

APPROVED



## Making Waves Academy

### Minutes

#### December Board Meeting

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##### **Date and Time**

Thursday December 9, 2021 at 10:30 AM

##### **Location**

Please click the link below to join the webinar:

<https://mwacademy.zoom.us/j/82833387811?pwd=OGVld2ZrYWxzRkkzS0tIZ2xFcmJlQT09>

Passcode: 550912

Or One tap mobile :

US: +16699006833,,82833387811#,,,,\*550912# or  
+13462487799,,82833387811#,,,,\*550912#

Or Telephone:

Dial(for higher quality, dial a number based on your current location):

US: +1 669 900 6833 or +1 346 248 7799 or +1 253 215 8782 or +1 929 436 2866 or +1  
301 715 8592 or +1 312 626 6799

Webinar ID: 828 3338 7811

Passcode: 550912

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##### **COMING SOON (Update: translation delayed, will post as soon as it is available)**

- [CLICK HERE to access agenda and cover sheets in Spanish](#)
- [HAGA CLIC AQUÍ para acceder a la agenda y portadas en español](#)
- [CLICK HERE to access the school board report in Spanish](#)
- [HAGA CLIC AQUÍ para acceder el reporte escolar](#)

If you have questions about the board agenda and materials or you are in need of disability-related accommodations, please contact:

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*Si tiene preguntas sobre la agenda y materiales de la junta o necesita adaptaciones relacionadas con la discapacidad, comuníquese con:*

**Ashley Yarbrough at [ayarbrough@mwacademy.org](mailto:ayarbrough@mwacademy.org) or 510-779-1427.**

In accordance with AB 361 in the State of California, we will be hosting this board meeting via teleconference due to the following circumstances:

- The MWA Board of Directors is holding a meeting during a proclaimed state of emergency by the State of California due to the COVID-19 pandemic.

### **Public Comment**

- The public may address the MWA Board regarding any item within the subject-matter jurisdiction of the MWA governing board.
- Under Public Comment, members of the public may
  - Comment on items on the agenda
  - Comment on items not on the agenda
  - **Presentations are limited to two minutes each**, or a total of twenty minutes for all speakers, or the two-minute limit may be shortened.
- In accordance to the Brown Act, the MWA Board may listen to comments, but can neither discuss nor take action on the topics presented. Members of the board are very limited in their response to statements or questions by persons commenting on items not on the agenda.
- **While meetings are held virtually, speakers may submit a request to speak before 9:00 AM on the day of the board meeting or use the raise hand function during the public comment sections of the meeting.**
  - **If you would like to send your request to speak prior to the meeting, please email your request to [ayarbrough@mwacademy.org](mailto:ayarbrough@mwacademy.org) in English or Spanish.**
  - *Your submission should:*
    - *indicate if it is a general public comment for the beginning of the meeting or a comment for a specific agenda item (please include the item number).*
    - *include your name so that you can be called when it is your turn to speak.*
  - *During the meeting, we will call your name and you should use the "raise hand" feature to identify yourself.*
- Under SB1036 the minutes from this meeting will omit student and parent names and other directory information, except as required by judicial order or federal law. If a parent/legal guardian wishes a name be included, one must inform the board prior to their public comment.

De acuerdo con AB 361 en el Estado de California, organizaremos esta reunión de la junta directiva a través de teleconferencia debido a la siguiente circunstancia:

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- La Junta Directiva de MWA sea reunera durante un estado de emergencia proclamado por el Estado de California debido a la pandemia de COVID-19.

### **Comentarios públicos**

- *El público puede dirigirse a la Junta Directiva de la MWA con respecto a cualquier asunto dentro de la jurisdicción del tema materia por la Junta Directiva de la MWA.*
- *Bajo comentario público, los miembros del público pueden:*
  - *Hacer comentarios sobre los puntos del orden del día*
  - *Hacer comentarios sobre puntos no incluidos en el orden del día*
  - **Las presentaciones están limitadas a dos minutos cada una, o un total de veinte minutos para todos los oradores, o se puede acortar el límite de dos minutos.**
- *De acuerdo con la Ley Brown, la Junta Directiva de la MWA puede escuchar los comentarios, pero no discutirán ni tomarán medidas sobre los temas presentados. La respuesta de los miembros de la Junta Directiva a las declaraciones o preguntas de las personas que comentan temas que no figuran en el orden del día es muy limitada.*
- ***Mientras las reuniones se llevan a cabo virtualmente, los miembros del público que desean hablar durante la junta pueden presentar una solicitud para hablar antes de las 9:00 a.m. del día de la reunión de la junta o usar la función de levantar la mano durante las secciones de comentarios públicos de la reunión.***
  - ***Si desea enviar su solicitud de uso de la palabra antes de la reunión, envíe su solicitud por correo electrónico a [ayarbrough@mwacademy.org](mailto:ayarbrough@mwacademy.org) en inglés o español.***
  - *En su solicitud:*
    - *Incluya su nombre para que pueda ser llamado cuando sea su turno de hablar.*
    - *indicar si es un comentario público general para el comienzo de la reunión o si es comentario público sobre un artículo específico del programa (incluya el número del artículo).*
    - *Durante la reunión, le llamaremos por su nombre y deberá utilizar la función de "levantar la mano" para identificarse.*
- *En virtud de la SB1036, las actas de esta reunión omitirán los nombres de los estudiantes y padres y otra información del directorio, excepto cuando lo requiera la orden judicial o por la ley federal. Si un padre/tutor legal desea que se incluya un nombre, se debe informar a la junta antes de su comentario público.*

If you have questions about the board agenda and materials or you are in need of disability-related

accommodations, please contact:

*Si tiene preguntas sobre la agenda y materiales de la junta o necesita adaptaciones relacionadas con la*

*discapacidad, comuníquese con:*

Ashley Yarbrough at [ayarbrough@mwacademy.org](mailto:ayarbrough@mwacademy.org) or 510-779-1427.

**Please note that all agenda times are estimates.**

**Tenga en cuenta que todos los horarios de la agenda son estimaciones.**

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#### **Directors Present**

Alicia Malet Klein (remote), Esther Hugo (remote), Janis Glover (remote), Jessica Laughlin (remote), Layla Naranjo (remote), Margaret Watson (remote)

#### **Directors Absent**

Ana Barron

#### **Directors who arrived after the meeting opened**

Janis Glover

#### **Directors who left before the meeting adjourned**

Esther Hugo, Margaret Watson

#### **Guests Present**

Alton B. Nelson Jr. (remote), Ashley Yarbrough (remote), Elizabeth Martinez (remote), Evangelia Ward-Jackson (remote)

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### **I. Opening Items**

#### **A. Call the Meeting to Order**

Alicia Malet Klein called a meeting of the board of directors of Making Waves Academy to order on Thursday Dec 9, 2021 at 10:35 AM.

#### **B. Accept the Resignations of Burak Gursel & Carlos-Manuel Chavarria**

MWA Board accepts the resignations of Burak Gursel & Carlos-Manuel Chavarria.

#### **C. Record Attendance**

#### **D. Board Findings Pursuant to Government Code Section 54953(e)**

Jessica Laughlin made a motion to approve the Board Findings Pursuant to Government Code Section 54953(e).

Esther Hugo seconded the motion.

The board **VOTED** to approve the motion.

### **Roll Call**

Ana Barron Absent  
Margaret Watson Aye  
Alicia Malet Klein Aye  
Janis Glover Absent  
Layla Naranjo Aye  
Jessica Laughlin Aye  
Esther Hugo Aye

### **E. Closed Session**

Janis Glover arrived.

Board adjourned from closed session, no action was taken.

### **F. Compliance to Excellence: Remarks by Board President**

Board President shared the following:

- Staff Listening Session/Continuous Improvement and Growth Mindset
  - Board members held 7 hours of listening sessions with MWA staff, board reviewed a summary of the listening sessions including: bright spots, pain point themes, sample solutions, and follow up steps.
- Plan for Mediated Discussion with Small Group of Parents
  - Contracting with external organization to create spaces for mediated discussions to continue building culture amongst parents.
- Board Book: Most Likely to Succeed, Preparing Our Kids for the Innovation Era

### **G. Public Comment**

- Parent, Abadesa Rolon provided a public comment regarding parent involvement and the English Learner Advisory Committee (ELAC).

## **II. Standing Reports**

### **A. ASB Update**

Board asked questions about the written ASB update including their success, challenges, and priorities.

### **B. NCS Championship: Acknowledgement of Soccer Team**

Board members acknowledged the Making Waves Academy Boys Varsity Soccer Team on their NCS Championship - a first for MWA.

### **C. Mission Connection: ELAC Parents and Students**

Board viewed a reflection video from ELAC parents and students.

### **D.**

### **Deep Dive: English Learners**

Aurelio Garcia, Director of Academic Support Services, provided an overview and facilitated a discussion about MWA's English Learners.

### **E. Senior School Director Written Report**

Board asked questions regarding the Senior School Director report which included:

- The Black and African American Student Achievement Initiative "B/AASAI" (Ka'Dijah Brown, B/AASAI Coordinator)
- Special Education (Karen Snider, Director of Special Education)

### **F. CEO Report**

Board made comments and asked questions about the CEO report which covered:

- Fall 2021 Updates
- MWA Board Engagement with Staff
- Strategic Plan Updates
- Areas of Focus
- Progress to Goals for 2021-2022

### **G. Q&A on Written Chief Operating Officer Report (COO)**

Board asked questions about the COO report, which included:

- Key happenings since October meeting
- Focus areas for December-January
- Quarter 3 priorities
- MWA COVID Data

### **H. Q&A on Written Finance Report (CFO)**

There were no questions about the written finance report.

### **I. School Site Council (SSC) Update**

- Parent nominations have taken place and elections are taking place on December 11, 2021 during Parent Meeting
- New parent, student, and staff representatives will join the School Site Council

### **J. Break**

Board adjourned for a 10 minute break.

## **III. Non-Action Items**

### **A. Public Comment - Non-Action Items & Action Items**

- Parent made a public comment regarding the ELD reclassification process.
- Parent made a public comment regarding Teach for America.

## **B. Committee and Advisory Committee Updates**

Esther Hugo, Board Member, provided a summary of the Fall Curriculum Review Committee including:

- Leadership Priorities
- Staffing Issues
- COVID-impacts on Curriculum and Campus Return
- College and Career Update
  - Robot – Use of AI to respond to College & Career Issues - demo by Jon Siapno, Director of College and Career Counseling

## **C. ESSER III Plan - Amendment**

Board reviewed the amended ESSER III Expenditure Plan which summarizes how MWA will utilize funds received to:

- support the safe return to in-person instruction
- holistic needs of students, and
- to address the opportunity gap exacerbated by the COVID-19 pandemic.

## **D. Educator Effectiveness Grant - Public Hearing/Public Comment**

Board reviewed and held a public hearing for the Educator Effectiveness Grant which summarizes how MWA will utilize funds received to:

- Support teacher induction,
- Increase teacher and leader professional development, and
- Provide coaching and mentoring to support teacher retention

## **IV. Action Items**

### **A. Board Minutes: October 14, 2021 Board Meeting**

Janis Glover made a motion to approve the minutes from October Board Meeting on 10-14-21.

Layla Naranjo seconded the motion.

The board **VOTED** to approve the motion.

#### **Roll Call**

Esther Hugo	Absent
Layla Naranjo	Aye
Alicia Malet Klein	Aye
Janis Glover	Aye

**Roll Call**

Ana Barron Absent  
Jessica Laughlin Aye  
Margaret Watson Aye  
Esther Hugo left.

**B. Accept Finance Advisory Committee Minutes**

Margaret Watson made a motion to accept the minutes from Finance Advisory Committee on 11-18-21.

Janis Glover seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

Margaret Watson Aye  
Layla Naranjo Aye  
Jessica Laughlin Aye  
Esther Hugo Absent  
Janis Glover Aye  
Ana Barron Absent  
Alicia Malet Klein Aye

**C. Accept Audit Advisory Committee Minutes**

Janis Glover made a motion to accept the minutes from Audit Committee Meeting on 11-16-21.

Layla Naranjo seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

Layla Naranjo Aye  
Janis Glover Aye  
Ana Barron Absent  
Jessica Laughlin Aye  
Margaret Watson Aye  
Esther Hugo Absent  
Alicia Malet Klein Aye

**D. Community Advisory Council (CAC) MWA Parent Representative Board Approval**

Margaret Watson made a motion to approve the appointment of a MWA Parent Representative to CAC by Karen Snider, Director of SPED.

Janis Glover seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

Janis Glover Aye  
Alicia Malet Klein Aye  
Margaret Watson Aye

**Roll Call**

Layla Naranjo Aye  
Esther Hugo Absent  
Ana Barron Absent  
Jessica Laughlin Aye

**E. First Interim Budget (2021-2022)**

Janis Glover made a motion to approve the First Interim Budget (2021-2022).

Margaret Watson seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

Jessica Laughlin Aye  
Janis Glover Aye  
Layla Naranjo Aye  
Ana Barron Absent  
Esther Hugo Absent  
Margaret Watson Aye  
Alicia Malet Klein Aye

**F. 2020-21 Audit Report**

Margaret Watson made a motion to approve the 2020-21 Audit Report.

Layla Naranjo seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

Layla Naranjo Aye  
Margaret Watson Aye  
Ana Barron Absent  
Alicia Malet Klein Aye  
Jessica Laughlin Aye  
Janis Glover Aye  
Esther Hugo Absent

**G. Vendor Invoices**

Janis Glover made a motion to approve Vendor Invoices totaling \$1,689,848.60.

Margaret Watson seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

Margaret Watson Aye  
Layla Naranjo Aye  
Janis Glover Aye  
Alicia Malet Klein Aye  
Esther Hugo Absent  
Jessica Laughlin Aye

**Roll Call**

Ana Barron Absent

**H. Teach for America Memorandum of Understanding (MOU)**

Janis Glover made a motion to approve the Teach for America Memorandum of Understanding (MOU).

Layla Naranjo seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

Alicia Malet Klein Aye

Jessica Laughlin Aye

Janis Glover Aye

Ana Barron Absent

Layla Naranjo Aye

Margaret Watson Aye

Esther Hugo Absent

**V. Discussion Items**

**A. Appreciations by the Board of Directors**

Board shared appreciations for MWA staff and leadership.

**B. Schedule of Remaining Board of Directors Meetings 2021-2022**

Schedule of Remaining Board of Directors Meetings 2021-2022

- January 27th, 2022, 10:30am-2:00pm
- March 10th, 2022, 10:30am-2:00pm
- May 5th, 2022, 4:00pm-7:30pm
- June 16th, 2022, 10:30am-2:00pm

Margaret Watson left at 2:00 PM.

**VI. Closing Items**

**A. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 2:03 PM.

Respectfully Submitted,  
Elizabeth Martinez