



Making Waves Academy

Minutes

Special Board Meeting

Date and Time

Thursday April 9, 2020 at 12:00 PM

Location

Zoom Meeting Information

<https://mwacademy.zoom.us/j/140766968?pwd=N1prK1hSNEsvdW9RSTRremFDU1BYUT09>

Meeting ID: 140 766 968

Password: mwaboard

To Join by Phone:

+1-669-900-6833, Meeting ID: 140 766 968 Password: 764731

If you have questions about the board agenda and materials or you are in need of disability-related accommodations, please contact:

Si tiene preguntas sobre la agenda y materiales de la junta o necesita adaptaciones relacionadas con la discapacidad, comuníquese con:

Elizabeth Martinez at emartinez@mwacademy.org or 510-275-7331.

In accordance with Executive Order N-25-20 in the State of California, we will be hosting this board meeting via teleconference.

Public Comment

The public may address the MWA Board regarding any item within the subject-matter jurisdiction of the MWA governing board.

Under Public Comment, members of the public may

- Comment on items on the agenda
- Comment on items not on the agenda
- **Presentations are limited to one minute each**, or a total of five minutes for all speakers.

In accordance to the Brown Act, the MWA Board may listen to comments, but can neither discuss nor take action on the topics presented. Members of the board are very limited in their response to statements or questions by persons commenting on items not on the agenda.

Under SB1036 the minutes from this meeting will omit student and parent names and other directory information, except as required by judicial order or federal law. If a parent/ legal guardian wishes a name be included, one must inform the board prior to their public comment. **Please note that all agenda times are estimates.**

Directors Present

Alicia Klein (remote), Burak Gursel (remote), Esther Hugo (remote), Jessica Laughlin (remote), Layla Naranjo (remote), Margaret Watson (remote), Maricela Navarro (remote)

Directors Absent

Daryle Morgan

Directors Arrived Late

Maricela Navarro

Guests Present

Alton B. Nelson Jr. (remote), Darcy Deming, Elizabeth Martinez (remote), Evangelia Ward-Jackson (remote), Patrick O'Donnell

I. Opening Items

A. Call the Meeting to Order

Alicia Klein called a meeting of the board of directors of Making Waves Academy to order on Thursday Apr 9, 2020 @ 12:03 PM at

Zoom Meeting Information

<https://mwacademy.zoom.us/j/140766968?pwd=N1prK1hSNEsvdW9RSTRremFDU1BYUT09>

Meeting ID: 140 766 968

Password: mwaboard

To Join by Phone:

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B. Record Attendance and Guests

C. Closed Session

Maricela Navarro arrived late.

No action was taken during closed session.

D. Public Comments

No public comment.

II. Action Items

A. Resolution for School Closure

Burak Gursel made a motion to extend the school closure through the end of the school year.

Esther Hugo seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

Daryle Morgan Absent

Jessica Laughlin Aye
Burak Gursel Aye
Alicia Klein Aye
Maricela Navarro Aye
Margaret Watson Aye
Esther Hugo Aye
Layla Naranjo Aye

Dr. Ward-Jackson, Senior School Director will provide a bi-weekly report to the board for participation levels in distance learning.

B. Internet Hotspots for Students

The school was to ensure that all students have access to the internet so that they can participate in distance learning.

Maricela Navarro made a motion to designate Alton B. Nelson Jr. and Damon Edwards to sign a contract, if needed, to acquire hotspots for students without internet access. not to exceed \$15,000.

Esther Hugo seconded the motion.

The school should continue to explore all pathways for supporting families who do not have access to internet. The board **VOTED** to approve the motion.

Roll Call

Daryle Morgan Absent
Esther Hugo Aye
Jessica Laughlin Aye
Layla Naranjo Aye
Maricela Navarro Aye
Alicia Klein Aye
Burak Gursel Aye
Margaret Watson Aye

III. Closing Items

A. Schedule of Board of Directors Meetings 2019-2020

May board meeting will be held virtually and in the late afternoon.

B. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 12:48 PM.

Respectfully Submitted,
Elizabeth Martinez



Making Waves Academy

Minutes

Special Board Meeting

Date and Time

Wednesday April 15, 2020 at 11:15 AM

Location

Zoom Meeting Information

<https://mwacademy.zoom.us/j/140766968?pwd=N1prK1hSNEsvdW9RSTRremFDU1BYUT09>

Meeting ID: 140 766 968

Password: mwaboard

To Join by Phone:

+1-669-900-6833, Meeting ID: 140 766 968 Password: 764731

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Public Comment

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Directors Present

Alicia Klein (remote), Burak Gursel (remote), Esther Hugo (remote), Jessica Laughlin (remote), Layla Naranjo (remote), Margaret Watson (remote), Maricela Navarro (remote)

Directors Absent

Daryle Morgan

Guests Present

Alton B. Nelson Jr. (remote), Damon Edwards (remote), Elizabeth Martinez (remote), Evangelia Ward-Jackson (remote), Hung Mai (remote), Wallace Wei (remote)

I. Opening Items

A. Call the Meeting to Order

Alicia Klein called a meeting of the board of directors of Making Waves Academy to order on Wednesday Apr 15, 2020 @ 11:53 AM at

Zoom Meeting Information

<https://mwacademy.zoom.us/j/140766968?pwd=N1prK1hSNEsvdW9RSTRremFDU1BYUT09>

Meeting ID: 140 766 968

Password: mwaboard

To Join by Phone:

+1-669-900-6833, Meeting ID: 140 766 968 Password: 764731

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B. Record Attendance and Guests

C. Closed Session

No action was taken during closed session.

D. Public Comments

No public comments were made.

II. Action Items

A. Designation of Applicants for Payroll Protection Program Loan

Esther Hugo made a motion to designate the CEO and CFO as signatories for the loan application.

Maricela Navarro seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

Jessica Laughlin Aye

Burak Gursel Aye

Daryle Morgan Absent

Margaret Watson Aye

Maricela Navarro Aye

Alicia Klein Aye
Esther Hugo Aye
Layla Naranjo Aye

We are facing both significant uncertainty about the amount and timing of state funding as well as a precipitous decline in the stock market caused by COVID-19 (globally down 25-30%). The changes in the stock market have impacted the ability of the foundations that support our work to fully fund us in the short-term and over 40% of our revenue comes from these sources. The loan will assist us during this challenging period so that we can maintain staffing in service of our students, nearly all of them low-income and of color. Our authorizer supports accessing these funds to protect programs.

B. Internet Hotspots for Students

Jessica Laughlin made a motion to approve the expenditure for internet hotspots for students without access.

Layla Naranjo seconded the motion.

Board asked questions about distribution of hotspots. The board **VOTED** to approve the motion.

Roll Call

Layla Naranjo Aye
Daryle Morgan Absent
Maricela Navarro Aye
Jessica Laughlin Aye
Margaret Watson Aye
Esther Hugo Aye
Alicia Klein Aye
Burak Gursel Aye

III. Closing Items

A. Schedule of Board of Directors Meetings 2019-2020

Upcoming Board Meeting

May 21st, 4:30-7:30 pm

B. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 11:52 AM.

Respectfully Submitted,
Elizabeth Martinez



Making Waves Academy

Minutes

Special Board Meeting

Date and Time

Wednesday April 29, 2020 at 12:00 PM

Location

Zoom Meeting Information

<https://mwacademy.zoom.us/j/140766968?pwd=N1prK1hSNEsvdW9RSTRremFDU1BYUT09>

Meeting ID: 140 766 968

Password: mwaboard

To Join by Phone:

+1-669-900-6833, Meeting ID: 140 766 968 Password: 764731

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Public Comment

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Directors Present

Alicia Klein (remote), Burak Gursel (remote), Esther Hugo (remote), Layla Naranjo (remote), Margaret Watson (remote), Maricela Navarro (remote)

Directors Absent

Daryle Morgan, Jessica Laughlin

Guests Present

Alton B. Nelson Jr. (remote), Damon Edwards (remote), Elizabeth Martinez (remote)

I. Opening Items

A. Call the Meeting to Order

B. Record Attendance and Guests

C. Public Comments

No public comment.

II. Action Items

A. Computer Equipment for 2020-2021

Esther Hugo made a motion to approve the purchase of 138 computers (8 staff, 130 student) and other tech equipment for \$73,312.

Maricela Navarro seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

Maricela Navarro Aye
Jessica Laughlin Absent
Esther Hugo Aye
Margaret Watson Aye
Alicia Klein Aye
Daryle Morgan Absent
Burak Gursel Aye
Layla Naranjo Aye

B. BoardOnTrack Renewal

Burak Gursel made a motion to approve.

Margaret Watson seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

Margaret Watson Aye
Daryle Morgan Absent
Esther Hugo Aye
Layla Naranjo Aye
Jessica Laughlin Absent
Maricela Navarro Aye

Alicia Klein Aye
Burak Gursel Aye

III. Closing Items

A. Schedule of Board of Directors Meetings 2019-2020

- May 21st, 2020, 4:00 pm-8:00 pm
- June 17th, 11:00 am-1:00 pm

B. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 12:10 PM.

Respectfully Submitted,
Elizabeth Martinez



Making Waves Academy

Minutes

Special Board Meeting

Date and Time

Tuesday July 7, 2020 at 12:00 PM

Location

Join Zoom Meeting

[https://mwacademy.zoom.us/j/81266866026?](https://mwacademy.zoom.us/j/81266866026?pwd=M1R1NWU5tOVNGNzdmdFhQZWV0TnpQdz09)

[pwd=M1R1NWU5tOVNGNzdmdFhQZWV0TnpQdz09](https://mwacademy.zoom.us/j/81266866026?pwd=M1R1NWU5tOVNGNzdmdFhQZWV0TnpQdz09)

Meeting ID: 812 6686 6026

Password: mwaboard

One tap mobile

+16699006833,,81266866026#,,,0#,,464931# US (San Jose)

+12532158782,,81266866026#,,,0#,,464931# US (Tacoma)

Meeting ID: 812 6686 6026

Password: 464931

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Elizabeth Martinez at emartinez@mwacademy.org or 510-275-7331.

In accordance with Executive Order N-25-20 in the State of California, we will be hosting this board meeting via teleconference.

Public Comment

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Under Public Comment, members of the public may

- Comment on items on the agenda
- Comment on items not on the agenda
- **Presentations are limited to one minute each**, or a total of five minutes for all speakers.

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Under SB1036 the minutes from this meeting will omit student and parent names and other directory information, except as required by judicial order or federal law. If a parent/ legal guardian wishes a name be included, one must inform the board prior to their public comment. **Please note that all agenda times are estimates.**

Directors Present

Alicia Klein (remote), Burak Gursel (remote), Esther Hugo (remote), Jessica Laughlin (remote), Layla Naranjo (remote), Margaret Watson (remote), Maricela Navarro (remote)

Directors Absent

Daryle Morgan

Guests Present

Alton B. Nelson Jr. (remote), Elizabeth Martinez (remote), Evangelia Ward-Jackson (remote), Wallace Wei (remote)

I. Opening Items

A. Call the Meeting to Order

Alicia Klein called a meeting of the board of directors of Making Waves Academy to order on Tuesday Jul 7, 2020 @ 12:04 PM at

Join Zoom Meeting

[https://mwacademy.zoom.us/j/81266866026?](https://mwacademy.zoom.us/j/81266866026?pwd=M1RNWU5tOVNGNzdmdFhQZWFOU0pQdz09)

pwd=M1RNWU5tOVNGNzdmdFhQZWFOU0pQdz09

Meeting ID: 812 6686 6026

Password: mwaboard

One tap mobile

+16699006833,,81266866026#,,,,0#,,464931# US (San Jose)

+12532158782,,81266866026#,,,,0#,,464931# US (Tacoma)

Meeting ID: 812 6686 6026

Password: 464931

B. Record Attendance and Guests

C. Public Comments

No public comment was made.

II. Action Items

A. Repayment of PPP Loan

- MWA borrowed money from the federal government's Paycheck Protection Program because, at the time, we were facing both significant uncertainty about the amount and timing of state funding as well as a precipitous decline in the stock market caused by COVID-19 (globally down 25-30%). The changes in the stock market impacted the ability of the foundations that support our work to fully fund us in the short- term and

over 40% of our revenue comes from these sources. Our authorizer supported accessing these funds to protect programs.

- We are grateful to have had use of the loan during that challenging period so that we could maintain staffing in service of our students, nearly all of them low-income and of color.
- Due to the stock market rebound, the funders that support our work are now able to fully restore funding.
- While we will have significant deferrals of state revenue and will possibly not be paid any additional funds for the 70 additional students we'll serve in 2020-21, we believe that through a combination of philanthropic support and careful budget reductions as needed we will be able to manage economic uncertainties in the short-term.
- Based upon this, staff recommend that the PPP loan be repaid in full immediately so that we can minimize or eliminate any interest that would otherwise need to be paid.
- The board discussed potential future uncertainty, possible further impacts on funding, the possibility of the loan being eventually forgiven, the amount of interest accruing, and reassurances from funders and Finance Advisory Committee members.

Alicia Klein made a motion to authorize repayment of the Paycheck Protection Program loan. Maricela Navarro seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

Layla Naranjo Aye
Jessica Laughlin Aye
Maricela Navarro Aye
Daryle Morgan Absent
Alicia Klein Aye
Esther Hugo No
Burak Gursel Aye
Margaret Watson Aye

III. Closing Items

**A. Schedule of Upcoming Board of Directors Meetings 2020-2021
Special Board Meeting**

- July 23, 2020, 11:00 AM - 1:00 PM
- School reopening will be discussed during the meeting.

Schedule of Regular Board of Directors Meetings 2020-2021

- September 10, 2020
- October 15, 2020
- December 10, 2020
- February 4, 2021
- March 18, 2021
- May 6, 2021
- June 17, 2021

B. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 12:29 PM.

Respectfully Submitted,
Elizabeth Martinez



Making Waves Academy

Minutes

Special Board Meeting

Date and Time

Thursday July 23, 2020 at 11:00 AM

Location

Join Zoom Meeting

<https://mwacademy.zoom.us/j/81266866026?pwd=M1RNVWU5tOVNGNzdmdFhQZWFOU0pQdz09>

Meeting ID: 812 6686 6026

Password: mwaboard

One tap mobile

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+12532158782,,81266866026#,,,0#,,464931# US (Tacoma)

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Elizabeth Martinez at emartinez@mwacademy.org or 510-227-9856.

In accordance with Executive Order N-25-20 in the State of California, we will be hosting this board meeting via teleconference.

Public Comment

- The public may address the MWA Board regarding any item within the subject-matter jurisdiction of the MWA governing board.
- Under Public Comment, members of the public may
 - Comment on items on the agenda
 - Comment on items not on the agenda
 - **Presentations are limited to two minutes each**, or a total of twenty minutes for all speakers, or the two-minute limit may be shortened.
- In accordance to the Brown Act, the MWA Board may listen to comments, but can neither discuss nor take action on the topics presented. Members of the board are very limited in their response to statements or questions by persons commenting on items not on the agenda.

- **Speakers should submit a request to speak using one of the methods below:**
 - **To submit a request during the meeting:** send a direct message through the chat function to Elizabeth Martinez before the beginning of public comment for general public comment and before board discussion commences following staff presentations. Speaker requests will not be accepted for an item once the board has begun their discussion.
 - **To submit a request before the meeting:** send an email to emartinez@mwacademy.org, please indicate if it is a general public comment for the beginning of the meeting or a comment for a specific agenda item (please include the item number).
- Under SB1036 the minutes from this meeting will omit student and parent names and other directory information, except as required by judicial order or federal law. If a parent/ legal guardian wishes a name be included, one must inform the board prior to their public comment.

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[To access the agenda in Spanish, CLICK HERE](#)
[Para obtener la agenda en Espanol, haga clic aqui](#)

Please note that all agenda times are estimates.

Directors Present

Alicia Klein (remote), Burak Gursel (remote), Esther Hugo (remote), Jessica Laughlin (remote), Layla Naranjo (remote), Margaret Watson (remote)

Directors Absent

Daryle Morgan, Maricela Navarro

Guests Present

Alton B. Nelson Jr. (remote), Brandon Greene, Caitlin Shelburne (remote), Damon Edwards (remote), Elizabeth Martinez (remote), Evangelia Ward-Jackson (remote), Hung Mai (remote), Jon Siapno (remote), Maria Arechiga (remote), Priscilla Mendez (remote), Wallace Wei (remote)

I. Opening Items

A. Call the Meeting to Order

Alicia Klein called a meeting of the board of directors of Making Waves Academy to order on Thursday Jul 23, 2020 @ 11:05 AM at

Join Zoom Meeting

[https://mwacademy.zoom.us/j/81266866026?
pwd=M1RnWU5tOVNGNzdmZFhQZWV0TnpQdz09](https://mwacademy.zoom.us/j/81266866026?pwd=M1RnWU5tOVNGNzdmZFhQZWV0TnpQdz09)

Meeting ID: 812 6686 6026

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One tap mobile

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+12532158782,,81266866026#,,,,0#,,464931# US (Tacoma)

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B. Record Attendance and Guests

C. Public Comments

- Abadesa Rolon made a general public comment.

II. Action Items

A. School Reopening Plan

- Members of the public made public comments including questions about procedures to plan for school reopening.
- Abadesa Rolon made a public comment regarding parent choice for attendance once school reopens.

CEO and Senior School Director provide context and background for the proposes school reopening plans.

Board engaged in discussion and asked questions about the school's reopening plans including:

- Stakeholder Input Data and School Report on Distance Learning
- Rostering criterion for return to school
- Milestones for moving through phases
- Safety
- Teaching and Learning
- Communication plans for all stakeholder groups
- Socio-Emotional Learning
- Operational cost

Esther Hugo made a motion to approve the plan for the start of the 2020-2021 school year. Jessica Laughlin seconded the motion. The board **VOTED** to approve the motion.

Roll Call

Burak Gursel	Aye
Esther Hugo	Aye
Margaret Watson	Aye
Jessica Laughlin	Aye
Maricela Navarro	Absent
Layla Naranjo	Aye
Daryle Morgan	Absent
Alicia Klein	Aye

B. Pacheco Cleaning Services Contract Renewal

- Abadesa Rolon made a public comment about the cleanliness of the school.
- Board discussed the flexibility of the janitorial contract given the uncertainty about reopening timelines.

Burak Gursel made a motion to approve. Jessica Laughlin seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

Layla Naranjo Aye
Maricela Navarro Absent
Jessica Laughlin Aye
Alicia Klein Aye
Daryle Morgan Absent
Burak Gursel Aye
Esther Hugo Aye
Margaret Watson Aye

C. Alliant Memorandum of Understanding (MOU)

Item was inadvertently overlooked and no vote was taken.

D. Maxim Contract Buyout

- Abadesa Rolon made a public comment about the item description on the board agenda.

Esther Hugo made a motion to approve the agency buyout fee for the nurse that has been hired.

Margaret Watson seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

Daryle Morgan Absent
Esther Hugo Aye
Maricela Navarro Absent
Layla Naranjo Aye
Burak Gursel Aye
Margaret Watson Aye
Alicia Klein Aye
Jessica Laughlin Aye

III. Closing Items

A. Schedule of Regular Board of Directors Meetings 2020-2021

- September 10, 2020
- October 15, 2020
- December 10, 2020
- January 28, 2021
- March 11, 2021
- May 6, 2021
- June 17, 2021

B. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 1:00 PM.

Respectfully Submitted,
Elizabeth Martinez