

APPROVED



## Making Waves Academy

### Minutes

#### October Board Meeting

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#### Date and Time

Thursday October 15, 2020 at 10:30 AM

#### Location

Please click the link below to join the webinar:

<https://mwacademy.zoom.us/j/89148141610?pwd=aGVqVmIHR2ZKTm14L1FEWk1ZdXhmdz09>

Passcode: 492776

Or Telephone:

Dial (for higher quality, dial a number based on your current location):

US: +1 669 900 6833 or +1 253 215 8782

Webinar ID: 891 4814 1610

Passcode: 492776

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If you have questions about the board agenda and materials or you are in need of disability-related accommodations, please contact:

*Si tiene preguntas sobre la agenda y materiales de la junta o necesita adaptaciones relacionadas con la discapacidad, comuníquese con:*

**Elizabeth Martinez at [emartinez@mwacademy.org](mailto:emartinez@mwacademy.org) or 510-227-9856.**

In accordance with Executive Order N-25-20 in the State of California, we will be hosting this board meeting via teleconference.

#### Public Comment

- The public may address the MWA Board regarding any item within the subject-matter jurisdiction of the MWA governing board.
  - Under Public Comment, members of the public may
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- Comment on items on the agenda
- Comment on items not on the agenda
- **Presentations are limited to two minutes each**, or a total of twenty minutes for all speakers, or the two-minute limit may be shortened.
- In accordance to the Brown Act, the MWA Board may listen to comments, but can neither discuss nor take action on the topics presented. Members of the board are very limited in their response to statements or questions by persons commenting on items not on the agenda.
- **While meetings are held virtually, speakers must submit a request to speak before 9:00 AM on the day of the board meeting.**
  - **Send your request to speak by email to [emartinez@mwacademy.org](mailto:emartinez@mwacademy.org) in English or Spanish.**
  - *Your submission should:*
    - *indicate if it is a general public comment for the beginning of the meeting or a comment for a specific agenda item (please include the item number).*
    - *include your name so that you can be called when it is your turn to speak.*
  - *During the meeting, we will call your name and you should use the "raise hand" feature to identify yourself.*
- Under SB1036 the minutes from this meeting will omit student and parent names and other directory information, except as required by judicial order or federal law. If a parent/legal guardian wishes a name be included, one must inform the board prior to their public comment.

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*discapacidad, comuníquese con:*

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Please note that all agenda times are estimates.

[CLICK HERE to access agenda in Spanish](#)

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### **Directors Present**

Alicia Klein (remote), Burak Gursel (remote), Esther Hugo (remote), Jessica Laughlin (remote), Layla Naranjo (remote), Margaret Watson (remote)

### **Directors Absent**

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Daryle Morgan, Maricela Navarro

### **Guests Present**

Alton B. Nelson Jr. (remote), Elizabeth Martinez (remote), Evangelia Ward-Jackson (remote), Gabe Manion (remote), Mathilde de la Calle (remote)

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## **I. Opening Items**

### **A. Call the Meeting to Order**

Alicia Klein called a meeting of the board of directors of Making Waves Academy to order on Thursday Oct 15, 2020 at 10:35 AM.

### **B. Record Attendance and Guests**

### **C. Public Comment**

No public comments were made.

### **D. Closed Session**

No action was taken during closed session.

## **II. Standing Reports**

### **A. Compliance to Excellence: Remarks by Board President**

Board President introduced:

- UC Berkeley Board Fellows, Mathilde de la Calle and Gabe Manion who will join the board for this academic year as non-voting members.
- Parent Council for 2020-2021 which will support communication and engagement between parent leaders, the board and the CEO. The council will include the Parent Wave Representatives who are elected and members of other committees such as English Learner Achievement Committee and the Black/African American Student Achievement Initiative.

### **B. Mission Connection: Video Reflections**

Board viewed video reflections from teachers in modern chemistry and physics, music, as well as health and wellness.

### **C. Deep Dive: Teaching and Learning**

Board engaged in discussion with Directors for Academic Instruction, Priscilla Mendez (Math/Science) and Kassandre Harper-Cotton (Humanities) about teaching and learning during distance learning.

**D. Senior School Director Written Report**

Board asked questions regarding the Senior School Director Report regarding math, intervention services, and English Learner Development.

**E. CEO Report**

Board asked questions about the CEO report.

**F. Chief of Staff and Acting Director of Human Resources Report**

Board asked questions about the Chief of Staff and Acting Director of HR report.

**G. Q&A on Written Finance Report (CFO)**

Board asked questions about the Finance Report including questions about state funding deferrals and salary savings from current vacancies.

**H. ASB Written Update**

ASB President and Vice President engaged in discussion with the board who asked questions about the ASB Written update.

**I. School Site Council (SSC) Update**

School Site Council President, K. Brown provided an update on the first School Site Council meeting.

**III. Non-Action Items**

**A. Committee and Advisory Committee Updates**

Board received an update from:

- The Diversity, Equity and Inclusion Committee
- Culture and Climate Committee

**B. Standing School Reopening Update**

Senior School Director, E. Ward-Jackson provided an update on school reopening and the new equity index. Due to current COVID-19 rates in Richmond and surrounding areas, the school does not anticipate moving into the next phase before early November.

**IV. Action Items**

**A. Board Minutes: September 10, 2020 Board Meeting**

Esther Hugo made a motion to approve the minutes from September Board Meeting on 09-10-20.

Margaret Watson seconded the motion.  
The board **VOTED** to approve the motion.

**Roll Call**

Esther Hugo	Aye
Maricela Navarro	Absent
Burak Gursel	Aye
Layla Naranjo	Aye
Daryle Morgan	Absent
Alicia Klein	Aye
Jessica Laughlin	Aye
Margaret Watson	Aye

**B. Accept Minutes for Committees and Advisory Committees**

**C. Approve Minutes for Special Board Meetings**

Burak Gursel made a motion to approve the minutes from Special Board Meeting on 09-24-20.

Layla Naranjo seconded the motion.  
The board **VOTED** to approve the motion.

**Roll Call**

Jessica Laughlin	Aye
Alicia Klein	Aye
Esther Hugo	Aye
Maricela Navarro	Absent
Layla Naranjo	Aye
Margaret Watson	Aye
Burak Gursel	Aye
Daryle Morgan	Absent

**D. Declaration of Need for Certificated Employees**

Jessica Laughlin made a motion to designate F. Campbell as an authorized signatory for the Declaration of Need.

Margaret Watson seconded the motion.  
The board **VOTED** to approve the motion.

**Roll Call**

Jessica Laughlin	Aye
Maricela Navarro	Absent
Esther Hugo	Aye
Alicia Klein	Aye
Daryle Morgan	Absent
Margaret Watson	Aye
Burak Gursel	Aye
Layla Naranjo	Aye

**E. 2020-21 Consolidate Application and Report System (CARS) for Funding**

Esther Hugo made a motion to approve the Consolidated Application and Report System.

Burak Gursel seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

Alicia Klein Aye  
Daryle Morgan Absent  
Maricela Navarro Absent  
Burak Gursel Aye  
Layla Naranjo Aye  
Esther Hugo Aye  
Margaret Watson Aye  
Jessica Laughlin Aye

**F. MicroCollege Memorandum of Understanding (MOU)**

Jessica Laughlin made a motion to approve the MicroCollege MOU.

Burak Gursel seconded the motion.

Board asked questions about MicroCollege program offerings.

The board **VOTED** to approve the motion.

**Roll Call**

Daryle Morgan Absent  
Burak Gursel Aye  
Maricela Navarro Absent  
Layla Naranjo Aye  
Margaret Watson Aye  
Esther Hugo Aye  
Alicia Klein Aye  
Jessica Laughlin Aye

**V. Consent Action Items**

**A. Vote**

Esther Hugo made a motion to approve the consent items.

Layla Naranjo seconded the motion.

Updated fiscal impact for FinalSite is \$47,920 given the three-year contract.

The board **VOTED** to approve the motion.

**Roll Call**

Margaret Watson Aye  
Esther Hugo Aye  
Maricela Navarro Absent  
Layla Naranjo Aye  
Jessica Laughlin Aye

**Roll Call**

Burak Gursel	Aye
Daryle Morgan	Absent
Alicia Klein	Aye

**B. Finals site Renewal Contract**

**C. Docusign Renewal Contract**

**D. Lexia Renewal Contract**

**E. Coaching Agreement Renewal**

**VI. Discussion Items**

**A. Appreciations by the Board of Directors**

Board shared appreciations for:

- MWA staff and leadership for their work during distance learning;
- quality of reports to the board under the current circumstances;
- continued effort for improvement;
- positivity from presenters featured in the board meetings;
- level of engagement and discussion among the board;
- and the board planning efforts.

**VII. Closing Items**

**A. Schedule of Board of Directors Meetings 2020-2021**

- December 10, 2020
- February 4, 2021
- March 11, 2021
- May 6, 2021
- June 17, 2021

**B. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 2:09 PM.

Respectfully Submitted,  
Elizabeth Martinez