

APPROVED



# Making Waves Academy

## Minutes

### September Board Meeting

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#### Date and Time

Monday September 9, 2024 at 4:00 PM

#### Location

In-person at:

Making Waves Academy  
4123 Lakeside Dr.  
Richmond, CA 94806

And streaming on zoom:

[https://mwacademy.zoom.us/j/87855022048?](https://mwacademy.zoom.us/j/87855022048?pwd=SVFZNGITbVVHb1NFYUd2WWNTaW8wQT09)

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Passcode: 073032

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Webinar ID: 878 5502 2048

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International numbers available: <https://mwacademy.zoom.us/j/87855022048>

Other remote location:

- Doylestown Public Library, 150 S. Pine Street, Doylestown, PA 18901

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## COMING SOON

- HAGA CLIC AQUÍ para acceder a la agenda y portadas en español/CLICK HERE to access agenda and cover sheets in Spanish: <https://bit.ly/3x1HoZS>
- HAGA CLIC AQUÍ para acceder el reporte escolar/CLICK HERE to access the school board report in Spanish: <https://bit.ly/4cfFLYu>

If you have questions about the board agenda and materials or you are in need of disability-related accommodations, please contact:

*Si tiene preguntas sobre la agenda y materiales de la junta o necesita adaptaciones relacionadas con la discapacidad, comuníquese con:*

**Bryann Fitzpatrick at [bfitzpatrick@mwacademy.org](mailto:bfitzpatrick@mwacademy.org) or (510) 994-6486.**

## Public Comment

- The public may address the MWA Board regarding any item within the subject-matter jurisdiction of the MWA governing board.
- Under Public Comment, members of the public may
  - Comment on items on the agenda
  - Comment on items not on the agenda
  - **Presentations are limited to two minutes each**, or a total of twenty minutes for all speakers, or the two-minute limit may be shortened.
- In accordance to the Brown Act, the MWA Board may listen to comments, but can neither discuss nor take action on the topics presented. Members of the board are very limited in their response to statements or questions by persons commenting on items not on the agenda.

- **Speakers may submit a request to speak before 9:00 AM on the day of the board meeting, fill out a comment card at the meeting, or raise their hand/use the raise hand function during the public comment sections of the meeting.**
  - **If you would like to send your request to speak prior to the meeting, please email your request to [eberedo@mwacademy.org](mailto:eberedo@mwacademy.org) in English or Spanish.**
  - Your submission should:
    - indicate if it is a general public comment for the beginning of the meeting or a comment for a specific agenda item (please include the item number).
    - include your name so that you can be called when it is your turn to speak.
  - During the meeting, we will call your name and you should use the "raise hand" feature to identify yourself.
- Under SB1036 the minutes from this meeting will omit student and parent names and other directory information, except as required by judicial order or federal law. If a parent/legal guardian wishes a name be included, one must inform the board prior to their public comment.

### **Comentarios públicos**

- *El público puede dirigirse a la Junta Directiva de la MWA con respecto a cualquier asunto dentro de la jurisdicción del tema materia por la Junta Directiva de la MWA.*
- *Bajo comentario público, los miembros del público pueden:*
  - *Hacer comentarios sobre los puntos del orden del día*
  - *Hacer comentarios sobre puntos no incluidos en el orden del día*
  - **Las presentaciones están limitadas a dos minutos cada una, o un total de veinte minutos para todos los oradores, o se puede acortar el límite de dos minutos.**
- *De acuerdo con la Ley Brown, la Junta Directiva de la MWA puede escuchar los comentarios, pero no discutirán ni tomarán medidas sobre los temas presentados. La respuesta de los miembros de la Junta Directiva a las declaraciones o preguntas de las personas que comentan temas que no figuran en el orden del día es muy limitada.*
- **Mientras las reuniones se llevan a cabo virtualmente, los miembros del público que desean hablar durante la junta pueden presentar una solicitud para hablar antes de las 9:00 a.m. del día de la reunión de la junta o usar la función de levantar la mano durante las secciones de comentarios públicos de la reunión.**
  - **Si desea enviar su solicitud de uso de la palabra antes de la reunión, envíe su solicitud por correo electrónico a [eberedo@mwacademy.org](mailto:eberedo@mwacademy.org) en inglés o español.**
  - *En su solicitud:*
    - *Incluya su nombre para que pueda ser llamado cuando sea su turno de hablar.*
    - *indicar si es un comentario público general para el comienzo de la reunión o si es comentario público sobre un artículo específico del programa (incluya el número del artículo).*

- *Durante la reunión, le llamaremos por su nombre y deberá utilizar la función de "levantar la mano" para identificarse.*
- *En virtud de la SB1036, las actas de esta reunión omitirán los nombres de los estudiantes y padres y otra información del directorio, excepto cuando lo requiera la orden judicial o por la ley federal. Si un padre/tutor legal desea que se incluya un nombre, se debe informar a la junta antes de su comentario público.*

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accommodations, please contact:

*Si tiene preguntas sobre la agenda y materiales de la junta o necesita adaptaciones relacionadas con la*

*discapacidad, comuníquese con:*

Bryann Fitzpatrick at [bfitzpatrick@mwacademy.org](mailto:bfitzpatrick@mwacademy.org) or (510) 994-6486.

**Please note that all agenda times are estimates.**

**Tenga en cuenta que todos los horarios de la agenda son estimaciones.**

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### **Directors Present**

Alicia Malet Klein, Amy Obinyan, Enrique Romero, Esther Hugo, Janis Glover (remote), Layla Naranjo

### **Directors Absent**

Jessica Laughlin, Margaret Watson

### **Directors who arrived after the meeting opened**

Janis Glover

### **Guests Present**

Alton B. Nelson Jr., Bryann Fitzpatrick, Edeson Beredo, Elizabeth Martinez, Tameka Jackson

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## **I. Opening Items**

### **A. Call the Meeting to Order**

Alicia Malet Klein called a meeting of the board of directors of Making Waves Academy to order on Monday Sep 9, 2024 at 4:09 PM.

### **B. Record Attendance**

Janis Glover arrived at 4:30 PM.

### **C. Changes to the Board**

Alicia Malet Klein made a motion to appoint Enrique Romero to a board position at MWA Academy.

Layla Naranjo seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

Layla Naranjo Aye  
Alicia Malet Klein Aye  
Esther Hugo Aye  
Amy Obinyan Aye  
Margaret Watson Absent  
Enrique Romero Abstain  
Jessica Laughlin Absent  
Janis Glover Aye

Alicia Malet Klein made a motion to appoint Enrique Romero as secretary of the board.

Esther Hugo seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

Margaret Watson Absent  
Janis Glover Aye  
Alicia Malet Klein Aye  
Enrique Romero Abstain  
Amy Obinyan Aye  
Jessica Laughlin Absent  
Layla Naranjo Aye  
Esther Hugo Aye

The board accepted the resignation of Layla Naranjo and offered appreciations. She will continue to serve in an advisory capacity on the Culture and Climate and DEI committees.

**D. Remarks by Board President**

The board president noted that the focus of today's meeting was on Teaching and Learning (WASC/LCAP Goal: Support for All Learners) and the goals for the year ahead.

**E. Public Comment**

No public comment was made.

**II. Standing Reports**

**A. Mission Connection: Starting the Year Strong**

The board watched a video showcasing MWA activities that took place over the summer and at the beginning of the school year, including student orientation, reorientation, August PD, and wide wide meetings.

**B.**

## **ASB Update**

ASB members provided an update on their successes and challenges, including details about the first ASM, preparations for upcoming events, efforts to introduce traditional high school events (such as homecoming), the experiences and Cada Camp and the desire for more tutoring. Board members and leaders engaged in discussion, including on tutoring, activities that generate high turnout, and exploring community resources for after-school tutoring opportunities as well as peer tutoring.

### **C. Deep Dive: Supporting Instructional Practice**

MWA Principal Dr. Tameka Jackson provided a deep dive into the roles designed to support instruction, including instructional coaches and outside providers. Board members asked questions and shared comments about tracking teachers' progress in the evaluation cycles, the standardized curriculum for advisory classes, support from service provider Instructional Partners.

### **D. Q&A on Written School Report**

Board members had questions and comments regarding the written report, including the training plan for late hires, current teaching vacancies, moving weekly PD sessions to Wednesdays, communication of college and career activities to parents, college and career initiatives for middle school students, and the efforts of MWA deans and the social worker to promote a positive culture, climate, and mental health.

Miss Tina Garrison, the assistant principal in the middle school, was introduced to the board.

### **E. Q&A on Written Chief Executive Officer Report (CEO)**

Board members had questions and comments regarding the written report, including the preliminary statewide assessment results, the collaboration between CCC and Making Waves Education Foundation, preparations for next year's WASC visit, the newly offered AP Calculus course, and clarifications about the role of the parent organizer.

### **F. Q&A on Chief Operating Officer Report (COO)**

Board members had questions and comments regarding the written report, including achieving an "exemplary" score in the annual facilities inspection, addressing late resignations, creating a stable and malleable structure in the central office, and the significant decrease in race-based incidents among students.

### **G. Q&A on Written Finance Report**

Board members had no questions and comments about the CFO's report.

### **H. Break**

The board did not take a break.

### III. Non-Action Items

#### A. LCFF Priority 1 Local Indicator

The board was given the opportunity to ask questions regarding the 2022–23 TAMO (Teacher Credentialing) data. COO Elizabeth Martinez noted that teachers without clear credentials are making adequate progress toward clearing their teaching credentials.

#### B. Homeless Liaison for the Year

Sonja Jackson, Social Worker, was designated as the homeless liaison for the 2024-25 school year for Making Waves Academy.

### IV. Consent Action Items

#### A. Safety Manual and Illness and Injury Prevention Program

Enrique Romero made a motion to approve.

Esther Hugo seconded the motion.

The board **VOTED** to approve the motion.

##### Roll Call

Esther Hugo	Aye
Jessica Laughlin	Absent
Margaret Watson	Absent
Layla Naranjo	Aye
Amy Obinyan	Aye
Alicia Malet Klein	Aye
Janis Glover	Aye
Enrique Romero	Aye

#### B. Bloodborne Pathogen Exposure Control Plan

Enrique Romero made a motion to approve.

Esther Hugo seconded the motion.

The board **VOTED** to approve the motion.

##### Roll Call

Jessica Laughlin	Absent
Amy Obinyan	Aye
Janis Glover	Aye
Margaret Watson	Absent
Enrique Romero	Aye
Alicia Malet Klein	Aye
Esther Hugo	Aye
Layla Naranjo	Aye

#### C.

### **2024-2025 Instructional Minutes Revision**

Enrique Romero made a motion to approve.

Esther Hugo seconded the motion.

The board **VOTED** to approve the motion.

#### **Roll Call**

Layla Naranjo Aye  
Amy Obinyan Aye  
Alicia Malet Klein Aye  
Jessica Laughlin Absent  
Esther Hugo Aye  
Margaret Watson Absent  
Janis Glover Aye  
Enrique Romero Aye

### **D. May to July 2024 Bill Payment**

Enrique Romero made a motion to approve.

Esther Hugo seconded the motion.

The board **VOTED** to approve the motion.

#### **Roll Call**

Janis Glover Aye  
Esther Hugo Aye  
Margaret Watson Absent  
Alicia Malet Klein Aye  
Amy Obinyan Aye  
Layla Naranjo Aye  
Enrique Romero Aye  
Jessica Laughlin Absent

### **E. FY24 Unaudited Actuals Report**

Enrique Romero made a motion to approve.

Esther Hugo seconded the motion.

The board **VOTED** to approve the motion.

#### **Roll Call**

Jessica Laughlin Absent  
Esther Hugo Aye  
Layla Naranjo Aye  
Amy Obinyan Aye  
Janis Glover Aye  
Enrique Romero Aye  
Margaret Watson Absent  
Alicia Malet Klein Aye

### **F. Approve Minutes: June Board Meeting**

Enrique Romero made a motion to approve the minutes from June Board Meeting on 06-10-24.

Esther Hugo seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

Esther Hugo Aye  
Alicia Malet Klein Aye  
Margaret Watson Absent  
Janis Glover Aye  
Amy Obinyan Aye  
Layla Naranjo Aye  
Enrique Romero Aye  
Jessica Laughlin Absent

**G. Approve Minutes: Special Board Meeting**

Enrique Romero made a motion to approve the minutes from Special Board Meeting on 07-22-24.

Esther Hugo seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

Enrique Romero Aye  
Amy Obinyan Aye  
Alicia Malet Klein Aye  
Jessica Laughlin Absent  
Esther Hugo Aye  
Janis Glover Aye  
Margaret Watson Absent  
Layla Naranjo Aye

**V. Closed Session**

**A. Public Employee Performance Evaluation**

This session was pushed to the October meeting.

**VI. Discussion Items**

**A. Appreciations by the Board of Directors**

Board members and school leaders expressed appreciations.

**B. Schedule of Remaining Board of Directors Meetings for 2024-25**

- Oct 21, 2024 @ 4:00 pm
- **PENDING Dec 9, 2024 likely moved to Dec 16 @ 11:00 am**

- January 27, 2025 @ 11:00 am
- March 10, 2025 @ 4:00 pm
- May 5, 2025 @ 4:00 pm
- June 16, 2025 @ 11:00 am

## **VII. Closing Items**

### **A. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:05 PM.

Respectfully Submitted,  
Edeson Beredo