



# Making Waves Academy

## Minutes

### Board Meeting

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**Date and Time**

Thursday September 7, 2017 at 11:00 AM

**Location**

Upper School Library

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**Directors Present**

Alicia Malet Klein, Daryle Morgan (remote), Eric Abrams (remote), Maricela Navarro

**Directors Absent**

Esther Hugo

**Guests Present**

Alton B. Nelson Jr., Amanda Medress, Aurelio I. Garcia, Caitlin Shelburne, Chelsey Miller, Damon Edwards, Debora Basso, Destiny Owens, Evangelia Ward-Jackson, Hung Mai, Irma Cruz, Joanna Tapia, Kara Alhadeff, Kimberley Carr, Komal Shah, Lauren Pitcher, Libby Cole, Raynell Crews-Gamez, Ruth Negash, Sameeta Dasari, Sherry Smith, Tila Caul, Todd Allen, Tori Mansfield

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**I. Opening Items****A. Record Attendance and Guests****B.**

### **Call the Meeting to Order**

Alicia Malet Klein called a meeting of the board of directors of Making Waves Academy to order on Thursday Sep 7, 2017 at 11:06 AM.

### **C. Conferral of Diplomas**

Ms. Klein, Alton B. Nelson Jr, Kimberley Carr, and Chelsey Miller shared congratulatory remarks as Joanna Tapia was presented her diploma.

### **D. Public Comments**

No public comments.

### **E. Closed Session**

## **II. Standing Reports**

### **A. Mission Connection: Introduction of New Leadership**

New school and central services team leadership were introduced followed by Q&A from board members.

### **B. School-wide Focus: Initial CAASPP Results**

Ms. Carr and Dr. Ward-Jackson presented CAASPP data and facilitated discussion on 2016-2017 results.

### **C. Q&A on Division Director Reports**

### **D. CEO Report & Deep Dive Discussion**

Alton B. Nelson Jr. presented his start of the year presentation and facilitated discussion related to the strategic plan.

### **E. Finance Update**

## **III. Non-Action Items**

### **A. BoardonTrack Training**

This item was postponed to the October 26, 2017 meeting.

### **B. Public Hearing Announcement: Sufficiency of Textbooks & Instructional Materials - October 12, 2017**

Mr. Mai announced that a public hearing will take place on October 12, 2017

## **IV. Action Items**

**A. Approve Minutes: June 15, 2017 & August 2, 2017**

Daryle Morgan made a motion to approve minutes.  
Maricela Navarro seconded the motion.  
The board **VOTED** unanimously to approve the motion.

**B. Instructional Minutes (2017-2018)**

Daryle Morgan made a motion to approve instructional minutes.  
Maricela Navarro seconded the motion.  
The board **VOTED** unanimously to approve the motion.

**C. Academic Calendar (2017-2018)**

Daryle Morgan made a motion to academic calendar.  
Maricela Navarro seconded the motion.  
The board **VOTED** unanimously to approve the motion.

**D. Vendor Invoices (June - August, 2017)**

Daryle Morgan made a motion to vendor invoices.  
Maricela Navarro seconded the motion.  
The board **VOTED** unanimously to approve the motion.

**E. Unaudited Actuals (FY2016-2017)**

Daryle Morgan made a motion to approve unaudited actuals.  
Maricela Navarro seconded the motion.  
The board **VOTED** unanimously to approve the motion.  
Hung Mai reviewed Unaudited Actuals with board members.

**F. MWA Resolution to Join CharterSafe**

Daryle Morgan made a motion to to approve Resolution to Join Chartersafe.  
Maricela Navarro seconded the motion.  
The board **VOTED** unanimously to approve the motion.

**G. Making Waves Academy Middle School and Upper School Lease Agreement**

Maricela Navarro made a motion to approve lease.  
Daryle Morgan seconded the motion.  
The board **VOTED** to approve the motion.

**Roll Call**

Alicia Malet Klein Abstain  
Eric Abrams Aye  
Daryle Morgan Aye  
Maricela Navarro Aye

**Roll Call**

Esther Hugo      Absent

Alicia Malet Klein recused herself from voting on Making Waves Academy Middle School and Upper School Lease Agreement since she sits on both boards.

**H. Suicide Prevention Policy**

Maricela Navarro made a motion to approve suicide prevention policy.

Daryle Morgan seconded the motion.

The board **VOTED** unanimously to approve the motion.

**I. Microsoft Renewal**

Daryle Morgan made a motion to approve microsoft renewal.

Maricela Navarro seconded the motion.

The board **VOTED** unanimously to approve the motion.

**J. Updated Board Polices**

Maricela Navarro made a motion to approve Updated Conflict of Interest Policy.

Daryle Morgan seconded the motion.

The board **VOTED** unanimously to approve the motion.

**K. Making Waves Academy & CCCOE Memorandum of Understanding for Special Education Services (2017-2018)**

Approved with any edits that YM&C and Alton B. Nelson Jr. deem necessary.

Daryle Morgan made a motion to approve MOU between MWA and CCCOE for Special Education Services.

Maricela Navarro seconded the motion.

The board **VOTED** unanimously to approve the motion.

**V. Discussion Items**

**A. Board Sub-Committees**

Two sub committees were proposed, Sabbatical and Cultural Competency. Board members are to let Alicia Klein know if they have interest in joining either committee.

**B. MWA Back-to- School Family Day - September 9, 2017 12:30 - 3pm**

**C. MWA 10th Anniversary Celebration & Groundbreaking Event - September 21, 2017**

The date for this event has changed to October 3, 2017.

**D. Save the Date: Board Engagement Day - March 6, 2018**

**E. Comments of the Board of Directors**

**F. Schedule of Board of Directors Meetings 2017-2018**

**VI. Closing Items**

**A. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 1:29 PM.

Respectfully Submitted,  
Alicia Malet Klein