

# DECEMBER 2023 BOARD OF TRUSTEES MEETING

December 14, 2023





# Board of Trustees Meeting

December 14, 2023

6:00 p.m. - 8:00 p.m.

## AGENDA

- **WELCOME**
- **OPENING ITEMS**
- **CEO UPDATE**
- **SCHOOL PERFORMANCE COMMITTEE**
- **GOVERNANCE COMMITTEE**
- **COMMUNITY RELATIONS COMMITTEE**
- **AUDIT, FINANCE, AND FACILITIES COMMITTEE**
- **PUBLIC COMMENT**
- **CLOSED SESSION**



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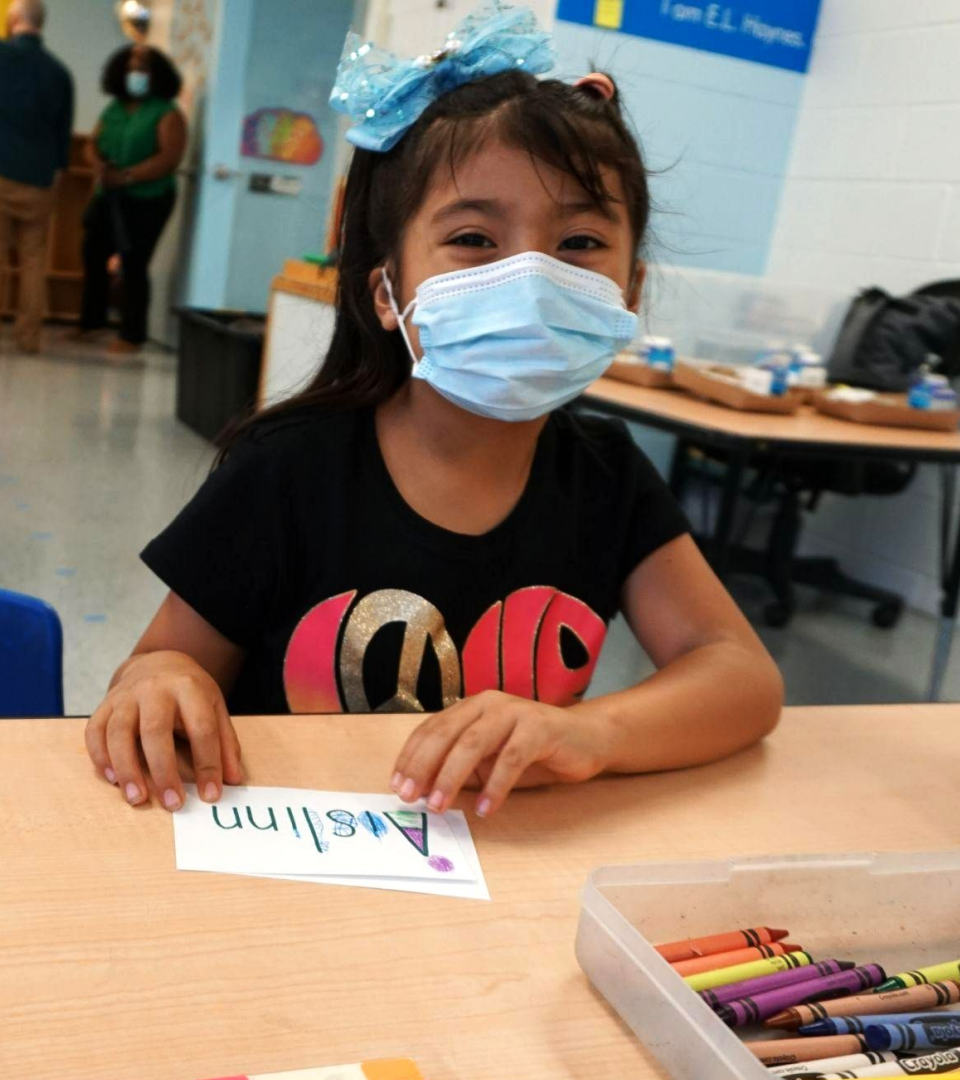
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# SY 2023-2024 Board Recruitment Needs

FY24 Recruitment Needs	
<b>Current Membership</b>	13
FY24 Vacancies	2
Total Expiring Terms	1
Possible One-Year Extensions	1
Expiring First Terms	3
<b>TOTAL POSSIBLE NEEDS</b> <i>(as of 6/30/24)</i>	<b>3-7</b>

## Demonstrated Needs

- Financial Management
- Education Expertise
- DC Government Understanding and Expertise
- Fundraising and Governance
- Parent / Family Voice - particularly one from middle school
- Neighbors (Individual or institutional)
- Latino / Latina representation

## Committee Needs

- Chair, Audit, Finance, & Facilities Committee (23-24)
- Treasurer (23-24)
- Chair, Board of Trustees (24-25\*)

## Characteristics

- Deep commitment to equity
- Team player
- Willing to do the work
- Understanding and commitment to our vision and strategy for the future



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# Community Relations Committee

# Agenda

- **Annual Fund Update**
- **FY24 EOY Giving Campaign**
- **Opportunities to Connect with the E.L. Haynes Community**

# Annual Fund Update

## Annual Fund Report as of 12/12/2023

Category	FY23 Raised	FY24 Goal	FY24 Raised TD	% of Goal	Delta
GOVERNMENT	\$450,140.18	\$470,000	\$257,269.67	54.7%	(\$212,730.33)
FOUNDATIONS	\$264,775	\$215,000	\$228,000	106.05%	\$13,000
CORPORATIONS	\$12,950	\$20,000	\$10,000	50%	(\$10,000)
INDIVIDUALS	\$78,557	\$75,000	\$25,075	33.4%	(\$49,925)
SPECIAL EVENTS	\$17,000	\$25,000	\$76,770	307%	\$51,770
<b>TOTAL</b>	<b>\$823,422.18</b>	<b>\$805,000</b>	<b>\$597,114.67</b>	<b>74.1%</b>	<b>(\$207,885.33)</b>

# Community Relations Committee

# Agenda

- Annual Fund Update
- **FY24 EOY Giving Campaign**
- Opportunities to Connect with the E.L. Haynes Community

# EOY Giving Campaign

## Working Timeline

- **October:** Brainstorm and Plan
- **November 21:** Public Launch
- **December 6:** Message 1
- **December 7:** Haynes Herald
- **December 13:** Message 2
- **December 20:** Message 3
- **December 27:** Message 4
- **December 29:** Don't Forget!
- **December 31:** Thank You!

# Community Relations Committee

# Agenda

- Annual Fund Update
- Homecoming Debrief
- FY24 EOY Giving Campaign
- **Opportunities to Connect with the E.L. Haynes Community**

## Upcoming Opportunities to Engage with the E.L. Haynes Community

Opportunities with Staff		Major Events		Opportunities with Students	
Date	Detail	Date	Detail	Date	Detail
12/19	Staff Holiday Gift Distribution	11/20 - 12/31	EOY Giving Campaign	Wednesdays, 8:40 - 9:05 a.m.	ES All School Meetings
				12/14	Sophomore Career Exploration Day
				<a href="#"><u>Fall sports MS / HS schedule</u></a>	



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# Audit, Finance, and Facilities Committee

# Agenda

- Update on FY23 Audit
- FY25+ Budgeting




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- Update on FY23 Audit
- FY25+ Budgeting

# Budget Timeline

- **December & January:** Shape key priorities and questions 
  - Project initial budget drivers for revenue and expenditures
  - Review staffing models aligned to priorities for additional needs and necessary savings
  - Identify investments from budget priorities for FY25+ budget
- **February & March:** Refine budget proposal with continued discussion / feedback
  - Discussions with staff and families on SY 2024-25 budget needs
  - Leadership team engages in planning conversations
  - Finalize budget revenue and expense inputs
- **April:** Share draft FY25 budget with BoT for discussion
- **May:** Present final FY25 budget to BoT for approval
- **June:** Final FY25 budget due to PCSB on June 1, 2023

# Early Assumptions, Projections, and Budget Drivers

	Current Assumptions
<b>UPSFF</b>	+3% (current modeling assumptions based on precedent and present DC fiscal health)
<b>Staffing</b>	Review staffing models aligned to priorities
<b>Long-Term Facilities Planning</b>	Architects and facilities planning for campus consolidation at Kansas Ave. (current assumption based on Clark Foundation Multi-Year Grant as well as other development opportunities aligned with long-term facilities projects)
<b>Healthcare</b>	+10%
<b>Additional savings</b>	Increased cost saving measures (including catering and travel) combined with additional non-personnel program savings TBD
<b>Compensation investments</b>	Maintain investments in overall compensation model (salary scales and all staff)

Preparing now for ending of Federal ESSER Funds in FY25 (approximately \$2.2m)



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**This meeting is governed by the Open Meetings Act. Please address any questions or complaints arising under this meeting to the Office of Open Government at [opengovoffice@dc.gov](mailto:opengovoffice@dc.gov).**

**Be Kind.**

**Work Hard.**

**Get Smart.**