



# Making Waves Academy

## Minutes

### Board Meeting

---

**Date and Time**

Thursday May 3, 2018 at 11:00 AM

**Location**

Upper School Library

---

**VIDEO-CONFERENCE LINE INFORMATION:**

Audio Dial-In Information:

U.S & Canada: 866.740.1260

Access Code: 9362794

web link: <https://www.callinfo.com/prt?host=readytalk&an=8667401260&ac=9362794>

To Join Your Meeting:

Test your computer for compatibility prior to the conference:

<http://test.readytalk.com/?host=readytalk>

Once connected, please enable your webcam.

---

**Directors Present**

Alicia Malet Klein, Burak Gursel, Daryle Morgan (remote), Eric Abrams (remote), Esther Hugo, Maricela Navarro

**Directors Absent**

Chad Eatinger, Jessica Laughlin

---

## **Guests Present**

Abigail Tieck, Alton B. Nelson Jr., Caitlin Shelburne, Carey Ash, Cheryl Charlillo, Damon Edwards, Darcy Heppenstall, Debora Basso, Dinora Sanchez, Eleanor Boli, Elizabeth Martinez, Emily Delipaline, Eric Mingo, Evangelia Ward-Jackson, Jon Siapno, Kimberley Carr, LaMario Sales, Lauren Pitcher, Libby Cole, Micah Stilwell, Monica White, Raynell Crews-Gamez, Ruth Negash, Ruth Negash, Tela Caul, Wayne Kelley

---

## **I. Opening Items**

### **A. Call the Meeting to Order**

Alicia Malet Klein called a meeting of the board of directors of Making Waves Academy to order on Thursday May 3, 2018 at 11:07 AM.

### **B. Record Attendance and Guests**

### **C. Closed Session**

Board members participated in closed session.

### **D. Public Comments**

No public comments.

## **II. Standing Reports**

### **A. Mission Connection: Cultural Competency**

Ms. Martinez and Mr. Mingo presented on the cultural competency framework in place to support student success and provided an overview of the work that has taken place in both divisions. Board members participated in an activity to learn about one of the communication tools being implemented across the academy.

### **B. School-wide Focus: Title 1 Evaluation**

As a follow up to the Federal Program Monitoring visit in March, Ms. Boli and Ms. Stilwell provided an overview and update on MWA's intervention services program and asked board members to complete a corresponding Title 1 services program evaluation. Ms. Boli and Ms. Stilwell shared key updates, current Intervention performance data as of Quarter 4, and gave an overview of successes, challenges, and program modifications made over the past year in response to stakeholder feedback and previous performance data. Board members completed the evaluation and returned them to Ms. Boli.

### **C. Q&A on Division Director Reports**

Dr. Ward-Jackson and Ms. Carr answered questions related to the written Division Director reports.

**D. Q&A on CEO Report**

Mr. Nelson answered questions related to the written CEO report.

**E. Q&A on Finance Report**

Mr. Mai answered questions related to the written Finance report.

**F. School Site Council Report**

**III. Non-Action Items**

**A. Federal Program Monitoring Debrief**

Mr. Mai provided a final debrief on the Federal Program Monitoring review process that took place over the course of the year.

**B. Teacher Residency Program Overview**

Ms. Negash provided an overview of the Teacher Residency Program and engaged the board in an exercise to brainstorm the most important qualities in a Teacher Resident candidate.

**C. Curriculum Committee Update**

Dr. Hugo presented updates of the curriculum committee's review of courses, curriculum, schedules, and plans.

**D. Chromebook Implementation - Key Questions**

Ms. Basso and Mr. Nelson asked the board for input on two key elements of the Chromebook roll-out scheduled for the 2018-2019 year. These elements were related to home usage and incidents of damage.

**IV. Action Items**

**A. Approve Minutes: March 22, 2018**

Esther Hugo made a motion to review and approve March 22, 2018 minutes.

Maricela Navarro seconded the motion.

The board **VOTED** unanimously to approve the motion.

**B. Minutes: Curriculum Committee Meeting - March 29, 2018**

Esther Hugo made a motion to accept the minutes from the Spring Curriculum Committee on 03-29-18 Spring Curriculum Committee on 03-29-18.

Alicia Malet Klein seconded the motion.  
The board **VOTED** unanimously to approve the motion.

**C. Fruge Psychological Services Renewal Contract**

Burak Gursel made a motion to review and approve Fruge Psychological Services Renewal Contract not to exceed a fiscal impact of \$590,258.  
Daryle Morgan seconded the motion.  
The board **VOTED** unanimously to approve the motion.

**D. RT Fisher Academy Renewal Agreement**

Esther Hugo made a motion to review and approve RT Fisher Academy Renewal Agreement not to exceed a fiscal impact of \$139,599 (MS) \$ \$43,000 (US).  
Burak Gursel seconded the motion.  
The board **VOTED** unanimously to approve the motion.

**E. RT Fisher MWAS Renewal Agreement**

Maricela Navarro made a motion to review and approve RT Fisher MWAS renewal contract with a fiscal impact of \$39,250.  
Daryle Morgan seconded the motion.  
The board **VOTED** unanimously to approve the motion.

**F. MWA Board Meeting Dates (2018-2019)**

Esther Hugo made a motion to review and approve 2018-2019 MWA board meeting dates.  
Burak Gursel seconded the motion.  
The board **VOTED** unanimously to approve the motion.

**G. CCCOE Teacher Induction Program MOU Renewal**

Maricela Navarro made a motion to review and approve CCCOE Teacher Induction Program MOU Renewal.  
Esther Hugo seconded the motion.  
The board **VOTED** unanimously to approve the motion.

**H. National Center for Teacher Residency MOU**

Burak Gursel made a motion to review and approve National Central for Teacher Residency MOU with a fiscal impact of \$8,000.  
Maricela Navarro seconded the motion.  
The board **VOTED** unanimously to approve the motion.

**I. Annual Evaluation of Title 1 Programs & SPSA**

Esther Hugo made a motion to accept the School Site Council evaluation of Title 1 Program and board members will incorporate the recommendations of the School Site Council into their feedback on the formal Title 1 programmatic evaluation of the year. Burak Gursel seconded the motion. The board **VOTED** unanimously to approve the motion.

**J. Third Plateau Contract (April - July 2018)**

Burak Gursel made a motion to review and approve the Third Plateau Contract (April - July, 2018) with a fiscal impact of \$55,000. Maricela Navarro seconded the motion. The motion did not carry.

**K. Year-at-a Glance Calendar (2018-2019), Instructional Days, & MS/US Bell Schedules (2018-2019)**

Burak Gursel made a motion to review and approve the Year-at-a-Glance Calendar, Instructional Days, & MS/US Bell Schedules. The board reserves the right to add a non-instructional day to the calendar, at a later time, to support expansion activities. Maricela Navarro seconded the motion. The board **VOTED** unanimously to approve the motion.

**V. Consent Action Items**

**A. Nob Hill Catering (LunchMasters) Agreement Renewal**

Burak Gursel made a motion to review and approve Nob Hill Catering (Lunch Masters) Agreement Renewal w/ a fiscal impact of \$424,000. Ms. Klein recused herself from voting due to her position as member on the Making Waves Foundation board. Maricela Navarro seconded the motion. The board **VOTED** unanimously to approve the motion.

**B. MS & US Leases (2018-2019)**

Burak Gursel made a motion to review and approve the Middle School and Upper School Leases with a fiscal impact of \$1,331,976. Ms. Klein recused herself from voting due to her position as member on the Making Waves Foundation board. Maricela Navarro seconded the motion. The board **VOTED** unanimously to approve the motion.

**C. MWAS Sublease (2018-2019)**

Burak Gursel made a motion to review and approve MWAS sublease with a fiscal impact of \$122,568. Ms. Klein recused herself from voting due to her position as member on the Making Waves Foundation board. Maricela Navarro seconded the motion. The board **VOTED** unanimously to approve the motion.

**D. MWF Financial Services Agreement (2018-2019)**

Burak Gursel made a motion to review and approve MWF Financial Services Agreement with a fiscal impact of \$117, 075. Ms. Klein recused herself from voting due to her position as member on the Making Waves Foundation board.

Maricela Navarro seconded the motion.

The motion did not carry.

**E. Apex Learning Contract Renewal (2018-2019)**

Burak Gursel made a motion to review and approve Apex Learning Contract Renewal with a fiscal impact of \$5,250.00. Ms. Klein recused herself from voting due to her position as member on the Making Waves Foundation board.

Maricela Navarro seconded the motion.

The board **VOTED** unanimously to approve the motion.

**F. OKTA Contract Renewal**

Burak Gursel made a motion to review and approve OKTA Contract Renewal with a fiscal of \$8,797.50. Ms. Klein recused herself from voting due to her position as member on the Making Waves Foundation board.

Maricela Navarro seconded the motion.

The board **VOTED** unanimously to approve the motion.

**VI. Closing Items**

**A. Schedule of Board of Directors Meetings 2017-2018**

**B. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 2:17 PM.

Respectfully Submitted,

Libby Cole