

APPROVED



# Making Waves Academy

## Minutes

### January Board Meeting

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#### Date and Time

Monday January 26, 2026 at 11:00 AM

#### Location

In-person at:

Making Waves Academy  
4123 Lakeside Dr.  
Richmond, CA 94806

And streaming on zoom:

[https://mwacademy.zoom.us/j/87855022048?](https://mwacademy.zoom.us/j/87855022048?pwd=SVFZNGITbVVHb1NFYUd2WWNTaW8wQT09)

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## COMING SOON

- HAGA CLIC AQUÍ para acceder a la agenda y portadas en español/[CLICK HERE](#) to access agenda and cover sheets in Spanish:  
<https://acrobat.adobe.com/id/urn:aaid:sc:VA6C2:b0d63deb-2b65-4e64-9482-9d332a156108>
- HAGA CLIC AQUÍ para acceder el reporte escolar/[CLICK HERE](#) to access the school board report in Spanish: <https://bit.ly/4eLd72o>

If you have questions about the board agenda and materials or you are in need of disability-related accommodations, please contact:

*Si tiene preguntas sobre la agenda y materiales de la junta o necesita adaptaciones relacionadas con la discapacidad, comuníquese con:*

**Bryann Fitzpatrick at [bfitzpatrick@mwacademy.org](mailto:bfitzpatrick@mwacademy.org) or (510) 994-6486.**

## Public Comment

- The public may address the MWA Board regarding any item within the subject-matter jurisdiction of the MWA governing board.
  - Under Public Comment, members of the public may
    - Comment on items on the agenda
    - Comment on items not on the agenda
    - **Presentations are limited to two minutes each**, or a total of twenty minutes for all speakers, or the two-minute limit may be shortened.
  - In accordance to the Brown Act, the MWA Board may listen to comments, but can neither discuss nor take action on the topics presented. Members of the board are very limited in their response to statements or questions by persons commenting on items not on the agenda.
  - **Speakers may submit a request to speak before 9:00 AM on the day of the board meeting, fill out a comment card at the meeting, or raise their hand/use the raise hand function during the public comment sections of the meeting.**
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- **If you would like to send your request to speak prior to the meeting, please email your request to [bfitzpatrick@mwacademy.org](mailto:bfitzpatrick@mwacademy.org) in English or Spanish.**
- Your submission should:
  - indicate if it is a general public comment for the beginning of the meeting or a comment for a specific agenda item (please include the item number).
  - include your name so that you can be called when it is your turn to speak.
- During the meeting, we will call your name and you should use the "raise hand" feature to identify yourself.
- Under SB1036 the minutes from this meeting will omit student and parent names and other directory information, except as required by judicial order or federal law. If a parent/legal guardian wishes a name be included, one must inform the board prior to their public comment.

### **Comentarios públicos**

- *El público puede dirigirse a la Junta Directiva de la MWA con respecto a cualquier asunto dentro de la jurisdicción del tema materia por la Junta Directiva de la MWA.*
- *Bajo comentario público, los miembros del público pueden:*
  - *Hacer comentarios sobre los puntos del orden del día*
  - *Hacer comentarios sobre puntos no incluidos en el orden del día*
  - **Las presentaciones están limitadas a dos minutos cada una, o un total de veinte minutos para todos los oradores, o se puede acortar el límite de dos minutos.**
- *De acuerdo con la Ley Brown, la Junta Directiva de la MWA puede escuchar los comentarios, pero no discutirán ni tomarán medidas sobre los temas presentados. La respuesta de los miembros de la Junta Directiva a las declaraciones o preguntas de las personas que comentan temas que no figuran en el orden del día es muy limitada.*
- **Mientras las reuniones se llevan a cabo virtualmente, los miembros del público que desean hablar durante la junta pueden presentar una solicitud para hablar antes de las 9:00 a.m. del día de la reunión de la junta o usar la función de levantar la mano durante las secciones de comentarios públicos de la reunión.**
  - **Si desea enviar su solicitud de uso de la palabra antes de la reunión, envíe su solicitud por correo electrónico a [bfitzpatrick@mwacademy.org](mailto:bfitzpatrick@mwacademy.org) en inglés o español.**
  - *En su solicitud:*
    - *Incluya su nombre para que pueda ser llamado cuando sea su turno de hablar.*
    - *indicar si es un comentario público general para el comienzo de la reunión o si es comentario público sobre un artículo específico del programa (incluya el número del artículo).*
    - *Durante la reunión, le llamaremos por su nombre y deberá utilizar la función de "levantar la mano" para identificarse.*

- *En virtud de la SB1036, las actas de esta reunión omitirán los nombres de los estudiantes y padres y otra información del directorio, excepto cuando lo requiera la orden judicial o por la ley federal. Si un padre/tutor legal desea que se incluya un nombre, se debe informar a la junta antes de su comentario público.*

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accommodations, please contact:

*Si tiene preguntas sobre la agenda y materiales de la junta o necesita adaptaciones relacionadas con la*

*discapacidad, comuníquese con:*

Bryann Fitzpatrick at [bfitzpatrick@mwacademy.org](mailto:bfitzpatrick@mwacademy.org) or (510) 994-6486.

**Please note that all agenda times are estimates.**

**Tenga en cuenta que todos los horarios de la agenda son estimaciones.**

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### **Directors Present**

Alicia Malet Klein, Enrique Romero, Esther Hugo, Felicia Selva

### **Directors Absent**

Amy Obinyan, Janis Glover, Margaret Watson

### **Guests Present**

Alton B. Nelson Jr., Bryann Fitzpatrick, Elizabeth Martinez (remote), Valeria Serrano

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## **I. Opening Items**

### **A. Call the Meeting to Order**

Alicia Malet Klein called a meeting of the board of directors of Making Waves Academy to order on Monday Jan 26, 2026 at 11:05 AM.

### **B. Record Attendance**

## **II. Additional Opening Items**

### **A. Remarks by Board President**

Focus areas: strategic planning and math progress. Congratulations were given to CEO Alton Nelson for a recent award from the Chamberlain Foundation for his work in supporting student educational opportunities. Planning for leadership transition was praised and qualities of Interim ED Liz Martinez were outlined. Board will establish a subcommittee to work on stakeholder engagement around the transition.

**B. Degree Conferral: Victor Bautista**

The community took time to celebrate Victor Hugo Bautista, who graduated from MWA in the Fall 2025 semester. During his senior year, Victor overcame significant academic challenges and persevered to successfully complete all remaining requirements. His family came to witness, and he had both faculty and staff at MWA say words to congratulate his success.

**C. Public Comment**

A parent expressed appreciation for the school community and encouraged the board to consider ways to formally recognize and celebrate staff and family contributions on campus. Another parent shared plans to launch a student-led study abroad club, highlighting opportunities for international learning experiences.

**III. Standing Reports**

**A. Mission Connection - Middle School ASB Introduction**

Middle school student leaders presented on the growth and impact of student government, emphasizing increased leadership opportunities, event planning, collaboration across MS and US and the power of early college and career exposure.

**B. ASB Update**

Students highlighted events like the January assembly, community night, unity gala, and a theater performance. ASB students shared that they recently collaborated with deans on presenting student climate data, upcoming assemblies and events, expanded engagement with the middle school, and noted renewed sense of school spirit.

**C. Deep Dive: Strategic Plan**

MWEF CEO Patrick O'Donnell shared an update on upcoming strategic shifts, including moving college success support programming to MWA, streamlining the activities of MWEF, and spinning off a new nonprofit focused on building internships career pipelines across the county. Board discussion expressed strong support for the direction, emphasized the importance of career-connected learning, curriculum alignment, transition points between grade levels, and using student and alumni feedback to strengthen the model.

**D. Q&A on Written School Report**

The discussion highlighted strong data-driven practices in grades 5–6, improvements in math instruction and coaching, thoughtful use of online platforms to address staffing gaps, and the importance of equity in cohorting and access to in-person teachers. The board also noted progress in college and career outcomes, instructional coaching

supports for new teachers, and requested follow-up clarification on select data charts and program overlaps.

**E. Q&A on Chief Executive Officer Report (CEO)**

The board noted the strong focus on instructional practice, effective lesson planning, and clear connections to student outcomes. Members requested continued clarity around long-term English Learners, including overlap with special education, and praised the smooth approach to leadership transition and growth.

**F. Q&A on Interim Executive Director Report**

The board praised progress exiting differentiated assistance in most areas, highlighted greatly improved suspension and expulsion outcomes, and noted positive indicators of student culture. Board requested a high level lottery update and staff shared that application numbers are above last year with a significant increase in Black/African American applicants and enough applications to fill available seats across grades.

**G. Q&A on Written Finance Report**

No questions were asked about the Finance Report.

**H. Break**

**IV. Non-Action Items**

**A. Board Work and Advisory Committee Updates**

The board discussed scheduling for next year's meetings, received a copy of The Brown Act, and received an update from the student representative on selecting next year's student board member. Board member Serrano also shared progress on an alumni engagement project and observed that rising students are enthusiastic about AP courses. Board member Romero noted that discussions regarding the culture and climate committee and student/staff surveys were underway.

**B. LCAP Mid-Year Update**

Discussion focused on alignment with the strategic plan, student outcomes, and equity for high-need groups. Board members appreciated the updated metrics and integration of the LCAP with the WASC goals and strategic plan, noted areas needing more attention and suggested additional focus on English learners, students with disabilities, and multilingual recognition. They also acknowledging the limitations of mid-year data and shared ideas for alternative 3-year goals for LCAP metrics.

**C. LCFF Priority 1 Local Indicator**

Data from 2023–24 and is required to be presented by the state. Discussion highlighted that many teachers are now making adequate progress toward their clear credentials, an

improvement from previous years when some were in limbo with waivers or emergency permits.

**D. Discuss WASC Draft**

Members noted the report effectively showcases progress by presenting ample data and evidence accompanied by strong analysis and implications for adaptations. Board members entered suggested edits directly on the online document or will forward them this week for consideration/incorporation. iChapter 4, which includes draft goals, is still pending, with planned alignment between LCAP and WASC goals, emphasizing support for all learners, college and career readiness, and culture and engagement; a draft of this section will be sent the board's Curriculum and Instruction Review Advisory Committee prior to submission to on February 13th. The board will formally review the goals after the visiting committee's April 13–15 visit.

**V. Action Items**

**A. School Accountability Report Card (SARC)**

Enrique Romero made a motion to approve MWA's SARC.

Felicia Selva seconded the motion.

Valera Serrano gave a preferential vote to approve this item.

Board noted a couple of discrepancies between data here and LCAP data and these will be addressed before final submission.

The board **VOTED** unanimously to approve the motion.

**B. Academic Calendar 2026-27**

Felicia Selva made a motion to approve the 2026-27 Academic Calendar.

Esther Hugo seconded the motion.

Valera Serrano gave a preferential vote to approve this item.

The board **VOTED** unanimously to approve the motion.

**C. Clayton Valley - Adult Transition Program**

Esther Hugo made a motion to approve the Clayton Valley MOU.

Felicia Selva seconded the motion.

Valera Serrano gave a preferential vote to approve this item.

The board **VOTED** unanimously to approve the motion.

**D. Seneca Agreement Amendment**

Enrique Romero made a motion to approve the amendment to the Seneca agreement.

Felicia Selva seconded the motion.

Valera Serrano gave a preferential vote to approve this item.

The board **VOTED** unanimously to approve the motion.

### **E. Rippling HRIS Platform**

Felicia Selva made a motion to Approve the transition to the Rippling HRIS platform.

Esther Hugo seconded the motion.

Valera Serrano gave a preferential vote to approve this item.

The board **VOTED** unanimously to approve the motion.

## **VI. Consent Action Items**

### **A. Vendor Invoices for December 2025**

Felicia Selva made a motion to Approve all consent agenda items.

Esther Hugo seconded the motion.

Valera Serrano gave a preferential vote to approve this item.

The board **VOTED** unanimously to approve the motion.

### **B. Accept Minutes: December Board Meeting**

Felicia Selva made a motion to approve the minutes from December Board Meeting on 12-15-25.

Esther Hugo seconded the motion.

Valera Serrano gave a preferential vote to approve this item.

The board **VOTED** unanimously to approve the motion.

## **VII. Closed Session**

### **A. Public Employee Appointment**

The board reconvened from closed session and announced that Alicia Malet Klein, Enrique Romero, and Felicia Selva will form a committee to oversee the appointment of the Executive Director by the June meeting and will coordinate related stakeholder engagement.

## **VIII. Discussion Items**

### **A. Appreciations by the Board of Directors**

During discussion items, board members expressed appreciation for the work and of supporting staff. Thanks were shared for staff engagement on the Culture and Climate Committee and the collaborative efforts supporting students and families.

### **B. Schedule of Remaining Board of Directors Meetings for 2025-26**

- Sep 8, 2025 at 4pm
- Oct 20, 2025 at 4pm
- Dec 15, 2025 at 11am

- Jan 26, 2025 at 11am
- Mar 9, 2026 at 4pm
- **WASC Visit April 13-15, 2026**
- May 4, 2026 at 4pm
- **Graduation Jun 11, 2026 at 6pm**
- Jun 15, 2026 at 11am

## **IX. Closing Items**

### **A. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 1:11 PM.

Respectfully Submitted,  
Alicia Malet Klein