

COMET BUILDING MAINTENANCE

Service Agreement

This agreement made on this 27 day of August 2019 and its effective date on the _____ day of _____ 2019 by and its between Making Waves Academy Schools 4285 Lakeside Drive in Richmond, California 94806 as the first party and Comet Building Maintenance, 21 Commercial # 12, Novato, California 94949 as the second party;

Whereas: First party is desirous of the services of the second party for the purpose of keeping the property located at 4285 Lakeside Drive in Richmond, California 94806 properly maintained as outlined further in this agreement.

Whereas: Second party as an independent contractor agrees to hold owners and its agents free from and harmless from any and all liabilities occurring from the direct result of its services as outlined further in this agreement.

- ① Second party agrees to furnish all equipment, and all labor necessary to perform its duties as set out further in this agreement.
- ② Second party agrees to service the Upper School and Middle School exterior common areas grounds five times per week _____.
Second party agrees to sweep the parking lots and rear drive one time per week _____.
- ③ In consideration of the faithful performance by the second party, first party agrees to pay to the second party the total minimum sum of (refer to pricing schedule) per month on the first day of each month for the rendition of the immediate preceding months service.
- ④ The term of this agreement shall be for one year from the effective date of service and shall automatically be extended under the same terms and conditions until; terminated by either party. Each party shall have the right to terminate this agreement upon (30) days notice in writing to the other party.

First Party
Making Waves Academy Schools
4285 Lakeside Drive
Richmond, California

Second Party
Comet Building Maintenance
21 Commercial Blvd. #12
Novato, California

Name _____

Name 

Title _____

Title Project Manager

COMET BUILDING MAINTENANCE

Exterior Porter Service Specifications

Upper School and Middle School

- A) Start Time approximately 4.P.M, Check in Main office if Necessary. Receive picture id badge and wear during cleaning shift, Personnel will wear Comet Uniform while on Campus for proper identification. Empty all trash receptacles and furnish with a new trash liner. (Liners to be furnished by first party or billed separately by second party) All debris collected will be brought to the designated garbage enclosure. Comet Building Maintenance will adhere to a recycling program for glass, aluminum, cardboard and recyclable paper.
- B) Patrol grounds pick up trash, hand sweep litter. Detail clean walkways free from trash mulch etc., detail clean trash from walkway landscaped areas within school grounds.

Parking Lot Sweeping Service Saturday

- A) Using Sweeping truck, sweep all Parking lots, rear drive and front street Curbing free from dirt and debris, maintaining clean curb lines. Using blower or hand sweep if necessary, around tire stops.

Extra Services

Comet Building Maintenance will make electronic contact with management to keep them informed of anything that may affect the security cleanliness or wellbeing of the School. A supervisor will be available to correspond with Management as needed.

Comet Building Maintenance also offers steam cleaning, roof cleaning, exterior common area parking light pole repairs, parking lot striping, illegal dumping removal, graffiti paint out and carpet, window and floor scrubbing at an additional charge.

Remarks:

Pricing Schedule

There will be a monthly charge of:

Five times per week exterior Porter Service
Three Thousand Eight Hundred Seventy Dollars
(\$3,870.00)

There will be a Monthly Charge of:

One time per week parking lot Sweeping Service
One Thousand One Hundred Twenty-Five Dollars
(\$1,125.00)

First Party
Making Waves Academy Schools
4285 Lakeside Drive
Richmond, California

Second Party
Comet Building Maintenance
21 Commercial Blvd. #12
Novato, California

Name _____

Name 

Title _____

Title Project Manager



COMEBUI-01

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CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
7/1/2019

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER License # 0603247 George Petersen Insurance Agency, Inc. P.O. Box 3539 Santa Rosa, CA 95402	CONTACT NAME: PHONE (A/C, No, Ext): (707) 525-4150 FAX (A/C, No): (707) 525-4175 E-MAIL ADDRESS: info@gpins.com	
INSURED Comet Building Maintenance, Inc. 21 Commercial Blvd., Ste. 12 Novato, CA 94949	INSURER(S) AFFORDING COVERAGE	NAIC #
	INSURER A : Financial Pacific Insurance Co	31453
	INSURER B : National Union Fire Ins. Co.	19445
	INSURER C : CompWest Insurance Company	12177
	INSURER D : Travelers Casualty and Surety Company of America	19038
	INSURER E :	
INSURER F :		

COVERAGES CERTIFICATE NUMBER: REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input checked="" type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:			60516398	5/16/2019	5/16/2020	EACH OCCURRENCE \$ 1,000,000
							DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 300,000
							MED EXP (Any one person) \$ 5,000
							PERSONAL & ADV INJURY \$ 1,000,000
							GENERAL AGGREGATE \$ 2,000,000
							PRODUCTS - COM/POP AGG \$ 2,000,000
A	<input checked="" type="checkbox"/> AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY			60516398	5/16/2019	5/16/2020	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000
							BODILY INJURY (Per person) \$
							BODILY INJURY (Per accident) \$
							PROPERTY DAMAGE (Per accident) \$
B	<input type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> EXCESS LIAB DED RETENTION \$			EUB 060676255	5/16/2019	5/16/2020	EACH OCCURRENCE \$ 5,000,000
							AGGREGATE \$ 5,000,000
							\$
C	<input checked="" type="checkbox"/> WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N <input type="checkbox"/>	N/A	WCV 5502462	7/1/2019	7/1/2020	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER
							E.L. EACH ACCIDENT \$ 1,000,000
							E.L. DISEASE - EA EMPLOYEE \$ 1,000,000
							E.L. DISEASE - POLICY LIMIT \$ 1,000,000
A	Equipment Floater			60516398	5/16/2019	5/16/2020	25,000
D	Crime - Commercial L			107093327	5/16/2019	5/16/2020	50,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
 RE: Proof of Coverage

CERTIFICATE HOLDER Proof of Coverage Comet Building Maintenance, Inc. 21 Commercial Blvd., Ste. 12 Novato, CA 94949	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE
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