

APPROVED



Making Waves Academy

Minutes

December Board Meeting

Date and Time

Thursday December 10, 2020 at 10:30 AM

Location

<https://mwacademy.zoom.us/j/83455604328?pwd=aG1IRThUTIAvSmdQalJGVmVsVWE5UT09>

Passcode: 655489

Or iPhone one-tap :

US: +16699006833,,83455604328#,,,,,0#,,655489# or
+12532158782,,83455604328#,,,,,0#,,655489#

Or Telephone:

Dial(for higher quality, dial a number based on your current location):

US: +1 669 900 6833

Webinar ID: 834 5560 4328

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[CLICK HERE to access agenda in Spanish](#)

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If you have questions about the board agenda and materials or you are in need of disability-related accommodations, please contact:

Si tiene preguntas sobre la agenda y materiales de la junta o necesita adaptaciones relacionadas con la discapacidad, comuníquese con:

Elizabeth Martinez at emartinez@mwacademy.org or 510-227-9856.

In accordance with Executive Order N-25-20 in the State of California, we will be hosting this board meeting via teleconference.

Public Comment

- The public may address the MWA Board regarding any item within the subject-matter jurisdiction of the MWA governing board.
- Under Public Comment, members of the public may
 - Comment on items on the agenda
 - Comment on items not on the agenda
 - ***Presentations are limited to two minutes each***, or a total of twenty minutes for all speakers, or the two-minute limit may be shortened.
- In accordance to the Brown Act, the MWA Board may listen to comments, but can neither discuss nor take action on the topics presented. Members of the board are very limited in their response to statements or questions by persons commenting on items not on the agenda.
- ***While meetings are held virtually, speakers must submit a request to speak before 9:00 AM on the day of the board meeting.***
 - ***Send your request to speak by email to emartinez@mwacademy.org in English or Spanish.***
 - *Your submission should:*
 - *indicate if it is a general public comment for the beginning of the meeting or a comment for a specific agenda item (please include the item number).*
 - *include your name so that you can be called when it is your turn to speak.*
 - *During the meeting, we will call your name and you should use the "raise hand" feature to identify yourself.*
- Under SB1036 the minutes from this meeting will omit student and parent names and other directory information, except as required by judicial order or federal law. If a parent/legal guardian wishes a name be included, one must inform the board prior to their public comment.

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accommodations, please contact:

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Please note that all agenda times are estimates.

Directors Present

Alicia Malet Klein (remote), Burak Gursel (remote), Esther Hugo (remote), Jessica Laughlin (remote), Layla Naranjo (remote)

Directors Absent

Margaret Watson, Maricela Navarro

Directors who left before the meeting adjourned

Jessica Laughlin

Guests Present

Alton B. Nelson Jr. (remote), Elizabeth Martinez (remote), Evangelia Ward-Jackson (remote), Gabe Manion (remote), Mathilde de la Calle (remote)

I. Opening Items

A. Call the Meeting to Order

Alicia Malet Klein called a meeting of the board of directors of Making Waves Academy to order on Thursday Dec 10, 2020 at 10:40 AM.

B. MWA Board accepts resignation of Daryle Morgan from the MWA Board

Please accept this letter as notice of my resignation from the Making Waves Academy Board, effective December 1, 2020.

It has been my honor to work with and on behalf of the students, families, staff, faculty, and MWA/MWF boards for the past several years.

Please share my best wishes for continued success on this journey.

Thank you,

Daryle Morgan

C. Record Attendance and Guests

D. Public Comment

No public comment was made.

E. Closed Session

No action was taken during closed session.

II. Standing Reports

A.

Compliance to Excellence: Remarks by Board President

- Board President introduced the Board Fellows who provided an update on their project. The focus of their project is on institutionalizing innovation at Making Waves Academy.
- Board President introduced the Parent Council which will be launching next week. The Parent Council is comprised of parent leaders and is a space for them to engage in discussion with the board and MWA leadership.

B. Mission Connection: Video Reflections

Board viewed student video reflections regarding the current college application season.

C. Deep Dive: College Admissions During a Pandemic

Jon Siapno, Director of College and Career Center provided an overview of the current context under which students are applying to colleges.

Board engaged in discussion with Jon Siapno about what must evolve in MWA's offerings to optimize for positive life outcomes for MWA students.

D. ASB Written Update

ASB President and Vice President engaged in discussion with the board who asked questions about the ASB Written update.

E. Senior School Director Written Report

Board asked questions regarding the Senior School Director Report regarding alumni engagement and College and Career Counseling programming related to the MWA Strategic Plan and Advisory.

Jessica Laughlin left.

F. CEO Report

Board asked questions about the CEO report regarding his annual goals and charter school landscape post election.

G. Chief of Staff and Acting Director of Human Resources Report

Board asked questions about the Chief of Staff report regarding COVID-19 cases and the leadership changes in Human Resources.

H. Q&A on Written Finance Report (CFO)

Board asked questions about the Finance Report including questions about state funding deferrals and audit findings.

I.

School Site Council (SSC) Update

Senior School Director provided an update on the latest School Site Council meeting which included updates on title funds, sufficiency of textbooks, and School Site Council elections. A new SSC President will be announced in the near future.

III. Non-Action Items

A. Committee and Advisory Committee Updates

Board members provided brief updates regarding the Finance and Audit Advisory Committees.

B. Standing School Reopening Update

Dr. Evangelia Ward-Jackson, Senior School Director, provided a brief update on where we are in the School's reopening plans.

C. School Culture and Family Engagement

Raynell Crews-Gamez, Director of School Culture and Family Engagement, provided an overview of her role this academic year.

D. Board Reading Assignment

Board President introduced the board reading assignment, "Caste: The Origins of Our Discontents" by Isabel Wilkerson.

E. Curriculum Review Committee

Board Member, Esther Hugo, provided a summary of the Fall Curriculum Review Committee related to:

- Math
- History
- College and Career
- Sex Education

IV. Action Items

A. Board Minutes: October 15, 2020 Board Meeting

Layla Naranjo made a motion to approve the minutes from October Board Meeting on 10-15-20.

Burak Gursel seconded the motion.

Approved pending edit to item II.A .

The board **VOTED** to approve the motion.

Roll Call

Margaret Watson Absent
Esther Hugo Aye
Jessica Laughlin Absent
Maricela Navarro Absent
Alicia Malet Klein Aye
Burak Gursel Aye
Layla Naranjo Aye

B. Accept Minutes for Committees and Advisory Committees

C. Curriculum Review Committee Minutes

Esther Hugo made a motion to accept the minutes from Fall Curriculum Review Committee on 10-22-20.

Layla Naranjo seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

Esther Hugo Aye
Jessica Laughlin Absent
Margaret Watson Absent
Alicia Malet Klein Aye
Burak Gursel Aye
Maricela Navarro Absent
Layla Naranjo Aye

D. Audit Advisory Committee Minutes

Esther Hugo made a motion to accept the minutes from Audit Committee on 11-19-20.

Layla Naranjo seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

Burak Gursel Aye
Margaret Watson Absent
Maricela Navarro Absent
Layla Naranjo Aye
Esther Hugo Aye
Alicia Malet Klein Aye
Jessica Laughlin Absent

E. Finance Advisory Committee Minutes

Esther Hugo made a motion to accept the minutes from Finance Advisory Committee on 11-19-20.

Layla Naranjo seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

Maricela Navarro Absent
Alicia Malet Klein Aye
Layla Naranjo Aye
Esther Hugo Aye
Jessica Laughlin Absent
Burak Gursel Aye
Margaret Watson Absent

F. Budget Overview for Parents

Layla Naranjo made a motion to approve the budget overview pending an additional addendum that breaks down the financials further.

Burak Gursel seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

Esther Hugo Aye
Maricela Navarro Absent
Margaret Watson Absent
Jessica Laughlin Absent
Alicia Malet Klein Aye
Burak Gursel Aye
Layla Naranjo Aye

G. First Interim Budget (2020-2021)

Esther Hugo made a motion to approve the First Interim Budget.

Layla Naranjo seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

Jessica Laughlin Absent
Margaret Watson Absent
Burak Gursel Aye
Alicia Malet Klein Aye
Esther Hugo Aye
Layla Naranjo Aye
Maricela Navarro Absent

H. Data Classification Policy and Protection Guidelines

Burak Gursel made a motion to approve the Data Classification Policy and Protection Guidelines.

Esther Hugo seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

Margaret Watson Absent

Roll Call

Maricela Navarro Absent
Burak Gursel Aye
Esther Hugo Aye
Jessica Laughlin Absent
Layla Naranjo Aye
Alicia Malet Klein Aye

I. Student Chromebook Fleet Replacement

Esther Hugo made a motion to approve the expense for the Student Chromebook Fleet Replacement.

Burak Gursel seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

Esther Hugo Aye
Margaret Watson Absent
Maricela Navarro Absent
Layla Naranjo Aye
Alicia Malet Klein Aye
Jessica Laughlin Absent
Burak Gursel Aye

J. Faculty, Student, and Parent Holistic Support Services

Layla Naranjo made a motion to approve the agreement with Seeds of Awareness.

Esther Hugo seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

Alicia Malet Klein Aye
Maricela Navarro Absent
Jessica Laughlin Absent
Layla Naranjo Aye
Esther Hugo Aye
Margaret Watson Absent
Burak Gursel Aye

K. Charter SELPA Local Plan Section B & Participation Agreement

Esther Hugo made a motion to approve the Charter SELPA Local Plan Section B & Participation Agreement.

Burak Gursel seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

Layla Naranjo Aye
Maricela Navarro Absent

Roll Call

Alicia Malet Klein Aye
Margaret Watson Absent
Jessica Laughlin Absent
Burak Gursel Aye
Esther Hugo Aye

L. Student Recruitment Postcard Print Job

Esther Hugo made a motion to approve the Student Recruitment Postcard Print Job.
Layla Naranjo seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

Alicia Malet Klein Aye
Esther Hugo Aye
Maricela Navarro Absent
Burak Gursel Aye
Layla Naranjo Aye
Jessica Laughlin Absent
Margaret Watson Absent

M. Independent Contractor Agreement for Credential Services

Esther Hugo made a motion to Independent Contractor Agreement for Credential Services.
Burak Gursel seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

Layla Naranjo Aye
Margaret Watson Absent
Alicia Malet Klein Aye
Jessica Laughlin Absent
Maricela Navarro Absent
Esther Hugo Aye
Burak Gursel Aye

V. Discussion Items

A. Appreciations by the Board of Directors

Board acknowledged the organization for the way that they have shown up during the pandemic and shared appreciations.

VI. Closing Items

A. Schedule of Board of Directors Meetings 2020-2021

- January 28, 2021
- March 11, 2021
- May 6, 2021
- June 17, 2021

B. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 1:56 PM.

Respectfully Submitted,
Elizabeth Martinez