Making Waves Academy

October Board Meeting

Critical Learners

Date and Time

Monday October 19, 2026 at 4:00 PM PDT

Location

In-person at:
Making Waves Academy
4123 Lakeside Dr.
Richmond, CA 94806

And streaming on zoom:
https://mwacademy.zoom.us/j/87855022048?pwd=SVFZNGlTbVVHb1NFYUd2WWNTaW8wQT09
Passcode: 073032
Or One tap mobile :
+16694449171,,87855022048#,,,,*073032# US
+16699006833,,87855022048#,,,,*073032# US (San Jose)
Or Telephone:
Dial(for higher quality, dial a number based on your current location):
+1 669 444 9171 US
+1 669 900 6833 US (San Jose)
+1 253 205 0468 US
+1 253 215 8782 US (Tacoma)
+1 346 248 7799 US (Houston)
+1 719 359 4580 US
+1 689 278 1000 US
+1 929 436 2866 US (New York)

+1 301 715 8592 US (Washington DC)
+1 305 224 1968 US
+1 309 205 3325 US
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Webinar ID: 878 5502 2048
Passcode: 073032
International numbers available: https://mwacademy.zoom.us/u/keaPhEAWej

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COMING SOON

- HAGA CLIC AQUÍ para acceder a la agenda y portadas en español/CLICK HERE to access agenda and cover sheets in Spanish: https://acrobat.adobe.com/id/urn:aaid:sc:VA6C2:b0d63deb-2b65-4e64-9482-9d332a156108
- HAGA CLIC AQUI para acceder el reporte escolar/CLICK HERE to access the school board report in Spanish: https://bit.ly/4eLd72o

If you have questions about the board agenda and materials or you are in need of disability-related accommodations, please contact:
Si tiene preguntas sobre la agenda y materiales de la junta o necesita adaptaciones relacionadas con la discapacidad, comuníquese con:
Bryann Fitzpatrick at bfitzpatrick@mwacademy.org or (510) 994-6486.

Public Comment

- The public may address the MWA Board regarding any item within the subject-matter jurisdiction of the MWA governing board.
- Under Public Comment, members of the public may
  - Comment on items on the agenda
  - Comment on items not on the agenda
  - ***Presentations are limited to two minutes each***, or a total of twenty minutes for all speakers, or the two-minute limit may be shortened.
- In accordance to the Brown Act, the MWA Board may listen to comments, but can neither discuss nor take action on the topics presented. Members of the board are very limited in their response to statements or questions by persons commenting on items not on the agenda.

- ***Speakers may submit a request to speak before 9:00 AM on the day of the board meeting, fill out a comment card at the meeting, or raise their hand/use the raise hand function during the public comment sections of the meeting.***
    - ***If you would like to send your request to speak prior to the meeting, please email your request to bfitzpatrick@mwacademy.org*** *in English or Spanish.*
    - *Your submission should:*
        - *indicate if it is a general public comment for the beginning of the meeting or a comment for a specific agenda item (please include the item number).*
        - *include your name so that you can be called when it is your turn to speak.*
    - *During the meeting, we will call your name and you should use the "raise hand" feature to identify yourself.*
- Under SB1036 the minutes from this meeting will omit student and parent names and other directory information, except as required by judicial order or federal law. If a parent/ legal guardian wishes a name be included, one must inform the board prior to their public comment.

Comentarios públicos

- *El público puede dirigirse a la Junta Directiva de la MWA con respecto a cualquier asunto dentro de la jurisdicción del tema materia por la Junta Directiva de la MWA.*
- *Bajo comentario público, los miembros del público pueden:*
    - *Hacer comentarios sobre los puntos del orden del día*
    - *Hacer comentarios sobre puntos no incluidos en el orden del día*
    - ***Las presentaciones están limitadas a dos minutos cada una****, o un total de veinte minutos para todos los oradores, o se puede acortar el límite de dos minutos.*

• De acuerdo con la Ley Brown, la Junta Directiva de la MWA puede escuchar los comentarios, pero no discutirán ni tomarán medidas sobre los temas presentados. La respuesta de los miembros de la Junta Directiva a las declaraciones o preguntas de las personas que comentan temas que no figuran en el orden del día es muy limitada.

- ***Mientras las reuniones se llevan a cabo virtualmente, los miembros del publico que desean hablar durante la junta pueden presentar una solicitud para hablar antes de las 9:00 a.m. del día de la reunión de la junta o usar la función de levantar la mano durante las secciones de comentarios públicos de la reunión.***
    - ***Si desea enviar su solicitud de uso de la palabra antes de la reunión, envíe su solicitud por correo electrónico a bfitzpatrick@mwacademy.org*** *en inglés o español.*
    - *En su solicitud:*
        - *Incluya su nombre para que pueda ser llamado cuando sea su turno de hablar.*
        - *indicar si es un comentario público general para el comienzo de la reunión o si es comentario público sobre un artículo específico del programa (incluya el número del artículo).*
        - *Durante la reunión, le llamaremos por su nombre y deberá utilizar la función de "levantar la mano" para identificarse.*

- *En virtud de la SB1036, las actas de esta reunión omitirán los nombres de los estudiantes y padres y otra información del directorio, excepto cuando lo requiera la orden judicial o por la ley federal. Si un padre/tutor legal desea que se incluya un nombre, se debe informar a la junta antes de su comentario público.*

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Please note that all agenda times are estimates.
Tenga en cuenta que todos los horarios de la agenda son estimaciones.

Agenda

		Purpose	Presenter	Time
I.	**Opening Items**			**4:00 PM**
	Opening Items			
	A. Call the Meeting to Order		Alicia Malet Klein	
	Alicia Malet Klein will call the meeting to order.			
	B. Record Attendance		Alicia Malet Klein	1 m
	Roll call and verification of quorum.			
II.	**Closed Session**			**4:01 PM**
	A. Existing Litigation / Conference with Legal Counsel	Discuss	Elizabeth Martinez	10 m
	Pursuant to Subdivision (a) of Section 54956.9, the board will move to closed section, case name unspecified as disclosure would jeopardize service of process.			
III.	**Additional Opening Items**			**4:11 PM**
	A. Remarks by Board President	Discuss	Alicia Malet Klein	5 m
	Focus Area: Critical Learners			

		Purpose	Presenter	Time

- Critical learner achievement
- Intervention programs
- MTSS implementation

WASC/LCAP Goals:

LCAP Goal 1: Support for All Learners

LCAP Goal 3: Community Engagement and Climate

B.	Public Comment	FYI	Alicia Malet Klein	20 m

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federal law. If a parent/ legal guardian wishes a name be included, one must inform the board prior to their public comment.

- De acuerdo con AB 361 en el Estado de California, organizaremos esta reunión de la junta directiva a través de teleconferencia debido a la siguiente circunstancia:
- La Junta Directiva de MWA sea reunera durante un estado de emergencia proclamado por el Estado de California debido a la pandemia de COVID-19.

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		Purpose	Presenter	Time

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IV. Standing Reports — 4:36 PM

A.	Mission Connection: English Learner Advisory Committee	FYI	Stephani Lopez	10 m

Video showcasing the first English Learner Advisory Committee (ELAC) of the year, and showcasing family perspectives.

CLICK HERE TO SEE THE VIDEO

B.	ASB Update	FYI	J. Thomas / C. Ruiz	10 m

Update from officers of the Associated Student Body (ASB) and Q&A with the board.

C.	Deep Dive: English Language Development	Discuss	Stephani Lopez	15 m

English Language Development (ELD) Coordinator, Stephani Lopez, shares supports and priorities in place for English Learners (ELs).

D.	Q&A on Written School Report	Discuss	A. Nelson & Z. Bakheit	15 m

Board members will have an opportunity to ask questions about the contents of the written report incuding reflections from the Instructional Leadership Team (ILT), College and Career Counseling department (CCC), Special Education Department (SPED), and English Language Development Coordinator.

E.	Q&A on Executive Director Report	Discuss	Elizabeth Martinez	15 m

ED will provide a preview of the recently released State Dashboard, which highlights our progress across multiple metrics. Board members will also have an opportunity to ask questions about the contents of the written ED report.

F.	Q&A on Written Finance Report	Discuss	Elizabeth Martinez	5 m

Board members will have an opportunity to ask questions about the contents of the written report.

G.	Break			5 m

V. Non-Action Items — 5:51 PM

		Purpose	Presenter	Time
A.	Board Work and Advisory Committee Updates	FYI	Alicia Klein	10 m

(Updates on bold items)

- **Student Board Member Perspectives from Jeremy Cruz Perez**
- **5C update from Felicia Selva**
- Advisory Committees:
  - Culture and Climate (January)
  - Curriculum Review/WASC (December)
  - Finance (December)
  - Audit (December)

B.	AI Task Force Status Update	FYI	Damon Edwards	10 m

This report provides an update on the AI Task Force's first session of the 2026–27 school year, facilitated by aiEDU. This year, the Task Force will work to build shared understanding and co-create guidance that addresses current gaps in policy.

C.	Instruction Partners	FYI	Alton B. Nelson Jr.	3 m

Notifying the board and the public of MWA's data sharing agreement with Instruction Partners that allows for meaningful professional development and capacity building regarding our assessment data.

D.	EdCode Local Assignment Options List for 2026-2027	FYI	Meuy Saechao	1 m

In compliance with the Board-approved MWA EC Local Assignment Policy, a list of credentialed teachers who have been approved to teach assignments through the EC Local Assignment options shall be presented to the Board following the start of each school year.

E.	September Comments from Executive Director	FYI	Elizabeth Martinez	1 m

The Executive Director's presentation and response to questions submitted from the September 14, 2026 board meeting, as she was unable to attend.

CLICK HERE TO ACCESS THE RECORDING
Passcode: 4GZa+V$Y

VI. Action Items — 6:16 PM

Fiscal Impact: N/A

		Purpose	Presenter	Time
A.	Finance Advisory Committee Appointment	Vote	Alicia Malet Klein	1 m

Appoint Kyle Cooper as a member of MWA's Finance Advisory Committee (FAC).

B.	Updated Uniform Complaint Procedure & Policy	Vote	Carmen Velarde	1 m

Updating the Uniform Complain Procedures (UCP) to replace Liz Martinez with Carmen Velarde as the point of contact, as well as other minor changes for compliance purposes per the recommendation of legal counsel.

C.	Vertex Agreement	Vote	Elizabeth Martinez	5 m

Review proposal to contract with Vertex Education for outsourced school finance compliance and grant management services.

Fiscal Impact: $36,000

VII. Consent Action Items — 6:23 PM

Total fiscal impact: $413,858.73

A.	Vendor Invoices	Vote	Lawrence Lee	1 m

Board reviews and approves bill payments for September

Fiscal Impact: $413,858.73

B.	Accept Minutes: September Board Meeting	Approve Minutes	Alicia Klein	1 m

MWA Board reviews and accepts the September board meeting minutes.

C.	Accept Minutes: Finance Advisory Committee	Approve Minutes	Alicia Malet Klein	1 m

MWA Board reviews and accepts the September Finance Advisory Committee meeting minutes.

Approve minutes for Finance Advisory Committee Meeting on September 10, 2026

VIII. Discussion Items — 6:26 PM

A.	Comments and Appreciations by the Board of Directors	FYI	Alicia Klein	5 m

		Purpose	Presenter	Time

As provided for in the State of California Open Meeting Act, actions cannot be taken under this agenda item. The only purpose of this agenda item is to provide an opportunity for Board of Directors to make comments.

B.	Schedule of Remaining Board of Directors Meetings for 2026-27	FYI	Alicia Klein	2 m

- Dec 14, 2026 at 11am
- Jan 25, 2027 at 11am
- Mar 8, 2027 at 4pm
- May 3, 2027 at 4pm
- Jun 14, 2027 at 11am

IX. Closing Items — 6:33 PM

A.	Adjourn Meeting	Vote	Alicia Klein

X. Day-of Presentation Slides (MWA Board: Do Not Read in Advance)

A.	Slides Presented at Board Meeting (Staff please do not link presentations here)	FYI	Bryann Fitzpatrick
B.	Documentos traducidos al español/Documents translated to Spanish	FYI	Alicia Klein

Este año, continuaremos traduciendo la agenda de la junta directiva al español. Además, este año traduciremos las portadas que contienen una breve explicación de los articulos incluidos en la agenda, así como el informe escolar que sera escrito por la directora principal de la escuela y sus líderes escolares. Tome en cuenta que no todos los articulos incluyen una hoja de portada; las hojas de portada se crean principalmente para articulos que requieren explicación más allá de la breve descripción del articulo.

This year, we will continue to translate the board agenda to Spanish. Additionally, this year we will be translating the coversheets which provide a brief explanation of the items on the agenda as well as the school report which is written by the Senior School Director and her school leaders. Please note that not all items include a coversheet - coversheets are mostly created for items that require more explanation beyond the brief item description.