

APPROVED



Making Waves Academy

Minutes

March Board Meeting

Date and Time

Thursday March 16, 2023 at 10:30 AM

Location

On campus at Making Waves Academy, 4123 Lakeside Dr., Richmond CA (in the Upper School Library, US-3), and livestreaming on zoom (see link below)

Please click the link below to join the webinar:

[https://mwacademy.zoom.us/j/87855022048?
pwd=SVFZNGITbVVHb1NFYUd2WWNTaW8wQT09](https://mwacademy.zoom.us/j/87855022048?pwd=SVFZNGITbVVHb1NFYUd2WWNTaW8wQT09)

Passcode: 073032

Or One tap mobile :

US: +16694449171,,87855022048#,,,,*073032# or
+16699006833,,87855022048#,,,,*073032#

Or Telephone:

Dial(for higher quality, dial a number based on your current location):

US: +1 669 444 9171 or +1 669 900 6833 or +1 719 359 4580 or +1 253 215 8782 or +1
346 248 7799 or +1 564 217 2000 or +1 646 931 3860 or +1 929 436 2866 or +1 301 715
8592 or +1 309 205 3325 or +1 312 626 6799 or +1 386 347 5053

Webinar ID: 878 5502 2048

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International numbers available: <https://mwacademy.zoom.us/j/87855022048>

On-campus visitors

- All members of the public must pick up a visitor sticker at the meeting entrance to enter campus during school hours. In accordance with the Brown Act, you are not required to

provide your name to attend and signing in is voluntary but a visitor sticker is required to keep the campus safe.

- Members of the public attending the board meetings are to remain within the designated meeting location and are not allowed to walk around campus for safety reasons. Upon adjournment, visitors must exit campus.

COMING SOON (to be posted by Wednesday, March 15th)

- HAGA CLIC [AQUÍ](#) para acceder a la agenda y portadas en español//CLICK [HERE](#) to access agenda and cover sheets in Spanish:
- HAGA CLIC [AQUÍ](#) para acceder el reporte escolar//CLICK [HERE](#) to access the school board report in Spanish:

If you have questions about the board agenda and materials or you are in need of disability-related accommodations, please contact:

Si tiene preguntas sobre la agenda y materiales de la junta o necesita adaptaciones relacionadas con la discapacidad, comuníquese con:

Molly Moloney at mmoloney@mwacademy.org or 510-779-1366.

Public Comment

- The public may address the MWA Board regarding any item within the subject-matter jurisdiction of the MWA governing board.
- Under Public Comment, members of the public may
 - Comment on items on the agenda
 - Comment on items not on the agenda
 - **Presentations are limited to two minutes each**, or a total of twenty minutes for all speakers, or the two-minute limit may be shortened.
- In accordance to the Brown Act, the MWA Board may listen to comments, but can neither discuss nor take action on the topics presented. Members of the board are very limited in their response to statements or questions by persons commenting on items not on the agenda.
- **Public comment may be made in person or virtually. Speakers who plan to participate virtually may submit a request to speak before 9:00 AM on the day of the board meeting or use the raise hand function during the public comment sections of the meeting.**
 - **If you would like to send your request to speak prior to the meeting, please email your request to mmoloney@mwacademy.org in English or Spanish.**
 - *Your submission should:*
 - *indicate if it is a general public comment for the beginning of the meeting or a comment for a specific agenda item (please include the item number).*
 - *include your name so that you can be called when it is your turn to speak.*

- *During the meeting, we will call your name and you should use the "raise hand" feature to identify yourself.*
- Under SB1036 the minutes from this meeting will omit student and parent names and other directory information, except as required by judicial order or federal law. If a parent/legal guardian wishes a name be included, one must inform the board prior to their public comment.

Visitantes en el campus

Todos los miembros del público deben recoger una calcomanía de visitante en la entrada de la reunión para ingresar al campus durante el horario escolar. De acuerdo con la Ley Brown, no es necesario que proporcione su nombre para asistir y registrarse es voluntario, pero se requiere una calcomanía de visitante para mantener el campus seguro.

Los miembros del público que asisten a las reuniones de la junta deben permanecer dentro del lugar designado para la reunión y no se les permite caminar por el campus por razones de seguridad. Tras la clausura, los visitantes deben salir del campus.

Comentarios públicos

- *El público puede dirigirse a la Junta Directiva de la MWA con respecto a cualquier asunto dentro de la jurisdicción del tema materia por la Junta Directiva de la MWA.*
- *Bajo comentario público, los miembros del público pueden:*
 - *Hacer comentarios sobre los puntos del orden del día*
 - *Hacer comentarios sobre puntos no incluidos en el orden del día*
 - ***Las presentaciones están limitadas a dos minutos cada una, o un total de veinte minutos para todos los oradores, o se puede acortar el límite de dos minutos.***
- *De acuerdo con la Ley Brown, la Junta Directiva de la MWA puede escuchar los comentarios, pero no discutirán ni tomarán medidas sobre los temas presentados. La respuesta de los miembros de la Junta Directiva a las declaraciones o preguntas de las personas que comentan temas que no figuran en el orden del día es muy limitada.*
- ***Los comentarios públicos se pueden hacer en persona o virtualmente. Los oradores que planean participar virtualmente pueden presentar una solicitud para hablar antes de las 9:00 a.m. del día de la reunión de la junta o usar la función de levantar la mano durante las secciones de comentarios públicos de la reunión.***
 - ***Si desea enviar su solicitud de uso de la palabra antes de la reunión, envíe su solicitud por correo electrónico a mmoloney@mwacademy.org en inglés o español.***
 - *En su solicitud:*
 - *Incluya su nombre para que pueda ser llamado cuando sea su turno de hablar.*

- *indicar si es un comentario público general para el comienzo de la reunión o si es comentario público sobre un artículo específico del programa (incluya el número del artículo).*
- *Durante la reunión, le llamaremos por su nombre y deberá utilizar la función de "levantar la mano" para identificarse.*
- *En virtud de la SB1036, las actas de esta reunión omitirán los nombres de los estudiantes y padres y otra información del directorio, excepto cuando lo requiera la orden judicial o por la ley federal. Si un padre/tutor legal desea que se incluya un nombre, se debe informar a la junta antes de su comentario público.*

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discapacidad, comuníquese con:

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Please note that all agenda times are estimates.

Tenga en cuenta que todos los horarios de la agenda son estimaciones.

Directors Present

Alicia Malet Klein, Esther Hugo (remote), Janis Glover (remote), Jessica Laughlin (remote), Layla Naranjo (remote)

Directors Absent

Ana Barron, Margaret Watson

Directors who arrived after the meeting opened

Layla Naranjo

Guests Present

Alton B. Nelson Jr., Carmen Velarde

I. Opening Items

A. Call the Meeting to Order

Alicia Malet Klein called a meeting of the board of directors of Making Waves Academy to order on Thursday Mar 16, 2023 at 10:36 AM.

B. Record Attendance

Quorum verified

C. Remarks by Board President

Board president made remarks about being back on campus.

D. Public Comment

No public comment

II. Standing Reports

A. Mission Connection: Black History Month at MWA

Board watched a video update provided by BSU.

B. ASB Update

ASB members provided an update and the board asked questions.

C. Deep Dive: Board Book

Board members discussed the book: The Privileged Poor

D. Q & A on CEO/Interim Principal Report

The board asked the CEO questions about the report.

E. Q&A on Written School Reports

Layla Naranjo arrived at 11:49 AM.

The board asked questions regarding the School Reports

F. Q&A on Written Finance Report (CFO)

The board asked the CFO questions about the report.

G. Break

Break was skipped

III. Non-Action Items

A. Advisory Committee Updates

Board members provided updates on Advisory Committees.

B. Annual Form 700s

Board representative reminded the board of the deadline to submit Form 700.

IV. Action Items

A. Approve Minutes: January 26, 2023 Board Meeting

Board president suggested minor revisions to the January board meeting minutes.

Jessica Laughlin made a motion to Approve the corrected minutes from January Board Meeting on 01-26-23.

Esther Hugo seconded the motion.

The board **VOTED** unanimously to approve the motion.

B. Approve Minutes: Finance Advisory Committee Meeting

Layla Naranjo made a motion to approve the minutes from Finance Advisory Meeting on 03-01-23.

Janis Glover seconded the motion.

The board **VOTED** unanimously to approve the motion.

C. Approve Minutes: Audit Advisory Committee Meeting

Janis Glover made a motion to approve the minutes from Audit Committee Meeting on 02-28-23.

Esther Hugo seconded the motion.

The board **VOTED** unanimously to approve the motion.

D. Declaration of Need

Layla Naranjo made a motion to Approve.

Esther Hugo seconded the motion.

The board **VOTED** unanimously to approve the motion.

E. 2022-23 Instructional Minutes and Bell Schedule Revisions

Esther Hugo made a motion to Approve.

Layla Naranjo seconded the motion.

The board **VOTED** unanimously to approve the motion.

F. Second Interim Budget Report

Janis Glover made a motion to Approve.

Jessica Laughlin seconded the motion.

The board **VOTED** unanimously to approve the motion.

G. Auditor Engagement Letter 2022-23

Janis Glover made a motion to Approve.

Layla Naranjo seconded the motion.

The board **VOTED** unanimously to approve the motion.

H.

Form 990 and 199 Tax Returns for 2021-22

Janis Glover made a motion to Approve.

Esther Hugo seconded the motion.

The board **VOTED** unanimously to approve the motion.

V. Consent Action Items

A. e-Rate Priority 2 Contract

Esther Hugo made a motion to Approve.

Jessica Laughlin seconded the motion.

The board **VOTED** unanimously to approve the motion.

B. Vendor Invoice Review and Approval

Esther Hugo made a motion to Approve.

Jessica Laughlin seconded the motion.

The board **VOTED** unanimously to approve the motion.

VI. Closed Session

A. Closed Session Item

Moved to next meeting

VII. Discussion Items

A. Appreciations by the Board of Directors

The board shared appreciations

B. Schedule of Remaining Board of Directors Meetings 2022-2023

- May 4th, 2023, 4:00pm-7:00pm
- June 15th, 2023, 10:30am-1:30pm

VIII. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 12:13 PM.

Respectfully Submitted,
Carmen Velarde