APPROVED

Making Waves Academy

Minutes

December Board Meeting

Date and Time
Monday December 16, 2024 at 11:00 AM

Location
In-person at:
Making Waves Academy
4123 Lakeside Dr.
Richmond, CA 94806

And streaming on zoom:
https://mwacademy.zoom.us/j/87855022048?pwd=SVFZNGlTbVVHb1NFYUd2WWNTaW8wQT09
Passcode: 073032
Or One tap mobile :
+16694449171,,87855022048#,,,,*073032# US
+16699006833,,87855022048#,,,,*073032# US (San Jose)
Or Telephone:
Dial(for higher quality, dial a number based on your current location):
+1 669 444 9171 US
+1 669 900 6833 US (San Jose)
+1 253 205 0468 US
+1 253 215 8782 US (Tacoma)
+1 346 248 7799 US (Houston)
+1 719 359 4580 US
+1 689 278 1000 US
+1 929 436 2866 US (New York)

+1 301 715 8592 US (Washington DC)
+1 305 224 1968 US
+1 309 205 3325 US
+1 312 626 6799 US (Chicago)
+1 360 209 5623 US
+1 386 347 5053 US
+1 507 473 4847 US
+1 564 217 2000 US
+1 646 931 3860 US
Webinar ID: 878 5502 2048
Passcode: 073032
International numbers available: https://mwacademy.zoom.us/u/keaPhEAWej

Other remote location:

- Doylestown Public Library, 150 S. Pine Street, Doylestown, PA 18901

COMING SOON

- HAGA CLIC AQUÍ para acceder a la agenda y portadas en español/CLICK HERE to access agenda and cover sheets in Spanish: https://acrobat.adobe.com/id/urn:aaid:sc:VA6C2:b0d63deb-2b65-4e64-9482-9d332a156108
- HAGA CLIC AQUI para acceder el reporte escolar/CLICK HERE to access the school board report in Spanish: https://bit.ly/4eLd72o

If you have questions about the board agenda and materials or you are in need of disability-related accommodations, please contact:
Si tiene preguntas sobre la agenda y materiales de la junta o necesita adaptaciones relacionadas con la discapacidad, comuníquese con:
Bryann Fitzpatrick at bfitzpatrick@mwacademy.org or (510) 994-6486.

Public Comment

- The public may address the MWA Board regarding any item within the subject-matter jurisdiction of the MWA governing board.
- Under Public Comment, members of the public may
  - Comment on items on the agenda
  - Comment on items not on the agenda
  - ***Presentations are limited to two minutes each***, or a total of twenty minutes for all speakers, or the two-minute limit may be shortened.
- In accordance to the Brown Act, the MWA Board may listen to comments, but can neither discuss nor take action on the topics presented. Members of the board are very limited in

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their response to statements or questions by persons commenting on items not on the agenda.

- ***Speakers may submit a request to speak before 9:00 AM on the day of the board meeting, fill out a comment card at the meeting, or raise their hand/use the raise hand function during the public comment sections of the meeting.***
    - ***If you would like to send your request to speak prior to the meeting, please email your request to bfitzpatrick@mwacademy.org*** *in English or Spanish.*
    - *Your submission should:*
        - *indicate if it is a general public comment for the beginning of the meeting or a comment for a specific agenda item (please include the item number).*
        - *include your name so that you can be called when it is your turn to speak.*
    - *During the meeting, we will call your name and you should use the "raise hand" feature to identify yourself.*
- Under SB1036 the minutes from this meeting will omit student and parent names and other directory information, except as required by judicial order or federal law. If a parent/ legal guardian wishes a name be included, one must inform the board prior to their public comment.

Comentarios públicos

- *El público puede dirigirse a la Junta Directiva de la MWA con respecto a cualquier asunto dentro de la jurisdicción del tema materia por la Junta Directiva de la MWA.*
- *Bajo comentario público, los miembros del público pueden:*
    - *Hacer comentarios sobre los puntos del orden del día*
    - *Hacer comentarios sobre puntos no incluidos en el orden del día*
    - ***Las presentaciones están limitadas a dos minutos cada una****, o un total de veinte minutos para todos los oradores, o se puede acortar el límite de dos minutos.*

• De acuerdo con la Ley Brown, la Junta Directiva de la MWA puede escuchar los comentarios, pero no discutirán ni tomarán medidas sobre los temas presentados. La respuesta de los miembros de la Junta Directiva a las declaraciones o preguntas de las personas que comentan temas que no figuran en el orden del día es muy limitada.

- ***Mientras las reuniones se llevan a cabo virtualmente, los miembros del publico que desean hablar durante la junta pueden presentar una solicitud para hablar antes de las 9:00 a.m. del día de la reunión de la junta o usar la función de levantar la mano durante las secciones de comentarios públicos de la reunión.***
    - ***Si desea enviar su solicitud de uso de la palabra antes de la reunión, envíe su solicitud por correo electrónico a bfitzpatrick@mwacademy.org*** *en inglés o español.*
    - *En su solicitud:*
        - *Incluya su nombre para que pueda ser llamado cuando sea su turno de hablar.*

- *indicar si es un comentario público general para el comienzo de la reunión o si es comentario público sobre un artículo específico del programa (incluya el número del artículo).*
- *Durante la reunión, le llamaremos por su nombre y deberá utilizar la función de "levantar la mano" para identificarse.*

• *En virtud de la SB1036, las actas de esta reunión omitirán los nombres de los estudiantes y padres y otra información del directorio, excepto cuando lo requiera la orden judicial o por la ley federal. Si un padre/tutor legal desea que se incluya un nombre, se debe informar a la junta antes de su comentario público.*

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discapacidad, comuníquese con:

Bryann Fitzpatrick at bfitzpatrick@mwacademy.org or (510) 994-6486.
Please note that all agenda times are estimates.
Tenga en cuenta que todos los horarios de la agenda son estimaciones.

Directors Present
Alicia Malet Klein, Amy Obinyan (remote), Enrique Romero, Esther Hugo, Janis Glover, Margaret Watson

Directors Absent
Jessica Laughlin

Guests Present
Bryann Fitzpatrick, Edeson Beredo (remote)

I. Opening Items

A. Call the Meeting to Order

Alicia Malet Klein called a meeting of the board of directors of Making Waves Academy to order on Monday Dec 16, 2024 at 11:07 AM.

B. Record Attendance

C. Remarks by Board President

Board president highlighted that a topic up for discussion in today's meeting would be related to establishing a student board member.

The focus of the meeting is on critical learner groups and the end of the fall semester .

The LCAP goals highlighted in this meeting are:
Goal 1- Support for All Learners
Goal 3- Diversity, Equity, and Inclusion

D. Public Comment

One participant raised their hand via Zoom during public comment to ensure she was in the right meeting, but had not intended to make a public comment. No other public comments were made.

II. Standing Reports

A. Mission Connection: Critical Learners

The board watched a video highlighting MWA's critical learners, with a focus on students with disabilities.

B. ASB Update

ASB Members provided an update on their successes, including items related to the CCC's career fair and the ASB meeting with Dr. Jackson. As a challenge, they noted building more school spirit and that there have been periodic shortages in school lunches.

Board members and leaders recommended setting a regular check-in meeting with the principal, praised ASB for bringing up curriculum in this meeting, and highlighted the food team's attempts to better calibrate ordering given substantial waste concerns from last year. The board also encouraged the ASB to not merely attempt to create a "traditional" high school experience but to think about what makes MWA special and celebrate that as well.

C. Deep Dive: Management of SPED

MWA Principal Dr. Tameka Jackson, and COO Elizabeth Martinez shared updates on the management SPED this year. This included MWA's approach as an inclusion-based school, the fact that our SPED population has doubled in real terms and also increased as a percentage of the overall population. The differences in responsibilities between the school and the central office were reviewed. Overall, student testing data shows a slight improvement for our SWD.

It was noted that having a Director of Special Education on-site is needed and we are searching for one since our director left earlier this year. The position is being filled by an interim contractor.

D. Q&A on Written School Report

Board members had questions and comments about the written report related to parent/family communications, specialized work with Black students, recent Math Movie Nights, and CCC's plan for engagement with college and career readiness with younger grades. The board asked for analysis of students failing classes by grade / subject.

Acknowledgements were made for board member Romero's engagement with the CCC's career week.

E. Q&A on Chief Executive Officer Report (CEO)

Board members had questions and comments about the CEO's report related to wanting individual stories of Wave-Makers of the month, coaching systems, concurrent enrollment, and the school's plan for implementing MTSS more broadly.

F. Q&A on Chief Operating Officer Report (COO)

Board members had questions and comments about the COO's report related to Differentiated Assistance, the pillars for the upcoming compensation study, possilbe competency bands for roles/comp, and recent school evacuations due to a power outage and a tsunami warning.

G. Q&A on Written Finance Report

Board members had questions and comments about the finance report report related to formally introducing MWA's fractional CFO James McLean, and a request for an narrative overview at quarterly meetings.

H. Break

III. Non-Action Items

A. Board Work and Advisory Committee Updates

Board members gave feedback on the plan for adding a student board member next year related to the member's responsibilities, recruitment and selection process, and providing onboarding.

B. MWEF Scholarship Update

Board members had questions and comments about the MWEF scholarship changes related to the benefits of "first dollar" awards, impacts on current college students, the application and selection processes, and providing information to students on taxation on scholarship funds, student response rates, and the focus on impact.

IV. Action Items

A. Board Member Term Renewals and Appointments

Margaret Watson made a motion to renew the 3-year terms of the following Board Directors, with a term expiring on December 31, 2027. Alicia Malet Klein and Esther Hugo.
Enrique Romero seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

Amy Obinyan	Aye
Enrique Romero	Aye
Margaret Watson	Aye
Alicia Malet Klein	Abstain
Janis Glover	Aye
Esther Hugo	Abstain
Jessica Laughlin	Absent

B. Reappointing Board President

Esther Hugo made a motion to Reappointed Alicia Malet Klein as MWA board president.
Margaret Watson seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

Alicia Malet Klein	Abstain
Jessica Laughlin	Absent
Janis Glover	Aye
Amy Obinyan	Aye
Margaret Watson	Aye
Enrique Romero	Aye
Esther Hugo	Aye

C. AMIM Discretionary Block Grant Expenditure Plan

Janis Glover made a motion to approve AMIM Discretionary Block Grant Expenditure Plan,.
Enrique Romero seconded the motion.
MWA board had questions and comments on the difference between item C (AMIM Discretionary Block Grant Expenditure Plan) and item D (Proposition 28 Arts and Music Plan).

Discussed that this will be a plan that impacts MWA for the next two years.
The board **VOTED** unanimously to approve the motion.

D. Proposition 28 Arts and Music Plan

Esther Hugo made a motion to Approve expenditure plan for Arts, Music, and Instructional Materials (AMIM) Discretionary Block Grant in compliance with AB 181 & 185.
Margaret Watson seconded the motion.
The board asked questions and comments related to the usage of funds and the estimated financial impact.
The board **VOTED** unanimously to approve the motion.

E. 2023-24 Audit Report

Margaret Watson made a motion to ratify the approval of the 2023-24 audit report that was unanimously approved via email as of 12/9/24.
Enrique Romero seconded the motion.
MWA CFO gave recognition to the finance team on their work on the audit.
The board **VOTED** unanimously to approve the motion.

F. Edgility Agreement

Alicia Malet Klein made a motion to accept the proposal from Edgility to conduct a comprehensive review of MWA's Total Compensation which extends beyond salary and benefits.
Esther Hugo seconded the motion.
MWA board had questions and comments on clarifications on the differences between the contract and the deck provided. The most recent information is found in the contract.
The board **VOTED** unanimously to approve the motion.

G. Teach for America (TFA) Memorandum of Understanding

Esther Hugo made a motion to approve the MOU between Making Waves Academy and TFA.
Janis Glover seconded the motion.
MWA board had questions and comments on the number of current TFA teachers and the process for hiring TFA teachers.
The board **VOTED** unanimously to approve the motion.

H. A-G Grant (Plan Revision)

Margaret Watson made a motion to approve revisions to the A-G Grant plan that was previously approved.
Janis Glover seconded the motion.
MWA board had questions and comments on the A-G plan's usage of he funds and who will be in charge of implementing the plan.
The board **VOTED** unanimously to approve the motion.

V. Consent Action Items

A.

FY205 First Interim Budget

Janis Glover made a motion to approve First Interim Budget.
Enrique Romero seconded the motion.
MWA board had questions and comments on how many students were lost in their senior year.
The board **VOTED** unanimously to approve the motion.

B. Vendor Invoices for October 2024

Janis Glover made a motion to approve bill payments for October 2024.
Enrique Romero seconded the motion.
The board **VOTED** unanimously to approve the motion.

C. Approve Minutes: October Board Meeting

Janis Glover made a motion to approve the minutes from October Board Meeting on 10-21-24.
Enrique Romero seconded the motion.
The board **VOTED** unanimously to approve the motion.

D. Approve Minutes: Finance Advisory Meeting

Janis Glover made a motion to approve the minutes from Finance Advisory Committee Meeting on 11-13-24.
Enrique Romero seconded the motion.
Noted that this should read "Accept minutes" rather than "Approve minutes."
The board **VOTED** unanimously to approve the motion.

E. Approve Minutes: Audit Advisory Committee

Janis Glover made a motion to approve the minutes from Audit Advisory Committee on 11-25-24.
Enrique Romero seconded the motion.
Noted that this should read "Accept minutes" rather than "Approve minutes."
The board **VOTED** unanimously to approve the motion.

F. Approve Minutes: WASC/CIRAC Committee Meeting

Janis Glover made a motion to approve the minutes from WASC/Curriculum Instruction Review Advisory Committee on 12-02-24.
Enrique Romero seconded the motion.
Noted that this should read "Accept minutes" rather than "Approve minutes."
The board **VOTED** unanimously to approve the motion.

VI. Discussion Items

A.

Appreciations by the Board of Directors

Board members acknowledged the leadership of the newly re-elected board president, Alicia Malet Klein, the hard work being done by school leaders, faculty, and staff, and the smooth handling of the sudden evacuations.

B. Schedule of Remaining Board of Directors Meetings for 2024-25

- January 27, 2025 @ 11:00 am
- March 10, 2025 @ 4:00 pm
- May 5, 2025 @ 4:00 pm
- Graduation: June 12, 2025 @ 6pm
- June 16, 2025 @ 11:00 am

VII. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 2:03 PM.

Respectfully Submitted,
Alicia Malet Klein

Documents used during the meeting

- ASB Board Report - December 2024.pdf
- December 2024_School Board Report_2024-25.pdf
- MWA CEO Report to the MWA Board_DEC 2024_ABN.docx (1).pdf
- December 2024_COO Board Report.pdf
- 01 MWA October Financials-11.13.24 - v2.pdf
- MWA Student Board Member Planning.pdf
- 2024 12 16_MWA Board Materials.pdf
- Arts, Music, and Instructional Materials Block Grant Expenditure Plan-12.12.2024.pdf
- Prop 28 Arts and Music Expenditure Plan-12.12.2024.pdf
- MWA 6.30.24 Governance Communication DRAFT as of 11.6.24 (2).pdf
- MWA 6.30.24 Audited FS DRAFT as of 11.6.24 (1).pdf
- 2023-24 Audit Report Vote via Email.pdf
- MWA Board Meeting Edgility_TEC_SchoolCompensationProposal_2024.pdf
- Edgility Consulting - Making Waves Academy Compensation Study Contract 2024 (1).pdf
- CMO PSA_MWA 10.18.24_not signed.pdf

- A-G Completion Improvement Grant Program Plan for MWA 2025-2026.docx.pdf
- 1st Interim Budget Slides from Finance Advisory Committee Meeting - November 2024.pdf
- 2024-25 1st Interim Budget-School.pdf
- 2024-25 1st Interim Budget-Central Office.pdf
- Bill Payment List - October 2024.pdf