APPROVED

E.L. Haynes Public Charter School

Minutes

August 2021 Board Meeting

Date and Time
Tuesday August 17, 2021 at 6:00 PM

Location
Via Zoom

Trustees Present
A. Smith, D. McCoy, E. Westendorf, G. Navidi-Kasmai, J. Edelman, L. Carlton Waller, L. Jordan, R. Laine, R. Payes, T. Gibian

Trustees Absent
M. Hall, M. McDonough, N. Greene

Guests Present
A. Cavanaugh, B. Morman, H. Darilek, J. Callahan, K. Wynne, R. Hunt Taylor, S. Gorman, V. Carlo-Miranda

I. Opening Items

A. Record Attendance

B. Call the Meeting to Order

J. Edelman called a meeting of the board of trustees of E.L. Haynes Public Charter School to order on Tuesday Aug 17, 2021 at 6:15 PM.

C.

Approve Minutes

J. Edelman made a motion to approve the minutes from E.L. Haynes June 2021 Board Retreat - Business Meeting on 06-11-21.
A. Smith seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

M. McDonough	Absent
M. Hall	Absent
J. Edelman	Aye
N. Greene	Absent
E. Westendorf	Aye
A. Smith	Aye
L. Carlton Waller	Aye
T. Gibian	Aye
G. Navidi-Kasmai	Aye
D. McCoy	Absent
R. Payes	Aye
R. Laine	Aye
L. Jordan	Aye

II. CEO Update

A. CEO Update

CEO Darilek shared that, last week, two students had graduated from 12th grade. She then provided updates on the first-ever Leadership Institute, New Staff Institute, and All-Staff Institute's Opening Session at Gallaudet University. R. Hunt Taylor added that the inaugural Instructional Coach Institute was a success.

CEO Darilek then discussed preparations as teachers and staff get ready to return to in-person teaching. All staff will be vaccinated or get tested for COVID-19 weekly. E.L. Haynes hosted a vaccination event that served 33 students and their families, resulting in a total of 51 vaccinations.
CEO Darilek noted that E.L. Haynes is awaiting final approval on their Reopening Plan, as required by OSSE.

CEO Darilek shared an update that the school was approved for My School DC's At-Risk preference. She will share implementation details with the Board once they are finalized.She then gave enrollment updates: the high school is slightly over-enrolled while the middle and elementary schools are slightly under-enrolled.

III. Governance

A. VOTE: Elect New Member to Board of Trustees

E. Westendorf made a motion to Adopt the following resolution.
L. Carlton Waller seconded the motion.
WHEREAS, Article III of the bylaws of E.L. Haynes Public Charter School states that the Board of Trustees shall elect trustees of the corporation; and

WHEREAS, Article III in the bylaws further states that

- Board members will be elected by a majority of the quorum present;
- Trustees are first elected to serve one, three-year term, then re-election for a second consecutive three-year term;
- Trustees may elect to remain on for one additional year to support the board transition to term limits; and
- Terms ordinarily start on July 1 and end on June 30.

BE IT RESOLVED, the Board of Trustees hereby appoints Fonda Sutton to her first term as a member of the Board of Trustees of Euphemia L. Haynes Public Charter School; and

FURTHER RESOLVED, that these Resolutions shall be effective as of July 1, 2021, unless rescinded by subsequent action by the Board of Trustees.
The board **VOTED** unanimously to approve the motion.

Roll Call	
R. Laine	Aye
D. McCoy	Absent
L. Carlton Waller	Aye
N. Greene	Absent
E. Westendorf	Aye
L. Jordan	Aye
T. Gibian	Aye
M. McDonough	Absent
R. Payes	Aye
A. Smith	Aye
M. Hall	Absent
J. Edelman	Aye
G. Navidi-Kasmai	Aye

IV. Audit, Finance, and Facilities

A. Discuss 2021-2022 Conflict of Interest Policy

Chief Operating Officer Carlo-Miranda discussed updates to the Conflict of Interest Policy.

B. Discuss Updates to the 2021-2022 Staff Handbook (Personnel Policies)

CCO Carlo-Miranda shared that E.L. Haynes' Human Resources and Talent functions have been split into separate divisions and provided an overview of various updates to the Staff Handbook.

V. School Performance

A. Discuss SY21-22 Return to In-Person Planning

Chief Academic Officer R. Hunt Taylor discussed the multi-tiered approach that E.L. Haynes is taking to reduce the spread of COVID-19 and outlined the guiding priorities for SY21-22.

VI. Closed Session

A. Closed - Session

J. Edelman made a motion to enter into a closed session to discuss a personnel matter.
A. Smith seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call	
L. Jordan	Aye
E. Westendorf	Aye
N. Greene	Absent
L. Carlton Waller	Aye
R. Payes	Aye
G. Navidi-Kasmai	Aye
J. Edelman	Aye
R. Laine	Aye
D. McCoy	Absent
A. Smith	Aye
M. McDonough	Absent
M. Hall	Absent
T. Gibian	Aye

The Board met in Closed Session to discuss the annual evaluation of CEO Darilek.

VII. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:00 PM.

Respectfully Submitted,
J. Callahan

This meeting is governed by the Open Meetings Act. Please address any questions or complaints arising under this meeting to the Office of Open Government at opengovoffice@dc.gov.