

APPROVED



# Making Waves Academy

## Minutes

### October Board Meeting

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#### Date and Time

Thursday October 14, 2021 at 4:00 PM

#### Location

<https://mwacademy.zoom.us/j/82629096452?pwd=VEdmR1ImRi9waWtSa1BSWFpDaUlyUT09>

Passcode: 174427

Or One tap mobile:

US: +16699006833,,82629096452#,,,\*174427# or +12532158782,,82629096452#,,,\*174427#

Or Telephone:

US: +1 669 900 6833

Webinar ID: 826 2909 6452

Passcode: 174427

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#### COMING SOON (by Wednesday, 10/13)

[CLICK HERE to access agenda and cover sheets in Spanish](#)

[HAGA CLIC AQUÍ para acceder a la agenda y portadas en español](#)

[CLICK HERE to access the school board report in Spanish](#)

[HAGA CLIC AQUÍ para acceder el reporte escolar](#)

If you have questions about the board agenda and materials or you are in need of disability-related accommodations, please contact:

*Si tiene preguntas sobre la agenda y materiales de la junta o necesita adaptaciones relacionadas con la discapacidad, comuníquese con:*

**Elizabeth Martinez at [emartinez@mwacademy.org](mailto:emartinez@mwacademy.org) or 510-227-9856.**

In accordance with AB 361 in the State of California, we will be hosting this board meeting via teleconference due to the following circumstances:

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- The MWA Board of Directors is holding a meeting during a proclaimed state of emergency by the State of California due to the COVID-19 pandemic.

## Public Comment

- The public may address the MWA Board regarding any item within the subject-matter jurisdiction of the MWA governing board.
- Under Public Comment, members of the public may
  - Comment on items on the agenda
  - Comment on items not on the agenda
  - ***Presentations are limited to two minutes each***, or a total of twenty minutes for all speakers, or the two-minute limit may be shortened.
- In accordance to the Brown Act, the MWA Board may listen to comments, but can neither discuss nor take action on the topics presented. Members of the board are very limited in their response to statements or questions by persons commenting on items not on the agenda.
- ***While meetings are held virtually, speakers may submit a request to speak before 9:00 AM on the day of the board meeting or use the raise hand function during the public comment sections of the meeting.***
  - ***If you would like to send your request to speak prior to the meeting, please email your request to [emartinez@mwacademy.org](mailto:emartinez@mwacademy.org) in English or Spanish.***
  - ***Your submission should:***
    - ***indicate if it is a general public comment for the beginning of the meeting or a comment for a specific agenda item (please include the item number).***
    - ***include your name so that you can be called when it is your turn to speak.***
  - ***During the meeting, we will call your name and you should use the "raise hand" feature to identify yourself.***
- Under SB1036 the minutes from this meeting will omit student and parent names and other directory information, except as required by judicial order or federal law. If a parent/legal guardian wishes a name be included, one must inform the board prior to their public comment.

De acuerdo con AB 361 en el Estado de California, organizaremos esta reunión de la junta directiva a través de teleconferencia debido a la siguiente circunstancia:

- La Junta Directiva de MWA sea reunida durante un estado de emergencia proclamado por el Estado de California debido a la pandemia de COVID-19.

## Comentarios públicos

- ***El público puede dirigirse a la Junta Directiva de la MWA con respecto a cualquier asunto dentro de la jurisdicción del tema materia por la Junta Directiva de la MWA.***
- ***Bajo comentario público, los miembros del público pueden:***
  - ***Hacer comentarios sobre los puntos del orden del día***

- *Hacer comentarios sobre puntos no incluidos en el orden del día*
- **Las presentaciones están limitadas a dos minutos cada una, o un total de veinte minutos para todos los oradores, o se puede acortar el límite de dos minutos.**
- *De acuerdo con la Ley Brown, la Junta Directiva de la MWA puede escuchar los comentarios, pero no discutirán ni tomarán medidas sobre los temas presentados. La respuesta de los miembros de la Junta Directiva a las declaraciones o preguntas de las personas que comentan temas que no figuran en el orden del día es muy limitada.*
- ***Mientras las reuniones se llevan a cabo virtualmente, los miembros del público que desean hablar durante la junta pueden presentar una solicitud para hablar antes de las 9:00 a.m. del día de la reunión de la junta o usar la función de levantar la mano durante las secciones de comentarios públicos de la reunión.***
  - *Si desea enviar su solicitud de uso de la palabra antes de la reunión, envíe su solicitud por correo electrónico a [emartinez@mwacademy.org](mailto:emartinez@mwacademy.org) en inglés o español.*
  - *En su solicitud:*
    - *Incluya su nombre para que pueda ser llamado cuando sea su turno de hablar.*
    - *indicar si es un comentario público general para el comienzo de la reunión o si es comentario público sobre un artículo específico del programa (incluya el número del artículo).*
    - *Durante la reunión, le llamaremos por su nombre y deberá utilizar la función de "levantar la mano" para identificarse.*
- *En virtud de la SB1036, las actas de esta reunión omitirán los nombres de los estudiantes y padres y otra información del directorio, excepto cuando lo requiera la orden judicial o por la ley federal. Si un parent/tutor legal desea que se incluya un nombre, se debe informar a la junta antes de su comentario público.*

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accommodations, please contact:

*Si tiene preguntas sobre la agenda y materiales de la junta o necesita adaptaciones relacionadas con la discapacidad, comuníquese con:*

Elizabeth Martinez at [emartinez@mwacademy.org](mailto:emartinez@mwacademy.org) or 510-227-9856.

**Please note that all agenda times are estimates.**

**Tenga en cuenta que todos los horarios de la agenda son estimaciones.**

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**Directors Present**

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Alicia Malet Klein (remote), Ana Barron (remote), Burak Gursel (remote), Esther Hugo (remote), Janis Glover (remote), Jessica Laughlin (remote), Margaret Watson (remote)

**Directors Absent**

Carlos-Manuel Chavarria, Layla Naranjo

**Directors who arrived after the meeting opened**

Ana Barron

**Guests Present**

Alton B. Nelson Jr. (remote), Ashley Yarbrough (remote), Elizabeth Martinez (remote), Evangelia Ward-Jackson (remote)

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**I. Opening Items**

**A. Call the Meeting to Order**

Alicia Malet Klein called a meeting of the board of directors of Making Waves Academy to order on Thursday Oct 14, 2021 at 4:05 PM.

**B. Record Attendance**

**C. Board Findings Pursuant to Government Code Section 54953(e)**

Esther Hugo made a motion to approve the Board Findings Pursuant to Government Code Section 54953(e).

Jessica Laughlin seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

Margaret Watson	Aye
Jessica Laughlin	Aye
Janis Glover	Aye
Carlos-Manuel Chavarria	Absent
Esther Hugo	Aye
Layla Naranjo	Absent
Ana Barron	Absent
Alicia Malet Klein	Aye
Burak Gursel	Aye

**D. Closed Session**

Closed session was pulled from the agenda.

**E. Compliance to Excellence: Remarks by Board President**

Board President provided remarks on the following:

- Culture and Climate Follow Up
  - Listening Campaign for MWA Staff with MWA Board
  - Senior School Director Taskforce
  - Recommendation for COVID Bonuses
- Parent Townhall
  - Thoughts on the return to school
  - COVID prevention
  - Staffing challenges faced by MWA and schools across the state
- Board Meetings (now-December)
  - Virtual Meetings
  - Public Comment Expansion

#### **F. Public Comment**

- Parent, Abadesa Rolon provided a public comment regarding parent involvement and behavior management.
- Parent provided a public comment regarding the great COVID testing and safety. She also provided some suggestions about substitute teachers.

### **II. Standing Reports**

#### **A. Mission Connection: Student Video Reflection, Experience on Campus**

Board viewed a reflection video from students on their return to campus.

#### **B. ASB Update**

Board asked questions about the written ASB update including their success, challenges, and priorities.

Ana Barron arrived at 4:35 PM.

#### **C. Deep Dive: 2020-2021 SBAC Results**

Micah Stilwell, Senior Director of Academic Instruction and Molly Moloney, Compliance and Assessment Administrator provided an overview and facilitated a discussion about MWA's performance on the 2020-2021 SBAC.

- CEO requested that Dr. Moloney and Ms. Stilwell provide an assessment of the gap between standards taught and the standards that they were tested on for the spring Curriculum Review Advisory Committee.

#### **D. Senior School Director Written Report**

Board asked questions regarding the Senior School Director report which included:

- An overview of the current culture at MWA post-pandemic

- Newly implemented math diagnostic, NWEA MAP and how the data will be used to inform instructional approach for math this year
  - Radhika Kolachina, Director of Academic Instructions for Math & Science
- Learning loss analysis through diagnostic testing and mitigation strategies (Aurelio Garcia, Director of Academic Support Services)

#### **E. CEO Report**

Board made comments and asked questions about the CEO report which covered:

- Key highlights to start of the year
- Mitigations and approaches to challenges
- Continued areas of focus

#### **F. Q&A on Written Chief Operating Officer Report (COO)**

Board asked questions about the COO report, which included:

- State of the culture for employees
- Key initiatives for the current and new school year
- COVID cases

#### **G. Q&A on Written Finance Report (CFO)**

There were no questions about the written finance report.

#### **H. School Site Council (SSC) Update**

- First meeting of the year took place where they covered:
- LCAP plans for the years
- Upcoming elections
- Tutorial on how to access governance materials

### **III. Non-Action Items**

#### **A. Public Comment - Section 3, Non-Action Items**

- Parent provided public comment on SBAC results.
- Parent provided comments on vaccination requirements and achievement data (how to utilize it and replicate it across all subgroups)
- Parent provided public comment on supervision duty, parent communications, and behavior management.

#### **B. Committee and Advisory Committee Updates**

Board President provided a reminder that board committees look to the school for recommendations on the subject matters that the committees oversee.

#### **C.**

## **MWA COVID-19 Prevention Program Plan**

Board asked questions regarding the COVID Prevention Program Plan which was update in August 2021.

### **D. Student Vaccination Policy**

COO, Elizabeth Martinez and CEO, Alton B. Nelson Jr. provided an overview of the approach to student vaccination policy.

## **IV. Action Items**

### **A. Final Public Comment - Sections 4-8**

- Parent provided public comment regarding opportunities for public comment,.
- Parent provided public comment regarding coversheets and compliance with AB361.

### **B. Appointment of Anabel Barron as MWA Board Secretary**

Burak Gursel made a motion to approve the appointment of Anabel Barron as MWA Board Secretary.

Margaret Watson seconded the motion.

The board **VOTED** to approve the motion.

#### **Roll Call**

Esther Hugo	Aye
Janis Glover	Aye
Jessica Laughlin	Aye
Carlos-Manuel Chavarria	Absent
Ana Barron	Aye
Burak Gursel	Aye
Margaret Watson	Aye
Alicia Malet Klein	Aye
Layla Naranjo	Absent

### **C. Board Minutes: September 09, 2021 Board Meeting**

Janis Glover made a motion to approve the minutes from September Board Meeting on 09-09-21.

Esther Hugo seconded the motion.

The board **VOTED** to approve the motion.

#### **Roll Call**

Burak Gursel	Aye
Jessica Laughlin	Aye
Margaret Watson	Aye
Esther Hugo	Aye
Layla Naranjo	Absent

**Roll Call**

Carlos-Manuel Chavarria	Absent
Ana Barron	Aye
Alicia Malet Klein	Aye
Janis Glover	Aye

**D. Accept Finance Advisory Committee Minutes**

Burak Gursel made a motion to accept the minutes from Special Finance Advisory Committee Meeting on 09-02-21.

Jessica Laughlin seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

Burak Gursel	Aye
Ana Barron	Aye
Jessica Laughlin	Aye
Janis Glover	Aye
Alicia Malet Klein	Aye
Esther Hugo	Aye
Layla Naranjo	Absent
Carlos-Manuel Chavarria	Absent
Margaret Watson	Aye

**E. COVID Bonuses for MWA Employees**

Esther Hugo made a motion to approve the COVID Bonuses for MWA Employees.

Margaret Watson seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

Esther Hugo	Aye
Layla Naranjo	Absent
Alicia Malet Klein	Aye
Margaret Watson	Aye
Jessica Laughlin	Aye
Burak Gursel	Aye
Carlos-Manuel Chavarria	Absent
Janis Glover	Aye
Ana Barron	Aye

**F. ESSER III Expenditure Plan**

Burak Gursel made a motion to approve the ESSER III Expenditure Plan.

Margaret Watson seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

Layla Naranjo	Absent
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**Roll Call**

Janis Glover	Aye
Esther Hugo	Aye
Margaret Watson	Aye
Ana Barron	Aye
Alicia Malet Klein	Aye
Jessica Laughlin	Aye
Carlos-Manuel Chavarria	Absent
Burak Gursel	Aye

**G. Independent Study Policy**

Jessica Laughlin made a motion to conditionally approve MWA's Independent Study Policy.

Margaret Watson seconded the motion.

Board requested an amendment to the policy that describes the conditions under which we would use the policy.

The board **VOTED** to approve the motion.

**Roll Call**

Carlos-Manuel Chavarria	Absent
Esther Hugo	Aye
Layla Naranjo	Absent
Margaret Watson	Aye
Ana Barron	Aye
Alicia Malet Klein	Aye
Burak Gursel	Aye
Janis Glover	Aye
Jessica Laughlin	Aye

**H. Master Calendar Update**

Esther Hugo made a motion to amend the Master Calendar for 2021-2022.

Burak Gursel seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

Carlos-Manuel Chavarria	Absent
Ana Barron	Aye
Margaret Watson	Aye
Esther Hugo	Aye
Burak Gursel	Aye
Alicia Malet Klein	Aye
Layla Naranjo	Absent
Janis Glover	Aye
Jessica Laughlin	Aye

**I.**

## Vendor Invoices

Esther Hugo made a motion to approve the vendor invoices.

Janis Glover seconded the motion.

The board **VOTED** to approve the motion.

### Roll Call

Alicia Malet Klein	Aye
Esther Hugo	Aye
Jessica Laughlin	Aye
Layla Naranjo	Absent
Janis Glover	Aye
Margaret Watson	Aye
Burak Gursel	Aye
Carlos-Manuel Chavarria	Absent
Ana Barron	Aye

## J. IT Infrastructure Equipment for Upper School Gym

Jessica Laughlin made a motion to approve the expense for the IT Infrastructure Equipment for the new Upper School Gym.

Janis Glover seconded the motion.

The board **VOTED** to approve the motion.

### Roll Call

Jessica Laughlin	Aye
Janis Glover	Aye
Alicia Malet Klein	Aye
Esther Hugo	Aye
Margaret Watson	Aye
Layla Naranjo	Absent
Burak Gursel	Aye
Carlos-Manuel Chavarria	Absent
Ana Barron	Aye

## V. Consent Action Items

### A. Vote

Jessica Laughlin made a motion to approve the consent items.

Burak Gursel seconded the motion.

The board **VOTED** to approve the motion.

### Roll Call

Carlos-Manuel Chavarria	Absent
Ana Barron	Aye
Jessica Laughlin	Aye
Burak Gursel	Aye
Alicia Malet Klein	Aye

**Roll Call**

Esther Hugo	Aye
Janis Glover	Aye
Layla Naranjo	Absent
Margaret Watson	Aye

**B. CircleUp Education Agreement Renewal**

**VI. Discussion Items**

**A. Appreciations by the Board of Directors**

Board shared appreciations for the board members, leadership, staff, and parents who participated.

**VII. Closing Items**

**A. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:05 PM.

Respectfully Submitted,  
Elizabeth Martinez

**B. Schedule of Remaining Board of Directors Meetings 2021-2022**

- December 9th, 2021, 10:30am-2:00pm
- January 27th, 2022, 10:30am-2:00pm
- March 10th, 2022, 10:30am-2:00pm
- May 5th, 2022, 4:00pm-7:30pm
- June 16th, 2022, 10:30am-2:00pm