

DRAFT



## Making Waves Academy

### Minutes

#### Monthly Making Waves Academy Board Meeting

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**Date and Time**

Thursday March 22, 2018 at 11:00 AM

**Location**

Upper School Library

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**VIDEO-CONFERENCE LINE INFORMATION:**

Audio Dial-In Information:

U.S & Canada: 866.740.1260

Access Code: 9362794

To Join Your Meeting:

Test your computer for compatibility prior to the conference:

<http://test.readytalk.com/?host=readytalk>

Once connected, please enable your webcam.

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**Directors Present**

Alicia Klein, Burak Gursel, Daryle Morgan, Eric Abrams, Esther Hugo, Jessica Laughlin, Maricela Navarro

**Directors Absent**

Chad Eatinger

**Guests Present**

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Ahija Moore, Alton B. Nelson Jr., Amanda Medress, Amari Lynn-Brown (17th wave), Arraya Worley (16th wave), Caitlin Shelburne, Chrissy Godfrey, Claudia Ayala (18th wave), Damon Edwards, Darcy Heppenstall, Debora Basso, Eleanor Boli, Eleanor Boli, Elizabeth Martinez, Erick Arandia- Cardenas (18th wave), Esther Lopez (18th wave), Evangelia Ward-Jackson, Hung Mai, Jason Chu, Jessie Weiser, Jocelyn Martinez (18th wave), Josefina Sanchez, Kimberley Carr, Libby Cole, Linda Beckstrom (UC Berkeley), Lisa Dodson, Melissa Fries, Michael Delphin, Monica White, Paula Groves, Peter MacEwan, Raynell Crews-Gamez, Steve Roth, Thomas Yoon

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## **I. Opening Items**

### **A. Call the Meeting to Order**

Alicia Klein called a meeting of the board of directors of Making Waves Academy to order on Thursday Mar 22, 2018 at 11:10 AM.

### **B. Record Attendance and Guests**

### **C. Closed Session**

There was no closed session.

### **D. Public Comments**

There were no public comments.

## **II. Standing Reports**

### **A. Mission Connection: MWF College and Alumni Program Overview**

Ms. Fries and Mr. MacEwan provided an overview of CAP services provided to MWA graduates as well as a summary of MWA Waves 12, 13, 14 college experiences to date.

### **B. Upper School Deep Dive: Student Dialogue on Safety & Activism**

Upper School Students participated in a panel discussion regarding safety and student activism.

### **C. Q&A on Division Director Reports**

Dr. Ward-Jackson and Ms. Carr answered questions related to the written Division Director Reports.

### **D. Q&A on CEO Report**

Mr. Nelson answered questions related to the written CEO Report.

### **E.**

### **Q&A on Finance Report**

Mr. Roth answered questions related to written Finance Report.

### **F. School Site Council Report**

Ms. Carr reported out on recent activities of the March School Site Council meeting including a feedback session on the Parent Engagement Policy & School Compact and a presentation facilitated by Teacher Residency Program Director, Ruth Negash.

### **G. Q&A on Registrar Office Data Request from February Board Meeting**

Ms. Boli and Ms. Sanchez reported out on questions related to withdrawals and transfers that board members raised at the February 1, 2018 board meeting.

## **III. Non-Action Items**

### **A. Handbook Committee**

Mr. Nelson invited board members to participate on the handbook committee which annually reviews the Middle School and Upper School Student/Parent/Guardian handbooks. Burak Gursel and Daryle Morgan accepted Mr. Nelson's invitation.

### **B. Lottery Update**

Mr. Jones-Bey provided a final update on this year's lottery and pre-enrollment activities.

### **C. Public Hearing Notice: Local Control & Accountability Plan (LCAP)**

Mr. Mai announced the LCAP public hearing that will take place at the School Site Council meeting on Thursday April 12th at 6:30pm.

### **D. Board Commitment Form & Overview of Statement of Economic Interest Form (2017)**

Ms. Klein provided an overview of MWA's conflict of interest policy and asked members to complete the commitment and state of economic interest forms and submit at the end of the meeting.

## **IV. Action Items**

### **A. Approve Minutes: February 1, 2018**

Burak Gursel made a motion to approve minutes from the Board Meeting on 02-01-18 Board Meeting on 02-01-18.

Esther Hugo seconded the motion.

The board **VOTED** unanimously to approve the motion.

### **B. Approve Minutes: March 16, 2018**

Daryle Morgan made a motion to approve minutes from the Special Board Meeting on 03-16-18 Special Board Meeting on 03-16-18.

Maricela Navarro seconded the motion.

The board **VOTED** unanimously to approve the motion.

**C. E-Rate Contract Renewal**

Eric Abrams made a motion to approve the e-rate contract renewal with a fiscal impact amount of \$5,364.

Esther Hugo seconded the motion.

The board **VOTED** unanimously to approve the motion.

**D. Vendor Invoices (December 2017 - February 2018)**

Daryle Morgan made a motion to approve the vendor invoices (December 2017 - February 2018) with a fiscal impact amount of \$1,632,003.67.

Burak Gursel seconded the motion.

The board **VOTED** unanimously to approve the motion.

**E. Second Interim Budget**

Maricela Navarro made a motion to approve the second interim budget.

Daryle Morgan seconded the motion.

The board **VOTED** unanimously to approve the motion.

**F. 2017-18 Audit Engagement Letter**

Maricela Navarro made a motion to approve the 2017-2018 audit engagement letter.

Chat Eatinger replaces Eric Abrams on this committee.

Eric Abrams seconded the motion.

The board **VOTED** unanimously to approve the motion.

**G. Axis Talent Partners Contract**

Esther Hugo made a motion to approve Axis Talent Partners Contract with a fiscal impact amount of \$48,000.

Daryle Morgan seconded the motion.

The board **VOTED** unanimously to approve the motion.

**H. Richmond Promise Data Sharing MOU**

Maricela Navarro made a motion to approve Richmond Promise MOU under the condition that our insurer, CharterSafe, has reviewed and agreed to the terms.

Jessica Laughlin seconded the motion.

The board **VOTED** unanimously to approve the motion.

**I. Service Provider Agreement for Executive Team-Building**

Jessica Laughlin made a motion to approve service provider agreement with a fiscal impact amount of \$7,875.

Daryle Morgan seconded the motion.

The board **VOTED** unanimously to approve the motion.

## **V. Closing Items**

### **A. Schedule of Board of Directors Meetings 2017-2018**

### **B. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 2:00 PM.

Respectfully Submitted,  
Libby Cole