



The Exploris School

Annual Retreat

Date and Time

Tuesday February 27, 2018 at 4:00 PM EST

Location

Google Fiber Conference Room, West Jones Street

This is the Board's Annual "Retreat" Meeting where we look strategically at the upcoming 1-5 years.

Location: Google Fiber Conference Room, West Jones Street. Seating will be limited.

Agenda

	Purpose	Presenter	Time
I. Opening Items			4:00 PM
Opening Items			
A. Record Attendance and Guests		Keely Byars-Nichols	1 m
B. Call the Meeting to Order		Tom Miller	1 m
The Chair will call the meeting to order and introduce our guest facilitator Lisa Poovey Berwyn, Director of Advancement & Donor Engagement for Communities In Schools of Wake County			
C. Approve Agenda	Vote	Tom Miller	2 m
D. Approve last meeting minutes	Approve Minutes	Tom Miller	5 m
Approve minutes for Board Meeting on January 23, 2018			
E. Approve Special Meeting Minutes: November	Approve Minutes	Keely Byars-Nichols	5 m
We voted to approved last meeting, but they were not correctly linked to agenda so we have to do it here again to approve them in BoT system.			
Approve minutes for Special Meeting on November 9, 2017			
II. Executive Director/School Business			4:14 PM
Education Excellence			
A. Personnel Action	Vote	Ellie Schollmeyer	5 m
Board approval requested for Carolee McLinnahan to assume the responsibilities of the Elementary Administrative Assistant effective 2/12/18.			

Board approval is requested for the service agreement with Tarboro Pediatric for conducting ADOS and CARS testing for two students undergoing re-evaluation. These tests are autistic screening diagnostics.
 Board approval is requested to approve contract with Integrity Protection Services for temporary security patrols at the

B. Operations and Finance Update Vote 5 m
 Board approval requested for 2018-2019 School Calendar
 Board approval requested for revised Lottery Policy

C. Emergency Procedures FYI 5 m
 Board review of Emergency Procedures manual draft to be adopted at next meeting

III. Board Discussion on Key Challenges 4:29 PM

A. Why are we here? FYI Tom Miller 5 m
 The purpose of this retreat is to focus on 5 key areas the board needs to ensure there are key indicators of success noted and a sustained committee for oversight.

The commitments from this meeting will support the Executive Director and the staff at Exploris begin to design the strategic goals and plan to carry the organization through the next three to five years.

This meeting is not to discuss the past, it is to look ahead to the future for our current key stakeholders and the stakeholders of the next 30 years.

B. Facility Update Discuss Tom Miller 30 m
 The Board will hear from the Russ Partin, the project manager on the construction side of the team,
 He will address questions on timelines and challenges with the facility projects.

C. Fundraising and Development Discuss Kim Von Weihe 30 m
 Board will hear from the development committee and have a clearer understanding of each member's responsibility in the fundraising process (Short and Long Term).
 This discussion may include new board member recruitment.

D. Fiscal Vitality Discuss Christine Hutchens 30 m
 The board will take a look at the 5 year fiscal projections, identify the gaps and set forth a plan to address these gaps.
 Resources: 5 Year Projections

E. Board Health, Structure and Development FYI Kelly Furr 30 m
 The Board will identify the areas for growth and skill sets needed to carry the goals for the next three years.
 Documents: Board Bylaws and BOT Assessment.

F. Student and Staff Diversity FYI Ellie Schollmeyer 30 m
 The board will discuss the school's overall vision for diversity, staff and student, and discuss the current plan to get there.

IV. Closing Items 7:04 PM

A. Commitments and Actions Recap FYI Tom Miller 10 m
B. Adjourn Meeting Vote