



# Making Waves Academy

## June Board Meeting

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### Date and Time

Monday June 15, 2026 at 11:00 AM PDT

### Location

In-person at:

Making Waves Academy

4123 Lakeside Dr.

Richmond, CA 94806

And streaming on zoom:

<https://mwacademy.zoom.us/j/87855022048?pwd=SVFZNGITbVVHb1NFYUd2WWNTaW8wQT09>

Passcode: 073032

Or One tap mobile :

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Webinar ID: 878 5502 2048

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International numbers available: <https://mwacademy.zoom.us/j/648664866486>

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## COMING SOON

- HAGA CLIC AQUÍ para acceder a la agenda y portadas en español/[CLICK HERE](#) to access agenda and cover sheets in Spanish: <https://acrobat.adobe.com/id/urn:aaid:sc:VA6C2:b0d63deb-2b65-4e64-9482-9d332a156108>
- HAGA CLIC AQUÍ para acceder el reporte escolar/[CLICK HERE](#) to access the school board report in Spanish: <https://bit.ly/4eLd72o>

If you have questions about the board agenda and materials or you are in need of disability-related accommodations, please contact:

*Si tiene preguntas sobre la agenda y materiales de la junta o necesita adaptaciones relacionadas con la discapacidad, comuníquese con:*

**Bryann Fitzpatrick at [bfitzpatrick@mwacademy.org](mailto:bfitzpatrick@mwacademy.org) or (510) 994-6486.**

## Public Comment

- The public may address the MWA Board regarding any item within the subject-matter jurisdiction of the MWA governing board.
- Under Public Comment, members of the public may
  - Comment on items on the agenda
  - Comment on items not on the agenda
  - **Presentations are limited to two minutes each**, or a total of twenty minutes for all speakers, or the two-minute limit may be shortened.
- In accordance to the Brown Act, the MWA Board may listen to comments, but can neither discuss nor take action on the topics presented. Members of the board are very limited in their response to statements or questions by persons commenting on items not on the agenda.
- **Speakers may submit a request to speak before 9:00 AM on the day of the board meeting, fill out a comment card at the meeting, or raise their hand/use the raise hand function during the public comment sections of the meeting.**
  - **If you would like to send your request to speak prior to the meeting, please email your request to [bfitzpatrick@mwacademy.org](mailto:bfitzpatrick@mwacademy.org) in English or Spanish.**

- *Your submission should:*
  - *indicate if it is a general public comment for the beginning of the meeting or a comment for a specific agenda item (please include the item number).*
  - *include your name so that you can be called when it is your turn to speak.*
- *During the meeting, we will call your name and you should use the "raise hand" feature to identify yourself.*
- *Under SB1036 the minutes from this meeting will omit student and parent names and other directory information, except as required by judicial order or federal law. If a parent/ legal guardian wishes a name be included, one must inform the board prior to their public comment.*

## **Comentarios públicos**

- *El público puede dirigirse a la Junta Directiva de la MWA con respecto a cualquier asunto dentro de la jurisdicción del tema materia por la Junta Directiva de la MWA.*
- *Bajo comentario público, los miembros del público pueden:*
  - *Hacer comentarios sobre los puntos del orden del día*
  - *Hacer comentarios sobre puntos no incluidos en el orden del día*
  - ***Las presentaciones están limitadas a dos minutos cada una***, o un total de veinte minutos para todos los oradores, o se puede acortar el límite de dos minutos.
- *De acuerdo con la Ley Brown, la Junta Directiva de la MWA puede escuchar los comentarios, pero no discutirán ni tomarán medidas sobre los temas presentados. La respuesta de los miembros de la Junta Directiva a las declaraciones o preguntas de las personas que comentan temas que no figuran en el orden del día es muy limitada.*
- ***Mientras las reuniones se llevan a cabo virtualmente, los miembros del público que desean hablar durante la junta pueden presentar una solicitud para hablar antes de las 9:00 a.m. del día de la reunión de la junta o usar la función de levantar la mano durante las secciones de comentarios públicos de la reunión.***
  - ***Si desea enviar su solicitud de uso de la palabra antes de la reunión, envíe su solicitud por correo electrónico a [bfitzpatrick@mwacademy.org](mailto:bfitzpatrick@mwacademy.org) en inglés o español.***
  - *En su solicitud:*
    - *Incluya su nombre para que pueda ser llamado cuando sea su turno de hablar.*
    - *indicar si es un comentario público general para el comienzo de la reunión o si es comentario público sobre un artículo específico del programa (incluya el número del artículo).*
    - *Durante la reunión, le llamaremos por su nombre y deberá utilizar la función de "levantar la mano" para identificarse.*
- *En virtud de la SB1036, las actas de esta reunión omitirán los nombres de los estudiantes y padres y otra información del directorio, excepto cuando lo requiera la orden judicial o por la ley federal. Si un padre/tutor legal desea que se incluya un nombre, se debe informar a la junta antes de su comentario público.*

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**Please note that all agenda times are estimates.**

**Tenga en cuenta que todos los horarios de la agenda son estimaciones.**

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## Agenda

	Purpose	Presenter	Time
<b>I. Opening Items</b>			<b>11:00 AM</b>
Opening Items			
<b>A.</b> Call the Meeting to Order		Alicia Malet Klein	
Alicia Malet Klein will call the meeting to order.			
<b>B.</b> Record Attendance		Alicia Malet Klein	1 m
Roll call and verification of quorum.			
<b>II. Additional Opening Items</b>			<b>11:01 AM</b>
<b>A.</b> Remarks by Board President	Discuss	Alicia Malet Klein	5 m
<b>Focus Area:</b> College and career			
College admissions process and data; student career exploration experiences			
<b>WASC/LCAP Goals:</b>			
• <b>LCAP Goal 2: College and Career Readiness</b>			
Reflections on the year, looking ahead			
<b>B.</b> Public Comment	FYI	Alicia Malet Klein	20 m
• The public may address the MWA Board regarding any item within the subject-matter jurisdiction of the MWA governing board.			

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- De acuerdo con AB 361 en el Estado de California, organizaremos esta reunión de la junta directiva a través de teleconferencia debido a la siguiente circunstancia:
- La Junta Directiva de MWA sea reunera durante un estado de emergencia proclamado por el Estado de California debido a la pandemia de COVID-19.
  
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### III. Closed Session

11:26 AM

#### A. Closed Session

Discuss

Alicia Malet Klein

20 m

The board will adjourn to closed session regarding:

1. Public Employee Appointment: Executive Director, Section 54957
2. Confidential Student Discipline Matter - Consideration of Expulsion Cases No. 2026002, No. 2025005 & No. 2026003

	Purpose	Presenter	Time
<b>IV. Standing Reports</b>			<b>11:46 AM</b>
<b>A.</b> Mission Connection - College and Career Readiness	FYI	B. Teodoro	5 m
Video of testimonials from students focused on career exploration activities			
<b>B.</b> Deep Dive: College and Career Counseling Department	Discuss	A Spencer-Brown & J Siapno	15 m
The CCC team and MWEF program lead will present and analyze college and career data for the year, the engage in discussion with the board.			
<b>C.</b> Q&A on Chief Executive Officer Report (CEO)	FYI	Alton B. Nelson Jr.	5 m
Board members will have an opportunity to ask questions about the contents of the written CEO report.			
<b>D.</b> Q&A on Interim Executive Director Report	Discuss	Elizabeth Martinez	5 m
Board members will have an opportunity to ask questions about the contents of the written Interim Executive Director report.			
<b>E.</b> Q&A on Written Finance Report	Discuss	Lawrence Lee	5 m
Board members will have an opportunity to ask questions about the contents of the written report.			
<b>F.</b> Break			5 m
<b>V. Non-Action Items</b>			<b>12:26 PM</b>
<b>A.</b> Board Work and Advisory Committee Updates	FYI	Alicia Klein	10 m
Standing Updates:			
<ul style="list-style-type: none"> <li>• Student board member perspectives</li> <li>• Parent board member perspectives on PLT and 5C activities</li> </ul>			
<b>Advisory Committees:</b>			
<ul style="list-style-type: none"> <li>• CIRAC/WASC - Spring Meeting Summary</li> </ul>			

	Purpose	Presenter	Time
<ul style="list-style-type: none"> <li>• <b>Culture and Climate - Update this meeting by Enrique Romero</b></li> <li>• Audit</li> <li>• Finance</li> </ul>			
<b>B.</b> AI Task Force Status Update  This report provides an update on the Task Force's progress assessing institutional AI readiness using the aiEDU framework and gathering faculty input through a survey. It outlines work completed to date and next steps for identifying the priorities ahead for an AI integration roadmap for the 2026–27 school year.	Discuss	Damon Edwards	5 m
<b>C.</b> Local Indicators  Presentation of MWA's Local Indicators for the 2025 CA Dashboard-- presented in the same meeting that the LCAP is voted on.	Discuss	Alton B. Nelson Jr.	10 m

**VI. Action Items 12:51 PM**

**Total Fiscal Impact: \$32,381,065.48**

<b>A.</b> 2026-27 Bell Schedule and Instructional Minutes  Board will vote on the bell schedule and instructional minutes for the 2026-27 school year in compliance with state requirements. There were no changes to the bell schedule and instructional minute counts were updated to reflect the new academic calendar.	Vote	Elizabeth Martinez	2 m
<b>B.</b> Curriculum Adoptions  Board will vote on the adoption of school-wide curriculum for 2026-27.	Vote	A. Nelson & Z. Bakheit	2 m
<b>C.</b> Parent Code of Conduct Amendment  Update to the Parent Code of Conduct to correct the titles listed in the policy.	Vote	Elizabeth Martinez	2 m
<b>D.</b> Local Control Accountability Plan  Board will vote on approving the 2026-27 LCAP, which was previewed at a public hearing at the May board meeting.	Vote	Alton B. Nelson Jr.	5 m
<b>E.</b> CEO Employment Agreement / Option Exercise  The board will vote on the implementation of the Year 2 extension specified in the previously adopted contract for the CEO.	Vote	Alicia Malet Klein	2 m
<b>F.</b> ED Employment Agreement	Vote	Alicia Malet Klein	5 m

	Purpose	Presenter	Time	
	The board will vote on a 3-year contract for Executive Director Liz Martinez.			
<b>G.</b>	FY27 Budget	Vote	E Martinez & L Lee	5 m
	Board will vote on the budget for the next fiscal year, which has been recommended by the Financial Advisory Committee.			
	Voted on after the LCAP is approved.			
	<b>Fiscal Impact: \$30,046,361</b>			
<b>H.</b>	Making Waves Education Foundation 2026-27 School Lease Agreement	Vote	Elizabeth Martinez	1 m
	Review of the facilities lease between Making Waves Academy (tenant) and the Making Waves Education Foundation (landlord) for the 2026-27 fiscal year.			
	<b>Fiscal Impact: \$1,932,880</b>			
<b>I.</b>	Global Office Inc. Copier Lease Agreement	Vote	Damon Edwards	2 m
	Request approval of a 39-month lease agreement with Global Office, Inc. to replace 10 existing Canon copiers on an expired lease			
	<b>Fiscal Impact: \$75,149.48 annually</b>			
<b>J.</b>	2026-27 Consolidated Application and Reporting System (CARS)	Vote	Lawrence Lee	5 m
	The board will review and vote to approve the 2026-27 Consolidated Application in order to receive funding for Categorical Aid Programs from the CDE.			
<b>K.</b>	2026-27 Education Protection Account (EPA)	Vote	Lawrence Lee	2 m
	Board to approve the use of EPA funds. These cannot be used for the salaries or benefits of administrators or any other administrative costs.			
<b>L.</b>	Certificate of Amendment of Articles of Incorporation	Vote	Elizabeth Martinez	1 m
	Board reviews the Certificate of Amendment of Articles of Incorporation need to comply with state agency directives related to CalSTRS.			
<b>M.</b>	Bylaws Revision	Vote	Elizabeth Martinez	1 m

	Purpose	Presenter	Time	
	Board reviews revision to Article 5, section 5.1; Dedication of Assets. These changes are being made by MWA to comply with state agency directive to maintain compliance with its charter which specifically notes that its teachers will be allowed to participate in CalSTRS.			
<b>N.</b>	Board Policy 8: Dissolution of the School	Vote	Elizabeth Martinez	1 m
	Board reviews revision to Board Policy 8: Dissolution of the School. These changes are being made by MWA to comply with state agency directive to maintain compliance with its charter which specifically notes that its teachers will be allowed to participate in CalSTRS.			
<b>O.</b>	CalSTRS Certification (Form 0765)	Vote	Elizabeth Martinez	1 m
	MWA Board votes to authorize MWA to sign and submit the CalSTRS Certification (Form 0765) to be in compliance with its charter and state agency changes.			
<b>P.</b>	Authorization to Submit Redline of Element O	Vote	Elizabeth Martinez	1 m
	MWA Board authorizes MWA to submit the proposed redline of Element O to the Contra Costa County Office of Education as part of (or as a stand-alone amendment to) the 2025–2030 charter renewal. These changes are being made to comply with state agency directives related to CalSTRS.			
<b>Q.</b>	Employee Handbook	Vote	Elizabeth Martinez	5 m
	MWA Board reviews the MWA Board Handbook for the 2026-27 school year.			
<b>R.</b>	CharterSafe: Workers' Compensation Insurance Renewal	Vote	Elizabeth Martinez	1 m
	Annual renewal of the workers' compensation insurance policy for Making Waves Academy through CharterSafe.			
	Fiscal Impact: \$155,611.00			
<b>S.</b>	SPG	Vote	Tyler Levine-Hall	
	Proposal for SPG contract that would provide us .8 SPLP and .4 OT.			
	<b>Fiscal Impact: \$171,064</b>			
<b>T.</b>	Changes to the Board	Vote	Alicia Malet Klein	10 m
	The board will accept resignation of Margaret Watson and recognize her many contributions.			

	Purpose	Presenter	Time
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The board will vote on the nominations of Kyle Cooper and Eleanor Boli as members of the board of directors.

**VII. Consent Action Items 1:45 PM**

**Total fiscal impact:** \$4,831,633.89

- |  |      |                     |     |
|--|------|---------------------|-----|
| <b>A.</b> CIF Representatives from MWA for Athletic Leagues Form | Vote | Alton B. Nelson Jr. | 1 m |
|--|------|---------------------|-----|

The MWA Board ratifies the designees from MWA for participation in CIF and NCS League Athletics for the 2026-27 school year.

- |   |      |                 |     |
|---|------|-----------------|-----|
| <b>B.</b> CCCOE Teacher Induction Program MOU Renewal | Vote | Isabel Montilla | 1 m |
|---|------|-----------------|-----|

Ratification of the renewal of the MOU between the Contra Costa County Office of Education Teacher Induction Program (TIP) and Making Waves Academy. TIP is a two-year, state-approved program that provides new educators with personalized, job-embedded mentoring and professional growth opportunities to help them "clear" their preliminary teaching credentials and thrive in the profession.

**Fiscal Impact: Not to Exceed \$86,150**

- |   |      |               |     |
|---|------|---------------|-----|
| <b>C.</b> IT Management Corporation Quote (ITMC) Cisco Smartnet Renewal | Vote | Damon Edwards | 1 m |
|---|------|---------------|-----|

Cisco Smartnet support contracts provide technical and hardware warranty support for all network and firewall equipment utilized across the MWA campus.

**Fiscal Impact: \$60,834.77**

- |   |      |               |  |
|---|------|---------------|--|
| <b>D.</b> PowerSchool SIS and Unified Classroom Behavior Products | Vote | Damon Edwards |  |
|---|------|---------------|--|

Renewal quotes for the PowerSchool SIS and Unified Classroom Behavior products. PowerSchool is an online student information system used for grading, attendance, as well as housing student and staff demographic data.

**Fiscal Impact: \$29,767.50**

	Purpose	Presenter	Time
<b>E.</b> The Lunch Master Contract	Vote	D Edwards & D Limon	
Board to approve contract for the 2026-2027 SY with The Lunch Master.			
<b>Fiscal Impact: \$405,793.98</b>			
<b>F.</b> Renewal of Pacheco's Cleaning Service	Vote	Damon Edwards	1 m
Approval of the custodial contract for 2026–27 to ensure continued maintenance and cleaning services across campuses.			
<b>Fiscal Impact: \$654,000</b>			
<b>G.</b> Insurance Package Renewal	Vote	Elizabeth Martinez	
Board votes on the Insurance Package for SY26-27.			
<b>Fiscal Impact: Not to Exceed \$760,000</b>			
<b>H.</b> RCM	Vote	Tyler Levine-Hall	
RCM to provide 1:1 RBT services for one of our students while being supervised by a clinically licensed BCBA			
<b>Fiscal Impact: \$100,230</b>			
<b>I.</b> Cross Country	Vote	Tyler Levine-Hall	
Cross Country is providing us with a virtual APE who will provide direct alternative physical education services for our students who qualify.			
<b>Fiscal Impact: \$3,670.92</b>			
<b>J.</b> Seneca Counseling Solutions	Vote	Tyler Levine-Hall	
Seneca will continue to partner with us to provide ERMHS services for our students with IEPs requiring mental health support.			
<b>Fiscal Impact: \$390,000</b>			
<b>K.</b> Clayton Valley - Adult Transition Program	Vote	Tyler Levine-Hall	
Renewing our MOU with Clayton Valley regarding SPED services.			

	Purpose	Presenter	Time
<b>Fiscal Impact: \$60,000</b>			
<b>L.</b> Vendor Invoices for April & May Board reviews and approves bill payments for for April and May.	Vote	Lawrence Lee	
<b>Fiscal Impact: \$2,198,686.72</b>			
<b>M.</b> Minutes: May Board Meeting MWA Board reviews and accepts the May board meeting minutes.	Approve Minutes	Alicia Malet Klein	
<b>N.</b> Minutes: June Finance Advisory Committee MWA Board reviews and accepts the May board meeting minutes.	Approve Minutes	Alicia Malet Klein	
<b>O.</b> Unapproved Minutes: Fall WASC/CIRAC MWA Board reviews and accepts the unapproved meeting minutes from the Fall WASC/CIRAC meeting. Approve minutes for Fall CIRAC/WASC Meeting on October 15, 2025	Approve Minutes	Alicia Malet Klein	
<b>P.</b> Unapproved Minutes: November Finance Advisory Committee MWA Board reviews and accepts the unapproved minutes from the November Finance Advisory Committee meeting.	Approve Minutes	Alicia Malet Klein	

**VIII. Discussion Items**

**1:49 PM**

<b>A.</b> Appreciations by the Board of Directors As provided for in the State of California Open Meeting Act, actions cannot be taken under this agenda item. The only purpose of this agenda item is to provide an opportunity for Board of Directors to make comments.	FYI	Alicia Klein	5 m
<b>B.</b> Schedule of Board of Directors Meetings for 2026-27	FYI	Alicia Klein	2 m

- Sept 14, 2026 at 4pm
- Oct 19, 2026 at 4pm
- Dec 14, 2026 at 11am
- Jan 25, 2027 at 11am
- Mar 8, 2027 at 4pm
- May 3, 2027 at 4pm
- June 14, 2027 at 11am

Purpose

Presenter

Time

**IX. Closing Items**

**1:56 PM**

- |                           |      |              |
|---------------------------|------|--------------|
| <b>A.</b> Adjourn Meeting | Vote | Alicia Klein |
|---------------------------|------|--------------|

**X. Day-of Presentation Slides (MWA Board: Do Not Read in Advance)**

- |   |     |                    |
|---|-----|--------------------|
| <b>A.</b> Slides Presented at Board Meeting (Staff please do not link presentations here) | FYI | Bryann Fitzpatrick |
| <b>B.</b> Documentos traducidos al español/Documents translated to Spanish                | FYI | Alicia Klein       |

Este año, continuaremos traduciendo la agenda de la junta directiva al español. Además, este año traduciremos las portadas que contienen una breve explicación de los artículos incluidos en la agenda, así como el informe escolar que sera escrito por la directora principal de la escuela y sus líderes escolares. Tome en cuenta que no todos los artículos incluyen una hoja de portada; las hojas de portada se crean principalmente para artículos que requieren explicación más allá de la breve descripción del artículo.

This year, we will continue to translate the board agenda to Spanish. Additionally, this year we will be translating the coversheets which provide a brief explanation of the items on the agenda as well as the school report which is written by the Senior School Director and her school leaders. Please note that not all items include a coversheet - coversheets are mostly created for items that require more explanation beyond the brief item description.