

APPROVED



Making Waves Academy

Minutes

Board Meeting

Date and Time

Thursday September 6, 2018 at 11:00 AM

Location

4123 Lakeside Drive, Richmond. MA.

VIDEO-CONFERENCE LINE INFORMATION:

Audio Dial-In Information:

U.S & Canada: 866.740.1260

Access Code: 9362794

To join the board meeting, dial the above conference line and click on the link below. Once connected, please enable your webcam.

<https://www.callinfo.com/prt?host=readytalk&an=8667401260&ac=9362794>

Test your computer for compatibility prior to the conference:

<http://test.readytalk.com/?host=readytalk>

Directors Present

Alicia Klein, Burak Gursel, Daryle Morgan, Esther Hugo, Jessica Laughlin (remote), Maricela Navarro

Directors Absent

Chad Eatinger, Eric Abrams

Guests Present

Alton B. Nelson Jr., Amanda Medress, Ashley Meehan, Aurelio Garcia, Caitlin Shelburne, Candice Bribiesca, Carey Hawkins Ash, Chrissy Godfrey, Dominique Moss, Eleanor Boli, Eleanor Boli, Emmanuel Barrera, Evangelia Ward-Jackson, Hung Mai, Izchel Moreno, Jon Siapno, Kimberley Carr, Lal Jones-Bey, Lawrence Lee, Libby Cole, Nicole Rodden, Priscilla Mendez, Raynell Crews-Gamez, Shannon Bowen, Stephen Mason, Tori Mansfield, Tracey Mansfield, Vanessa Caigoy

I. Opening Items

A. Call the Meeting to Order

Alicia Klein called a meeting of the board of directors of Making Waves Academy to order on Thursday Sep 6, 2018 at 11:03 AM.

B. Record Attendance and Guests

C. Degree Conferrals: Juan Rivas, Eduardo Barboza, David Rodriguez, Omar Merida

Ms. Mendez and Ms. Carr presented diplomas to the graduating students.

D. Closed Session

Board members participated in closed session on personnel issues.

E. Public Comments

No public comments.

II. Standing Reports

A. Mission Connection: Welcome new MWA & MWAS Leadership

New leadership members from the MS, US, and MWAS introduced themselves and shared their priorities for the upcoming academic year.

B. Schoolwide Focus: CAASPP Results

Ms. Carr and Dr. Ward-Jackson presented CAASPP data and facilitated discussion on 2017-2018 results.

C. Q&A on Division Director Reports

Dr. Ward-Jackson and Ms. Carr answered questions related to the written Division Director reports.

D.

Q&A on CEO Written Report

Mr. Nelson answered questions related to the written CEO report.

E. Q&A on Finance Report

Mr. Mai answered questions related to the written Finance Report.

III. Non-Action Items

A. Pittsburg Community Engagement Presentation

Dr. Hawkins Ash presented on recent community engagement activities in preparation for the Pittsburg charter submission.

B. Expansion & Facilities Updates: Start of the 2018-2019 School Year

Ms. Cole shared expansion and facilities related progress updates and operational approach in place to support opening multiple new facilities throughout the 2018-2019 academic year.

IV. Action Items

A. Approve Minutes: June 14, 2018

Daryle Morgan made a motion to approve minutes from the Monthly Making Waves Academy Board Meeting on 06-14-18 Monthly Making Waves Academy Board Meeting on 06-14-18.

Maricela Navarro seconded the motion.

The board **VOTED** unanimously to approve the motion.

B. MWA Charter Petition: Pittsburg

The following edits will be made to the charter petition prior to submission:

Page 10 - B item 1 - double check current % statistic for Latino students

page 16 - 29 not 28

page 20 - question: that's the second time in the first 20 pages we list the affirmation. do we want to list it twice?. Agreement to leave the dedicated section, consider removing other one.

page 32- chart on world languages; need to have Spanish and another language based on student interest...make a note "will have second language based on interest"

page 56 - assessment tools - we don't talk about anet at all, we should...

page 57 - last paragraph, first sentence is not correct - we have no experience working with children and youth

page 59 - language in first paragraph about PUSD appointing a board member - not sure about this language, not something we want unless we have to have it

age 59 - third paragraph second line....say three years or until we resign

page 61 - org chart, seems to me that we need to have Pittsburg here - particular boxes needs to say Pittsburg
page 92 - authority to excel section D - some of this language is not what we currently have...is the board the neutral officer? read this more carefully in light of how we've been doing it...add (s) to Officer and change to "neutral sub-committee of the board"
page 15 - typo, the word comparative is misspelled
page 69 - hiring, add that there is dialogue and a growing relationship between San Jose State and MWA

Esther Hugo made a motion to review and approve the MWA Charter Petition - Pittsburg with the noted revisions.

Daryle Morgan seconded the motion.

The board **VOTED** unanimously to approve the motion.

C. English Language Development Reclassification Process & Memo

Maricela Navarro made a motion to review and approve the English Language Development Reclassification Process & Memo.

Daryle Morgan seconded the motion.

The board **VOTED** unanimously to approve the motion.

D. Lexia Power Up Contract (2018-2019)

Esther Hugo made a motion to Lexia Power up contract (2018-2019) w/ a fiscal impact of \$8,000.

Burak Gursel seconded the motion.

The board **VOTED** unanimously to approve the motion.

E. Newsela Contract (2018-2019)

Burak Gursel made a motion to review and approve the NewsELA contract (2018-2019) w/ a fiscal impact amount of \$6,500.

Maricela Navarro seconded the motion.

The board **VOTED** to approve the motion.

F. Epinephrine Policy

Daryle Morgan made a motion to review and approve the Epinephrine Policy.

Maricela Navarro seconded the motion.

The board **VOTED** unanimously to approve the motion.

G. Unaudited Actuals (2017-2018)

Burak Gursel made a motion to review and approve the Unaudited Actuals (2017-2018).
Maricela Navarro seconded the motion.
The board **VOTED** unanimously to approve the motion.

H. Updated Retention Bonus Policy

Daryle Morgan made a motion to review and approve the Updated Retention Bonus Policy.
Burak Gursel seconded the motion.
The board **VOTED** unanimously to approve the motion.

I. Interaction Associates: Managing with Impact - Train the Trainer Contract

Maricela Navarro made a motion to review and approve the Interaction Associates: Managing w/ Impact - Train the Trainer Contract.
Esther Hugo seconded the motion.
The board **VOTED** unanimously to approve the motion.

V. Consent Action Items

A. Vendor Invoices (June - July 2018)

Esther Hugo made a motion to review and approve the vendor invoices (June - July 2018) w/ a fiscal impact of \$1,387,240.
Maricela Navarro seconded the motion.
The board **VOTED** unanimously to approve the motion.

B. Craneway Contract (2018-2019)

Esther Hugo made a motion to review and approve the Craneway contract (2018-2019) w/ a fiscal impact of \$16,280.
Maricela Navarro seconded the motion.
The board **VOTED** unanimously to approve the motion.

C. Ray Morgan Contract Renewal (2018-2019)

Esther Hugo made a motion to review and approve the Ray Morgan contract renewal (2018-2019) w/ a fiscal impact of \$71,712.
Maricela Navarro seconded the motion.
The board **VOTED** unanimously to approve the motion.

D. Microsoft Open License Agreement Renewal

Esther Hugo made a motion to review and approve the Microsoft Open License Agreement renewal w/ a fiscal impact of \$10,725.
Maricela Navarro seconded the motion.
The board **VOTED** unanimously to approve the motion.

VI. Discussion Items

A. Comments of the Board of Directors

Esther thanked Alicia for intentional, careful, and inspirational leadership. She also thanked the leadership, faculty, and staff for their attendance and engagement.

VII. Closing Items

A. Reminder: Board Members GreatSchools Review

B. Schedule of Board of Directors Meetings 2018-2019

C. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 2:00 PM.

Respectfully Submitted,
Libby Cole