

APPROVED



# Making Waves Academy

## Minutes

### January Board Meeting

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#### Date and Time

Monday January 29, 2024 at 11:00 AM

#### Location

In-person at:

Making Waves Academy  
4123 Lakeside Dr.  
Richmond, CA 94806

And streaming on zoom:

[https://mwacademy.zoom.us/j/87855022048?](https://mwacademy.zoom.us/j/87855022048?pwd=SVFZNGITbVVHb1NFYUd2WWNTaW8wQT09)

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Passcode: 073032

Or One tap mobile :

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Or Telephone:

Dial(for higher quality, dial a number based on your current location):

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Webinar ID: 878 5502 2048

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International numbers available: <https://mwacademy.zoom.us/j/87855022048>

#### Other remote locations:

- 250 Sproul Hall, Berkeley, CA 94720
- Doylestown Public Library, 150 S. Pine Street, Doylestown, PA 18901

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#### COMING SOON

- HAGA CLIC AQUÍ para acceder a la agenda y portadas en español/CLICK HERE to access agenda and cover sheets in Spanish: <https://bit.ly/4b1Zjim>
- HAGA CLIC AQUÍ para acceder el reporte escolar/CLICK HERE to access the school board report in Spanish: <https://bit.ly/3w05RxS>

If you have questions about the board agenda and materials or you are in need of disability-related accommodations, please contact:

*Si tiene preguntas sobre la agenda y materiales de la junta o necesita adaptaciones relacionadas con la discapacidad, comuníquese con:*

**Edeson Beredo at [eberedo@mwacademy.org](mailto:eberedo@mwacademy.org) or 510-410-0518.**

#### Public Comment

- The public may address the MWA Board regarding any item within the subject-matter jurisdiction of the MWA governing board.
- Under Public Comment, members of the public may
  - Comment on items on the agenda
  - Comment on items not on the agenda
  - **Presentations are limited to two minutes each**, or a total of twenty minutes for all speakers, or the two-minute limit may be shortened.
- In accordance to the Brown Act, the MWA Board may listen to comments, but can neither discuss nor take action on the topics presented. Members of the board are very limited in

their response to statements or questions by persons commenting on items not on the agenda.

- **Speakers may submit a request to speak before 9:00 AM on the day of the board meeting, fill out a comment card at the meeting, or raise their hand/use the raise hand function during the public comment sections of the meeting.**
  - **If you would like to send your request to speak prior to the meeting, please email your request to [eberedo@mwacademy.org](mailto:eberedo@mwacademy.org) in English or Spanish.**
  - **Your submission should:**
    - **indicate if it is a general public comment for the beginning of the meeting or a comment for a specific agenda item (please include the item number).**
    - **include your name so that you can be called when it is your turn to speak.**
  - **During the meeting, we will call your name and you should use the "raise hand" feature to identify yourself.**
- Under SB1036 the minutes from this meeting will omit student and parent names and other directory information, except as required by judicial order or federal law. If a parent/legal guardian wishes a name be included, one must inform the board prior to their public comment.

### **Comentarios públicos**

- *El público puede dirigirse a la Junta Directiva de la MWA con respecto a cualquier asunto dentro de la jurisdicción del tema materia por la Junta Directiva de la MWA.*
- *Bajo comentario público, los miembros del público pueden:*
  - *Hacer comentarios sobre los puntos del orden del día*
  - *Hacer comentarios sobre puntos no incluidos en el orden del día*
  - **Las presentaciones están limitadas a dos minutos cada una, o un total de veinte minutos para todos los oradores, o se puede acortar el límite de dos minutos.**
- *De acuerdo con la Ley Brown, la Junta Directiva de la MWA puede escuchar los comentarios, pero no discutirán ni tomarán medidas sobre los temas presentados. La respuesta de los miembros de la Junta Directiva a las declaraciones o preguntas de las personas que comentan temas que no figuran en el orden del día es muy limitada.*
- **Mientras las reuniones se llevan a cabo virtualmente, los miembros del público que desean hablar durante la junta pueden presentar una solicitud para hablar antes de las 9:00 a.m. del día de la reunión de la junta o usar la función de levantar la mano durante las secciones de comentarios públicos de la reunión.**
  - **Si desea enviar su solicitud de uso de la palabra antes de la reunión, envíe su solicitud por correo electrónico a [eberedo@mwacademy.org](mailto:eberedo@mwacademy.org) en inglés o español.**
  - **En su solicitud:**
    - **Incluya su nombre para que pueda ser llamado cuando sea su turno de hablar.**

- *indicar si es un comentario público general para el comienzo de la reunión o si es comentario público sobre un artículo específico del programa (incluya el número del artículo).*
- *Durante la reunión, le llamaremos por su nombre y deberá utilizar la función de "levantar la mano" para identificarse.*
- *En virtud de la SB1036, las actas de esta reunión omitirán los nombres de los estudiantes y padres y otra información del directorio, excepto cuando lo requiera la orden judicial o por la ley federal. Si un padre/tutor legal desea que se incluya un nombre, se debe informar a la junta antes de su comentario público.*

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accommodations, please contact:

*Si tiene preguntas sobre la agenda y materiales de la junta o necesita adaptaciones relacionadas con la*

*discapacidad, comuníquese con:*

Edeson Beredo at [eberedo@mwacademy.org](mailto:eberedo@mwacademy.org) or 510-410-0518.

**Please note that all agenda times are estimates.**

**Tenga en cuenta que todos los horarios de la agenda son estimaciones.**

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### **Directors Present**

Alicia Malet Klein, Amy Obinyan, Esther Hugo, Janis Glover (remote), Jessica Laughlin (remote), Layla Naranjo (remote), Margaret Watson

### **Directors Absent**

*None*

### **Directors who arrived after the meeting opened**

Layla Naranjo

### **Guests Present**

Alton B. Nelson Jr., Edeson Beredo, Elizabeth Martinez, Tameka Jackson

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## **I. Opening Items**

### **A. Call the Meeting to Order**

Alicia Malet Klein called a meeting of the board of directors of Making Waves Academy to order on Monday Jan 29, 2024 at 11:03 AM.

### **B. Record Attendance**

### **C. Remarks by Board President**

Board president noted that the focus of today's meeting was culture and climate, mostly related to students, and would also include Semester 1 data on academic progress. This year's book for the board to read will be sent by the foundation.

### **D. Public Comment**

No public comment was made.

## **II. Standing Reports**

### **A. Mission Connection: Restorative Practice Highlight**

The board watched a video featuring four students speaking about their experiences with restorative conversations led by the deans.

### **B. ASB Update**

ASB Members provided an update on their successes, challenges and priorities. Board members asked questions about increasing 9th graders' participation in clubs, upcoming ASB activities, and cafeteria food.

### **C. Introduction of New Leadership Hires**

New leadership hires were introduced to the board: Zachary Rubin (Assistant Principal for Middle School), Carrera Padilla (Assistant Principal of Student Support), Alexis Bustamante (Dean of Students- Restorative Practice Focus), Marjorie McCowan (Instructional Coach), Dr. Arika Spencer-Brown (Director of College & Career Counseling), and Stephanie Fuentes (Executive Assistant).

### **D. Deep Dive: Discipline and Restorative Work**

MWA Assistant Principal for Student Support Carrera Padilla provided an overview of discipline and restorative work which documented significant improvement in key social-emotional and behavioral metrics and outlined Tier 1, 2 and 3 categorization markers for students and associated services for each Tier.

Layla Naranjo arrived at 11:40 AM.

### **E. Q&A on Written School Report**

Board members asked questions about the School Report related to: data on students with less than a 3.0 GPA after Semester 1 and actions being taken to improve their outcomes; support provided to teaching staff through the new instructional coach; and increasing family outreach and engagement.

### **F. Q&A on Written Chief Executive Officer Report (CEO)**

Board members commented on the CEO's report, included the concept of draft programmatic principles.

**G. Q&A on Chief Operating Officer Report (COO)**

Board members commented on the COO report, including on employee retention data, hiring strategies and HR priorities related to culture and climate.

**H. Q&A on Written Finance Report**

Board members had no questions or comments on the Finance Report.

**I. Break**

The board took a five minute break.

**III. Non-Action Items**

**A. Board Work and Advisory Committee Updates**

Board Members Layla Naranjo, Margaret Watson and Jess Laughlin provided an update on the Diversity, Equity and Inclusion and Culture and Climate Committees. Faculty/staff sessions with the board will be organized once data from the mid-year survey has been reviewed; parent sessions will be held later this spring, following conversations with Dr. Jackson and Mr. Nelson.

**IV. Consent Action Items**

**A. 2024-2025 Academic Calendar**

Esther Hugo made a motion to approve.  
Margaret Watson seconded the motion.  
The board **VOTED** unanimously to approve the motion.

**Roll Call**

|                    |     |
|--------------------|-----|
| Esther Hugo        | Aye |
| Amy Obinyan        | Aye |
| Alicia Malet Klein | Aye |
| Jessica Laughlin   | Aye |
| Margaret Watson    | Aye |
| Layla Naranjo      | Aye |
| Janis Glover       | Aye |

**B. Bill Payments from November to December 2023**

Esther Hugo made a motion to approve.  
Margaret Watson seconded the motion.  
The board **VOTED** unanimously to approve the motion.

**Roll Call**

Layla Naranjo Aye  
Margaret Watson Aye  
Janis Glover Aye  
Alicia Malet Klein Aye  
Esther Hugo Aye  
Jessica Laughlin Aye  
Amy Obinyan Aye

**C. Approve Minutes: December 4, 2023 Board Meeting**

Esther Hugo made a motion to approve the minutes from December Board Meeting on 12-04-23.

Margaret Watson seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

Layla Naranjo Aye  
Esther Hugo Aye  
Janis Glover Aye  
Alicia Malet Klein Aye  
Margaret Watson Aye  
Jessica Laughlin Aye  
Amy Obinyan Aye

**V. Action Items**

**A. School Accountability Report Card (SARC)**

Margaret Watson made a motion to approve.

Layla Naranjo seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

Jessica Laughlin Aye  
Margaret Watson Aye  
Amy Obinyan Aye  
Alicia Malet Klein Aye  
Esther Hugo Aye  
Layla Naranjo Aye  
Janis Glover Aye

**B. 2023-2024 LCAP Mid-Year Update**

Margaret Watson made a motion to approve.

Jessica Laughlin seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

Janis Glover Aye  
Margaret Watson Aye  
Amy Obinyan Aye  
Esther Hugo Aye  
Layla Naranjo Aye  
Alicia Malet Klein Aye  
Jessica Laughlin Aye

**VI. Discussion Items**

**A. Appreciations by the Board of Directors**

Board members and school leaders expressed appreciations.

**B. Schedule of Remaining Board of Directors Meetings for 2023-2024**

3/11/24 at 4pm  
5/6/24 at 4pm  
6/10/24 at 11am

**VII. Closing Items**

**A. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 1:05 PM.

Respectfully Submitted,  
Edeson Beredo