



# Making Waves Academy

## Minutes

### Board Meeting

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#### Date and Time

Thursday March 14, 2019 at 11:00 AM

#### Location

3045 Research Drive Richmond, CA.

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Meeting space is located across the street from the Academy, next to the CAP offices. Spanish translation will be provided. If you are in need of disability-related accommodations, please contact Elizabeth Martinez at [emartinez@mwacademy.org](mailto:emartinez@mwacademy.org) or 510-275-7331.

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#### Directors Present

Alicia Malet Klein, Burak Gursel, Chad Eatinger (remote), Daryle Morgan, Esther Hugo

#### Directors Absent

Jessica Laughlin, Maricela Navarro

#### Guests Present

Elizabeth Martinez

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### I. Opening Items

#### A. Call the Meeting to Order

Alicia Malet Klein called a meeting of the board of directors of Making Waves Academy to order on Thursday Mar 14, 2019 at 11:10 AM.

## **B. Record Attendance and Guests**

## **C. Public Comments**

Speaker 1:

- How do we support students who are high-achieving and are bored? She is concerned that student is losing interest in the school.
- Request for education for google classroom and remind apps

Speaker 2:

- She wanted to introduce herself and be welcoming since her student was just accepted.
- Expressing her interest in being an engaged parent and partnering with the school to provide the best education for our children. Looking forward to collaborating with the school.
- Request to continue to provide translation in key spaces, requests for agendas to be translated.

Speaker 3:

- Current parent of 6th grade student classified as SPED
- Her student is happy here at MWA
- Encouraging the school to continue to improve SPED services for her student

## **II. Opening Remarks from Board President**

### **A. Adjusting for Successful Growth**

#### **Charter School Laws**

- Board President, CEO, and Chief of Staff attended a Brown Act Boot camp, board members are encouraged to participate in training.
- Change to structure of the board. A. Klein is engaging in conversations to explore a structure that no longer has a sole statutory member component. More to come in the future but board bylaws will be revised and presented at the June meeting in preparation for the upcoming fiscal year.

#### **Potential New Board Members**

- Candidate M. Watson will be coming to the foundation board to discuss appointment to complete E. Abrams term which was vacated early. She brings expertise that will add value to work of the board.

- Candidate L. Naranjo had a first meeting to explore the possibility of her joining. Next steps will be to meet with two board members.
- A. Klein encouraged the public to provide suggestions on Pittsburg connections.

### **Pending Legislation**

- Bills are on the table that, if passed, would create challenges for charter schools.
- Governor has formed a Blue Ribbon Committee to assess charter school landscape. They are scheduled to report back to the governor in July.

### **Meeting Schedule for New Year**

- Currently board meets 7 times/year
- A. Klein will report back with a decision at the following meeting.

## **III. Standing Reports**

### **A. Board Reading Assignment: Discussion of How Children Succeed**

Board engaged in discussion about the board book.

### **B. Q&A on Division Director Reports**

E. Ward-Jackson, K. Carr and various members of their teams answered questions related to their written reports.

### **Middle School**

- Board shared excitement about B/AASAI and History Fair events, they requested to be invited in advance so that they can attend. A. Klein asked about ANet partnership and requested some examples about what this looks like in practice.
- A. Klein asked about targets/goals for growth in ANet data.
- GATE: A. Klein asked about selection criteria for the program.

### **Upper School**

- B. Gursel asked questions about AP support for students who take AP Exams. The Upper School faculty are administering practice tests in addition to AP Marlin Hours. AP classes are available to all students, the Upper School does not screen.
- A. Klein requested the data plot of the AP scores.
- Board acknowledge great GPAs for student athletes.
- Board asked for information on the College Readiness Summit. A. Ateris worked with the Data Administrator to educate leadership on UC and CSU eligibility. The next step is to present to faculty before the summer so that they can integrate data into planning for next year.

**C.**

### **Q&A on CEO Written Report**

Board acknowledged shift to bigger and systems thinking.

### **D. Q&A on Finance Report**

Board acknowledges the value of a strong narrative that accompanies the Finance Report.

A. Klein requested the annual budget is included in the summaries.

A. Klein suggested that the MWA Talent Team partner with the board to plan/build strategy for recruitment.

### **E. SSC Standing Report**

K. Brown, SSC President provided update about SSC activities including the last LCAP Stakeholder Feedback session.

### **F. Committee Reports**

A. Nelson shared update about the work of the Diversity and Inclusion Committee. He asked the board for feedback on draft statement.

## **IV. Non-Action Items**

### **A. Compensation Study Report**

- A. Nelson and H. Mai presented updates on the compensation study report.
- A. Klein requested that the data for San Rafael is further disaggregated.

Board acknowledges that MWA is being proactive in analyzing the data now.

### **B. MWA Staff Survey**

E. Martinez and C. Godfrey presented on the Staff Satisfaction Survey that was administered in January 2019.

### **C. Black and African American Student Achievement Initiative Update**

The presentation was re-scheduled to the May Board Meeting.

## **V. Action Items**

### **A. Approve Minutes**

Esther Hugo made a motion to approve minutes from the Board Meeting on 01-31-19 Board Meeting on 01-31-19.

Daryle Morgan seconded the motion.

The board **VOTED** unanimously to approve the motion.

### **B.**

### **Second Interim Budget (2018-2019)**

Burak Gursel made a motion to approve.

Esther Hugo seconded the motion.

The board **VOTED** unanimously to approve the motion.

### **C. eRate contracts**

### **D. CBO Contract**

Esther Hugo made a motion to approve.

Daryle Morgan seconded the motion.

The board **VOTED** unanimously to approve the motion.

## **VI. Discussion Items**

### **A. Comments and Appreciations by the Board of Directors**

WASC Accreditation cycle has begun.

Board members should note the important dates.

K. Carr shares appreciation for the board members and their support over the course of her time with the Academy.

E. Hugo appreciates the board book.

A. Klein appreciates the leadership of the MWA CEO in leading the organization through change in a steady way.

B. Gursel shares appreciation for Steve Roth in ensuring that construction happened seamlessly.

### **B. Save the Date: Steve Roth's Retirement Celebration**

## **VII. Closing Items**

### **A. Schedule of Board of Directors Meetings 2018-2019**

- May 2, 2019 11:00 a.m. - 2:00 p.m.
- June 13, 2019 11:00 a.m. - 2:00 p.m.

### **Save the Dates**

- CAP College Success Institute: May 20, 2019
- Upper School Graduation: June 6, 2019
- Middle School Graduation: June 7, 2019

### **B. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 2:30 PM.

Respectfully Submitted,  
Elizabeth Martinez