

APPROVED



# Making Waves Academy

## Minutes

### March Board Meeting

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#### Date and Time

Monday March 18, 2024 at 4:00 PM

#### Location

In-person at:

Making Waves Academy  
4123 Lakeside Dr.  
Richmond, CA 94806

And streaming on zoom:

[https://mwacademy.zoom.us/j/87855022048?](https://mwacademy.zoom.us/j/87855022048?pwd=SVFZNGITbVVHb1NFYUd2WWNTaW8wQT09)

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Or Telephone:

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## COMING SOON

- HAGA CLIC AQUÍ para acceder a la agenda y portadas en español/CLICK HERE to access agenda and cover sheets in Spanish: <https://bit.ly/3x1HoZS>
- HAGA CLIC AQUI para acceder el reporte escolar/CLICK HERE to access the school board report in Spanish: <https://bit.ly/4cfFLYu>

If you have questions about the board agenda and materials or you are in need of disability-related accommodations, please contact:

*Si tiene preguntas sobre la agenda y materiales de la junta o necesita adaptaciones relacionadas con la discapacidad, comuníquese con:*

**Edeson Beredo at [eberedo@mwacademy.org](mailto:eberedo@mwacademy.org) or 510-410-0518.**

## Public Comment

- The public may address the MWA Board regarding any item within the subject-matter jurisdiction of the MWA governing board.
  - Under Public Comment, members of the public may
    - Comment on items on the agenda
    - Comment on items not on the agenda
    - **Presentations are limited to two minutes each**, or a total of twenty minutes for all speakers, or the two-minute limit may be shortened.
  - In accordance to the Brown Act, the MWA Board may listen to comments, but can neither discuss nor take action on the topics presented. Members of the board are very limited in their response to statements or questions by persons commenting on items not on the agenda.
  - **Speakers may submit a request to speak before 9:00 AM on the day of the board meeting, fill out a comment card at the meeting, or raise their hand/use the raise hand function during the public comment sections of the meeting.**
    - **If you would like to send your request to speak prior to the meeting, please email your request to [eberedo@mwacademy.org](mailto:eberedo@mwacademy.org) in English or Spanish.**
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- *Your submission should:*
  - *indicate if it is a general public comment for the beginning of the meeting or a comment for a specific agenda item (please include the item number).*
  - *include your name so that you can be called when it is your turn to speak.*
- *During the meeting, we will call your name and you should use the "raise hand" feature to identify yourself.*
- Under SB1036 the minutes from this meeting will omit student and parent names and other directory information, except as required by judicial order or federal law. If a parent/legal guardian wishes a name be included, one must inform the board prior to their public comment.

### **Comentarios públicos**

- *El público puede dirigirse a la Junta Directiva de la MWA con respecto a cualquier asunto dentro de la jurisdicción del tema materia por la Junta Directiva de la MWA.*
  - *Bajo comentario público, los miembros del público pueden:*
    - *Hacer comentarios sobre los puntos del orden del día*
    - *Hacer comentarios sobre puntos no incluidos en el orden del día*
    - ***Las presentaciones están limitadas a dos minutos cada una, o un total de veinte minutos para todos los oradores, o se puede acortar el límite de dos minutos.***
  - *De acuerdo con la Ley Brown, la Junta Directiva de la MWA puede escuchar los comentarios, pero no discutirán ni tomarán medidas sobre los temas presentados. La respuesta de los miembros de la Junta Directiva a las declaraciones o preguntas de las personas que comentan temas que no figuran en el orden del día es muy limitada.*
  - ***Mientras las reuniones se llevan a cabo virtualmente, los miembros del público que desean hablar durante la junta pueden presentar una solicitud para hablar antes de las 9:00 a.m. del día de la reunión de la junta o usar la función de levantar la mano durante las secciones de comentarios públicos de la reunión.***
    - ***Si desea enviar su solicitud de uso de la palabra antes de la reunión, envíe su solicitud por correo electrónico a [eberedo@mwacademy.org](mailto:eberedo@mwacademy.org) en inglés o español.***
    - *En su solicitud:*
      - *Incluya su nombre para que pueda ser llamado cuando sea su turno de hablar.*
      - *indicar si es un comentario público general para el comienzo de la reunión o si es comentario público sobre un artículo específico del programa (incluya el número del artículo).*
      - *Durante la reunión, le llamaremos por su nombre y deberá utilizar la función de "levantar la mano" para identificarse.*
  - *En virtud de la SB1036, las actas de esta reunión omitirán los nombres de los estudiantes y padres y otra información del directorio, excepto cuando lo requiera la orden judicial o*
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*por la ley federal. Si un padre/tutor legal desea que se incluya un nombre, se debe informar a la junta antes de su comentario público.*

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accommodations, please contact:

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Edeson Beredo at eberedo@mwacademy.org or 510-410-0518.

**Please note that all agenda times are estimates.**

**Tenga en cuenta que todos los horarios de la agenda son estimaciones.**

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### **Directors Present**

Alicia Klein, Amy Obinyan, Esther Hugo, Janis Glover, Margaret Watson

### **Directors Absent**

Jessica Laughlin, Layla Naranjo

### **Guests Present**

Alton B. Nelson Jr., Edeson Beredo, Elizabeth Martinez, Hung Mai, Tameka Jackson

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## **I. Opening Items**

### **A. Call the Meeting to Order**

Alicia Klein called a meeting of the board of directors of Making Waves Academy to order on Monday Mar 18, 2024 at 4:05 PM.

### **B. Record Attendance**

### **C. Remarks by Board President**

Board president noted that the focus of today's meeting were student outcomes and instructional practice, particularly in math. This year's book for the board to read, A Revolution in Education, was sent by the foundation.

### **D. Public Comment**

Two students made comments about how the administration handled the student walkout and expressed demands and concerns related to discipline, racial equality, student safety, mental health support and teacher/staff departures.

Two MWA teachers read a letter on behalf of themselves and several other teachers with comments related to the turnover rate of faculty and staff, policies on suspension, and management and support by school leaders.

## **II. Standing Reports**

### **A. Mission Connection: Math Experience**

The board watched a video featuring students speaking about what they are learning in math class and what helps them develop their math skills.

### **B. ASB Update**

ASB Members provided an update on their successes, challenges and priorities. Board members asked questions about clubs, ASB activities, and how ASB members can help communicate student experiences and concerns.

### **C. Deep Dive: Approach to Core Instruction**

MWA Principal Dr. Tameka Jackson provided an overview of the school's approach to improving instruction across all content areas with an emphasis on math. Board members had questions and comments about: the length of math instruction, feedback on the new math curriculum, pathways for high performing students, math teacher vacancies, revamping PD plan, and the need for a math instructional coach.

Board President Alicia Malet Klein asked to swap the order of the Written School Report and the Written CEO Report.

### **D. Q&A on Written Chief Executive Officer Report (CEO)**

Board members had questions and comments about the CEO's report related to: the focus and foundational best practices in instructional innovations, updates on WASC and LCAP goals, and the reallocation of resources to best support students and staff.

### **E. Q&A on Written School Report**

Board members asked questions about the School Report including: putting the teacher residency program on hold, FAFSA completion rate, timing and completion issues in the IAB-ELA testing administration, and the shift to MTSS.

### **F. Q&A on Chief Operating Officer Report (COO)**

Board members had questions and comments on the COO report, including on lottery, prospective students on waitlist, budget priorities, and differentiated assistance for students with disabilities.

### **G. Q&A on Written Finance Report**

Board members had no questions or comments on the Finance Report. Board President Alicia Malet Klein noted that the Finance Advisory Committee recommends that the board approve the interims.

#### H. Break

The board did not take a break.

### III. Non-Action Items

#### A. Board Work and Advisory Committee Updates

Board Member Janice Glover provided an update on the Audit Advisory Committee; Board Member Margaret Watson provided an update on the Diversity, Equity and Inclusion and Culture and Climate Committees, including results of the recent staff satisfaction survey and scheduling open sessions with board members in May. Presentation by members from the DEI and Culture and Climate Committees will be added to the May agenda.

#### B. CTC Declaration of Need

Board president noted the CTC Declaration of Need allows MWA to apply for emergency documents/permits for non-certificated teachers and asked for follow up on support to full CLAD certification.

#### C. Annual Form 700s

Board members and senior leaders need to complete and submit the Annual Form 700s.

### IV. Action Items

#### A. Board Director Term Renewals

Margaret Watson made a motion to approve the 3-year term renewal of Janice Glover and Jessica Laughlin.

Esther Hugo seconded the motion.

The board **VOTED** unanimously to approve the motion.

##### Roll Call

Layla Naranjo	Absent
Janis Glover	Abstain
Amy Obinyan	Aye
Margaret Watson	Aye
Alicia Klein	Aye
Esther Hugo	Aye
Jessica Laughlin	Absent

Esther Hugo made a motion to approve the 3-year term renewal of Margaret Watson.

Amy Obinyan seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

Layla Naranjo	Absent
Amy Obinyan	Aye
Margaret Watson	Abstain
Janis Glover	Aye
Esther Hugo	Aye
Jessica Laughlin	Absent
Alicia Klein	Aye

**B. Auditor Engagement Letter 2023-24**

Janis Glover made a motion to approve.

Margaret Watson seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

Margaret Watson	Aye
Amy Obinyan	Aye
Alicia Klein	Aye
Layla Naranjo	Absent
Esther Hugo	Aye
Jessica Laughlin	Absent
Janis Glover	Aye

**C. Making Waves Education Foundation 2024-25 School Lease Agreement**

Esther Hugo made a motion to approve.

Janis Glover seconded the motion.

Alicia Malet Klein serves on both the Making Waves Academy and Making Waves Education Foundation, Inc.'s Board of Directors. Ms. Klein recused herself from voting on the school lease.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

Jessica Laughlin	Absent
Layla Naranjo	Absent
Janis Glover	Aye
Esther Hugo	Aye
Alicia Klein	Abstain
Amy Obinyan	Aye
Margaret Watson	Aye

**V. Consent Action Items**

**A. MWA FY'24 2nd Interim Budget**

Esther Hugo made a motion to approve.

Janis Glover seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

Janis Glover	Aye
Amy Obinyan	Aye
Alicia Klein	Aye
Jessica Laughlin	Absent
Esther Hugo	Aye
Margaret Watson	Aye
Layla Naranjo	Absent

**B. Form 990 and 199 Tax Returns for 2022-23**

Esther Hugo made a motion to approve.

Janis Glover seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

Margaret Watson	Aye
Layla Naranjo	Absent
Esther Hugo	Aye
Janis Glover	Aye
Jessica Laughlin	Absent
Amy Obinyan	Aye
Alicia Klein	Aye

**C. Vendor invoices for January 2024**

Esther Hugo made a motion to approve.

Janis Glover seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

Amy Obinyan	Aye
Margaret Watson	Aye
Janis Glover	Aye
Alicia Klein	Aye
Layla Naranjo	Absent
Jessica Laughlin	Absent
Esther Hugo	Aye

**D. Approve Minutes: January 29, 2024 Board Meeting**

Esther Hugo made a motion to approve the minutes from January Board Meeting on 01-29-24.

Janis Glover seconded the motion.

The board **VOTED** unanimously to approve the motion.



**Roll Call**

Margaret Watson Aye  
Esther Hugo Aye  
Jessica Laughlin Absent  
Janis Glover Aye  
Layla Naranjo Absent  
Alicia Klein Aye  
Amy Obinyan Aye

**E. Approve Minutes: March 5th, 2024 Audit Advisory Meeting**

Esther Hugo made a motion to approve the minutes from Audit Advisory Meeting on 03-05-24.

Janis Glover seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

Amy Obinyan Aye  
Margaret Watson Aye  
Alicia Klein Aye  
Esther Hugo Aye  
Layla Naranjo Absent  
Janis Glover Aye  
Jessica Laughlin Absent

**F. Approve Minutes: March 6th, 2024 Finance Advisory Meeting**

Esther Hugo made a motion to approve the minutes from Finance Advisory Meeting on 03-06-24.

Janis Glover seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

Jessica Laughlin Absent  
Margaret Watson Aye  
Janis Glover Aye  
Alicia Klein Aye  
Layla Naranjo Absent  
Esther Hugo Aye  
Amy Obinyan Aye

**VI. Closed Session**

**A. Existing Litigation / Pursuant to Section 54956.9**

The board adjourned to the closed session; no action was taken

**VII. Discussion Items**

**A. Appreciations by the Board of Directors**

Board members and school leaders expressed appreciations.

Board president noted that an invitation was sent to board members for the graduation and dinner.

**B. Schedule of Remaining Board of Directors Meetings for 2023-2024**

Monday, 5/6/24 at 4pm

Monday, 6/10/24 at 11am

**VIII. Closing Items**

**A. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:12 PM.

Respectfully Submitted,  
Edeson Beredo