APPROVED

E.L. Haynes Public Charter School

Minutes

E.L. Haynes April 2021 Board Meeting

Date and Time
Thursday April 22, 2021 at 8:45 AM

Trustees Present
A. Smith (remote), D. McCoy (remote), E. Westendorf (remote), J. Edelman (remote), K. Simmons (remote), L. Carlton Waller (remote), L. Jordan (remote), M. Hall (remote), M. McDonough (remote), N. Greene (remote), R. Payes (remote), S. Shah (remote), T. Gibian (remote)

Trustees Absent
None

Guests Present
A. Baron (remote), A. Kramer (remote), E. Hueber (remote), H. Darilek (remote), J. Callahan (remote), R. Laine (remote), V. Carlo-Miranda (remote)

I. Opening Items

A. Record Attendance

B. Call the Meeting to Order

J. Edelman called a meeting of the board of trustees of E.L. Haynes Public Charter School to order on Thursday Apr 22, 2021 at 8:49 AM.

C.

Approve Minutes

E. Westendorf made a motion to approve the minutes from E.L. Haynes March 2021 Board Meeting on 03-23-21.
A. Smith seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

M. McDonough	Aye
E. Westendorf	Aye
T. Gibian	Aye
J. Edelman	Aye
A. Smith	Aye
L. Jordan	Aye
K. Simmons	Aye
D. McCoy	Aye
R. Payes	Aye
M. Hall	Aye
L. Carlton Waller	Aye
S. Shah	Aye
N. Greene	Aye

D. Public Comment

II. Management Updates

A. CEO Update

CEO Darilek began her update noting that it was the start of the fourth quarter of the school year. She welcomed High School Principal Hueber Stoetzer back from maternity leave, and thanked Assistant Principal Clarke for her commitment and strong leadership during Principal Hueber Stoetzer's leave. CEO Darilek noted the recent Chauvin verdict, and remarked on opportunities to show support of students and staff as they processed the verdict.

She then recognized and acknowledged the tremendous amount of work accomplished by leadership and staff at all of the schools:

- At the Elementary School, leadership and staff accomplished the goal of offering in-person instruction to two classrooms per grade level four days a week, without compromising the quality of virtual learning for students that will stay home. Additionally, play dates for elementary school students have begun.
- The Middle School held a family meeting after the Chauvin verdict to honor the moment and assess family needs.
- Accomplishments at the High School include instituting creative schedules, preparing for in-person AP classes, and commencing sports programs.

Last, CEO Darilek provided updates on enrollment, screening testing, recent testimony she provided on the PCSB's proposed at-risk preference process, and announcements from the Mayor on UPSFF and expectations for schools during the 2021-2022 school year.

III. Governance Committee

A. Staff Trustee and Recruitment Update

Governance Committee Chair Jordan provided an update on recruitment, and requested that Board members provided candidates for consideration. She informed the Board that the staff trustee will be voted on in May.

B. Trustee Nomination for Consideration - Richard Laine

Committee Chair Jordan presented Richard Laine as a nominee for the Board's consideration. Referring to the materials provided in advance of the meeting, she briefly provided background on Mr. Laine. Governance Committee Chair members provided feedback on their discussions with Mr. Laine, and the benefits he will bring to the Board.
L. Jordan made a motion to adopt the following resolutions.
E. Westendorf seconded the motion.
WHEREAS, Article III of the bylaws of E.L. Haynes Public Charter School states that the Board of Trustees shall elect trustees of the corporation; and

WHEREAS, Article III in the bylaws further state that

Board members will be elected by a majority of the quorum present;

- Trustees are first elected to serve one, three-year term, then re-election for a second consecutive three-year term;
- Trustees may elect to remain on for one additional year to support the board transition to term limits; and,
- Terms ordinarily start on July 1 and end on June 30;

BE IT RESOLVED, that the Board of Trustees hereby appoints Richard Laine as member of the Board of Trustees of Euphemia L. Haynes Public Charter School; and

FURTHER RESOLVED, that these Resolutions shall be effective as of July 1, 2021, unless rescinded by subsequent action by the Board of Trustees.
The board **VOTED** unanimously to approve the motion.

Roll Call

S. Shah	Aye
L. Jordan	Aye
T. Gibian	Aye
L. Carlton Waller	Aye
D. McCoy	Aye

Roll Call	
M. Hall	Aye
N. Greene	Aye
K. Simmons	Aye
E. Westendorf	Aye
J. Edelman	Aye
R. Payes	Aye
A. Smith	Aye
M. McDonough	Aye

IV. Development Committee

A. Update

Development Committee Chair Shah reported that the fundraising goal has been exceeded for the school year. She turned to Senior Director, Development and Communications Callahan to provide additional information on development activities.

V. School Performance Committee

A. Academic Strategy Update and Plans for Acceleration

School Performance Committee Chair Westendorf noted that the Committee's last meeting focused on the following areas: (i) academic strategy and (ii) accelerated learning and wellness strategy.

The Board first broke into small groups to discuss their observations with respect to the academic strategy. Small groups then shared key questions and observations discussed. In response to the questions, CEO Darilek and Principal Resident Baron discussed efforts to make the strategy come to fruition and teacher involvement in content and planning.

Next, the Board broke into small groups to discuss the accelerated learning and wellness strategy. CEO Darilek and Mr. Baron responded to small group questions and observations on sustainability of the strategy, pace of change, and wellness and trauma-informed instruction, among other topics.

VI. Audit, Finance, and Facilities Committee

A. School Year 2021-2022 Budget Planning

Audit, Finance, and Facilities Committee Chair Greene noted that the Committee has been focused on the funding of strategies discussed by the School Performance Committee. He turned to COO Carlo-Miranda to provide additional detail.

COO Carlo-Miranda reviewed the budget timeline, noted that the PCSB extended the budget deadline, and provided an update on budget projections. She reviewed the assumptions embedded in the budget and end of year targets for days of cash on hand, debt service coverage ratio, and starting and ending bank balance.

Next, COO Carlo-Miranda discussed the alignment of the budget to strategic priorities in academics, talent, and operations. She covered new and additional investments in each area, including the proposed amounts allocated in the budget.

CEO Darilek and COO Carlo-Miranda responded to numerous Board questions related to the proposed budget, including questions regarding allocation amounts for family engagement, the impact of the enrollment spike this year, the use of intervention teachers, and new roles being funded by federal funds in light of future funding cliffs. CEO Darilek requested that Board members send any additional questions that they have before the May Board meeting.

VII. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 10:30 AM.

Respectfully Submitted,
D. McCoy

This meeting is governed by the Open Meetings Act. Please address any questions or complaints arising under this meeting to the Office of Open Government at opengovoffice@dc.gov.