APPROVED

E.L. Haynes Public Charter School

Minutes

E.L. Haynes May 2021 Board Meeting

Date and Time
Tuesday May 25, 2021 at 6:15 PM

Trustees Present
A. Smith (remote), D. McCoy (remote), E. Westendorf (remote), J. Edelman (remote), K. Simmons (remote), L. Carlton Waller (remote), L. Jordan (remote), M. Hall (remote), N. Greene (remote), S. Shah (remote), T. Gibian (remote)

Trustees Absent
M. McDonough, R. Payes

Guests Present
A. Kramer (remote), A. Schlick (remote), B. Wagner-Friel (remote), E. Hueber Stoetzer (remote), G. Navidi-Kasmai (remote), H. Darilek (remote), J. Callahan (remote), K. Yochum (remote), R. Hunt Taylor (remote), R. Laine (remote), S. Smither Wulsin (remote), V. Carlo-Miranda (remote), Z. Mahon (remote)

I. Opening Items

A. Record Attendance

B. Call the Meeting to Order

J. Edelman called a meeting of the board of trustees of E.L. Haynes Public Charter School to order on Tuesday May 25, 2021 at 6:17 PM.

C. Approve Minutes

A. Smith made a motion to approve the minutes from E.L. Haynes April 2021 Board Meeting on 04-22-21.
L. Carlton Waller seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

M. McDonough	Absent
T. Gibian	Aye
S. Shah	Aye
R. Payes	Absent
E. Westendorf	Aye
D. McCoy	Aye
A. Smith	Aye
L. Carlton Waller	Aye
L. Jordan	Aye
J. Edelman	Aye
N. Greene	Aye
M. Hall	Aye
K. Simmons	Aye

D. Public Comment

II. Management Updates

A. CEO Update

CEO Darilek began her update honoring the anniversary of George Floyd's murder and E.L. Haynes' commitment to equity. She expressed excitement about students returning to school in-person, and asked each principal to share campus highlights from the third quarter.

- Middle School Principal Mahon discussed the LIONS classrooms, informed the Board that teacher enthusiasm remains high, and discussed a recent career day held at the Middle School.
- Elementary School Principal Wagner-Friel discussed the successful Saturday soccer program, during which many elementary school students participated representing the entire community. This program successfully provided time for students and parents to engage.
- High School Principal Hueber Stoetzer remarked on her excitement for upcoming award ceremonies to celebrate student growth and achievements at all High School grade levels.

CEO Darilek then provided updates on in-person learning next year consistent with City guidance, the OSSE Continued Education Plan, the COVID-19 testing screening

program, updates to the PCSB's at-risk preference process, vaccine rates for staff based on anonymous surveys, and enrollment for the 2021-2022 school year.

III. Development Committee

A. Update

Development Committee Shah reported on the success of fundraising as compared to goals, reminding the Board that fundraising amounts have exceeded goals.

IV. Governance Committee

A. Staff Trustee for Consideration

Governance Committee Chair Jordan reminded Board members to provide recommendations for potential candidates for the Board. She then welcomed staff trustee candidate Gaberella Navidi-Kasmai.

L. Jordan made a motion to to adopt the following resolution.
J. Edelman seconded the motion.
WHEREAS, Article III of the bylaws of E.L. Haynes Public Charter School states that the Board of Trustees shall elect trustees of the corporation; and

WHEREAS, Article III in the bylaws further state that

- Board members will be elected by a majority of the quorum present;
- Trustees are first elected to serve one, three-year term, then re-election for a second consecutive three-year term;
- Trustees may elect to remain on for one additional year to support the board transition to term limits; and,
- Terms ordinarily start on July 1 and end on June 30;

BE IT RESOLVED, that the Board of Trustees hereby appoints Gaberella Navidi-Kasmai as member of the Board of Trustees of Euphemia L. Haynes Public Charter School; and

FURTHER RESOLVED, that these Resolutions shall be effective as of July 1, 2021, unless rescinded by subsequent action by the Board of Trustees.
The board **VOTED** unanimously to approve the motion.

Roll Call

S. Shah	Aye
E. Westendorf	Aye
N. Greene	Aye
R. Payes	Absent
K. Simmons	Aye

Roll Call

T. Gibian	Aye
D. McCoy	Aye
J. Edelman	Aye
A. Smith	Aye
M. Hall	Aye
L. Jordan	Aye
M. McDonough	Absent
L. Carlton Waller	Aye

B. Board Meeting Calendar for SY 2021-2022

Governance Committee Chair Jordan then asked Board members for feedback on their preferences for morning meetings or evening meetings.

V. School Performance Committee

A. Review and Discuss Q3 Dashboard

School Performance Committee Chair Westendorf noted that the Committee focused on alumni and the third quarter dashboard at its most recent meeting.

He turned to Chief Academic Officer Hunt, who asked the Board to break up into small groups to discuss data related to alumni. Board members shared themes from their small group discussions, including themes related to data collection and the need to obtain additional data on non-persistence, benchmarks for other DC public schools, and whether the focus should be solely a college pathway or broader to include other career pathways or other post-secondary credentials outside of college.

The Board broke into small groups again to discuss the third quarter dashboard, including community survey results.

VI. Audit, Finance, and Facilities Committee

A. Review and Approve School Year 2021-2022 Budget

Audit Committee Chair Greene indicated that the Board will be requested to vote on the budget for the 2021-2022 school year. He noted that the materials provided in advance of the meeting included the multi-year budget and encouraged the Board members to reach out to him or COO Carlo-Miranda with questions. He then turned to COO Carlo-Miranda to review the proposed budget for the 2021-2022 school year.

COO Carlo-Miranda first reviewed updated budget projections for revenue, expenses, and end of the year targets for days of cash on hand and the debt service coverage ratio. Next, she discussed revisions to budget priorities in the areas of academics, talent, and operations. In response to a question from a Board member, COO Carlo-Miranda

discussed increases in health care costs. She then reviewed allocations for proposed investments.
N. Greene made a motion to approve the SY 2021-2022 budget in the form presented to the Board.
D. McCoy seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call	
S. Shah	Aye
L. Carlton Waller	Aye
R. Payes	Absent
M. McDonough	Absent
K. Simmons	Aye
N. Greene	Aye
A. Smith	Aye
E. Westendorf	Aye
J. Edelman	Aye
T. Gibian	Aye
M. Hall	Aye
D. McCoy	Aye
L. Jordan	Aye

VII. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:05 PM.

Respectfully Submitted,
D. McCoy

This meeting is governed by the Open Meetings Act. Please address any questions or complaints arising under this meeting to the Office of Open Government at opengovoffice@dc.gov.