



CircleUp Education

Proposal - Making Waves Academy - DEI & Restorative Practices Support (2024-2025)

Prepared for:
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High Demand Notice

This is just a reminder that due to **extremely high demand**, our next available **open dates** to schedule services with and limited availability:

July/August of 2024

We may have some availability sooner than this but it is **very limited**.

If you have dates in mind, please refer to the **Logistics** in the table below to identify the length of your proposed service and contact us immediately so that we can hold dates for you on our calendar.

Scheduling Check List

Please prepare and share the following **parameters** with our team so we can expedite the the scheduling process.

- Identify which days work best for your team. Always share at **least 2 days of the week that will work**. Weekends are limited, but are an option as well.
- An exact time is always best, however, if you have flexibility, provide us with the **times of day** your team is available.
 - An example would be **Early Morning (before 6am-8am *additional cost may apply), Morning (8-12), Afternoon (12pm-3pm, Early Evening (4pm-6pm), Late evening (after 6pm - 9pm *additional cost may apply), Red Eye (Between 9pm and 6am *additional cost may apply)**
- Know that there is more flexibility with scheduling Live Online sessions using Zoom versus In-person sessions due to commute time and session setup.
- **IMPORTANT** - We will hold dates for up to **two weeks** so please make sure that your internal process for approving contracts fits within that time table. We will release held dates up to two weeks before a reserved service date if we have not received a signed service agreement.

**Call us now to hold dates or see what we might have open sooner at 510-470-0823
or email tyrone@circleuped.org**

Please take scheduling into consideration to make sure that our availability is in **alignment with your internal timeline for service delivery**. Thank you for your support and understanding during this high demand time.

Proposed Services

Click the links in the pricing table for more details.

Name	Price	QTY	Subtotal
<p data-bbox="110 247 849 369">CircleUp for Restorative Practices - Circle Design - Live In-person - Part 1 - Experiential Circles with Staff (4 hours)</p> <p data-bbox="110 384 865 684">The CircleUp for Restorative Practices - Circle Design introduces participants to the framework used to design and facilitate restorative circle practices to build trust, establish relationships, explore values, and deepen relationships between people in your community. This training also models a relationship-building circle and then shows participants how to reverse engineer them to reflect a very particular need or pain point that arose and how to problem solve common issues that occur.</p> <p data-bbox="110 730 537 762"><u>CLICK HERE FOR MORE DETAILS</u></p> <p data-bbox="110 810 396 842"><u>Live Training Logistics</u></p> <ul data-bbox="152 848 875 1344" style="list-style-type: none"> • This session is LIVE, meaning that it will take place at your site • The session is 4 hours long. (can be adjusted if needed) <ul style="list-style-type: none"> • There will be one short break included in the session. • Our team will arrive up to 1 hour early to set up the sessions. • Our team will stay 30 minutes after the session to pack up all of the training materials. • Our trainers have been fully vaccinated with the COVID-19 Vaccine and will wear a mask during the training session that allows participants to still see their faces. • The cost includes setup, breakdown, and travel costs. <p data-bbox="110 1392 293 1423"><u>Customizations</u></p> <p data-bbox="110 1430 500 1461">This service will be customized to</p> <ul data-bbox="152 1467 872 1774" style="list-style-type: none"> • Guide staff through community-building experiences at the beginning of the year. • Allow staff to experience the benefits of community building firsthand. • Reflect on the impact of community building in creating a sense of inclusion and belonging. • Familiarize staff with the framework through direct experience. 	\$5,895.00	1	\$5,895.00

<p>CircleUp for Restorative Practices - Circle Design - Live In-person - Part 2 - Designing & Facilitating Circles for Students (4 hours)</p> <p>The CircleUp for Restorative Practices - Circle Design introduces participants to the framework used to design and facilitate restorative circle practices to build trust, establish relationships, explore values, and deepen relationships between people in your community. This training also models a relationship-building circle and then shows participants how to reverse engineer them to reflect a very particular need or pain point that arose and how to problem solve common issues that occur.</p> <p>CLICK HERE FOR MORE DETAILS</p> <p><u>Live Training Logistics</u></p> <ul style="list-style-type: none"> • This session is LIVE, meaning that it will take place at your site • The session is 3 hours long. (can be adjusted if needed) <ul style="list-style-type: none"> • There will be one short break included in the session. • This session will include small group breakout sessions. • Our team will arrive up to 1 hour early to set up the sessions. <ul style="list-style-type: none"> • Our team will stay 30 minutes after the session to pack up all of the training materials. • Our trainers have been fully vaccinated with the COVID-19 Vaccine and will wear a mask during the training session that allows participants to still see their faces. • The cost includes setup, breakdown, and travel costs. <p><u>Customizations</u></p> <p>This service will be customized to provide staff with:</p> <ul style="list-style-type: none"> • Training to facilitate similar experiences for students in the classroom that specifically help students practice empathy, communication, and sharing, and break down barriers and promote respect and acceptance of differences. • Tools to design community agreements and/or team-building circles for the start of the school year. 	\$4,982.00	1	\$4,982.00
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<p>Restorative Infrastructure Review & Development Coaching - Live Online - Advisory Lesson Planning with a Selected Cohort</p> <p>The Restorative Infrastructure Review & Development Coaching Service provides you with expert review and technical support to ensure that policies, practices, and systems are restorative and highly customized to meet your inclusion, equity, conflict resolution needs. This session includes problem-solving, skill development, and best practices that represent your unique needs.</p> <p>CLICK HERE FOR MORE DETAILS</p> <p><u>Logistics</u></p> <ul style="list-style-type: none"> • 50-minute long session • Recommended 3-5 sessions minimum <p><u>Customizations</u></p> <ul style="list-style-type: none"> • These sessions front-loaded at the beginning of the year and spread out throughout the rest of the year. • CircleUp will work closely with a cohort to design lessons for Advisory and build upon the foundation of community building started in the classroom. • The goal will be to support this cohort with designing impactful conversations about diversity, inclusion, identity, belonging, race/racism, and respect or teach about special heritage months celebrating students' cultures. 	<p>\$595.00</p>	<p>7</p>	<p>\$4,165.00</p>
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<p>Discussion Circle/Meeting Facilitation - Live In-person - Continued Modeling of Experiential Circles with Staff in Preparation for Advisory Lessons (1.5 hours)</p> <p>The Discussion Circle/Meeting is designed to engage participants in activities designed to discuss, reflect, and process important topics that impact the day-to-day live of participants. The Discussion Circle/Meeting has a core topic or theme that is related to group relationships, trauma, resiliency, the impact of local and global events, race, social-emotional learning skills, or other important topics. This service is guided by a CircleUp Training Synergist.</p> <p><u>Live Training Logistics</u></p> <ul style="list-style-type: none"> • This session is LIVE, meaning that it will take place at your site • The session is 1.5 hours long. (can be adjusted if needed) <ul style="list-style-type: none"> • There will be one short break included in the session. • This session will include small group breakout sessions. • Our team will arrive up to 1 hour early to set up the sessions. <ul style="list-style-type: none"> • Our team will stay 30 minutes after the session to pack up all of the training materials. • Our trainers have been fully vaccinated with the COVID-19 Vaccine and will wear a mask during the training session that allows participants to still see their faces. • The cost includes setup, breakdown, and travel costs. <p><u>Customizations</u></p> <ul style="list-style-type: none"> • CircleUp will continue to model Restorative Practices for staff throughout the year • We will preview Restorative Circles that they will facilitate in the classroom that were also designed by the Cohort mentioned above • Staff will als be provided wth time for reflection and customization for specific advisory classes. 	<p>\$2,881.00</p>	<p>4</p>	<p>\$11,524.00</p>
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<p>Restorative Practices Coaching - Refining Your Circle Practices - Live Online - Ongoing Coaching & Support for Staff</p> <p>The Restorative Practices Coaching - Refining Your Circle Practices service provides you with one-on-one or small group coaching designed to identify issues with designing and leading Restorative Practices and provide you with needs-based recommendations, strategies, best practices, and tools to enhance your practice. This coaching is also designed to help problem-solve common and unique challenges that practitioners may experience.</p> <p><u>CLICK HERE FOR MORE DETAILS</u></p> <p>Logistics</p> <ul style="list-style-type: none"> • 1-hour long session • Recommended 3-5 sessions minimum <p>Customizations</p> <ul style="list-style-type: none"> • Provide coaching for teachers who need additional assistance, feedback, observation, brainstorming, and troubleshooting. • Extend support to student services, counselors, or deans as needed. 	\$595.00	5	\$2,975.00
<p>Training Tools - Relationship Building Design Guides for CircleUp for Restorative Practices Training (1 per Teacher/ Staff Member)</p>	\$54.99	100	\$5,499.00

<p>Training Tools - <i>NEW</i> Relationship Building CUE Cards for CircleUp for Restorative Practices Training (1 per Teacher/ Staff Member)</p> <p>The <i>New Relationship Building Cue Cards™</i> are a must-have tool for anyone who wants a simple way to build relationships with people in your workplace or classroom. These 70 check-ins and check'out's are designed to be used on a regular basis to support inclusive workplace and classroom culture. They are extremely portable and fit perfectly into a purse, briefcase, or backpack. Every Relationship Building Cue Card™ includes either a sentence starter or tips to help guide the process.</p> <p>CLICK HERE FOR MORE DETAILS</p> <p>*The new Relationship Building CUE Cards will launch June 2024</p>	\$12.99	100	\$1,299.00
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Tax **\$0.00**

Total **\$36,339.00**

Summary Of Next Steps

All of the proposed support steps are included in the proposed cost above.

1. **Negotiate Services & Costs**
2. **Sign Service Agreement**
3. **Finalize Logistics & Preparation of Services**
4. **Customize Your Services**
5. **Begin Implementing Your Services**
6. **Evaluate Services and Discuss Next Steps**

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