



# Making Waves Academy

## Minutes

### Monthly Making Waves Academy Board Meeting

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**Date and Time**

Thursday October 26, 2017 at 11:00 AM

**Location**

Upper School Library

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**CONFERENCE LINE INFORMATION:**

US/Canada Toll-Free Number

866-740-1260

7-Digit Access Code

6214926

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**Directors Present**

Alicia Malet Klein, Daryle Morgan, Eric Abrams (remote), Esther Hugo, Maricela Navarro

**Directors Absent**

*None*

**Guests Present**

Alton B. Nelson Jr., Briana Franco, Burak Gursel, Caitlin Shelburne, Caitlin Shelburne, Carmen Velarde, Chrissy Godfrey, Cindy Barton, Damon Edwards, Debora Basso, Eleanor Boli, Evangelia Ward-Jackson, Harpreet Kaur, Hung Mai, Jack Vessa, Jessica Wind, Jesus Villalobos, Jorge Gudina, Josephina Sanchez, Juan Gudina, Karen Reyes, Kassandra Harper-Cotton, Lal

Jones-Bey, Libby Cole, Michael Delphin, Sameeta Dasari, Stephanie Paula, Te'Arie Jackson, Wendy Quezada, Zahara Santos

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## **I. Opening Items**

### **A. Record Attendance and Guests**

### **B. Call the Meeting to Order**

Alicia Malet Klein called a meeting of the board of directors of Making Waves Academy to order on Thursday Oct 26, 2017 at 11:05 AM.

Alicia Malet Klein introduced prospective board members Jessica Wind, Burak Gursel, and Chad Eatinger (remote).

### **C. Public Comments**

No public comments.

### **D. Closed Session**

Discussion of litigation and personnel issues.

## **II. Standing Reports**

### **A. Mission Connection: Student Leaders Panel - Engagement & Safety**

Ms. Boli and Dr. Ward-Jackson facilitated a student panel discussion on safety and engagement with students from the Middle School and Upper School.

### **B. Q&A on Division Director Reports**

Ms. Boli and Dr. Ward-Jackson answered questions from board members.

### **C. CEO Report & Sept Deep Dive Discussion Follow-Up**

Alton B. Nelson Jr. answered questions related to the CEO written report and facilitated further discussion on the strategic plan/growth goals.

### **D. Q&A on Finance Report**

Mr. Mai answered questions related to the Finance Report.

## **III. Non-Action Items**

### **A. BoardonTrack Training**

Seth Wolfman from Board on Track trained board members on how to navigate and utilize the site.

**B. California Dashboard Overview**

Ms Velarde provided an overview of the CA dashboard and presented to the board the local indicators MWA has chosen.

**C. West Contra Costa Common Enrollment Initiative**

Mr. Jones-Bey provided an overview of the West Contra Costa Enroll initiative and shared preparations underway for the November 1st launch.

**IV. Action Items**

**A. Approve Minutes: September 7, 2017**

Daryle Morgan made a motion to approve minutes from the Board Meeting on 09-07-17 Board Meeting on 09-07-17.

Maricela Navarro seconded the motion.

The board **VOTED** unanimously to approve the motion.

**B. Request for Allowance of Attendance for Emergency Conditions**

Esther Hugo made a motion to approve the.

Eric Abrams seconded the motion.

The board **VOTED** unanimously to approve the motion.

**C. 990 Federal Tax Return and 199 California Tax (2016-2017)**

This item was postponed to December 14, 2017.

**D. Bank Resolution – Chase – Operating Account**

Daryle Morgan made a motion to approve the Chase bank resolution to add additional signers to the MWA operating account.

Maricela Navarro seconded the motion.

The board **VOTED** unanimously to approve the motion.

**E. Bank Resolution – Chase – Middle School Fundraising and Club Monies**

Esther Hugo made a motion to approve the creation of a Chase bank account for MS fundraising and club monies.

Maricela Navarro seconded the motion.

The board **VOTED** unanimously to approve the motion.

**F. Bank Resolution – Chase – Upper School Fundraising and Club Monies**

Eric Abrams made a motion to approve the creation of a Chase bank account for US fundraising and club monies.

Esther Hugo seconded the motion.

The board **VOTED** unanimously to approve the motion.

**G. Bank Resolution – Western Alliance Bridge Bank**

Daryle Morgan made a motion to approve the creation of a Western Alliance Bridge Bank account.

Eric Abrams seconded the motion.

The board **VOTED** unanimously to approve the motion.

**H. Bank Resolution – Vanguard Brokerage Account**

Esther Hugo made a motion to approve the creation of a Vanguard Brokerage account.

Daryle Morgan seconded the motion.

The board **VOTED** unanimously to approve the motion.

**I. Annual Renaissance Learning Subscription and Support Fee**

Maricela Navarro made a motion to approve the annual Renaissance Learning Subscription and Support fee.

Eric Abrams seconded the motion.

The board **VOTED** unanimously to approve the motion.

**J. Cisco Smartnet Support Renewal**

Eric Abrams made a motion to approve the Cisco Smartnet Support renewal.

Esther Hugo seconded the motion.

The board **VOTED** unanimously to approve the motion.

**V. Closing Items**

**A. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 2:46 PM.

Respectfully Submitted,  
Libby Cole