

## Onboarding Playlist (Academic Instruction)

### **First Day Schedule (Tuesday, October 5th, 2021)**

#### **Objectives:**

- Meet with Mr. Becker to learn of details around assignment, tour campus and prioritize trainings
- Observe Mr. Hazel & Ms. Quevedo facilitating Apex with 9th Grade Students, discuss UC Scout w/ Mr. Hazel, if possible

- 9:00am-10:00am - **HR Onboarding**
- 10:00am-11:00am **DAI-H (Tour of campus and overview of assignment)**
- 11:00am- 12:20 PM **Observe Period 5 - Spanish 3, UC Scout - Room US 3-125**
- 12:20pm-12:55pm **Lunch**
- 1:00pm-2:30pm **Observe Period 6 - Room US 3-128 (Ms. Quevedo)**
- 2:35pm-3:35pm **DTI - Room US 3-125 or meet with Director of Academic Support Services**

After school Monday - Please work on Safe School Trainings and write down any questions you have! We will have meetings with key staff on days 2 & 3 (see below).

### **Links to Training & Resources**

Your Normal Schedule: P1 Spanish 1, P2 Spanish 1, P3 Prep, P4 Prep, P5 Spanish 3, P6 Spanish 1 (Quevedo)

#### Schedules

In this folder you will find all of the master schedules for US & MS. If you are teaching only in the US or MS, the other schedules are just there for your reference. You will also find the bell schedule for AY 21-22 - this has the times associated with the periods.

Seating Charts (Ask Mr. Hazel/ Ms. Batacan)

[Instructor Support for Distance Learning](#) (General Support w/ Distance Learning: Includes Canvas, Clever & APEX) - A good place to start learning about these programs.

[APEX | Getting Started Guide | Teacher: Courses](#)

#### 2021 August PD Calendar

This schedule contains links to pre-recorded ["asynchronous"] training from our two weeks of pre-service training in August. I suggest prioritizing training in the following manner:

1. [Instructional Technology 101](#)
2. [Canvas for Instructors](#)
3. [PowerSchool 101](#) (Student Information System [SIS] - Grades/ Attendance & More)
4. Holistic Trainings (Week 2)
5. [HSST Referral Process](#)
6. [Restorative Practices and Classroom Management](#)
7. [Holistic Support Services Team Introductions 2021-22: 1 Pager](#)

After that, please peruse the [2021 August PD Calendar](#) for additional training, including Social Workers, Tiers of Services, Cycle of Community-Wide Holistic Education, and Planning for Absences.

Requesting Absences: Lesson Plan Template

## [MWA SEL Advisory Schedule Q1 2021](#)

These Slide decks will show you what students worked on in their classes to build community the first 2 weeks of school and beyond. I recommend making community building a part of every class in some small (or bigger) way for the first two weeks, starting by introducing yourself to students and then creating opportunities, projects or assignments that allow them to tell you about themselves and get to know each other better. Please note: although most of our 9th graders attended MWA for middle school, they were separated by cohort, and therefore may only know a handful of the students in their classes well).

[Here is a link to Fun and Engaging activities to do with students.](#)

### [DTI/MH Lesson Plan Template & CR \(60 Minutes\)](#)

Mr. Garcia - Director of Academic Support Services

Ms. Lopez - Intervention Services Coordinator

(I will try to get a meeting with one of these two individuals within the first week)

### **Second Day Schedule (Wednesday, October 6th, 2021) - Subject to change based on sub availability**

#### **Objectives:**

- Introduction to classes that meet on this day (Periods 1-3)
- Continue required training
- Observe Ms. Batacan facilitating Apex with 9th Grade Students, discuss UC Scout w/ Mr. Hazel
- Observe Ms. Moreno & Ms. Meehan - write down any questions for meeting with Ms. Meehan (Content Lead for Thursday, October 7th)

- 8:30am-9:00am - Observe **Advisory** w/ Mr. Hazel
- 9:05am-10:35am - Observe **P1** Ms. Meehan/ Ms. Caul (if Ms. Batacan is not needed elsewhere)
- 10:35am-10:45am - Student Break
- 10:50am-12:20pm - Observe **P2** Ms. Moreno/ Mr. Persina (if Ms. Batacan is not needed elsewhere)
- 12:20pm-12:55pm - Lunch
- 1:00pm-1:30pm - Check-in w/ DAI-H
- 1:30pm-2:00pm - Meeting w/ Director/ Coordinator of Intervention Services (Marlin Hour)
- 2:00-4:30pm Work time - time to plan/ complete training

### **Third Day Schedule: (Thursday, October 7th, 2021) - Subject to change based on sub availability**

#### **Objectives:**

- Introduction to classes that meet on this day (Periods 1-3)
- Continue required training
- Meet with Ms. Meehan to learn more about Spanish Department and answer any questions
- Participate in classes with Ms. Batacan and Mr. Hazel
- Observe class with Ms. Quevedo

- 8:30am-9:00am - Observe **Advisory** w/ Mr. Hazel
- 9:05am-10:35am - Meet w/ Ms. Meehan (Content Lead)
- 10:35am-10:45am - Student Break
- 10:50am-12:20pm - Observe **P5** Ms. Moreno/ Mr. Persina (if Ms. Batacan is not needed elsewhere)
- 12:20pm-12:55pm - Lunch
- 1:00pm-2:30pm - Observe P6 Ms. Quevedo
- 2:35pm-3:35pm - Facilitate DTI

Fourth Day: Take over of classroom, support provided (Mr. Hazel) as available

