



# The Exploris School

## Annual Retreat

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### Date and Time

Tuesday January 28, 2020 at 4:30 PM EST

### Location

NC State Hunt Library Conference Room - Duke Energy Hall C & D

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### Agenda

	Purpose	Presenter	Time
<b>I. Opening Items</b>			<b>4:30 PM</b>
Opening Items			
<b>A.</b> Call the Meeting to Order		Camesha Jones	1 m
<b>B.</b> Record Attendance and Guests		Camesha Jones	1 m
<b>C.</b> Approve Minutes from last board meeting	Approve Minutes	Keely Byars-Nichols	1 m
Approve minutes for Board Meeting on December 17, 2019			
<b>D.</b> Public Comment		Camesha Jones	5 m
<b>PUBLIC COMMENT</b>			

Fifteen minutes will be allocated on the agenda for public input at each meeting. Additional time may be added at the discretion of the Chair.

Public comment may be oral, in person, or in written form to be read by the Chair.

Public comment is limited to no more than 3 minutes per person.

It is recommended that public comment be written out and provided to the board following the three minutes to ensure the entire message is heard by the board.

Each speaker will clearly state their full name and county of residence.

All public comment should be factual and should not include personally identifiable information of students or personnel in order to maintain confidentiality. Speakers should avoid using names of students or staff and maintain confidentiality and privacy standards.

All public comments will be taken under advisement by the Board, but will not elicit an immediate written or spoken response. The names of persons providing public comment and a brief summary of topics or input will be included in the meeting minutes published.

A response will be provided to the stakeholder within seven (7) days.

Specific issues about a particular student or teacher should be addressed to the school's executive director, rather than the Board of Directors.

## II. Executive Director Report

4:38 PM

CEO Support and Eval

### A. Personnel/ Operations

Vote

Ellie Schollmeyer

5 m

#### Personnel

- **Board approval is requested to accept Megan Fortner as the K teaching partner (replacing Stephenie Gleason) effective 1/3/20**
- **Board approval is requested to approve Maegan Rizer as a long term maternity leave sub for elementary EC teacher effective 1/23/20**

We are in the process of finalizing the hiring process for the long term maternity leave sub needed for kindergarten.

#### Operations

- Annual Performance Framework - Exploris fully compliant in all categories for the 2018-2019 school year
- Insurance Audit Finding - Background Checks for Volunteers
- Recruiting, Application, and Lottery Process Update
- **Board approval is requested to approve the 2020-2021 school year.**

### B. Finance

Vote

Ellie Schollmeyer

5 m

#### 2019-2020 Budget Update

The Finance committee met to review the year to date revenue updates, expenditures, and project future impacts. The budget was updated to reflect the budget amendments approved at last month's board meeting. Based on YTD activity, we are projecting an end of year surplus of **\$234,440.41**. The balance sheet, and income statement along with the YTD budget report are attached for your review.

#### 2020-2021 Budget Process

Staff Input Sessions

Community Input Session

Draft Budget -March

Budget Presented to Board in April

Budget Approved in May

### C. Facilities

Vote

Ellie Schollmeyer

5 m

**Board approval is requested to engage Tri Properties in a search for suitable options for our new building location.**

### D. Update on Facilities

FYI

Theo Kingsberry

5 m

## III. Board Retreat

4:58 PM

In lieu of regular committee updates, special guest Lisa Stella Gordon will lead us in board strengthening activities.

FYI, timely committee updates are as follows:

- The Finance Committee will meet on February 4, 2020 to obtain community input and discuss the 2020 -2021 budget process.
- EEC/Equity and Diversity Subcommittee hosted a prospective parent/recruitment event on Sunday 1/26, and will continue recruitment efforts on advance of the March lottery date.

### A. Board Growth/New Members

Discuss

Tom Miller

5 m

We have four prospective committee members. See resumes.

### B. Vignette Activity

Discuss

Lisa Stella Gordon

50 m

**IV. Other Business**

**5:53 PM**

A. Closed Session - Confidential Information

Vote

Theo Kingsberry

60 m

**V. Closing Items**

**6:53 PM**

A. Adjourn Meeting

Discuss

2 m

**Future Meetings:**

**The next Board meeting is scheduled on February 25, 2020.**