

# **AUGUST 2022 BOARD OF TRUSTEES MEETING**

**August 25, 2022**





# Board of Trustees Meeting

August 25, 2022

6:15 p.m. - 8:00 p.m.

## AGENDA

- **WELCOME**
- **OPENING ITEMS**
- **CEO UPDATE**
- **GOVERNANCE COMMITTEE**
- **SCHOOL PERFORMANCE COMMITTEE**
- **COMMUNITY RELATIONS COMMITTEE**
- **CLOSED SESSION**



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# Strategic Priorities and Decisions - SY22-23

ACADEMICS	TALENT	ORGANIZATIONAL DEVELOPMENT
<p><b>Academic Acceleration:</b>  <i>Tier 1 Instruction, Tier 2 Student Support, Coaching, Wellness, Family Engagement (Year 2)</i></p>	<p><b>Investing in Our People:</b>  <i>12-Month and Non-Instructional Staff, Benefits for All Staff</i></p>	<p><b>Long-Term Facilities Planning and Enrollment Model</b></p>
<p><b>SpEd/EL Model:</b>  <i>Implementation Phase I</i></p>	<p><b>Growth and Development:</b>  <i>RISE, Manager Training, School Leadership Pipeline</i></p>	<p><b>Exceptional Finances</b>  <i>Financial Sustainability and Finance Team Planning</i></p>
<p><b>Calendar:</b>  <i>Future of Intersession</i></p>	<p><b>Celebrate Excellence:</b>  <i>Staff Recognition and Retention</i></p>	<p><b>Academic and School Operations Collaboration Model</b></p>
<p><b>Student Life, Student Culture, and Signature Experiences</b></p>		<p><b>Inclusive Decision-Making:</b>  <i>Staff Clarity and Board Leadership</i></p>

# SY 2022-23 PRIORITIES: “Deeper...Not Wider”

## Instruction

*Stronger Tier 1  
Classroom Instruction*

*Quality Coaching and  
Support for Teachers*

***Aligned Academic  
Systems, including  
MTSS, ILT, ALT, and  
Student Discipline,  
Assessment Strategy***

## Individualized Student Supports

*Evidence-based  
Interventions*

*High Dosage Tutoring*

***Deepen  
understanding of  
SOP and new Sped  
Models***

## Wellness

*Social Emotional  
Learning*

*Wellness Supports  
for Students and  
Staff*

***Re-defining and  
re-investing in our  
school-wide culture***

## Family Engagement

*Provide a welcoming and  
inclusive environment*

*Improve and increase  
family communication*

***Partner with families on  
students' learning and  
progress***

*Build family connections  
and community*

*Increase family voice*

# Reconnecting to Our Students:

*Every Student Seen, Heard, and Loved*



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# SY22-23 Committee Assignments

Name	Executive Committee	School Performance	A, F, and F	Governance	Community Relations
Josh Edelman	Chair	X	X	X	X
Lisa Carlton*	Vice Chair	X			X
Norm Greene	Treasurer		Chair		
Tom Gibian	Secretary	X			
Michael Hall*			X	Chair	
Jaymes Hanna			X		
Richard Laine		X	X		
G. Navidi-Kasmai					X
Mark Kovner				X	
Roshelle Payes*				X	
Fonda Sutton					Chair
Eric Westendorf		Chair			

# Conflict of Interest Policy

Please fill out and submit your conflict of interest forms to Joe Callahan ([icallahan@elhaynes.org](mailto:icallahan@elhaynes.org)) **by Friday, September 30, 2022.**

# Conflict of Interest Policy

- **Recent review and updates** *(from 2021-22)*
- **Purpose**
- **Definitions**
- **Procedures**
- **Violations**

# Conflict of Interest Policy

**Recent updates to the E.L. Haynes  
Conflict of Interest Policy**

- **Review by legal counsel**
- **Update to the definition of conflict of interest**
- **Broaden the policy to include the organization as well as the individual signing the form**
- **Ensure proper legal citation under current DC law**
- **Add specific steps that the Board must take when approving a conflict of interest contract or translation**

# **E.L. Haynes Conflict of Interest Policy**

The purpose of this Conflict of Interest Policy is to protect the E.L. Haynes Public Charter School's interest when it is contemplating entering into a transaction or arrangement with an officer or director of the Corporation, or other interested persons as defined by the policy.

This policy is intended to supplement but not replace any applicable state and federal laws governing conflicts of interest applicable to nonprofit and charitable corporations.

# Definitions

## Interested Person:

- I. An individual who is a founder of the Corporation, or who is a current or former trustee, director, member, member of a designated body, officer, or key leader of the Corporation; a family member of any of the individuals identified in sub-subparagraph (i);
- II. An entity identified as submitting a petition to establish the Corporation pursuant to § 38-1802.02(13);
- III. An entity in which an individual identified in sub-subparagraph (i) serves as a member of the board of directors or has a financial interest; or
- IV. An entity in which a family member of an individual identified in sub-subparagraph (i) serves as a member of the board of directors or has a financial interest.

# Definitions (continued)

## Financial Interest

A person has a financial interest if the person has, directly or indirectly, through business, investment or family:

- a. An ownership or investment interest in any entity with which the Corporation has a transaction or arrangement, or
- b. A compensation arrangement with the Corporation or with any entity or individual with which the Corporation has a transaction or arrangement, or
- c. A potential ownership or investment interest in, or compensation arrangement with, any entity or individual with which the Corporation is negotiating a transaction or arrangement.

Compensation includes direct and indirect remuneration as well as gifts or favors that are not insubstantial.

# When a conflict of interest contract may be allowed

*A conflict of interest exists for any contract or transaction between E.L. Haynes and an interested party, but such conflicting interest transactions are not necessarily prohibited provided that the procedures below are followed, and the Board of Trustees authorizes the transaction in good faith and the transaction is fair to E.L. Haynes at the time that it is authorized.*





# Procedures


- Duty to Disclose
- Determining Whether a Conflict of Interest Exists
- Procedures for Voting on Conflicting Interest Transactions
- Records of Proceedings

See the **Conflict of Interest Form** for more information.

This will need to be signed by all Board of Trustees, Officers of E.L. Haynes, and Procurement staff.



# Violations of the Conflict of Interest Policy

- If the board or committee has reasonable cause to believe that a member has failed to disclose actual or possible conflicts of interest, it shall inform the member of the basis for such belief and afford the member an opportunity to explain the alleged failure to disclose.
  - If, after hearing the member's response and after making such further investigation as warranted by the circumstances, the board or committee determines that the member has in fact failed to disclose an actual or possible conflict of interest, it shall take appropriate disciplinary and corrective action.
  - The board or committee must also determine whether the transaction is void or voidable as a result of the conflict of interest.
- 
- A decorative graphic in the bottom right corner consisting of several overlapping triangles in shades of blue, green, and yellow.



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# Annual Fund Update

## Annual Fund Report as of 8/16/2022

Category	FY23 Goal	FY22 Raised	FY23 Goal	FY23 Raised TD	% of Goal	Delta
<b>GOVERNMENT</b>	\$450,000	\$892,553.93	\$470,000.00	\$0.00	0.00%	-\$470,000.00
<b>FOUNDATIONS</b>	\$175,000	\$108,239.89	\$215,000.00	\$50,000.00	23.26%	-\$165,000.00
<b>CORPORATIONS</b>	\$15,000	\$34,950.00	\$20,000.00	\$0.00	0.00%	-\$20,000.00
<b>INDIVIDUALS</b>	\$75,000	\$90,456.68	\$75,000.00	\$1,395.00	1.86%	-\$73,605.00
<b>SPECIAL EVENTS</b>	\$10,000	\$ -	\$25,000.00	\$0.00	0.00%	-\$25,000.00
<b>TOTAL</b>	<b>\$725,000</b>	<b>\$1,126,200.50</b>	<b>\$805,000.00</b>	<b>\$51,395.00</b>	<b>6.38%</b>	<b>-\$753,605.00</b>

**Note:** In January 2022, we increased our fundraising goal to \$1,012,000 when we reforecasted the budget. We also surpassed this goal.

## Upcoming Opportunities to Engage with the E.L. Haynes Community

Opportunities with Staff		Major Events		Opportunities with Students	
Date	Detail	Date	Detail	Date	Detail
09/09/2022 TBD	Staff Dessert Bake Off	08/27/2022 3 - 6:00 p.m.	Back to School Kickback Celebration (KA Campus)	9/7/2022 ( 5 - 6:00 p.m.) 9/8/2022 (5 - 6:00 p.m.)	ES Back to School Night (PK-K (9/7) and 1-4 (9/8))
10/21/2022 8:30 - 9:30 a.m.	All-Staff Meeting (HS Gym)	10/13/2022 6 - 8:00 p.m.	Hispanic Heritage Month Celebration (HS Gym)	9/8/2022	12th Grade Family and College Office Meeting
12/15/2022	All-Staff Winter Celebration			09/12/2022 11:30 a.m. - 1:00 p.m.	Clubs and Activities Fair (HS)
				09/17/2022 10 a.m. - 2 p.m.	Petworth Cup Soccer Tournament. (HS Field)
				10/17/22 - 10/21/22	Homecoming Week (HS)
				10/27/2022 5:00 p.m.	Volleyball Game (Senior Night, HS Gym)
				11/09/2022 TBD	Social Studies Fair (MS)
				<a href="#">Fall sports MS/ HS schedule</a>	



Be Kind.  
Work Hard.  
Get Smart.

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**This meeting is governed by the Open Meetings Act. Please address any questions or complaints arising under this meeting to the Office of Open Government at [opengovoffice@dc.gov](mailto:opengovoffice@dc.gov).**

**Be Kind.**  
**Work Hard.**  
**Get Smart.**