



# The Exploris School

## Board Meeting

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### Date and Time

Tuesday October 29, 2019 at 4:30 PM EDT

### Location

Middle Campus - 401 Hillsborough St. Rm 7N (upstairs)

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### Agenda

	Purpose	Presenter	Time
<b>I. Opening Items</b>			<b>4:30 PM</b>
<b>A.</b> Record Attendance and Guests		Camesha Jones	1 m
<b>B.</b> Call the Meeting to Order		Camesha Jones	1 m
<b>C.</b> Approve Minutes from Regular Board Meeting 9/24	Approve Minutes	Keely Byars-Nichols	5 m
Approve minutes for Board Meeting on September 24, 2019			
<b>D.</b> Public Comment		Camesha Jones	5 m
PUBLIC COMMENT			

Fifteen minutes will be allocated on the agenda for public input at each meeting. Additional time may be added at the discretion of the Chair.

Public comment may be oral, in person, or in written form to be read by the Chair.

Public comment is limited to no more than 3 minutes per person.

It is recommended that public comment be written out and provided to the board following the three minutes to ensure the entire message is heard by the board.

Each speaker will clearly state their full name and county of residence.

All public comment should be factual and should not include personally identifiable information of students or personnel in order to maintain confidentiality. Speakers should avoid using names of students or staff and maintain confidentiality and privacy standards.

All public comments will be taken under advisement by the Board, but will not elicit an immediate written or spoken response. The names of persons providing public comment and a brief summary of topics or input will be included in the meeting minutes published.

A response will be provided to the stakeholder within seven (7) days.

Specific issues about a particular student or teacher should be addressed to the school's executive director, rather than the Board of Directors.

<b>II. Audit Review</b>			<b>4:42 PM</b>
<b>A. 2018- 2019 Audit Review</b>	FYI	Caroline Gilbert	20 m
The results of the 2018-2019 audit will be shared by Caroline Gilbert from the firm of Thomas, Judy, & Tucker			
<b>III. Executive Director Report</b>			<b>5:02 PM</b>
<b>A. Academics/ Personnel/ Operations</b>	Vote	Ellie Schollmeyer	5 m
Parent University Academic/Social/Emotional support Staff wide data analysis Student Kaizen Teams Added Mentor Program for Students Annual Fund Kick off 11/5/19 - Goal - 100% Participation			
<b>B. Finance</b>	FYI	Ellie Schollmeyer	5 m
<u>2019-2020 Budget Update</u> The Finance committee met to review the year to date expenditures and project future impacts. Based on YTD activity, we are projecting an end of year surplus of \$ 43,068.70. We are realizing a \$32,485 savings over original budget projections in benefits from staff that did not elect coverage this year. The balance sheet and income statement along with the YTD budget report are attached for your review			
<b>IV. Facilities</b>			<b>5:12 PM</b>
<b>A. Discussion on Facilities</b>	Discuss	Theo Kingsberry	30 m
Review and discuss plans for expansion and new building facility options.			
<b>V. Standing Committee Updates</b>			<b>5:42 PM</b>
<b>A. Finance Committee</b>	Vote	Christine Hutchens	5 m
<b><u>Facilities Committee Update</u></b> The facilities committee met on 10/22 to discuss the following topics Staff Support - 401 K proposal 5 year Projections Draft Goals for the Year below Finance presentation for Parent University			
<b><u>Goals for the Year</u></b>			
<ul style="list-style-type: none"> <li>• Strategic Goal: Create 5 Year Projection</li> <li>• Strategic Goal: Update Salary Structure for Staff</li> <li>• Operational Goal: Complete the Finance Manual</li> <li>• Operational Goal: Board Recruitment replacement</li> <li>• Operational Goal: HRIS system review and recommendation</li> <li>• Operation Goal: Teacher appreciation/bonus recommendation</li> <li>• Activity: Monitor monthly Budget Variance process and ensure we meet surplus goal</li> <li>• Activity: Complete the annual audit</li> <li>• Activity: Develop annual budget</li> </ul>			
<b>B. Development Committee</b>	FYI	George Burnette	5 m
Goals for the Year			
<b>C. Governance Committee</b>	FYI	Tom Miller	5 m
Discussed on 10/1: Grievance Policy, Background Checks, Bylaws (Ex-Officio Members) and ED Evaluation			
Commitments for Next Meeting Background Check: Following with Charter Success, Team to research what is being used? ED Eval: Tom to send 360 questions - choose your best (no more than 5) to bring back for discussion. Ex-Officio: Teacher rep needs a clearly defined - will be documented (Cori) Grievance Policy: Cori to share the current policy and get feedback on a smoother process (Kaizen Team).			

<b>D. Excellence in Education</b>	FYI	Katie Johnson	10 m
Update on Equity and Diversity Subcommittee feedback from Open House Goals for the Year			
<b>E. Grievance</b>	FYI		5 m
Committee Chair Goals for the Year			
<b>VI. Closed Session - Board Disclosure - Legal Issue</b>			<b>6:12 PM</b>
<b>A. Board Disclosure</b>	Vote	Katie Johnson	5 m
<b>B. Legal</b>	Discuss	Ellie Schollmeyer	5 m
<b>VII. Other Business</b>			
<b>VIII. Closing Items</b>			<b>6:22 PM</b>
<b>A. Adjourn Meeting</b>	Discuss		2 m