APPROVED

E.L. Haynes Public Charter School

Minutes

E.L. Haynes Board of Trustees Regular Meeting

Date and Time
Thursday September 12, 2024 at 6:00 PM

Trustees Present
F. Sutton (remote), J. Hanna (remote), J. Niles (remote), K. Simpkins (remote), L. Carlton Waller (remote), L. Johnson-Law (remote), L. Robinson Mills (remote), M. Hall (remote), M. Kovner (remote), R. Laine (remote), R. Payes (remote), T. Gibian (remote)

Trustees Absent
None

Guests Present
A. Brooks (remote), Emily Hueber Stoetzer (remote), H. Darilek (remote), J. Rydstrom (remote), K. Wynne (remote), P. Rayamajhi (remote), R. Hunt Taylor (remote), Tashiyra Freeman (remote)

I. Opening Items

A. Record Attendance

B. Call the Meeting to Order

L. Carlton Waller called a meeting of the board of trustees of E.L. Haynes Public Charter School to order on Thursday Sep 12, 2024 at 6:00 PM.

C. VOTE to Approve Minutes from May 14, 2024 Meeting

M. Kovner made a motion to approve minutes from the May 2024 Board Meeting on 05-14-24.
L. Robinson Mills seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

R. Laine	Aye
F. Sutton	Aye
J. Hanna	Aye
K. Simpkins	Aye
L. Johnson-Law	Absent
L. Carlton Waller	Aye
T. Gibian	Aye
M. Kovner	Aye
M. Hall	Aye
R. Payes	Aye
L. Robinson Mills	Aye
J. Niles	Aye

D. VOTE to Approve Minutes from August 22, 2024 Meeting

M. Kovner made a motion to approve minutes from the Special Board Meeting on 08-22-24.
L. Robinson Mills seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

T. Gibian	Aye
K. Simpkins	Aye
M. Kovner	Aye
M. Hall	Aye
R. Payes	Aye
L. Robinson Mills	Aye
L. Johnson-Law	Absent
L. Carlton Waller	Aye
F. Sutton	Aye
J. Hanna	Abstain
J. Niles	Aye
R. Laine	Aye

E. VOTE to Approve Minutes from August 20, 2024 Meeting

M. Kovner made a motion to approve minutes from the Special Board Meeting on 08-20-24.
L. Robinson Mills seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call	
F. Sutton	Aye
R. Laine	Aye
J. Hanna	Abstain
J. Niles	Aye
L. Carlton Waller	Aye
R. Payes	Aye
M. Kovner	Aye
L. Robinson Mills	Aye
L. Johnson-Law	Aye
M. Hall	Aye
K. Simpkins	Aye
T. Gibian	Aye

F. Public Comment

II. CEO Update

A. CEO Update

Chief Executive Officer Hilary Darilek shared updates and reflections regarding:

- The first few weeks of school, including how the community is getting ready to navigate the CEO search;
- The importance of consolidation and its benefits on student learning and growth;
- Progress made on our organizational strategic priorities, including a successful payroll system transition that will streamline personnel records.

III. Governance Committee

A. Discuss Conflict of Interest Policy

K. Wynne shared the Conflict of Interest Policy with Trustees, including instructions to submit completed forms by October 4, 2024.

B. Discuss and Vote on SY 2024-25 Staff Signature Authority

L. Carlton Waller made a motion to vote on the proposed resolution granting organizational signature authority to Hilary Darilek, Rikki Hunt Taylor, and Justin Rydstrom effective September 30, 2024, through October 1, 2025.
M. Kovner seconded the motion.
J. Rydstrom and H. Darilek responded to clarifying questions about the details of staff signature authority.
The board **VOTED** unanimously to approve the motion.

Roll Call	
L. Carlton Waller	Aye
M. Kovner	Aye
J. Niles	Aye
M. Hall	Aye
K. Simpkins	Aye
L. Johnson-Law	Absent
J. Hanna	Aye
L. Robinson Mills	Aye
T. Gibian	Aye
R. Laine	Aye
R. Payes	Aye
F. Sutton	Aye

C. Discuss SY 2024-25 Board Recruitment Updates and Next Steps

R. Payes shared updates about upcoming Board recruitment needs for SY 2024-25 and beyond.

IV. Audit, Finance, and Facilities

A. FY24 Fiscal Updates

J. Rydstrom shared FY24 organizational fiscal updates and responded to clarifying questions, including about the limit for staff signature authority.

During the discussion, J. Rydstrom offered to share the E.L. Haynes Financial Policies and Procedures Manual with Trustees.

V. Community Relations Committee

A. Annual Fund Update

K. Wynne shared FY24 end-of-year fundraising updates and discussed FY25-to-date progress.

B. Discuss 20th Anniversary Event Updates and Asks

K. Wynne shared 20th Anniversary campaign fundraising progress to date and high-level event planning updates.

F. Sutton shared information with Trustees about what they can do to support fundraising efforts, including completing assigned outreach to potential donors and inviting their own networks to the event.

VI. School Performance Committee

A.

Reflect on the SY 2023-24 Organizational Dashboard and Outcomes

H. Darilek provided data and key insights regarding SY 2023-24 academic priorities and progress.

B. Review SY 2023-24 DC CAPE Results

H. Darilek reviewed SY 2023-24 DC CAPE results, sharing insights and wonderings developed in partnership with the Academic Leadership Team and School Performance Committee.

R. Laine led a discussion about next steps to continue examining academic data, asking Trustees to brainstorm what types of information or analyses would be most useful in preparing to discuss SY 2025-26 academic priorities and strategies later in the year. Trustees shared several research questions.

R. Laine shared that the School Performance Committee will continue to gather additional questions and input from the full Board of Trustees.

VII. Vote to Move to Closed Session

A. Vote to Move to Closed Session

L. Carlton Waller made a motion to move into closed session to discuss contract negotiations and trade secrets in accordance with DC Code Section 2-575(b).
M. Kovner seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

L. Johnson-Law	Aye
J. Niles	Aye
F. Sutton	Aye
R. Payes	Aye
T. Gibian	Aye
M. Hall	Aye
R. Laine	Aye
L. Carlton Waller	Aye
J. Hanna	Aye
L. Robinson Mills	Aye
K. Simpkins	Aye
M. Kovner	Aye

VIII. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:00 PM.

Respectfully Submitted,
L. Carlton Waller