

APPROVED



## Making Waves Academy

### Minutes

#### January Board Meeting

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##### Date and Time

Thursday January 28, 2021 at 10:30 AM

##### Location

Zoom Webinar: <https://mwacademy.zoom.us/j/84905490539>

Or join webinar with the following methods

##### Phone one-tap

US: +16699006833,,84905490539# or +13462487799,,84905490539#

Webinar ID:

849 0549 0539

Passcode:

539153

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If you have questions about the board agenda and materials or you are in need of disability-related accommodations, please contact:

*Si tiene preguntas sobre la agenda y materiales de la junta o necesita adaptaciones relacionadas con la discapacidad, comuníquese con:*

**Elizabeth Martinez at [emartinez@mwacademy.org](mailto:emartinez@mwacademy.org) or 510-227-9856.**

In accordance with Executive Order N-25-20 in the State of California, we will be hosting this board meeting via teleconference.

##### Public Comment

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- The public may address the MWA Board regarding any item within the subject-matter jurisdiction of the MWA governing board.
- Under Public Comment, members of the public may
  - Comment on items on the agenda
  - Comment on items not on the agenda
  - ***Presentations are limited to two minutes each***, or a total of twenty minutes for all speakers, or the two-minute limit may be shortened.
- In accordance to the Brown Act, the MWA Board may listen to comments, but can neither discuss nor take action on the topics presented. Members of the board are very limited in their response to statements or questions by persons commenting on items not on the agenda.
- ***While meetings are held virtually, speakers must submit a request to speak before 9:00 AM on the day of the board meeting.***
  - ***Send your request to speak by email to [emartinez@mwacademy.org](mailto:emartinez@mwacademy.org) in English or Spanish.***
  - *Your submission should:*
    - *indicate if it is a general public comment for the beginning of the meeting or a comment for a specific agenda item (please include the item number).*
    - *include your name so that you can be called when it is your turn to speak.*
  - *During the meeting, we will call your name and you should use the "raise hand" feature to identify yourself.*
- Under SB1036 the minutes from this meeting will omit student and parent names and other directory information, except as required by judicial order or federal law. If a parent/ legal guardian wishes a name be included, one must inform the board prior to their public comment.

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**Please note that all agenda times are estimates.**

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### **Directors Present**

Alicia Malet Klein (remote), Burak Gursel (remote), Esther Hugo (remote), Layla Naranjo (remote), Margaret Watson (remote)

### **Directors Absent**

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Jessica Laughlin, Maricela Navarro

**Directors who arrived after the meeting opened**

Burak Gursel

**Guests Present**

Alton B. Nelson Jr. (remote), Elizabeth Martinez (remote), Evangelia Ward-Jackson (remote), Gabe Manion (remote), Mathilde de la Calle (remote)

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**I. Opening Items**

**A. Call the Meeting to Order**

Alicia Malet Klein called a meeting of the board of directors of Making Waves Academy to order on Thursday Jan 28, 2021 at 10:36 AM.

**B. Record Attendance**

**C. Closed Session**

No action was taken during closed session.

**D. Public Comment**

No public comment was made.  
Burak Gursel arrived.

**II. Standing Reports**

**A. Compliance to Excellence: Remarks by Board President**

- Board members and staff shared appreciations for Daryle Morgan as he steps away from his appointment.
- Board President introduced newly nominated board members, **Janis Glover and Carlos-Manuel Chavarría**.
- Board President announced that the first Parent Council meeting took place on January 13, 2021.

**B. Mission Connection: Video Reflection**

School Social Worker, Danilo Garcia, provided an overview of the services provided directly to students.

**C. Deep Dive: Semester One Debrief with the Senior School Director**

Senior School Director, Dr. Evangelia Ward-Jackson, provided success, challenges, and areas of innovation from the first semester.

**D. ASB Written Update**

ASB President and Vice President engaged in discussion with the board who asked questions about ASB's successes, challenges, and priorities.

**E. Senior School Director Written Report**

Board asked questions regarding the Senior School Director Report which covered:

- Innovation
- Reflection on Semester One/Thinking on Phase 3 of School Reopening
- English Learners -- Aurelio Garcia, English Learner Development Coordinator
- Special Education -- Karen Snider, Director of Special Education
- Black/African-American Students -- Micah Stillwell, Director of Academic Support Services
- Math Intervention -- Emelyn Lopez, Intervention Services Coordinator

**F. CEO Report**

Board asked questions about the CEO report regarding his annual goals and charter school landscape post election.

**G. Q&A on Written Chief of Staff Report (COS)**

Board asked questions about the Chief of Staff report

**H. Q&A on Written Finance Report (CFO)**

Board asked questions about the Finance Report

**I. School Site Council (SSC) Update**

New SSC President, Latiphony Wells, provided an update from the last School Site Council meeting.

**III. Non-Action Items**

**A. Board Fellows Update**

UC Berkeley Board Fellows, Mathilde de la Calle and Gabe Manion, provided an update on their research project on innovation at MWA.

**B. Committee and Advisory Committee Updates**

Elizabeth Martinez provided an update on the following advisory committees:

- Diversity, Equity and Inclusion
- Culture and Climate

**C.**

### **Standing School Reopening Update**

Senior School Director, Dr. Evangelia Ward-Jackson, provided an update on the county's current status and how that impacts our school reopening plans.

### **D. Lottery Update**

Student Recruitment and Engagement Coordinator, LaMario Sales, provided an update on the lottery cycle that closes on February 12, 2021.

## **IV. Action Items**

### **A. Board Member Appointments**

Alicia Malet Klein made a motion to accept the nomination of Janis Glover to the MWA Board.

Layla Naranjo seconded the motion.

The board **VOTED** to approve the motion.

#### **Roll Call**

Layla Naranjo	Aye
Burak Gursel	Aye
Jessica Laughlin	Absent
Maricela Navarro	Absent
Margaret Watson	Aye
Alicia Malet Klein	Aye
Esther Hugo	Aye

Alicia Malet Klein made a motion to accept the nomination of Carlos-Manuel Chavarría to the MWA Board.

Esther Hugo seconded the motion.

The board **VOTED** to approve the motion.

#### **Roll Call**

Maricela Navarro	Absent
Layla Naranjo	Aye
Burak Gursel	Aye
Alicia Malet Klein	Aye
Margaret Watson	Aye
Esther Hugo	Aye
Jessica Laughlin	Absent

### **B. Board Minutes: December 10, 2020 Board Meeting**

Esther Hugo made a motion to approve the minutes from December Board Meeting on 12-10-20.

Burak Gursel seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

Margaret Watson Aye  
Alicia Malet Klein Aye  
Esther Hugo Aye  
Maricela Navarro Absent  
Burak Gursel Aye  
Jessica Laughlin Absent  
Layla Naranjo Aye

**C. Accept Minutes for Committees and Advisory Committees**

**D. Culture and Climate Committee Minutes**

Burak Gursel made a motion to approve the minutes from Culture and Climate Advisory Committee on 01-11-21.

Margaret Watson seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

Jessica Laughlin Absent  
Burak Gursel Aye  
Alicia Malet Klein Aye  
Esther Hugo Aye  
Maricela Navarro Absent  
Margaret Watson Aye  
Layla Naranjo Aye

**E. Independent Contractor Agreement (Charter Writing)**

Esther Hugo made a motion to approve.

Burak Gursel seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

Esther Hugo Aye  
Alicia Malet Klein Aye  
Margaret Watson Aye  
Layla Naranjo Aye  
Burak Gursel Aye  
Maricela Navarro Absent  
Jessica Laughlin Absent

**F. 2019-20 Audit Report**

Layla Naranjo made a motion to approve the audit report.

Margaret Watson seconded the motion.

The board **VOTED** to approve the motion.

#### **Roll Call**

Esther Hugo      Aye  
Maricela Navarro   Absent  
Jessica Laughlin   Absent  
Margaret Watson   Aye  
Burak Gursel      Aye  
Layla Naranjo      Aye  
Alicia Malet Klein   Aye

#### **G. Vendor Invoices**

Burak Gursel made a motion to the vendor invoices.  
Margaret Watson seconded the motion.  
The board **VOTED** to approve the motion.

#### **Roll Call**

Esther Hugo      Aye  
Layla Naranjo      Aye  
Alicia Malet Klein   Aye  
Jessica Laughlin   Absent  
Margaret Watson   Aye  
Maricela Navarro   Absent  
Burak Gursel      Aye

#### **H. Cardea Sex Education Services**

Esther Hugo made a motion to approve.  
Layla Naranjo seconded the motion.  
The board **VOTED** to approve the motion.

#### **Roll Call**

Alicia Malet Klein   Aye  
Burak Gursel      Aye  
Maricela Navarro   Absent  
Layla Naranjo      Aye  
Margaret Watson   Aye  
Esther Hugo      Aye  
Jessica Laughlin   Absent

#### **I. Non-Public School Placement**

Layla Naranjo made a motion to approve the contract with a not to exceed limit of \$100,000.  
Esther Hugo seconded the motion.  
The not to exceed limit was estimated based on remaining school days in Semester 2 2020-21 AY, Summer School ESY 2021, and 2021-22 AY.  
The board **VOTED** to approve the motion.

**Roll Call**

Alicia Malet Klein Aye  
Burak Gursel Aye  
Jessica Laughlin Absent  
Margaret Watson Aye  
Layla Naranjo Aye  
Esther Hugo Aye  
Maricela Navarro Absent

**J. Data Sharing MOU for CAP and MWA**

Esther Hugo made a motion to approve the Data Sharing MOU.

Burak Gursel seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

Burak Gursel Aye  
Margaret Watson Aye  
Layla Naranjo Aye  
Maricela Navarro Absent  
Alicia Malet Klein Aye  
Jessica Laughlin Absent  
Esther Hugo Aye

**K. Student Accountability Report Card (SARC)**

Burak Gursel made a motion to approve the Student Accountability Report Card.

Margaret Watson seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

Burak Gursel Aye  
Layla Naranjo Aye  
Alicia Malet Klein Aye  
Jessica Laughlin Absent  
Margaret Watson Aye  
Esther Hugo Aye  
Maricela Navarro Absent

**L. Memorandum of Understanding with National University**

Esther Hugo made a motion to approve the MOU with National University.

Margaret Watson seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

Layla Naranjo Aye  
Maricela Navarro Absent  
Margaret Watson Aye



**Roll Call**

Burak Gursel      Aye  
Alicia Malet Klein   Aye  
Esther Hugo      Aye  
Jessica Laughlin   Absent

**V. Consent Action Items**

**A. Jobvite Talent Management System**

Margaret Watson made a motion to approve the JobVite renewal.

Layla Naranjo seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

Alicia Malet Klein   Aye  
Esther Hugo      Aye  
Burak Gursel      Aye  
Margaret Watson   Aye  
Maricela Navarro   Absent  
Jessica Laughlin   Absent  
Layla Naranjo      Aye

**VI. Discussion Items**

**A. Appreciations by the Board of Directors**

Board members shared appreciations for each other and for the school staff.

**VII. Closing Items**

**A. Schedule of Board of Directors Meetings 2020-2021**

- March 11, 2021 (Board book discussion taking place)
- May 6, 2021 (evening meeting)
- June 17, 2021

**B. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 2:21 PM.

Respectfully Submitted,  
Elizabeth Martinez