

APPROVED



## Making Waves Academy

### Minutes

#### December Board Meeting

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#### Date and Time

Thursday December 8, 2022 at 10:30 AM

#### Location

Please click the link below to join the webinar:

[https://mwacademy.zoom.us/j/87855022048?  
pwd=SVFZNGITbVVHb1NFYUd2WWNTaW8wQT09](https://mwacademy.zoom.us/j/87855022048?pwd=SVFZNGITbVVHb1NFYUd2WWNTaW8wQT09)

Passcode: 073032

Or One tap mobile :

US: +16694449171,,87855022048#,,,,\*073032# or  
+16699006833,,87855022048#,,,,\*073032#

Or Telephone:

Dial(for higher quality, dial a number based on your current location):

US: +1 669 444 9171 or +1 669 900 6833 or +1 719 359 4580 or +1 253 215 8782 or +1  
346 248 7799 or +1 564 217 2000 or +1 646 931 3860 or +1 929 436 2866 or +1 301 715  
8592 or +1 309 205 3325 or +1 312 626 6799 or +1 386 347 5053

Webinar ID: 878 5502 2048

Passcode: 073032

International numbers available: <https://mwacademy.zoom.us/j/87855022048>

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#### COMING SOON (to be posted by Wednesday, December 7)

- HAGA CLIC AQUÍ para acceder a la agenda y portadas en español//CLICK HERE to access agenda and cover sheets in Spanish: <https://bit.ly/3HmiHdx>

- HAGA CLIC AQUI para acceder el reporte escolar/CLICK HERE to access the school board report in Spanish: <https://bit.ly/3PcLxiC>

If you have questions about the board agenda and materials or you are in need of disability-related accommodations, please contact:

*Si tiene preguntas sobre la agenda y materiales de la junta o necesita adaptaciones relacionadas con la discapacidad, comuníquese con:*

**Ashley Yarbrough at [ayarbrough@mwacademy.org](mailto:ayarbrough@mwacademy.org) or 510-779-1427.**

In accordance with AB 361 in the State of California, we will be hosting this board meeting via teleconference due to the following circumstances:

- The MWA Board of Directors is holding a meeting during a proclaimed state of emergency by the State of California due to the COVID-19 pandemic.

## Public Comment

- The public may address the MWA Board regarding any item within the subject-matter jurisdiction of the MWA governing board.
- Under Public Comment, members of the public may
  - Comment on items on the agenda
  - Comment on items not on the agenda
  - **Presentations are limited to two minutes each**, or a total of twenty minutes for all speakers, or the two-minute limit may be shortened.
- In accordance to the Brown Act, the MWA Board may listen to comments, but can neither discuss nor take action on the topics presented. Members of the board are very limited in their response to statements or questions by persons commenting on items not on the agenda.
- **While meetings are held virtually, speakers may submit a request to speak before 9:00 AM on the day of the board meeting or use the raise hand function during the public comment sections of the meeting.**
  - **If you would like to send your request to speak prior to the meeting, please email your request to [ayarbrough@mwacademy.org](mailto:ayarbrough@mwacademy.org) in English or Spanish.**
  - *Your submission should:*
    - *indicate if it is a general public comment for the beginning of the meeting or a comment for a specific agenda item (please include the item number).*
    - *include your name so that you can be called when it is your turn to speak.*
  - *During the meeting, we will call your name and you should use the "raise hand" feature to identify yourself.*
- Under SB1036 the minutes from this meeting will omit student and parent names and other directory information, except as required by judicial order or federal law. If a parent/legal guardian wishes a name be included, one must inform the board prior to their public comment.

De acuerdo con AB 361 en el Estado de California, organizaremos esta reunión de la junta directiva a través de teleconferencia debido a la siguiente circunstancia:

- La Junta Directiva de MWA sea reunera durante un estado de emergencia proclamado por el Estado de California debido a la pandemia de COVID-19.

### **Comentarios públicos**

- *El público puede dirigirse a la Junta Directiva de la MWA con respecto a cualquier asunto dentro de la jurisdicción del tema materia por la Junta Directiva de la MWA.*
- *Bajo comentario público, los miembros del público pueden:*
  - *Hacer comentarios sobre los puntos del orden del día*
  - *Hacer comentarios sobre puntos no incluidos en el orden del día*
  - **Las presentaciones están limitadas a dos minutos cada una, o un total de veinte minutos para todos los oradores, o se puede acortar el límite de dos minutos.**
- *De acuerdo con la Ley Brown, la Junta Directiva de la MWA puede escuchar los comentarios, pero no discutirán ni tomarán medidas sobre los temas presentados. La respuesta de los miembros de la Junta Directiva a las declaraciones o preguntas de las personas que comentan temas que no figuran en el orden del día es muy limitada.*
- ***Mientras las reuniones se llevan a cabo virtualmente, los miembros del público que desean hablar durante la junta pueden presentar una solicitud para hablar antes de las 9:00 a.m. del día de la reunión de la junta o usar la función de levantar la mano durante las secciones de comentarios públicos de la reunión.***
  - ***Si desea enviar su solicitud de uso de la palabra antes de la reunión, envíe su solicitud por correo electrónico a [ayarbrough@mwacademy.org](mailto:ayarbrough@mwacademy.org) en inglés o español.***
  - *En su solicitud:*
    - *Incluya su nombre para que pueda ser llamado cuando sea su turno de hablar.*
    - *indicar si es un comentario público general para el comienzo de la reunión o si es comentario público sobre un artículo específico del programa (incluya el número del artículo).*
    - *Durante la reunión, le llamaremos por su nombre y deberá utilizar la función de "levantar la mano" para identificarse.*
- *En virtud de la SB1036, las actas de esta reunión omitirán los nombres de los estudiantes y padres y otra información del directorio, excepto cuando lo requiera la orden judicial o por la ley federal. Si un padre/tutor legal desea que se incluya un nombre, se debe informar a la junta antes de su comentario público.*

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Ashley Yarbrough at [ayarbrough@mwacademy.org](mailto:ayarbrough@mwacademy.org) or 510-779-1427.

**Please note that all agenda times are estimates.**

**Tenga en cuenta que todos los horarios de la agenda son estimaciones.**

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### **Directors Present**

Alicia Malet Klein (remote), Esther Hugo (remote), Janis Glover (remote), Jessica Laughlin (remote), Layla Naranjo, Margaret Watson (remote)

### **Directors Absent**

Ana Barron

### **Directors who arrived after the meeting opened**

Layla Naranjo, Margaret Watson

### **Guests Present**

Alton B. Nelson Jr. (remote), Ashley Yarbrough (remote), Elizabeth Martinez (remote)

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## **I. Opening Items**

### **A. Call the Meeting to Order**

Alicia Malet Klein called a meeting of the board of directors of Making Waves Academy to order on Thursday Dec 8, 2022 at 10:34 AM.

### **B. Record Attendance**

### **C. Board Findings Pursuant to Government Code Section 54953(e)**

Last vote was held November 17th, 2022 for 30 days.

### **D. Remarks by Board President**

Board President made remarks on the following:

- end of the semester
- feedback sessions with staff and parents

Margaret Watson arrived at 10:40 AM.

### **E. Public Comment**

- Former student and member of the public made a public comment about re-admission.

## **II. Standing Reports**

### **A. Mission Connection: Charter School Informational Video**

Board viewed an informational video regarding public charter schools and offerings at Making Waves Academy.

### **B. ASB Update**

Jamauri Thomas, Student Activities Coordinator and ASB Wave Representatives provided an update to the board.

Layla Naranjo arrived at 11:10 AM.

### **C. Deep Dive: Special Education**

Director of Special Education, Karen Snider, provided an overview of Special Education at MWA including updates, priorities, and planning.

Board asked questions about the written materials and presentation slides.

### **D. CEO/Interim Principal Report & Discussion**

CEO & Interim Principal provided written report and led a discussion about enrollment capacity for 2023-2024.

### **E. Q&A on Written School Reports**

Board asked questions about the Written School Reports which covered our Major Student Learner Needs in the following areas/designations:

- ELD/ELAC Progress
- Math Intervention
- Literacy
- African American Achievement
- Overall Intervention Plan Progress

### **F. Q&A on Written Chief Operating Officer Report (COO)**

Board asked questions about the written Chief Operating Officer Report (COO) which covered:

- COO's Maternity Leave Coverage
- Key Updates (October-December)
- Team Priorities for Quarter 3

### **G.**

### **Q&A on Written Finance Report (CFO)**

Board had no questions regarding the Written Finance Report by the Chief Financial Officer (CFO).

### **H. Break**

Board adjourned to a short break.

## **III. Non-Action Items**

### **A. Advisory Committee Updates**

- Board Member, Margaret Watson, provided an update on the Culture & Climate and Diversity, Equity, and Inclusion Advisory Committee.
- Board Member, Esther Hugo, provided an update on Curriculum and Instruction.

## **IV. Action Items**

### **A. Approve Minutes: October 13, 2022 Board Meeting**

Layla Naranjo made a motion to approve the minutes from October Board Meeting on 10-13-22.

Jessica Laughlin seconded the motion.

The board **VOTED** to approve the motion.

#### **Roll Call**

Margaret Watson	Aye
Ana Barron	Absent
Esther Hugo	Aye
Jessica Laughlin	Aye
Alicia Malet Klein	Aye
Layla Naranjo	Aye
Janis Glover	Aye

### **B. Approve Minutes: Special Board Meeting**

Layla Naranjo made a motion to approve the minutes from Special Board Meeting on 11-17-22.

Janis Glover seconded the motion.

The board **VOTED** to approve the motion.

#### **Roll Call**

Alicia Malet Klein	Aye
Margaret Watson	Aye
Layla Naranjo	Aye
Janis Glover	Aye
Jessica Laughlin	Aye
Esther Hugo	Aye

**Roll Call**

Ana Barron        Absent

**C. Approve Minutes: Finance Advisory Committee Meeting**

Layla Naranjo made a motion to approve the minutes from Finance Advisory Meeting on 11-16-22.

Janis Glover seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

Jessica Laughlin    Aye

Ana Barron        Absent

Alicia Malet Klein    Aye

Layla Naranjo        Aye

Margaret Watson    Aye

Janis Glover        Aye

Esther Hugo        Aye

**D. Approve Minutes: Audit Advisory Committee Meeting**

Janis Glover made a motion to approve the minutes from Audit Committee Meeting on 11-29-22.

Jessica Laughlin seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

Layla Naranjo        Aye

Jessica Laughlin    Aye

Janis Glover        Aye

Margaret Watson    Aye

Esther Hugo        Aye

Ana Barron        Absent

Alicia Malet Klein    Aye

**E. Global Office Inc.**

Esther Hugo made a motion to approve the Global Office Inc. agreement.

Jessica Laughlin seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

Esther Hugo        Aye

Janis Glover        Aye

Alicia Malet Klein    Aye

Jessica Laughlin    Aye

Layla Naranjo        Aye

Margaret Watson    Aye

Ana Barron        Absent

**F. First Interim Budget (2022-2023)**

Janis Glover made a motion to approve the First Interim Budget (2022-2023).

Layla Naranjo seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

Janis Glover Aye  
Ana Barron Absent  
Alicia Malet Klein Aye  
Margaret Watson Aye  
Layla Naranjo Aye  
Esther Hugo Aye  
Jessica Laughlin Aye

**G. 2021-22 Audit Report**

Janis Glover made a motion to accept the 2021-22 Audit Report.

Margaret Watson seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

Layla Naranjo Aye  
Esther Hugo Aye  
Janis Glover Aye  
Margaret Watson Aye  
Ana Barron Absent  
Alicia Malet Klein Aye  
Jessica Laughlin Aye

**H. Vendor Invoices from September to October 2022**

Esther Hugo made a motion to approve Vendor Invoices from September to October 2022.

Layla Naranjo seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

Janis Glover Aye  
Layla Naranjo Aye  
Esther Hugo Aye  
Jessica Laughlin Aye  
Alicia Malet Klein Aye  
Ana Barron Absent  
Margaret Watson Aye

**V. Discussion Items**

**A.**

### **Appreciations by the Board of Directors**

MWA Board shared appreciations.

### **B. Schedule of Remaining Board of Directors Meetings 2022-2023**

- January 26th, 2023, 10:30am-2:00pm
- March 9th, 2023, 10:30am-2:00pm
- May 4th, 2023, 4:00pm-7:30pm
- June 15th, 2023, 10:30am-2:00pm

### **C. Closed Session**

Board did not adjourn to closed session.

## **VI. Closing Items**

### **A. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 2:03 PM.

Respectfully Submitted,  
Elizabeth Martinez