



# The Exploris School

## Board Meeting

### Date and Time

Tuesday April 28, 2020 at 4:30 PM EDT

### Location

zoom meeting

Join Zoom Meeting <https://zoom.us/j/96193797380?pwd=Ykt0aFpFUlVvY0t2VVBPbUNLZ3padz09> Meeting ID: 961 9379 7380 Password: 056101

### Agenda

	Purpose	Presenter	Time
<b>I. Opening Items</b>			<b>4:30 PM</b>
Opening Items			
<b>A. Call the Meeting to Order</b>		Camesha Jones	1 m
<b>B. Record Attendance and Guests</b>		Camesha Jones	1 m
<b>C. Approve Minutes from last board meeting</b>	Approve Minutes	Keely Byars-Nichols	1 m
Approve minutes for Board Meeting on February 25, 2020			
<b>D. Public Comment</b>		Camesha Jones	5 m
<b>PUBLIC COMMENT</b>			

Fifteen minutes will be allocated on the agenda for public input at each meeting. Additional time may be added at the discretion of the Chair.

Public comment may be oral, in person, or in written form to be read by the Chair.

Public comment is limited to no more than 3 minutes per person.

It is recommended that public comment be written out and provided to the board following the three minutes to ensure the entire message is heard by the board.

Each speaker will clearly state their full name and county of residence.

All public comment should be factual and should not include personally identifiable information of students or personnel in order to maintain confidentiality. Speakers should avoid using names of students or staff and maintain confidentiality and privacy standards.

All public comments will be taken under advisement by the Board, but will not elicit an immediate written or spoken response. The names of persons providing public comment and a brief summary of topics or input will be included in the meeting minutes published.

A response will be provided to the stakeholder within seven (7) days.

Specific issues about a particular student or teacher should be addressed to the school's executive director, rather than the Board of Directors.

## II. 2020 - 2021 Budget Presentation

4:38 PM

Review the proposed budget for the 2020 -2021 School Year

A. Budget Presentation Discuss Cory Draughan 30 m

Review and discuss the proposed budget for the 2020 -2021 School Year

The proposed budget includes the following key assumptions

- 95% reduction in the per pupil allotment
- 99% attainment for ADM of 454 (reduction in crew sizes in K-17, 1st-18, and increase in 8th-20)
- Annual fund contributions of \$55,000
- Employee subscription to the health benefit plan remains the same. (8 employees currently do not elect coverage – Savings of \$53,414)

Based on the projections outlined above, the 2020-2021 school budget shows a \$3,884 surplus.

**Board approval is requested to move forward with the recommendation from the finance committee to finalize the budget for 20-21 keeping salaries stable and approving the increases for teaching partners using the new teaching partner salary schedule.**

**Board approval is also requested to re-evaluate salaries after the state announces the per pupil allotment and will make any salary increase retroactive to July 1, 2020.**

## III. Executive Director Report

5:08 PM

A. Personnel/ Operations Vote Ellie Schollmeyer 5 m

### Personnel

- **Board approval is requested to accept the retirement of Helene Elliston, effective 6/30/2020.** Helene is completing her 16th year of teaching at Exploris as a 7th grade teacher. We would like to recognize and thank Helene for the contributions she has made to support our students, staff, and parents. Helene has been a leader in the classroom and has led our Science Olympiad team to many competitions inspiring our future scientists. We are grateful for Helene's dedication, service, and commitment to the entire Exploris community.
- **Board approval is requested to accept the resignation of Ellie Schollmeyer, Executive Director, effective 6/30/2020.**

### Operations

**Board approval is requested to renew and approve the following contracts to support EC for next year**

- OT Services - Pediatric Therapy Associates
- Dr. Snow - Psychologist

**Board approval is requested to approve the contract with RTP Studio to redesign and upgrade our school website.**

**Board approval is request to approve the contract with SchoolPass for a new visitor management system discussed in previous board meetings.**

**Board approval is requested to continue digital learning for the remainder of the 2019-2020 school year to protect the health and safety of our students and staff and maximize the integrity of our instructional program.**

B. Finance Vote Ellie Schollmeyer 6 m

### 2019-2020 Budget Update

The Finance committee met on 4/15/20 to review the year to date revenue updates, expenditures, and project future impacts. Based on YTD activity, we are projecting an end of year surplus of **\$196,550.25**. The balance sheet and income statement along with the YTD budget report are attached for your review.

## COVID 19 Related Expenditures and Funding

State Allotment - \$10,337

OCS ACCESS Grant Supplement - \$30,000

The finance committee has the following recommendations:

**Board approval is requested to provide a \$200 stipend to all staff with the state allotment and utilize the Access grant supplement for chromebooks and sanitizing the school. Funds were restricted for specific use.**

**Board approval is requested to share the proceeds from the Employment Retention Tax credit if applicable with all staff.**

### IV. Committee Reports

5:19 PM

**A. Facilities** Discuss Theo Kingsberry 10 m

Review and discuss property search conducted by Tri Properties.

Board approval is requested to extend the land lease agreement 1 year with Gordon Smith, The Woodpile, LLC. Contract is attached for your review.

**B. Governance** FYI Tom Miller 20 m

**C. Development** Discuss George Burnette 5 m

Update on committee activity

**D. Education Excellence** Discuss Katie Johnson 5 m

Update on committee goals

**E. Finance Committee** Discuss Christine Hutchens 5 m

Update on Food & Nutrition  
Budget Recommendation

### V. Update on Leadership Transition

6:04 PM

**A. Team Leadership Model** Discuss Theo Kingsberry 20 m

### VI. Closing Items

6:24 PM

**A. Adjourn Meeting** Discuss 2 m

#### Future Meetings:

**The next Board meeting is scheduled on May 26, 2020 at 4:30 pm via zoom.**