181.25
2.5110.036.211.000.000.00	ER's Social Security Cost	36.67	0.00	36.67
2.5110.036.231.000.000.00	ER's Hospitalization Insurance	3,735.29	0.00	3,735.29
2.5110.036.232.000.000.00	ER's Workers' Comp. Insurance	3,099.00	0.00	3,099.00
2.5110.036.233.000.000.00	ER's Unemployment Insurance Co	1,848.34	0.00	1,848.34
2.5110.036.234.000.000.00	ER's Dental Ins. Cost	-64.04	0.00	-64.04
2.5110.036.235.000.000.00	ER's Life Ins. Cost	726.18	0.00	726.18
2.5110.036.239.000.000.00	Other Ins. Cost	6,055.50	0.00	6,055.50
2.5110.036.312.000.000.00	Workshop Expenses	2,375.93	220.00	2,595.93
2.5110.036.315.000.000.00	Reproduction Costs	6,978.67	1,038.07	8,016.74
2.5110.036.332.002.000.00	Travel- Elective	847.42	0.00	847.42
2.5110.036.333.003.000.00	Field Trips - 02-03	0.00	140.00	140.00
2.5110.036.333.903.000.00	Field Trips - 02-03	2,669.81	0.00	2,669.81
2.5110.036.333.905.000.00	Field Trips - 04-05	13,376.63	0.00	13,376.63
2.5110.036.333.906.000.00	Field Trips - 06	10,681.70	0.00	10,681.70
2.5110.036.333.907.000.00	Field Trips - 07	717.14	0.00	717.14
2.5110.036.333.908.000.00	Field Trips - 08	36,938.72	24,730.00	61,668.72
2.5110.036.333.930.000.00	Field Trips - Japan	19,484.69	403.00	19,887.69
2.5110.036.352.000.000.00	Employee Education Reimb	0.00	60.00	60.00
2.5110.036.361.000.000.00	Membership Dues and Fees	247.00	0.00	247.00
2.5110.036.411.000.000.00	Supplies and Materials	8,839.88	849.04	9,688.92
2.5110.036.411.002.000.00	Supplies & Materials-Elective	391.41	0.00	391.41
2.5110.036.418.000.000.00	Computer Software and Supplies	14,495.00	0.00	14,495.00
2.5110.036.461.000.000.00	Non-Cap Inst. Equipment	49.99	0.00	49.99
2.5110.036.462.000.000.00	Non-Cap Computer Hardware	1,322.32	0.00	1,322.32
2.5110.559.181.000.000.00	Salary - Stipend - CASMT	23,029.56	0.00	23,029.56
2.5110.559.211.000.000.00	ER's Social Security - CASMT	1,761.76	0.00	1,761.76
2.5110.559.312.000.000.00	Workshop Expense - CASMT	3,500.00	0.00	3,500.00
2.5110.559.411.000.000.00	Supplies & Materials - CASMT	5,803.48	0.00	5,803.48
2.5110.559.461.000.000.00	Non-Cap Inst. Equipment-CASMT	635.97	0.00	635.97
2.5210.036.233.000.000.00	ER's Unemployment Insurance Co	468.88	0.00	468.88
2.5210.036.311.000.000.00	Contracted Services - EC	1,186.37	0.00	1,186.37
2.5210.036.312.000.000.00	Workshop Expenses	100.00	0.00	100.00
2.5210.036.317.000.000.00	Contracted Psychological Servi	1,466.25	0.00	1,466.25
2.5210.036.411.000.000.00	Supplies and Materials	206.74	457.18	663.92
2.5240.036.318.000.000.00	Contracted Services - Speech	761.00	0.00	761.00
2.5350.036.233.000.000.00	ER's Unemployment	34.65	0.00	34.65
2.5400.036.233.000.000.00	ER's Unemployment Insurance Co	198.21	0.00	198.21

Date: 04/07/2018
Time: 12:43 pm

THE EXPLORIS SCHOOL
LINQ Financial System: Income Statement
Month: March - Fiscal Year: 2018

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Acct. Code	Title	Beg. Balance	This Period	End. Balance
2.5400.036.343.000.000.00	Telecommunications Services	152.10	0.00	152.10
2.5400.036.361.000.000.00	Membership Dues and Fees	100.00	0.00	100.00
2.5400.036.411.000.000.00	Supplies and Materials - Offic	4,854.58	1,079.34	5,933.92
2.5400.036.418.000.000.00	Computer Software and Supplies	937.50	0.00	937.50
2.5400.036.459.000.000.00	Food Purchase - Office	849.53	253.05	1,102.58
2.5400.036.461.000.000.00	Non-Cap Furniture and Equipmen	94.77	0.00	94.77
2.5400.036.462.000.000.00	Non-Cap Computer Hardware	133.57	0.00	133.57
2.5400.435.471.000.000.00	S/T - Durham County	586.22	0.00	586.22
2.5400.502.471.000.000.00	S/T - Wake County	1,508.68	216.23	1,724.91
2.5410.036.233.000.000.00	ER's Unemployment	70.76	0.00	70.76
2.5503.036.361.000.000.00	Membership Dues & Fees - Clubs	300.00	0.00	300.00
2.5503.036.411.000.000.00	Supplies and Materials - Clubs	1,708.71	235.00	1,943.71
2.5830.036.233.000.000.00	ER's Unemployment	257.36	0.00	257.36
2.5840.036.411.000.000.00	Supplies and Materials	373.47	40.76	414.23
2.5850.036.345.000.000.00	Security Monitoring	2,951.12	1,292.00	4,243.12
2.5890.813.411.000.000.00	Supplies and Materials - PTO	14,180.00	0.00	14,180.00
2.6400.036.233.000.000.00	ER's Unemployment	185.27	0.00	185.27
2.6510.036.341.000.000.00	Telephone	1,151.07	51.26	1,202.33
2.6510.036.342.000.000.00	Postage	554.47	0.00	554.47
2.6530.036.321.000.000.00	Utilities - Electrical Service	11,425.83	1,554.36	12,980.19
2.6530.036.323.000.000.00	Utilities -Water and Sewer	2,933.82	897.73	3,831.55
2.6540.036.311.000.000.00	Contracted Services - Custodi	17,300.00	2,100.00	19,400.00
2.6540.036.411.000.000.00	Supplies and Materials	6,004.75	1,099.80	7,104.55
2.6570.690.526.000.000.00	Foundation - Architect Fees	4,550.00	0.00	4,550.00
2.6580.036.325.000.000.00	Contracted Repairs and Mainten	4,767.04	165.17	4,932.21
2.6580.036.325.001.000.00	Contracted Landscaping	1,900.00	0.00	1,900.00
2.6580.036.325.002.000.00	Contracted Pest Control	645.52	80.00	725.52
2.6580.036.325.003.000.00	Contracted Maint- Fire Inspect	1,127.25	56.00	1,183.25
2.6580.036.422.000.000.00	Repair Parts and Materials	1,253.38	92.52	1,345.90
2.6610.036.311.000.000.00	Contracted Services - Business	8,727.58	2,625.00	11,352.58
2.6610.036.362.000.000.00	Bank Service Fees	736.66	90.50	827.16
2.6610.036.362.000.000.20	Bank Service Fees 4317	26.00	0.00	26.00
2.6610.036.362.001.000.00	Bank Service Charges - 3637	1.00	0.00	1.00
2.6610.036.371.000.000.00	Liability Insurance	16,492.45	0.00	16,492.45
2.6620.036.311.000.000.00	Contracted Services - Personne	467.00	0.00	467.00
2.6910.036.411.000.000.00	Supplies and Materials - Board	9,995.00	11.45	10,006.45
2.6920.036.311.000.000.00	Contracted Legal Services	4,955.40	1,062.40	6,017.80
2.6940.036.311.001.000.00	Philanthropy	6.00	0.00	6.00
2.6940.036.327.000.000.00	Building Rentals & Leases	126,236.80	15,841.97	142,078.77
2.6940.036.327.001.000.00	Land Lease New Bern	39,500.00	5,000.00	44,500.00
2.6940.036.327.002.000.00	Modular Lease	58,456.95	7,250.40	65,707.35
2.6950.690.313.000.000.00	Foundation Mktg- Advertising	8,584.04	0.00	8,584.04
2.6950.690.418.000.000.00	Foundation Computer Software	2,690.00	0.00	2,690.00
2.7100.036.311.000.000.00	Contracted Community Services	-110.00	0.00	-110.00
2.8100.036.715.001.000.00	Transfer Reserve Account	304,705.68	0.00	304,705.68
Total Expense for FUND - 2:		840,249.69	68,992.23	909,241.92
Net Income for FUND - 2:		229,124.61	26,588.43	255,713.04

Date: 04/07/2018

Time: 12:43 pm

THE EXPLORIS SCHOOL
LINQ Financial System: Income Statement
Month: March - Fiscal Year: 2018

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Acct. Code	Title	Beg. Balance	This Period	End. Balance
Revenue				
3.3600.060.000.000.000.00	Rev - IDEA VI-B - 060	33,000.00	9,452.13	42,452.13
Total Revenue for FUND - 3:		33,000.00	9,452.13	42,452.13
Expense				
3.5210.060.121.000.000.00	Salary - EC Teacher	33,520.03	6,085.84	39,605.87
3.5210.060.211.000.000.00	ER's Social Security Cost	455.94	445.53	901.47
3.5210.060.234.000.000.00	ER Dental Insurance	0.00	5.98	5.98
Total Expense for FUND - 3:		33,975.97	6,537.35	40,513.32
Net Income for FUND - 3:		-975.97	2,914.78	1,938.81

FUND: 5

Revenue				
5.4210.701.000.000.000.00	Rev - Before & After School	50,771.00	3,075.00	53,846.00
Total Revenue for FUND - 5:		50,771.00	3,075.00	53,846.00
Expense				
5.5350.701.178.000.000.00	Salary - B & A Care	10,445.60	2,431.00	12,876.60
5.5350.701.211.000.000.00	ER's Soc Sec Cost - B & A Care	793.16	183.76	976.92
5.5350.701.229.000.000.00	ER's Other Retirement	0.00	1.10	1.10
5.5350.701.231.000.000.00	ER's Hospitalization	122.16	21.52	143.68
5.5350.701.234.000.000.00	Dental	0.05	0.51	0.56
Total Expense for FUND - 5:		11,360.97	2,637.89	13,998.86
Net Income for FUND - 5:		39,410.03	437.11	39,847.14

Cover Sheet

Transportation Policy

Section: V. Governanace Committee Update
Item: A. Transportation Policy
Purpose: Vote
Submitted by:
Related Material: Exploris 8400 Transportation Policy.docx

The Exploris School

NON-INSTRUCTIONAL OPERATIONS

8400

Transportation of Students by Volunteers

The use of parents/guardians/volunteers to transport students for a school function is allowed when a school bus or driver is not available. Every year, any person transporting students will be required to provide proof of liability insurance for the vehicle being utilized and a valid driver's license prior to transporting students. Volunteer drivers will provide photocopies of these documents. They will be kept in the school office where they can be maintained for future use and emergency situations. Persons transporting students are required to obey all local, state, and federal motor vehicle and general laws, including child safety restraint statutes.

Policy History:

Revised on: April 24, 2018 (if adopted)