

APPROVED



# E.L. Haynes Public Charter School

## Minutes

### Board Meeting

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#### Date and Time

Thursday December 8, 2016 at 8:30 AM

#### Location

4501 Kansas Avenue Washington, DC 20011

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#### Trustees Present

A. Smith, B. Rawson, C. Garfield, E. Westendorf, J. Davis, M. Hall, M. Marino, M. McDonough, R. Jones, S. Kershow, T. Smith, T. Wincup

#### Trustees Absent

D. McCoy

#### Guests Present

Amber Schlick, B. Lomax, H. Darilek, J. Callahan, P. Hedlund, V. Carlo-Miranda

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### I. Opening Items

#### A. Record Attendance and Guests

#### B. Call the Meeting to Order

A. Smith called a meeting of the board of trustees of E.L. Haynes Public Charter School to order on Thursday Dec 8, 2016 at 8:39 AM.

#### C. Approve Minutes

R. Jones made a motion to approve the minutes from the Board Meeting on 10-27-16 Board Meeting on 10-27-16.

M. Hall seconded the motion.

The board **VOTED** unanimously to approve the motion.

## **II. CEO Update**

### **A. Update**

The following is a summary from H. Darilek.

- Student voice is strong in owning their learning and leadership in the school. Examples were shared with the Board.
- ELH students created a youth activist club after the election.
- Girls on the Run is new to the school and has had good attendance.
- R. Jones reflected on the viewing of the film "I'm Not Racist...Am I?" with high school students.
- ELH is continuing interviews for the Chief Talent & Equity Officer.
- Enrollment is at 1133 and is almost final.
- The Board discussed the current goals and significant challenges with the extended day and intercession program provided through Springboard. B. Rawson asked for an update to the Board on this issue by the end of the year.

## **III. School Performance**

### **A. School Performance Dashboard Review**

- In the Dashboard review, the conversation concentrated on High School academics. Three areas of focus for the CAO are: 1) appropriate staffing; 2) rigor and supervision in the classroom; 3) infusing SAT consultant work into classes.
- C. Garfield asked how ELH defines On Track. The answer was it is based on passing all required courses.
- J. Davis asked if the focus is on "if the curricula is correct" or on the implementation of it with fidelity.
- P. Hedlund shared that it is the implementation.

## **IV. Development**

### **A. Fundraising Update**

- ELH is behind in fundraising because of: 1) the loss of a \$150,000 grant; 2) the budgeting of \$800,000 from foundations where there was not enough in the pipeline to get that money for this academic year; and 3) starting the year behind in development staffing.

- B. Rawson suggested it would be helpful to have Trustees provide their level of giving at the beginning of the academic year vs. during the course of the academic year.
- C. Garfield asked for clarification on when companies give during the year (and thus the best time to approach them) and whether corporate giving is usually dedicated to a specific category (e.g., STEM) or falls in the unrestricted category in the annual fund.

## **B. Toast Update**

- The Trustees discussed the format of "Toast for Transformation" for this year as well as new elements for the 2017-2018 year.
- The Trustees then had a conversation about the brand of ELH and how that relates to fundraising.

## **V. Audit and Finance**

### **A. Update**

- S. Kershow discussed the current positive financial picture and that savings have offset any decrease in fundraising.

## **VI. Governance**

### **A. Update**

- B. Rawson discussed current Trustee candidates to fill the one current open Board vacancy.
- B. Rawson discussed reaching out to any Trustees that may roll-off this year due to term limits.
- A. Smith discussed getting additional people to the January 27th and March 3rd school tours and the next Lunch and Learn on January 13th.

## **VII. Closing Items**

### **A. Adjourn Meeting**

A. Smith made a motion to adjourn the meeting.

T. Wincup seconded the motion.

The board **VOTED** unanimously to approve the motion.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 10:30 AM.

Respectfully Submitted,

A. Smith