**Finance Advisory Committee**

**Minutes**

**Date and Time:** November 21st, 2019 at 10:30 AM

**Location:** 3045 Research Drive, Richmond, CA 94806

**ATTENDING:**

**Committee Members**: Alicia Klein, Lori Crawford, and Sid Landman

**Staff:** MWA CEO Alton Nelson, MWA CFO Wallace Wei, and MWA Director of Finance Hung Mai

**Guests**: MWF CEO Patrick O’Donnell and MWF CFO Elaine Clark

**Agenda:**

1. **Budgeting Process**
	1. The CEO wants to break expenses into three categories (Core, Holistic, and Like to Have) to inform the 2020-21 budgeting process. He wants to anchor expenses to a percentage of the monies generated via public funding.
2. **MWA 2019-20 1st Interim Budget**
	1. The significant changes on the first interim:
		1. Increase $250,000 on Special Education for 2018-19 fees
		2. Increase nurse contract for an unfilled nurse position
		3. Increase additional psychological services to support high school students
	2. The Finance Advisory Committee recommended the first interim to the MWA’s Board for approval
3. **FAC Minutes: August 20, 2019, FAC Meeting**
	1. The Finance Advisory Committee members approved August 20, 2019, FAC Meeting minutes.