



# Making Waves Academy

## Minutes

### WASC Executive Review Committee Annual Meeting

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**Date and Time**

Tuesday May 22, 2018 at 10:00 AM

**Location**

3550 Blume Drive Richmond, CA.

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**Committee Members Present**

Alicia Klein, Alton B. Nelson Jr., Esther Hugo (remote), Evangelia Ward-Jackson, Jon Siapno, Kimberley Carr, Libby Cole

**Committee Members Absent**

*None*

**Guests Present**

Raynell Crews-Gamez

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**I. Opening Items****A. Record Attendance and Guests****B. Call the Meeting to Order**

Alicia Klein called a meeting of the WASC Committee of Making Waves Academy to order on Tuesday May 22, 2018 at 10:12 AM.

**II. WASC Executive Review Committee Annual Meeting**

## **A. Opening Comments**

Alton Nelson provided opening remarks including context for this year, reflections, and next steps.

## **B. Review of Goal #1: Organizational Systems**

Mr. Nelson provided an overview of goal #1 accomplishments, challenges, year 4 reflections, and adjustments for year 5.

- Went through overview of systems work
- Discussed the idea of looking at an online platform to hold the WASC progress to goals sheets
- Received feedback to shift the key for progress to goals to be 75% or above for green vs. 50%
- Received feedback to find and replace the use of the term “CFO” (because MWA does not have one) to financial services provider

The following updates need to be made to the Progress to Goals document:

- Change the color key to reflect 80% or above as green
- There are multiple places in this document that refer to CFO, this needs to be changed to “financial services provider”

## **C. Review of Goal #2: Support for All Learners**

Ms. Crews-Gamez and Ms. Carr provided an overview of goal #2 including accomplishments, challenges, year 4 reflections, and any adjustments needed for year 5.

Overall comments:

- Ms. Klein commented on how effectively and authentically Ms. Crews-Gamez articulated the challenges faced by the MS.
- Ms. Klein shared information on LinkCrew and Dr. Ward-Jackson mentioned youth educators program as another possibility.
- Ms. Klein made a comment about the progress-to-goals worksheets being organized differently to make more clear when we are talking about which division and making the key takeaways more explicit. Next year, organize it by middle school, upper school, and schoolwide items.
- Mr. Nelson suggested that for next year, we need a narrative that gives an overview and progress to goals that can be shared in written form once between

mid-year meeting and end of year meeting. Also, consider if the slides could be tighter - less text and more high level concepts.

Middle School specific comments:

- Discussed the changes in staffing and approach to support middle school students, the positive effects of the change, the use of technology, and the increase in opportunities for acknowledgement
- Placed 9th in the state for ultimate Frisbee as the MS increased its athletics opportunities
- Highlighted the challenges of limited space
- Link to enrichment opportunities and lack of participation connected to higher incidence of referrals; 20 students accounting for over 400 discipline referrals (33%)
- **FEEDBACK:** moving some communication to SMS to push out texts to send information to parents if parents don't have access to the internet
- The idea of parent engagement being the goal as opposed to parent involvement; importance of feeling connected to one another and with staff
- Shared intervention accomplishments for 2017-18
- Changed to a case management approach to understand the level of engagement in the students
- Highlighted key changes for ELD changes in the MS and US.

Upper school specific comments:

- Drilled down on athletics participation
- Ways to recognize and celebrate student athletes and parents – recognition awards posted publicly as well as on the website
- Ways of providing evaluation for the coaches
- Utilization of the 5-star program for recognition and awareness
- More leadership camp exposure
- Communication on social media?
- Shared the intervention accomplishments and challenges for Upper School
- Reflections on Year 4 and Year 5 priorities and ways they will need to adapt for next year when they will share the space with the MS
- Accomplishments in the area of ELD and SPED; challenges in addressing SPED students who are challenged to attend school daily
- **FEEDBACK:** hearing more vertical alignment between the divisions and the continuity, seeing the additional pieces that show growth now versus at the initial WASC review four years ago
- **FEEDBACK:** cleaning up progress to goals so that it's clear to see if there is a way to look at the global takeaways; look at having a MS, US, and MWA section.

#### **D. Review Goal #3: College and Career Readiness**

Mr. Siapno provided an overview of goal #3 including accomplishments, challenges, year 4 reflections, and any adjustments needed for year 5. Highlights include curriculum, alignment with the MS, and key events (collage and case study fair, career day).

- Ms. Crews-Gamez suggested that we start doing test prep in the GATE program as a way to start better preparing students for standardized test taking.
- Overview of staffing additions and programmatic updates
- 9 domains under CCC; 7 of 9 with successes and 2 of 9 with challenges
- Highlighted the approach and look at 6 GPA bands, by targeted subgroup, and motivation levels
- Speculation on why the SAT scores are not changing significantly; any comparison to ACT scores
- **FEEDBACK:** How to better support SAT score increases through Kaplan-type curriculum and support starting as early as 5th grade
- Shared reflections and Year 5 priorities – engaging parents to help communicate to other parents about releasing and allowing their kids to leave the state and attend some private colleges

#### **E. Remaining Questions**

#### **F. Reflections and Learnings from Years 1-4**

- We have one more year before they come back in year 6, are we starting to look at what we did and how we prepare for them to come?
- ABN's vision is that when they come he will say welcome and set the stage and turn it over to Division Directors. This will speak to their feedback from the mid cycle visit, which was to see more employees across the organization beyond the leadership team.
- Dr. Ward-Jackson wants to be sure we capture really well the shifts and changes against the action plan because of the growth - make sure we are intentional about how we capture that narrative in the report.
- Ms. Hugo shared the idea of doing a video as part of our report or action plan.
- idea to cultural competency and technology as new goals or decide where these items fit in existing goals if they aren't separate goals.
- Esther reflected on the meeting today and shared that saw a lot of vertical alignment, all the connections the team is making, the use of data
- For next year, we need to what will be different How will preparation for the report be different?
- How to capture the narrative of the changes over the years? Produce a video?
- Where to capture the work with cultural competency, technology?
- When to sign up for the CCCOE WASC prep meeting for a WASC team to go.
- Saw vertical alignment, systems, curriculum work, liked all the connections being made through the data, and references to the high performing students as well

- Thinks the importance of having people being in position helps with getting all of the work done.

### **III. Closing Items**

#### **A. Adjourn Meeting**

Please take a few minute to complete the exit ticket at the link below by COB Friday 5/25/18.

[https://docs.google.com/forms/d/e/1FAIpQLSc8yTUig6HslmVWpX-aeKX1gtl7W5abLYCbQLD-Np3OgfEhFQ/viewform?usp=sf\\_link](https://docs.google.com/forms/d/e/1FAIpQLSc8yTUig6HslmVWpX-aeKX1gtl7W5abLYCbQLD-Np3OgfEhFQ/viewform?usp=sf_link)

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 1:00 PM.

Respectfully Submitted,  
Libby Cole