

APPROVED



## Making Waves Academy

### Minutes

#### September Board Meeting

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#### Date and Time

Thursday September 8, 2022 at 12:00 PM

#### Location

Please click the link below to join the webinar:

[https://mwacademy.zoom.us/j/87855022048?  
pwd=SVFZNGITbVVHb1NFYUd2WWNTaW8wQT09](https://mwacademy.zoom.us/j/87855022048?pwd=SVFZNGITbVVHb1NFYUd2WWNTaW8wQT09)

Passcode: 073032

Or One tap mobile :

US: +16694449171,,87855022048#,,,,\*073032# or  
+16699006833,,87855022048#,,,,\*073032#

Or Telephone:

Dial(for higher quality, dial a number based on your current location):

US: +1 669 444 9171 or +1 669 900 6833 or +1 719 359 4580 or +1 253 215 8782 or +1  
346 248 7799 or +1 564 217 2000 or +1 646 931 3860 or +1 929 436 2866 or +1 301 715  
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Webinar ID: 878 5502 2048

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#### COMING SOON (to be posted by Wednesday, September 7)

- HAGA CLIC AQUÍ para acceder a la agenda y portadas en español/CLICK HERE to access agenda and cover sheets in Spanish: <https://bit.ly/3QrBB3D>

- HAGA CLIC AQUI para acceder el reporte escolar/CLICK HERE to access the school board report in Spanish: <https://bit.ly/3TOgkUQ>

If you have questions about the board agenda and materials or you are in need of disability-related accommodations, please contact:

*Si tiene preguntas sobre la agenda y materiales de la junta o necesita adaptaciones relacionadas con la discapacidad, comuníquese con:*

**Ashley Yarbrough at [ayarbrough@mwacademy.org](mailto:ayarbrough@mwacademy.org) or 510-779-1427.**

In accordance with AB 361 in the State of California, we will be hosting this board meeting via teleconference due to the following circumstances:

- The MWA Board of Directors is holding a meeting during a proclaimed state of emergency by the State of California due to the COVID-19 pandemic.

## Public Comment

- The public may address the MWA Board regarding any item within the subject-matter jurisdiction of the MWA governing board.
- Under Public Comment, members of the public may
  - Comment on items on the agenda
  - Comment on items not on the agenda
  - **Presentations are limited to two minutes each**, or a total of twenty minutes for all speakers, or the two-minute limit may be shortened.
- In accordance to the Brown Act, the MWA Board may listen to comments, but can neither discuss nor take action on the topics presented. Members of the board are very limited in their response to statements or questions by persons commenting on items not on the agenda.
- **While meetings are held virtually, speakers may submit a request to speak before 9:00 AM on the day of the board meeting or use the raise hand function during the public comment sections of the meeting.**
  - **If you would like to send your request to speak prior to the meeting, please email your request to [ayarbrough@mwacademy.org](mailto:ayarbrough@mwacademy.org) in English or Spanish.**
  - *Your submission should:*
    - *indicate if it is a general public comment for the beginning of the meeting or a comment for a specific agenda item (please include the item number).*
    - *include your name so that you can be called when it is your turn to speak.*
  - *During the meeting, we will call your name and you should use the "raise hand" feature to identify yourself.*
- Under SB1036 the minutes from this meeting will omit student and parent names and other directory information, except as required by judicial order or federal law. If a parent/legal guardian wishes a name be included, one must inform the board prior to their public comment.

De acuerdo con AB 361 en el Estado de California, organizaremos esta reunión de la junta directiva a través de teleconferencia debido a la siguiente circunstancia:

- La Junta Directiva de MWA sea reunera durante un estado de emergencia proclamado por el Estado de California debido a la pandemia de COVID-19.

### **Comentarios públicos**

- *El público puede dirigirse a la Junta Directiva de la MWA con respecto a cualquier asunto dentro de la jurisdicción del tema materia por la Junta Directiva de la MWA.*
- *Bajo comentario público, los miembros del público pueden:*
  - *Hacer comentarios sobre los puntos del orden del día*
  - *Hacer comentarios sobre puntos no incluidos en el orden del día*
  - **Las presentaciones están limitadas a dos minutos cada una, o un total de veinte minutos para todos los oradores, o se puede acortar el límite de dos minutos.**
- *De acuerdo con la Ley Brown, la Junta Directiva de la MWA puede escuchar los comentarios, pero no discutirán ni tomarán medidas sobre los temas presentados. La respuesta de los miembros de la Junta Directiva a las declaraciones o preguntas de las personas que comentan temas que no figuran en el orden del día es muy limitada.*
- ***Mientras las reuniones se llevan a cabo virtualmente, los miembros del público que desean hablar durante la junta pueden presentar una solicitud para hablar antes de las 9:00 a.m. del día de la reunión de la junta o usar la función de levantar la mano durante las secciones de comentarios públicos de la reunión.***
  - ***Si desea enviar su solicitud de uso de la palabra antes de la reunión, envíe su solicitud por correo electrónico a [ayarbrough@mwacademy.org](mailto:ayarbrough@mwacademy.org) en inglés o español.***
  - *En su solicitud:*
    - *Incluya su nombre para que pueda ser llamado cuando sea su turno de hablar.*
    - *indicar si es un comentario público general para el comienzo de la reunión o si es comentario público sobre un artículo específico del programa (incluya el número del artículo).*
    - *Durante la reunión, le llamaremos por su nombre y deberá utilizar la función de "levantar la mano" para identificarse.*
- *En virtud de la SB1036, las actas de esta reunión omitirán los nombres de los estudiantes y padres y otra información del directorio, excepto cuando lo requiera la orden judicial o por la ley federal. Si un padre/tutor legal desea que se incluya un nombre, se debe informar a la junta antes de su comentario público.*

If you have questions about the board agenda and materials or you are in need of disability-related accommodations, please contact:

*Si tiene preguntas sobre la agenda y materiales de la junta o necesita adaptaciones relacionadas con la discapacidad, comuníquese con:*

Ashley Yarbrough at [ayarbrough@mwacademy.org](mailto:ayarbrough@mwacademy.org) or 510-779-1427.

**Please note that all agenda times are estimates.**

**Tenga en cuenta que todos los horarios de la agenda son estimaciones.**

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### **Directors Present**

Alicia Malet Klein (remote), Janis Glover (remote), Jessica Laughlin (remote), Margaret Watson (remote)

### **Directors Absent**

Ana Barron, Esther Hugo, Layla Naranjo

### **Guests Present**

Alton B. Nelson Jr. (remote), Ashley Yarbrough (remote), Elizabeth Martinez (remote)

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## **I. Opening Items**

### **A. Call the Meeting to Order**

Alicia Malet Klein called a meeting of the board of directors of Making Waves Academy to order on Thursday Sep 8, 2022 at 12:02 PM.

### **B. Record Attendance**

### **C. Board Findings Pursuant to Government Code Section 54953(e)**

Margaret Watson made a motion to approve the board findings pursuant to Government Code Section 54953(e).

Janis Glover seconded the motion.

The board **VOTED** to approve the motion.

#### **Roll Call**

Esther Hugo      Absent

Margaret Watson   Aye

Janis Glover      Aye

Ana Barron        Absent

Alicia Malet Klein   Aye

Jessica Laughlin   Aye

Layla Naranjo     Absent

### **D.**

### Remarks by Board President

MWA Board President, Alicia Malet Klein, shared remarks about:

- MWA staff attendance to board meetings on a regular basis as a response to feedback received last fall
- Fresh start for the school year

### E. 19th Wave Summer Graduates - Recognition

Director of College and Career Counseling, Esau Molina provided an overview and acknowledgement of students who completed their graduation requirements over the summer.

### F. Public Comment

No public comment was made.

## II. Action Items

### A. Board Minutes: June 13, 2022 Board Meeting

Janis Glover made a motion to approve the minutes from June Board Meeting on 06-13-22.

Margaret Watson seconded the motion.

The board **VOTED** to approve the motion.

#### Roll Call

Alicia Malet Klein	Aye
Janis Glover	Aye
Esther Hugo	Absent
Jessica Laughlin	Aye
Margaret Watson	Aye
Layla Naranjo	Absent
Ana Barron	Absent

### B. Board Minutes: June 21, 2022 Special Board Meeting

Janis Glover made a motion to approve the minutes from Special Board Meeting on 06-21-22.

Jessica Laughlin seconded the motion.

The board **VOTED** to approve the motion.

#### Roll Call

Janis Glover	Aye
Alicia Malet Klein	Aye
Ana Barron	Absent
Jessica Laughlin	Aye
Margaret Watson	Aye

**Roll Call**

Layla Naranjo Absent  
Esther Hugo Absent

**C. Board Minutes: July13, 2022 Special Board Meeting**

Janis Glover made a motion to approve the minutes from Special Board Meeting on 07-13-22.

Jessica Laughlin seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

Ana Barron Absent  
Layla Naranjo Absent  
Esther Hugo Absent  
Janis Glover Aye  
Alicia Malet Klein Aye  
Jessica Laughlin Aye  
Margaret Watson Aye

**D. Committee Minutes: September 1, 2022 Finance Advisory Committee**

Margaret Watson made a motion to approve the minutes from Finance Advisory Meeting on 09-01-22.

Janis Glover seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

Margaret Watson Aye  
Janis Glover Aye  
Jessica Laughlin Aye  
Layla Naranjo Absent  
Alicia Malet Klein Aye  
Esther Hugo Absent  
Ana Barron Absent

**E. MOU Agreement for Services with FIA**

Jessica Laughlin made a motion to approve the MOU Agreement for Services with FIA.

Margaret Watson seconded the motion.

- The agreement is to join a coalition of charter schools in forming a 501(c)(3) to raise parents voice in support of charter schools.
- Total fiscal impact not to exceed: \$25,000 with an initial payment of \$10,000

The board **VOTED** to approve the motion.

**Roll Call**

Alicia Malet Klein Aye

**Roll Call**

Ana Barron Absent  
Margaret Watson Aye  
Esther Hugo Absent  
Jessica Laughlin Aye  
Layla Naranjo Absent  
Janis Glover Aye

**F. Public Hearing: Independent Study Policy**

No comments were made during the public hearing for the updated Independent Study Policy.

**G. Independent Study Policy**

Margaret Watson made a motion to approve the updated Independent Study Policy.  
Janis Glover seconded the motion.  
The board **VOTED** to approve the motion.

**Roll Call**

Janis Glover Aye  
Ana Barron Absent  
Layla Naranjo Absent  
Esther Hugo Absent  
Alicia Malet Klein Aye  
Jessica Laughlin Aye  
Margaret Watson Aye

**H. FY22 Unaudited Actuals Report**

Janis Glover made a motion to approve the FY22 Unaudited Actuals Report.  
Margaret Watson seconded the motion.  
The board **VOTED** to approve the motion.

**Roll Call**

Margaret Watson Aye  
Layla Naranjo Absent  
Ana Barron Absent  
Alicia Malet Klein Aye  
Esther Hugo Absent  
Janis Glover Aye  
Jessica Laughlin Aye

**I. Vendor Invoices for May-July 2022**

Janis Glover made a motion to approve the Vendor Invoices for May-July 2022.  
Margaret Watson seconded the motion.  
The board **VOTED** to approve the motion.

**Roll Call**

Janis Glover Aye  
Layla Naranjo Absent  
Esther Hugo Absent  
Ana Barron Absent  
Margaret Watson Aye  
Alicia Malet Klein Aye  
Jessica Laughlin Aye

**J. PG&E Invoice**

Janis Glover made a motion to approve the PG&E Invoice.  
Margaret Watson seconded the motion.  
The board **VOTED** to approve the motion.

**Roll Call**

Jessica Laughlin Aye  
Layla Naranjo Absent  
Ana Barron Absent  
Janis Glover Aye  
Alicia Malet Klein Aye  
Margaret Watson Aye  
Esther Hugo Absent

**K. 2021-22 Contra Costa COE Charter Oversight Fees**

Jessica Laughlin made a motion to approve payment of 2021-22 Contra Costa COE Charter Oversight Fees.  
Janis Glover seconded the motion.  
The board **VOTED** to approve the motion.

**Roll Call**

Esther Hugo Absent  
Ana Barron Absent  
Alicia Malet Klein Aye  
Margaret Watson Aye  
Layla Naranjo Absent  
Janis Glover Aye  
Jessica Laughlin Aye

**L. Education Protection Account (EPA)**

Janis Glover made a motion to approve the Education Protection Account (EPA).  
Margaret Watson seconded the motion.  
The board **VOTED** to approve the motion.

**Roll Call**

Ana Barron Absent  
Alicia Malet Klein Aye

**Roll Call**

Janis Glover Aye  
Esther Hugo Absent  
Margaret Watson Aye  
Layla Naranjo Absent  
Jessica Laughlin Aye

**M. 2022-23 Consolidated Application and Report System (CARS) for Funding**

Margaret Watson made a motion to approve the 2022-23 Consolidated Application and Report System (CARS) for Funding.

Jessica Laughlin seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

Esther Hugo Absent  
Layla Naranjo Absent  
Margaret Watson Aye  
Alicia Malet Klein Aye  
Jessica Laughlin Aye  
Ana Barron Absent  
Janis Glover Aye

**N. Anchor Counseling Solutions Contract Renewal**

Janis Glover made a motion to approve the Anchor Counseling Solutions Contract Renewal.

Margaret Watson seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

Ana Barron Absent  
Alicia Malet Klein Aye  
Margaret Watson Aye  
Janis Glover Aye  
Jessica Laughlin Aye  
Layla Naranjo Absent  
Esther Hugo Absent

**O. Student Placement at CCCOE County program at Marchus School in Concord, CA**

Jessica Laughlin made a motion to approve the Student Placement at CCCOE County program at Marchus School in Concord, CA.

Margaret Watson seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

Layla Naranjo Absent  
Alicia Malet Klein Aye

**Roll Call**

Janis Glover Aye  
Esther Hugo Absent  
Margaret Watson Aye  
Jessica Laughlin Aye  
Ana Barron Absent

**P. Updated Uniform Complaint Procedure**

Janis Glover made a motion to approve the Updated Uniform Complaint Procedure.  
Margaret Watson seconded the motion.  
The board **VOTED** to approve the motion.

**Roll Call**

Margaret Watson Aye  
Esther Hugo Absent  
Alicia Malet Klein Aye  
Janis Glover Aye  
Ana Barron Absent  
Jessica Laughlin Aye  
Layla Naranjo Absent

**Q. RIDS Transportation Contract**

Jessica Laughlin made a motion to approve the RIDS Transportation Contract.  
Margaret Watson seconded the motion.  
The board **VOTED** to approve the motion.

**Roll Call**

Layla Naranjo Absent  
Margaret Watson Aye  
Esther Hugo Absent  
Alicia Malet Klein Aye  
Jessica Laughlin Aye  
Janis Glover Aye  
Ana Barron Absent

**III. Standing Reports**

**A. Mission Connection: New Leaders Introductions**

CEO and Interim Principal, Alton B. Nelson Jr. introduced new MWA leaders to the MWA Board.

**B. ASB Update**

Jamauri Thomas, Student Activities Coordinator and ASB leaders (President and Vice President) provided an update to the board.

**C.**

## **Break**

Board adjourned to a 5-minute break.

### **D. Deep Dive: SBAC Results**

Compliance and Assessment Administrator, Dr. Molly Moloney and CEO & Interim Principal, Alton B. Nelson Jr. provide an overview of the SBAC Results for 2021-2022.

Board asked questions about the data and how the school is responding to the data.

### **E. CEO/Interim Principal Report**

Board asked questions about the CEO and Interim Principal Report by Alton B. Nelson Jr.

### **F. Q&A on Written School Reports**

Board asked questions about the Written School Reports which covered:

- Assessment calendar/strategy overview
- Culture and Climate Reset

### **G. Q&A on Written Chief Operating Officer Report (COO)**

Board asked questions about the Written Chief Operating Officer Report (COO which covered the start of the school year and the COVID-19 safety approach.

### **H. Q&A on Written Finance Report (CFO)**

Board had no questions regarding the Written Finance Report by the Chief Financial Officer (CFO).

## **IV. Non-Action Items**

### **A. Advisory Committee Updates**

Chief Operating Officer, Elizabeth Martinez provided an update related to the Diversity, Equity and Inclusion and Culture and Climate Advisory Committees.

### **B. New LCAP Advisory Group**

CEO and Interim Principal, Alton B. Nelson Jr. provided an update regarding the school's approach to LCAP feedback collection and School Site Council.

## **V. Discussion Items**

### **A. Closed Session**

Board adjourned to closed session, no action was taken.

**B. Appreciations by the Board of Directors**

Board members shared appreciations.

**C. Schedule of Remaining Board of Directors Meetings 2022-2023**

**Schedule of Regular Board Meetings**

- October 13th, 2022, 4:00pm-7:30pm
- December 8th, 2022, 10:30am-2:00pm
- January 26th, 2023, 10:30am-2:00pm
- March 9th, 2023, 10:30am-2:00pm
- May 4th, 2023, 4:00pm-7:30pm
- June 15th, 2023, 10:30am-2:00pm

**VI. Closing Items**

**A. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 2:44 PM.

Respectfully Submitted,  
Elizabeth Martinez