



Making Waves Academy

Minutes

Board Meeting

Date and Time

Thursday May 3, 2018 at 11:00 AM

Location

Upper School Library

VIDEO-CONFERENCE LINE INFORMATION:

Audio Dial-In Information:

U.S & Canada: 866.740.1260

Access Code: 9362794

web link: <https://www.callinfo.com/prt?host=readytalk&an=8667401260&ac=9362794>

To Join Your Meeting:

Test your computer for compatibility prior to the conference:

<http://test.readytalk.com/?host=readytalk>

Once connected, please enable your webcam.

Directors Present

Alicia Malet Klein, Burak Gursel, Daryle Morgan (remote), Eric Abrams (remote), Esther Hugo, Maricela Navarro

Directors Absent

Chad Eatinger, Jessica Laughlin

Guests Present

Abigail Tieck, Alton B. Nelson Jr., Caitlin Shelburne, Carey Ash, Cheryl Charlillo, Damon Edwards, Darcy Heppenstall, Debora Basso, Dinora Sanchez, Eleanor Boli, Elizabeth Martinez, Emily Delipaline, Eric Mingo, Evangelia Ward-Jackson, Jon Siapno, Kimberley Carr, LaMario Sales, Lauren Pitcher, Libby Cole, Micah Stilwell, Monica White, Raynell Crews-Gamez, Ruth Negash, Ruth Negash, Tela Caul, Wayne Kelley

I. Opening Items

A. Call the Meeting to Order

Alicia Malet Klein called a meeting of the board of directors of Making Waves Academy to order on Thursday May 3, 2018 at 11:07 AM.

B. Record Attendance and Guests

C. Closed Session

Board members participated in closed session.

D. Public Comments

No public comments.

II. Standing Reports

A. Mission Connection: Cultural Competency

Ms. Martinez and Mr. Mingo presented on the cultural competency framework in place to support student success and provided an overview of the work that has taken place in both divisions. Board members participated in an activity to learn about one of the communication tools being implemented across the academy.

B. School-wide Focus: Title 1 Evaluation

As a follow up to the Federal Program Monitoring visit in March, Ms. Boli and Ms. Stilwell provided an overview and update on MWA's intervention services program and asked board members to complete a corresponding Title 1 services program evaluation. Ms. Boli and Ms. Stilwell shared key updates, current Intervention performance data as of Quarter 4, and gave an overview of successes, challenges, and program modifications made over the past year in response to stakeholder feedback and previous performance data. Board members completed the evaluation and returned them to Ms. Boli.

C. Q&A on Division Director Reports

Dr. Ward-Jackson and Ms. Carr answered questions related to the written Division Director reports.

D. Q&A on CEO Report

Mr. Nelson answered questions related to the written CEO report.

E. Q&A on Finance Report

Mr. Mai answered questions related to the written Finance report.

F. School Site Council Report

III. Non-Action Items

A. Federal Program Monitoring Debrief

Mr. Mai provided a final debrief on the Federal Program Monitoring review process that took place over the course of the year.

B. Teacher Residency Program Overview

Ms. Negash provided an overview of the Teacher Residency Program and engaged the board in an exercise to brainstorm the most important qualities in a Teacher Resident candidate.

C. Curriculum Committee Update

Dr. Hugo presented updates of the curriculum committee's review of courses, curriculum, schedules, and plans.

D. Chromebook Implementation - Key Questions

Ms. Basso and Mr. Nelson asked the board for input on two key elements of the Chromebook roll-out scheduled for the 2018-2019 year. These elements were related to home usage and incidents of damage.

IV. Action Items

A. Approve Minutes: March 22, 2018

Esther Hugo made a motion to review and approve March 22, 2018 minutes.

Maricela Navarro seconded the motion.

The board **VOTED** unanimously to approve the motion.

B. Minutes: Curriculum Committee Meeting - March 29, 2018

Esther Hugo made a motion to accept the minutes from the Spring Curriculum Committee on 03-29-18 Spring Curriculum Committee on 03-29-18.

Alicia Malet Klein seconded the motion.

The board **VOTED** unanimously to approve the motion.

C. Fruge Psychological Services Renewal Contract

Burak Gursel made a motion to review and approve Fruge Psychological Services Renewal Contract not to exceed a fiscal impact of \$590,258.

Daryle Morgan seconded the motion.

The board **VOTED** unanimously to approve the motion.

D. RT Fisher Academy Renewal Agreement

Esther Hugo made a motion to review and approve RT Fisher Academy Renewal Agreement not to exceed a fiscal impact of \$139,599 (MS) \$ \$43,000 (US).

Burak Gursel seconded the motion.

The board **VOTED** unanimously to approve the motion.

E. RT Fisher MWAS Renewal Agreement

Maricela Navarro made a motion to review and approve RT Fisher MWAS renewal contract with a fiscal impact of \$39,250.

Daryle Morgan seconded the motion.

The board **VOTED** unanimously to approve the motion.

F. MWA Board Meeting Dates (2018-2019)

Esther Hugo made a motion to review and approve 2018-2019 MWA board meeting dates.

Burak Gursel seconded the motion.

The board **VOTED** unanimously to approve the motion.

G. CCCOE Teacher Induction Program MOU Renewal

Maricela Navarro made a motion to review and approve CCCOE Teacher Induction Program MOU Renewal.

Esther Hugo seconded the motion.

The board **VOTED** unanimously to approve the motion.

H. National Center for Teacher Residency MOU

Burak Gursel made a motion to review and approve National Central for Teacher Residency MOU with a fiscal impact of \$8,000.

Maricela Navarro seconded the motion.

The board **VOTED** unanimously to approve the motion.

I. Annual Evaluation of Title 1 Programs & SPSA

Esther Hugo made a motion to accept the School Site Council evaluation of Title 1 Program and board members will incorporate the recommendations of the School Site Council into their feedback on the formal Title 1 programmatic evaluation of the year. Burak Gursel seconded the motion. The board **VOTED** unanimously to approve the motion.

J. Third Plateau Contract (April - July 2018)

Burak Gursel made a motion to review and approve the Third Plateau Contract (April - July, 2018) with a fiscal impact of \$55,000. Maricela Navarro seconded the motion. The motion did not carry.

K. Year-at-a Glance Calendar (2018-2019), Instructional Days, & MS/US Bell Schedules (2018-2019)

Burak Gursel made a motion to review and approve the Year-at-a-Glance Calendar, Instructional Days, & MS/US Bell Schedules. The board reserves the right to add a non-instructional day to the calendar, at a later time, to support expansion activities. Maricela Navarro seconded the motion. The board **VOTED** unanimously to approve the motion.

V. Consent Action Items

A. Nob Hill Catering (LunchMasters) Agreement Renewal

Burak Gursel made a motion to review and approve Nob Hill Catering (Lunch Masters) Agreement Renewal w/ a fiscal impact of \$424,000. Ms. Klein recused herself from voting due to her position as member on the Making Waves Foundation board. Maricela Navarro seconded the motion. The board **VOTED** unanimously to approve the motion.

B. MS & US Leases (2018-2019)

Burak Gursel made a motion to review and approve the Middle School and Upper School Leases with a fiscal impact of \$1,331,976. Ms. Klein recused herself from voting due to her position as member on the Making Waves Foundation board. Maricela Navarro seconded the motion. The board **VOTED** unanimously to approve the motion.

C. MWAS Sublease (2018-2019)

Burak Gursel made a motion to review and approve MWAS sublease with a fiscal impact of \$122,568. Ms. Klein recused herself from voting due to her position as member on the Making Waves Foundation board. Maricela Navarro seconded the motion. The board **VOTED** unanimously to approve the motion.

D. MWF Financial Services Agreement (2018-2019)

Burak Gursel made a motion to review and approve MWF Financial Services Agreement with a fiscal impact of \$117, 075. Ms. Klein recused herself from voting due to her position as member on the Making Waves Foundation board.

Maricela Navarro seconded the motion.

The motion did not carry.

E. Apex Learning Contract Renewal (2018-2019)

Burak Gursel made a motion to review and approve Apex Learning Contract Renewal with a fiscal impact of \$5,250.00. Ms. Klein recused herself from voting due to her position as member on the Making Waves Foundation board.

Maricela Navarro seconded the motion.

The board **VOTED** unanimously to approve the motion.

F. OKTA Contract Renewal

Burak Gursel made a motion to review and approve OKTA Contract Renewal with a fiscal of \$8,797.50. Ms. Klein recused herself from voting due to her position as member on the Making Waves Foundation board.

Maricela Navarro seconded the motion.

The board **VOTED** unanimously to approve the motion.

VI. Closing Items

A. Schedule of Board of Directors Meetings 2017-2018

B. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 2:17 PM.

Respectfully Submitted,

Libby Cole