

APPROVED



# Making Waves Academy

## Minutes

### May Board Meeting

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#### Date and Time

Monday May 5, 2025 at 4:00 PM

#### Location

In-person at:

Making Waves Academy  
4123 Lakeside Dr.  
Richmond, CA 94806

And streaming on zoom:

[https://mwacademy.zoom.us/j/87855022048?](https://mwacademy.zoom.us/j/87855022048?pwd=SVFZNGITbVVHb1NFYUd2WWNTaW8wQT09)

[pwd=SVFZNGITbVVHb1NFYUd2WWNTaW8wQT09](https://mwacademy.zoom.us/j/87855022048?pwd=SVFZNGITbVVHb1NFYUd2WWNTaW8wQT09)

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Or One tap mobile :

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+16699006833,,87855022048#,,, \*073032# US (San Jose)

Or Telephone:

Dial(for higher quality, dial a number based on your current location):

+1 669 444 9171 US

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+1 719 359 4580 US

+1 689 278 1000 US

+1 929 436 2866 US (New York)

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+1 301 715 8592 US (Washington DC)

+1 305 224 1968 US

+1 309 205 3325 US

+1 312 626 6799 US (Chicago)

+1 360 209 5623 US

+1 386 347 5053 US

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Webinar ID: 878 5502 2048

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International numbers available: <https://mwacademy.zoom.us/j/87855022048>

Other remote location:

- Doylestown Public Library, 150 S. Pine Street, Doylestown, PA 18901

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## COMING SOON

- HAGA CLIC AQUÍ para acceder a la agenda y portadas en español/[CLICK HERE](#) to access agenda and cover sheets in Spanish:  
<https://acrobat.adobe.com/id/urn:aaid:sc:VA6C2:b0d63deb-2b65-4e64-9482-9d332a156108>
- HAGA CLIC AQUÍ para acceder el reporte escolar/CLICK HERE to access the school board report in Spanish: <https://bit.ly/4eLd72o>

If you have questions about the board agenda and materials or you are in need of disability-related accommodations, please contact:

*Si tiene preguntas sobre la agenda y materiales de la junta o necesita adaptaciones relacionadas con la discapacidad, comuníquese con:*

**Bryann Fitzpatrick at [bfitzpatrick@mwacademy.org](mailto:bfitzpatrick@mwacademy.org) or (510) 994-6486.**

## Public Comment

- The public may address the MWA Board regarding any item within the subject-matter jurisdiction of the MWA governing board.
- Under Public Comment, members of the public may
  - Comment on items on the agenda
  - Comment on items not on the agenda
  - ***Presentations are limited to two minutes each***, or a total of twenty minutes for all speakers, or the two-minute limit may be shortened.
- In accordance to the Brown Act, the MWA Board may listen to comments, but can neither discuss nor take action on the topics presented. Members of the board are very limited in

their response to statements or questions by persons commenting on items not on the agenda.

- **Speakers may submit a request to speak before 9:00 AM on the day of the board meeting, fill out a comment card at the meeting, or raise their hand/use the raise hand function during the public comment sections of the meeting.**
  - **If you would like to send your request to speak prior to the meeting, please email your request to [bfitzpatrick@mwacademy.org](mailto:bfitzpatrick@mwacademy.org) in English or Spanish.**
  - Your submission should:
    - indicate if it is a general public comment for the beginning of the meeting or a comment for a specific agenda item (please include the item number).
    - include your name so that you can be called when it is your turn to speak.
  - During the meeting, we will call your name and you should use the "raise hand" feature to identify yourself.
- Under SB1036 the minutes from this meeting will omit student and parent names and other directory information, except as required by judicial order or federal law. If a parent/legal guardian wishes a name be included, one must inform the board prior to their public comment.

### **Comentarios públicos**

- *El público puede dirigirse a la Junta Directiva de la MWA con respecto a cualquier asunto dentro de la jurisdicción del tema materia por la Junta Directiva de la MWA.*
- *Bajo comentario público, los miembros del público pueden:*
  - *Hacer comentarios sobre los puntos del orden del día*
  - *Hacer comentarios sobre puntos no incluidos en el orden del día*
  - **Las presentaciones están limitadas a dos minutos cada una, o un total de veinte minutos para todos los oradores, o se puede acortar el límite de dos minutos.**
- *De acuerdo con la Ley Brown, la Junta Directiva de la MWA puede escuchar los comentarios, pero no discutirán ni tomarán medidas sobre los temas presentados. La respuesta de los miembros de la Junta Directiva a las declaraciones o preguntas de las personas que comentan temas que no figuran en el orden del día es muy limitada.*
- **Mientras las reuniones se llevan a cabo virtualmente, los miembros del público que desean hablar durante la junta pueden presentar una solicitud para hablar antes de las 9:00 a.m. del día de la reunión de la junta o usar la función de levantar la mano durante las secciones de comentarios públicos de la reunión.**
  - **Si desea enviar su solicitud de uso de la palabra antes de la reunión, envíe su solicitud por correo electrónico a [bfitzpatrick@mwacademy.org](mailto:bfitzpatrick@mwacademy.org) en inglés o español.**
  - *En su solicitud:*
    - *Incluya su nombre para que pueda ser llamado cuando sea su turno de hablar.*

- *indicar si es un comentario público general para el comienzo de la reunión o si es comentario público sobre un artículo específico del programa (incluya el número del artículo).*
- *Durante la reunión, le llamaremos por su nombre y deberá utilizar la función de "levantar la mano" para identificarse.*
- *En virtud de la SB1036, las actas de esta reunión omitirán los nombres de los estudiantes y padres y otra información del directorio, excepto cuando lo requiera la orden judicial o por la ley federal. Si un padre/tutor legal desea que se incluya un nombre, se debe informar a la junta antes de su comentario público.*

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accommodations, please contact:

*Si tiene preguntas sobre la agenda y materiales de la junta o necesita adaptaciones relacionadas con la*

*discapacidad, comuníquese con:*

Bryann Fitzpatrick at [bfitzpatrick@mwacademy.org](mailto:bfitzpatrick@mwacademy.org) or (510) 994-6486.

**Please note that all agenda times are estimates.**

**Tenga en cuenta que todos los horarios de la agenda son estimaciones.**

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### **Directors Present**

Alicia Malet Klein, Amy Obinyan, Enrique Romero, Janis Glover (remote), Margaret Watson

### **Directors Absent**

Esther Hugo, Jessica Laughlin

### **Guests Present**

Bryann Fitzpatrick

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## **I. Opening Items**

### **A. Call the Meeting to Order**

Alicia Malet Klein called a meeting of the board of directors of Making Waves Academy to order on Monday May 5, 2025 at 4:04 PM.

### **B. Record Attendance**

### **C. Remarks by Board President**

The Board President highlighted the meeting's focus on math progress and commended the quality of the LCAP draft. She acknowledged upcoming board and leadership transitions, including the addition of the first student board member.

#### **D. Public Comment**

No public comment was made.

## **II. Standing Reports**

### **A. Mission Connection: Students on Math**

A video was shown where students and teachers spoke on their experiences in math classes this year. The board commended the students in the video for being vulnerable and exhibiting a growth mindset.

### **B. ASB Update**

**ASB hosted a successful Spirit Week, pep rally, sports award assembly, and May Fair fundraiser, raising over \$5,000 across clubs and increasing student engagement.** While participation has improved, ASB is working to better support members with academic challenges and plans upcoming activities like tie-dye day and self-care goodie bags to ease finals stress. Board asked questions about the off-site event and how good it was for the community to interact with Wave-Makers, as well as for current students to meet Wave-Makers for previous years.

### **C. Deep Dive: Math Progress**

Interim assessments show much progress in math. Drivers are the math instructional coach , who works with both division, the upper school math team's strong content knowledge, and the second-year partnership with Instruction Partners, which focuses on PLCs. While pacing issues persist with the new Carnegie curriculum, the team is adapting to enhance student independence and rigor. Board praised the focus and improvement and asked questions about alignment between MS and US, especially given they use different curriculum.

### **D. Q&A on Written School Report**

The discussion focused on the distinction between rigorous and engaging curriculum, emphasizing student ownership as a key marker of engagement. There were also inquiries about the "Get Focused Stay Focused" pilot for college and career learning; teacher perspectives on evaluations, PLCs, and TNTP; and tracking boot camp impact. Regarding student support services, the deans' proactive restorative conversations and the social worker's efforts with fifth and sixth graders' mental health were praised.

### **E. Q&A on Chief Executive Officer Report (CEO)**

Board asked questions about the recent AI conference attended by the CEO and CTO, learning that AI integration is focused on improving student learning outcomes and streamlining administrative tasks; the extent to which teachers are currently using AI and MWA plans to develop strategies to use AI for teaching, learning and data analysis.

**F. Q&A on Chief Operating Officer Report (COO)**

Hiring has been robust and decreased late resignations signaling a stronger faculty culture, so we should be in a better position next year. Board asked questions about strategies for recruitment for high-level positions; specialized job boards and targeted recruiting are being utilized.

**G. Q&A on Written Finance Report**

The Finance Advisory Committee reviewed the FY26 budget draft two weeks ago and was pleased with the compensation analysis.

**H. Break**

**III. Non-Action Items**

**A. Board Work and Advisory Committee Updates**

No updates at this time. CIRAC/WASC update to happen in June.

**B. EdCoad Local Assignment Options List for 2025-2026**

The local assignment options list goes through teachers' credentialing information for all positions.

**C. CTC Declaration of Need**

The declaration of need of where we have emergency documents and and permits for teachers who are not yet certificated.

**IV. Action Items**

**A. LCAP Public Hearing**

The LCAP public hearing discussion focused on reviewing the effectiveness of various actions, with feedback and suggestions for addressing challenges, such as inconsistent cross-department collaboration and ensuring clear data tracking. While the results for parent engagement and perception of safety were notably high, the board indicated it would like to see actions related to the mid-range student survey results on the topics of feeling safe and connected. Key additional improvements included progress in student outcomes and professional development. The board asked that at a global level, the LCAP include what will be done to address identified challenges.

**B.**

### **Bylaw Revision**

Margaret Watson made a motion to approve bylaw to include new student board member.

Enrique Romero seconded the motion.

The board **VOTED** unanimously to approve the motion.

### **C. Instruction Partners Service Agreement for 2025-26**

Margaret Watson made a motion to approve the instruction partner service agreement for next year.

Enrique Romero seconded the motion.

The board **VOTED** unanimously to approve the motion.

### **D. Making Waves Education Foundation 2025-26 School Lease Agreement**

Margaret Watson made a motion to approve the lease agreement.

Amy Obinyan seconded the motion.

Alicia Malet Klein abstained since she is also a member of the MWEF board.

The board **VOTED** to approve the motion.

#### **Roll Call**

Margaret Watson	Aye
Amy Obinyan	Aye
Alicia Malet Klein	Abstain
Janis Glover	Aye
Jessica Laughlin	Absent
Enrique Romero	Aye
Esther Hugo	Absent

### **E. Board of Directors / Resignation**

Enrique Romero made a motion to accept the resignation of Jessica Wind Laughlin.

Amy Obinyan seconded the motion.

Jess's resignation letter expressed appreciation for her time serving MWA and its students and families.

The board **VOTED** unanimously to approve the motion.

### **F. Board of Directors/ Change**

Alicia Malet Klein made a motion to nominate Amy Obinyan for a full three year term.

Margaret Watson seconded the motion.

Amy would have needed to resign because her youngest son is graduating, but has been an effective member of the board with insightful perspectives and a demonstrated desire to serve.

The board **VOTED** to approve the motion.

#### **Roll Call**

Jessica Laughlin	Absent
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### **Roll Call**

Esther Hugo	Absent
Janis Glover	Aye
Enrique Romero	Aye
Amy Obinyan	Abstain
Margaret Watson	Aye
Alicia Malet Klein	Aye

### **G. Board of Directors / Addition**

Alicia Malet Klein made a motion to nominating Felicia Selva as our new parent board member.

Enrique Romero seconded the motion.

Felicia Selva is a parent of two middle school students and has been an active parent at Making Waves Academy since she joined. She's part of the 5C group and has leaned into working on behalf of all students, not just her own , a good mark of a parent board member. She brings education knowledge from her early career as an early childhood and special education teacher, before pivoting to HR and her current position as a business analyst at Kaiser.

The board **VOTED** unanimously to approve the motion.

### **H. Board of Directors / Addition**

Alicia Malet Klein made a motion to nominate Valeria Serrano for the position of the inaugural student board member.

Enrique Romero seconded the motion.

Valeria spoke forcefully about the value of her experiences at MWA at the CCCOE Charter Renewal Hearing. She engages in the greater Richmond area. Her peers and teachers recognize her as someone who consistently helps others, follows through, and always desires feedback, and does so while demonstrating great respect and humility. She is a National Honor Society member with a 3.9 GPA. She's a cheerleader. She's a member of the Brain and Psychology Club and the Pre Law Club and the Richmond Youth Council.

The board **VOTED** unanimously to approve the motion.

## **V. Consent Action Items**

### **A. Student-Parent/Guardian Handbook**

Janis Glover made a motion to accept all consent action items.

Margaret Watson seconded the motion.

The board **VOTED** unanimously to approve the motion.

### **B. Ratify Purchase Approval for Student Chromebooks**

Janis Glover made a motion to accept all consent action items.



Margaret Watson seconded the motion.  
The board **VOTED** unanimously to approve the motion.

**C. SolarWinds Service Desk Renewal**

Janis Glover made a motion to accept all consent action items.  
Margaret Watson seconded the motion.  
The board **VOTED** unanimously to approve the motion.

**D. Form 990 and 199 Tax Returns**

Janis Glover made a motion to accept all consent action items.  
Margaret Watson seconded the motion.  
The board **VOTED** unanimously to approve the motion.

**E. Vendor Invoices for Feb. 1 to Mar. 31, 2025**

Janis Glover made a motion to accept all consent action items.  
Margaret Watson seconded the motion.  
The board **VOTED** unanimously to approve the motion.

**F. Approve Minutes: March Board Meeting**

Janis Glover made a motion to approve the minutes from March Board Meeting on 03-10-25.  
Margaret Watson seconded the motion.  
The board **VOTED** unanimously to approve the motion.

**G. Accept Minutes from Spring CIRAC/WASC**

Janis Glover made a motion to approve the minutes from Spring CIRAC & WASC Meeting on 04-18-25.  
Margaret Watson seconded the motion.  
The board **VOTED** unanimously to approve the motion.

**H. Accept Minutes from Finance Advisory Committee**

Janis Glover made a motion to approve the minutes from Finance Advisory Committee Meeting on 04-23-25.  
Margaret Watson seconded the motion.  
The board **VOTED** unanimously to approve the motion.

**I. MWA Designation of CIF Representatives to League**

Janis Glover made a motion to accept all consent action items.  
Margaret Watson seconded the motion.  
The board **VOTED** unanimously to approve the motion.

**VI. Discussion Items**

**A. Appreciations by the Board of Directors**

Appreciation for all faculty and staff during the appreciation week.

**B. Schedule of Remaining Board of Directors Meetings for 2024-25**

- June 16, 2025 @ 11am

**VII. Closed Session**

**A. Public Employee Discipline/Dismissal/Release**

No action taken.

**VIII. Closing Items**

**A. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:44 PM.

Respectfully Submitted,  
Alicia Malet Klein

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**Documents used during the meeting**

- FINAL - Math May Mission Connect Video.mp4
- \_ASB Board Report (1).pdf
- Spring 2025 Math Deep Dive.pdf
- May\_School Board Report\_2024-25 (1).pdf
- MWA CEO Report to the MWA Board\_MAY 2025\_ABN.docx (1) (1).pdf
- May 2025\_COO Board Report.pdf
- 01 MWA March Financials-04.18.25 (3).pdf
- EdCode Local Assignment Projections 2025-26.docx (1).pdf
- CTC Declaration of Need CL500 2025-2026 rev. 4.28.25.pdf
- LCAP\_Annual Update\_Board\_Report\_5\_5\_25.docx (1).pdf
- LCAP Public Hearing Spring 2025 - Slides.pdf
- 2025\_Local\_Control\_and\_Accountability\_Plan\_Making\_Waves\_Academy\_20250430 (4).pdf
- Bylaws Redline (4933-8192-3616.v1).docx

- SY2526\_Making Waves Academy\_CSR Partner Services Agreement\_Rev.04172025 (5) (1).pdf
- Copy of MWA\_IP SY 25-26 Proposal (1).pdf
- Making Waves Foundation School Rental Agreement FY2026.docx.pdf
- Student handbook 2025-26 Final.pdf
- PJPL509 (3).pdf
- Making Waves - Quote, SSA.pdf
- Making Waves Academy FY24 Revised 990 Draft 4.16.25 (1).pdf
- Bill Payment List - Feb-Mar 2025.pdf
- Making Waves Academy 2025-26 Designation of CIF Rep to League.pdf
- 2025\_05\_05\_board\_meeting\_agenda-Spanish.pdf
- May\_School Board Report\_2024-25-Spanish.pdf