

APPROVED



Making Waves Academy

Minutes

January Board Meeting

Date and Time

Thursday January 28, 2021 at 10:30 AM

Location

Zoom Webinar: <https://mwacademy.zoom.us/s/84905490539>

Or join webinar with the following methods

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If you have questions about the board agenda and materials or you are in need of disability-related accommodations, please contact:

Si tiene preguntas sobre la agenda y materiales de la junta o necesita adaptaciones relacionadas con la discapacidad, comuníquese con:

Elizabeth Martinez at emartinez@mwacademy.org or 510-227-9856.

In accordance with Executive Order N-25-20 in the State of California, we will be hosting this board meeting via teleconference.

Public Comment

- The public may address the MWA Board regarding any item within the subject-matter jurisdiction of the MWA governing board.
- Under Public Comment, members of the public may
 - Comment on items on the agenda
 - Comment on items not on the agenda
 - ***Presentations are limited to two minutes each***, or a total of twenty minutes for all speakers, or the two-minute limit may be shortened.
- In accordance to the Brown Act, the MWA Board may listen to comments, but can neither discuss nor take action on the topics presented. Members of the board are very limited in their response to statements or questions by persons commenting on items not on the agenda.
- ***While meetings are held virtually, speakers must submit a request to speak before 9:00 AM on the day of the board meeting.***
 - ***Send your request to speak by email to emartinez@mwacademy.org in English or Spanish.***
 - ***Your submission should:***
 - *indicate if it is a general public comment for the beginning of the meeting or a comment for a specific agenda item (please include the item number).*
 - *include your name so that you can be called when it is your turn to speak.*
 - *During the meeting, we will call your name and you should use the "raise hand" feature to identify yourself.*
- Under SB1036 the minutes from this meeting will omit student and parent names and other directory information, except as required by judicial order or federal law. If a parent/legal guardian wishes a name be included, one must inform the board prior to their public comment.

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Please note that all agenda times are estimates.

Directors Present

Alicia Malet Klein (remote), Burak Gursel (remote), Esther Hugo (remote), Layla Naranjo (remote), Margaret Watson (remote)

Directors Absent

Jessica Laughlin, Maricela Navarro

Directors who arrived after the meeting opened

Burak Gursel

Guests Present

Alton B. Nelson Jr. (remote), Elizabeth Martinez (remote), Evangelia Ward-Jackson (remote), Gabe Manion (remote), Mathilde de la Calle (remote)

I. Opening Items

A. Call the Meeting to Order

Alicia Malet Klein called a meeting of the board of directors of Making Waves Academy to order on Thursday Jan 28, 2021 at 10:36 AM.

B. Record Attendance

C. Closed Session

No action was taken during closed session.

D. Public Comment

No public comment was made.

Burak Gursel arrived.

II. Standing Reports

A. Compliance to Excellence: Remarks by Board President

- Board members and staff shared appreciations for Daryle Morgan as he steps away from his appointment.
- Board President introduced newly nominated board members, **Janis Glover and Carlos-Manuel Chavarria**.
- Board President announced that the first Parent Council meeting took place on January 13, 2021.

B. Mission Connection: Video Reflection

School Social Worker, Danilo Garcia, provided an overview of the services provided directly to students.

C. Deep Dive: Semester One Debrief with the Senior School Director

Senior School Director, Dr. Evangelia Ward-Jackson, provided success, challenges, and areas of innovation from the first semester.

D. ASB Written Update

ASB President and Vice President engaged in discussion with the board who asked questions about ASB's successes, challenges, and priorities.

E. Senior School Director Written Report

Board asked questions regarding the Senior School Director Report which covered:

- Innovation
- Reflection on Semester One/Thinking on Phase 3 of School Reopening
- English Learners -- Aurelio Garcia, English Learner Development Coordinator
- Special Education -- Karen Snider, Director of Special Education
- Black/African-American Students -- Micah Stillwell, Director of Academic Support Services
- Math Intervention -- Emelyn Lopez, Intervention Services Coordinator

F. CEO Report

Board asked questions about the CEO report regarding his annual goals and charter school landscape post election.

G. Q&A on Written Chief of Staff Report (COS)

Board asked questions about the Chief of Staff report

H. Q&A on Written Finance Report (CFO)

Board asked questions about the Finance Report

I. School Site Council (SSC) Update

New SSC President, Latiphony Wells, provided an update from the last School Site Council meeting.

III. Non-Action Items

A. Board Fellows Update

UC Berkeley Board Fellows, Mathilde de la Calle and Gabe Manion, provided an update on their research project on innovation at MWA.

B. Committee and Advisory Committee Updates

Elizabeth Martinez provided an update on the following advisory committees:

- Diversity, Equity and Inclusion
- Culture and Climate

C.

Standing School Reopening Update

Senior School Director, Dr. Evangelia Ward-Jackson, provided an update on the county's current status and how that impacts our school reopening plans.

D. Lottery Update

Student Recruitment and Engagement Coordinator, LaMario Sales, provided an update on the lottery cycle that closes on February 12, 2021.

IV. Action Items

A. Board Member Appointments

Alicia Malet Klein made a motion to accept the nomination of Janis Glover to the MWA Board.

Layla Naranjo seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

Alicia Malet Klein Aye

Burak Gursel Aye

Jessica Laughlin Absent

Layla Naranjo Aye

Esther Hugo Aye

Maricela Navarro Absent

Margaret Watson Aye

Alicia Malet Klein made a motion to accept the nomination of Carlos-Manuel Chavarria to the MWA Board.

Esther Hugo seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

Burak Gursel Aye

Margaret Watson Aye

Esther Hugo Aye

Maricela Navarro Absent

Layla Naranjo Aye

Jessica Laughlin Absent

Alicia Malet Klein Aye

B. Board Minutes: December 10, 2020 Board Meeting

Esther Hugo made a motion to approve the minutes from December Board Meeting on 12-10-20.

Burak Gursel seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

Margaret Watson Aye
Maricela Navarro Absent
Esther Hugo Aye
Layla Naranjo Aye
Burak Gursel Aye
Jessica Laughlin Absent
Alicia Malet Klein Aye

C. Accept Minutes for Committees and Advisory Committees

D. Culture and Climate Committee Minutes

Burak Gursel made a motion to approve the minutes from Culture and Climate Advisory Committee on 01-11-21.

Margaret Watson seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

Burak Gursel Aye
Layla Naranjo Aye
Esther Hugo Aye
Maricela Navarro Absent
Jessica Laughlin Absent
Alicia Malet Klein Aye
Margaret Watson Aye

E. Independent Contractor Agreement (Charter Writing)

Esther Hugo made a motion to approve.

Burak Gursel seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

Esther Hugo Aye
Layla Naranjo Aye
Jessica Laughlin Absent
Maricela Navarro Absent
Burak Gursel Aye
Margaret Watson Aye
Alicia Malet Klein Aye

F. 2019-20 Audit Report

Layla Naranjo made a motion to approve the audit report.

Margaret Watson seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

Margaret Watson Aye
Layla Naranjo Aye
Maricela Navarro Absent
Jessica Laughlin Absent
Alicia Malet Klein Aye
Esther Hugo Aye
Burak Gursel Aye

G. Vendor Invoices

Burak Gursel made a motion to the vendor invoices.
Margaret Watson seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

Esther Hugo Aye
Maricela Navarro Absent
Jessica Laughlin Absent
Burak Gursel Aye
Margaret Watson Aye
Layla Naranjo Aye
Alicia Malet Klein Aye

H. Cardea Sex Education Services

Esther Hugo made a motion to approve.
Layla Naranjo seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

Esther Hugo Aye
Maricela Navarro Absent
Alicia Malet Klein Aye
Layla Naranjo Aye
Margaret Watson Aye
Jessica Laughlin Absent
Burak Gursel Aye

I. Non-Public School Placement

Layla Naranjo made a motion to approve the contract with a not to exceed limit of \$100,000.
Esther Hugo seconded the motion.
The not to exceed limit was estimated based on remaining school days in Semester 2 2020-21 AY, Summer School ESY 2021, and 2021-22 AY.
The board **VOTED** to approve the motion.

Roll Call

Burak Gursel Aye
Maricela Navarro Absent
Layla Naranjo Aye
Jessica Laughlin Absent
Margaret Watson Aye
Esther Hugo Aye
Alicia Malet Klein Aye

J. Data Sharing MOU for CAP and MWA

Esther Hugo made a motion to approve the Data Sharing MOU.
Burak Gursel seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

Margaret Watson Aye
Maricela Navarro Absent
Jessica Laughlin Absent
Layla Naranjo Aye
Esther Hugo Aye
Burak Gursel Aye
Alicia Malet Klein Aye

K. Student Accountability Report Card (SARC)

Burak Gursel made a motion to approve the Student Accountability Report Card.
Margaret Watson seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

Burak Gursel Aye
Maricela Navarro Absent
Margaret Watson Aye
Esther Hugo Aye
Alicia Malet Klein Aye
Jessica Laughlin Absent
Layla Naranjo Aye

L. Memorandum of Understanding with National University

Esther Hugo made a motion to approve the MOU with National University.
Margaret Watson seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

Jessica Laughlin Absent
Maricela Navarro Absent
Burak Gursel Aye

Roll Call

Margaret Watson Aye
Layla Naranjo Aye
Alicia Malet Klein Aye
Esther Hugo Aye

V. Consent Action Items

A. Jobvite Talent Management System

Margaret Watson made a motion to approve the JobVite renewal.
Layla Naranjo seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

Maricela Navarro Absent
Alicia Malet Klein Aye
Burak Gursel Aye
Esther Hugo Aye
Jessica Laughlin Absent
Margaret Watson Aye
Layla Naranjo Aye

VI. Discussion Items

A. Appreciations by the Board of Directors

Board members shared appreciations for each other and for the school staff.

VII. Closing Items

A. Schedule of Board of Directors Meetings 2020-2021

- March 11, 2021 (Board book discussion taking place)
- May 6, 2021 (evening meeting)
- June 17, 2021

B. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 2:21 PM.

Respectfully Submitted,
Elizabeth Martinez