

APPROVED



# Making Waves Academy

## Minutes

### December Board Meeting

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#### Date and Time

Monday December 4, 2023 at 11:00 AM

#### Location

In-person at:

Making Waves Academy  
4123 Lakeside Dr.  
Richmond, CA 94806

And streaming on zoom:

[https://mwacademy.zoom.us/j/87855022048?](https://mwacademy.zoom.us/j/87855022048?pwd=SVFZNGITbVVHb1NFYUd2WWNTaW8wQT09)

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Passcode: 073032

Or One tap mobile :

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+16699006833,,87855022048#,,,\*073032# US (San Jose)

Or Telephone:

Dial(for higher quality, dial a number based on your current location):

+1 669 444 9171 US

+1 669 900 6833 US (San Jose)

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+1 689 278 1000 US

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+1 301 715 8592 US (Washington DC)

+1 305 224 1968 US

+1 309 205 3325 US

+1 312 626 6799 US (Chicago)

+1 360 209 5623 US

+1 386 347 5053 US

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## COMING SOON

- HAGA CLIC AQUÍ para acceder a la agenda y portadas en español/CLICK HERE to access agenda and cover sheets in Spanish: <https://bit.ly/3RmPRya>
- HAGA CLIC AQUI para acceder el reporte escolar/CLICK HERE to access the school board report in Spanish: <https://bit.ly/483MIZY>

If you have questions about the board agenda and materials or you are in need of disability-related accommodations, please contact:

*Si tiene preguntas sobre la agenda y materiales de la junta o necesita adaptaciones relacionadas con la discapacidad, comuníquese con:*

**Edeson Beredo at [eberedo@mwacademy.org](mailto:eberedo@mwacademy.org) or 510-410-0518.**

## Public Comment

- The public may address the MWA Board regarding any item within the subject-matter jurisdiction of the MWA governing board.
  - Under Public Comment, members of the public may
    - Comment on items on the agenda
    - Comment on items not on the agenda
    - ***Presentations are limited to two minutes each***, or a total of twenty minutes for all speakers, or the two-minute limit may be shortened.
  - In accordance to the Brown Act, the MWA Board may listen to comments, but can neither discuss nor take action on the topics presented. Members of the board are very limited in their response to statements or questions by persons commenting on items not on the agenda.
  - ***Speakers may submit a request to speak before 9:00 AM on the day of the board meeting, fill out a comment card at the meeting, or raise their hand/use the raise hand function during the public comment sections of the meeting.***
    - ***If you would like to send your request to speak prior to the meeting, please email your request to [eberedo@mwacademy.org](mailto:eberedo@mwacademy.org) in English or Spanish.***
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- *Your submission should:*
  - *indicate if it is a general public comment for the beginning of the meeting or a comment for a specific agenda item (please include the item number).*
  - *include your name so that you can be called when it is your turn to speak.*
- *During the meeting, we will call your name and you should use the "raise hand" feature to identify yourself.*
- Under SB1036 the minutes from this meeting will omit student and parent names and other directory information, except as required by judicial order or federal law. If a parent/legal guardian wishes a name be included, one must inform the board prior to their public comment.

### **Comentarios públicos**

- *El público puede dirigirse a la Junta Directiva de la MWA con respecto a cualquier asunto dentro de la jurisdicción del tema materia por la Junta Directiva de la MWA.*
  - *Bajo comentario público, los miembros del público pueden:*
    - *Hacer comentarios sobre los puntos del orden del día*
    - *Hacer comentarios sobre puntos no incluidos en el orden del día*
    - ***Las presentaciones están limitadas a dos minutos cada una, o un total de veinte minutos para todos los oradores, o se puede acortar el límite de dos minutos.***
  - *De acuerdo con la Ley Brown, la Junta Directiva de la MWA puede escuchar los comentarios, pero no discutirán ni tomarán medidas sobre los temas presentados. La respuesta de los miembros de la Junta Directiva a las declaraciones o preguntas de las personas que comentan temas que no figuran en el orden del día es muy limitada.*
  - ***Mientras las reuniones se llevan a cabo virtualmente, los miembros del público que desean hablar durante la junta pueden presentar una solicitud para hablar antes de las 9:00 a.m. del día de la reunión de la junta o usar la función de levantar la mano durante las secciones de comentarios públicos de la reunión.***
    - ***Si desea enviar su solicitud de uso de la palabra antes de la reunión, envíe su solicitud por correo electrónico a [eberedo@mwacademy.org](mailto:eberedo@mwacademy.org) en inglés o español.***
    - *En su solicitud:*
      - *Incluya su nombre para que pueda ser llamado cuando sea su turno de hablar.*
      - *indicar si es un comentario público general para el comienzo de la reunión o si es comentario público sobre un artículo específico del programa (incluya el número del artículo).*
      - *Durante la reunión, le llamaremos por su nombre y deberá utilizar la función de "levantar la mano" para identificarse.*
  - *En virtud de la SB1036, las actas de esta reunión omitirán los nombres de los estudiantes y padres y otra información del directorio, excepto cuando lo requiera la orden judicial o*
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*por la ley federal. Si un padre/tutor legal desea que se incluya un nombre, se debe informar a la junta antes de su comentario público.*

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accommodations, please contact:

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Edeson Beredo at [eberedo@mwacademy.org](mailto:eberedo@mwacademy.org) or 510-410-0518.

**Please note that all agenda times are estimates.**

**Tenga en cuenta que todos los horarios de la agenda son estimaciones.**

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### **Directors Present**

Alicia Malet Klein, Amy Obinyan (remote), Esther Hugo, Janis Glover, Layla Naranjo, Margaret Watson

### **Directors Absent**

Jessica Laughlin

### **Directors who arrived after the meeting opened**

Layla Naranjo

### **Guests Present**

Alton B. Nelson Jr., Edeson Beredo, Elizabeth Martinez, Tameka Jackson

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## **I. Opening Items**

### **A. Call the Meeting to Order**

Alicia Malet Klein called a meeting of the board of directors of Making Waves Academy to order on Monday Dec 4, 2023 at 11:10 AM.

### **B. Record Attendance**

### **C. Remarks by Board President**

Board president made comments about the end of the first semester, regular use of data across functional areas evidenced at each board meeting, and plans for board listening sessions with faculty, staff, and parents in January/February next year.

Layla Naranjo arrived at 11:12 AM.

Interpreter joined remotely at 11:13 AM.

#### **D. Public Comment**

No public comment was made.

### **II. Standing Reports**

#### **A. Mission Connection: EL Reclassification**

Board members read quotes from students about their experience and what it means to be "reclassified."

#### **B. ASB Update**

ASB Members provided an update on their successes, challenges and priorities. Board members asked questions, including topics around cafeteria food, student restrooms, uniforms, and updates on tutoring/peer tutoring.

#### **C. Deep Dive: Multi-Tiered System of Support (MTSS) Overview**

MWA COO provided an overview of MTSS, the framework for providing support and interventions of all types, and explained the differences between this model and MWA's previous model, as well as the rationale for the switch. Also provided was data that gave insight into the process implementation progress and plans for Semester 2.

#### **D. Q&A on Written School Report**

Board members asked questions about the School Report, which included topics related to critical learner needs: ELD, intervention, extended day, and SpEd.

#### **E. Q&A on Written Chief Executive Officer Report (CEO)**

Board members asked questions about the CEO's report, which was focused on challenges related to curriculum implementation.

#### **F. Q&A on Chief Operating Officer Report (COO)**

Board members asked questions about the COO's report, which was focused on the new hiring process and provided an overview of data from the last hiring cycle.

#### **G. Q&A on Written Finance Report**

Board members asked questions about the Finance Report. Board asked questions regarding the financial side of the decrease in school lunch consumption.

#### **H. Break**

The board took a 10 minute break.

### **III. Non-Action Items**

#### A. Board Work and Advisory Committee Updates

- Board Member Janis Glover provided an update on the Audit Advisory Committee and recommended the board approve the audit.
- Board President Alicia Malet Klein provided an update on the Finance Advisory Committee and recommended the board approve the First Interims.
- Board Member Esther Hugo gave a presentation on the Curriculum and Instruction Review Committee fall meeting and classroom visits.

#### IV. Consent Action Items

##### A. 2024-2025 Academic Calendar

No action was taken, the item was pulled from the agenda over a possible error in the timing of spring break. The proposed calendar will be voted on during the next regular board meeting.

##### B. Vendor Invoices for October 2023

Layla Naranjo made a motion to Approve.

Janis Glover seconded the motion.

The board **VOTED** unanimously to approve the motion.

###### Roll Call

Esther Hugo	Aye
Jessica Laughlin	Absent
Alicia Malet Klein	Aye
Layla Naranjo	Aye
Margaret Watson	Aye
Amy Obinyan	Aye
Janis Glover	Aye

##### C. Approve Minutes: October 13, 2023 Fall CIRAC Meeting

Layla Naranjo made a motion to approve the minutes from Fall CIRAC Meeting on 10-13-23.

Janis Glover seconded the motion.

The board **VOTED** unanimously to approve the motion.

###### Roll Call

Margaret Watson	Aye
Layla Naranjo	Aye
Jessica Laughlin	Absent
Janis Glover	Aye
Esther Hugo	Aye
Alicia Malet Klein	Aye
Amy Obinyan	Aye

**D. Approve Minutes: October 16, 2023 Board Meeting**

Layla Naranjo made a motion to approve the minutes from October Board Meeting on 10-16-23.

Janis Glover seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

Margaret Watson	Aye
Amy Obinyan	Aye
Alicia Malet Klein	Aye
Janis Glover	Aye
Esther Hugo	Aye
Layla Naranjo	Aye
Jessica Laughlin	Absent

**E. Approve Minutes: November 15, 2023 Finance Advisory Meeting**

Layla Naranjo made a motion to approve the minutes from Finance Advisory Meeting on 11-15-23.

Janis Glover seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

Layla Naranjo	Aye
Esther Hugo	Aye
Jessica Laughlin	Absent
Alicia Malet Klein	Aye
Margaret Watson	Aye
Janis Glover	Aye
Amy Obinyan	Aye

**F. Approve Minutes: November 17, 2023 Audit Advisory Meeting**

Layla Naranjo made a motion to approve the minutes from Audit Advisory Meeting on 11-17-23.

Janis Glover seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

Amy Obinyan	Aye
Jessica Laughlin	Absent
Layla Naranjo	Aye
Janis Glover	Aye
Esther Hugo	Aye
Alicia Malet Klein	Aye
Margaret Watson	Aye

**G.**

### **Approve Minutes: November 17, 2023 Special Board Meeting**

Layla Naranjo made a motion to approve the minutes from Special Board Meeting on 11-17-23.

Janis Glover seconded the motion.

The board **VOTED** unanimously to approve the motion.

#### **Roll Call**

Layla Naranjo	Aye
Esther Hugo	Aye
Janis Glover	Aye
Margaret Watson	Aye
Alicia Malet Klein	Aye
Jessica Laughlin	Absent
Amy Obinyan	Aye

## **V. Action Items**

### **A. 2022-23 Audit Report**

Esther Hugo made a motion to Approve.

Margaret Watson seconded the motion.

The board **VOTED** unanimously to approve the motion.

#### **Roll Call**

Amy Obinyan	Aye
Esther Hugo	Aye
Layla Naranjo	Aye
Jessica Laughlin	Absent
Alicia Malet Klein	Aye
Margaret Watson	Aye
Janis Glover	Aye

### **B. FY24 First Interim Budget**

Layla Naranjo made a motion to Approve.

Janis Glover seconded the motion.

The board **VOTED** unanimously to approve the motion.

#### **Roll Call**

Esther Hugo	Aye
Jessica Laughlin	Absent
Margaret Watson	Aye
Layla Naranjo	Aye
Amy Obinyan	Aye
Alicia Malet Klein	Aye
Janis Glover	Aye

## **VI. Closed Session**



**A. Lawsuit updates**

The board adjourned to the closed session pursuant to Section 54956.9; no action was taken.

**VII. Discussion Items**

**A. Appreciations by the Board of Directors**

Board members and school leaders expressed appreciations.

**B. Schedule of Remaining Board of Directors Meetings for 2023-2024**

1/29/24 at 11am

3/11/24 at 4pm

5/6/24 at 4pm

6/10/24 at 11am

**VIII. Closing Items**

**A. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 1:53 PM.

Respectfully Submitted,  
Edeson Beredo